



**Bendigo Easter Fair Incorporated**  
**Committee of Management Meeting – July 17th, 2003**  
**AGENDA**

Notice is hereby given that a meeting of the Bendigo Easter Fair Inc Committee of Management for the month of February will be held as follows:

**Time:** 6pm  
**Date:** Thursday 17<sup>th</sup> July, 2003  
**Venue:** Bendigo Easter Festival Office  
Public Library Building,  
Hargreaves Street, Bendigo

1. **Attendance & Apologies**
2. **Minutes of previous meeting**  
- 19<sup>th</sup> June, 2003
3. **Correspondance**
4. **BEF Re-Structure**
  - 4.1 Review final agreement
  - 4.2 Agenda for Special Meeting of members 24<sup>th</sup> July
  - 4.3 Role and responsibilities of Committee members
5. **Financial Report**
  - 5.1 Audit update and AGM date
  - 5.2 Current financials
  - 5.3 Recommendations
6. **Planning for 2004**
  - 6.1 Program of events – update
7. **Revenue Raising**
  - 7.1 Sponsorships/fundraising/raffles, etc.
8. **Research for 2003**
  - a. Final report
  - b. Retailer survey update
9. **General Business**
10. **Next Meeting**
11. **Meeting Closed**