



State Electricity Commission of Victoria  
Tramways

Rules  
Governing Employees

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MAY, 1936

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### Important

Stop your tram at the slightest sign of danger. Assume every one on the road to be unaware of your approach, and be ready to stop instantly.

Allow Passengers plenty of time to get on or off the tram, and never start until you are sure they are safe.

Remember! The Safety of the Passengers, Pedestrians, and others is your first consideration.

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***General Rules for all Motormen and Conductors.***

1. They shall not allow the Public to interfere in any way with their duties or with any tram.
2. They shall keep the business of the Commission strictly private.
3. They shall willingly obey orders given by the Commission's responsible officers.
4. The attendance of a Student Motorman or of a Student Conductor on any tram shall not relieve the Motorman or the Conductor of any of his responsibilities.
5. The Notice Board must be examined each day before commencing and on completion of duty. Note shall be taken of any Special Orders, which shall be thoroughly understood, and the Special Order Book signed accordingly.
6. Special Orders bearing the signature of the Manager shall be obeyed whilst in force. Should a Special Order conflict with any Rule it shall over-ride such Rule.
7. They shall at all times obey the directions of the Police with regard to traffic.
8. All bell signals shall be made clearly and distinctly, and must be promptly attended to.

The following bell signals shall be used and observed by Motormen and Conductors:—

*Motorman to Conductor—*

One stroke	..	Apply rear brake.
Two strokes	..	Let off rear brake.
Three strokes	..	Attend to trolley.
Four strokes	..	Come forward.

*Conductor to Motorman—*

One stroke	..	Stop.
Two strokes	..	Go ahead.
Two strokes when tram is moving	..	Stop at once, but not with emergency brake.
Three strokes	..	Stop (urgent signal).
Four strokes	..	Tram full (no stops).

9. Motormen and Conductors are expected when nearing stopping places to keep a sharp look-out for intending passengers, the motorman paying particular attention to the right-hand side and the Conductor to the left-hand side.

10. When returning tram to Depot, the trolley pole must be turned at entrance so as to have the pole in the trailing position for the run out.

11. The trolley pole must be in a trailing position when tram is passing through or in the vicinity of frogs and crossings and when going round curves.

12. Both Motorman and Conductor shall thoroughly understand the arrangement and operation of the lighting circuits of the tram.

13. If a tram becomes disabled another tram must pull the disabled tram to the Depot. A tram shall not be pushed when it can be avoided. The trolley of the disabled tram must always be tied down.

14. No one shall practise on a tram either as Motorman or as Conductor unless he is in possession of a Tuition Sheet.

15. Motormen and Conductors shall not read whilst on duty, excepting matters in connexion with their duty.

16. Should an accident occur, no matter how trivial, or an unusual occurrence take place, the Motorman and Conductor shall proceed as follows:—

- (a) They shall obtain the names and addresses of those concerned and of all witnesses present, either on or off the tram, and if another vehicle be involved they shall take the name and address of the owner or driver of such vehicle.
- (b) They shall obtain the number of any policeman or officer of the law who may be present.
- (c) They shall not give any names or other information regarding the accident or occurrence to any person, nor under any circumstances discuss the matter or express an opinion thereon to any one other than to a responsible officer of the Commission.

- (d) They shall report an accident to the first Inspector they meet.
- (e) If an accident be a serious one and no Inspector be present, they shall report by nearest telephone to the Depot after having attended to the matter of obtaining the names and addresses of principals and witnesses.
- (f) If any person is injured in consequence of an accident or rendered unconscious, they shall remove such person to the nearest chemist, doctor, or hospital, either on the tram or on any other vehicle that can be obtained quickly; if on a vehicle other than the tram, they shall take the number of such vehicle and refer the driver thereof to the Office for payment.
- (g) If a policeman or some friend of the injured be present, it is preferable that they be allowed to take charge of the injured person.
- (h) They shall not ask passengers if they are hurt, but when they see that such is the case they shall do all they possibly can for their comfort.
- (i) Accident or unusual occurrence report forms are provided, and must be carefully filled in by the Motorman and Conductor before going off duty.

- (j) When obtaining names and addresses for the report they shall select, where possible, level-headed, observant, confident witnesses, and avoid people who are unduly talkative or hysterical. They shall consider whether the witness had a reasonable chance of seeing what happened.
  - (k) They shall not subsequently make inquiries regarding accidents nor call upon persons said to have been injured without receiving special permission or instruction to do so.
17. Unclaimed or lost luggage, money, or other property found on trams, tramway premises, or on the line must be delivered to the Receiving Clerk as soon as possible.
18. They shall at once report to an Inspector or to the Depot by telephone any defect in or about the track or overhead wires which they may have noticed and which requires attention.
19. They shall not use the printed report forms for other than the purposes intended.
20. They shall not make use of improper language, or enter into arguments with the public or with their fellow employees, whatever be the circumstances.
21. When off duty they shall not congregate on any tram, nor shall more than four employees travel on the same tram when off duty.

22. No employee when off duty shall travel in the Motorman's cabin or converse with any employee on duty.

23. They shall not enter hotels or take intoxicating liquors whilst on duty or at any other time when in uniform.

24. Gambling on the Commission's premises or on the Commission's vehicles is strictly forbidden.

25. Smoking when on duty on the trams or at any time in the Depot is forbidden.

26. They shall assume a smart attitude and study appearances.

27. The uniform supplied by the Commission is and remains the property of the Commission. No mounting, facing, badge, or decoration shall be displayed thereon which shall not have been duly approved and authorized by the Commission.

28. Each Motorman and each Conductor will be issued with a badge bearing a distinguishing number. This badge must be worn on the cap when on duty.

29. They must take particular care of the uniforms, badges, and all other things provided by the Commission, and shall keep badges and buttons bright and clean and uniforms well brushed.

30. They shall see that their boots are clean, and shall wear uniforms and clean collars whilst on duty. They shall not wear uniforms except when on the business of the Commission.

*"23a. No employee will be allowed to commence duty if exhibiting signs of intoxicating liquor. If noticeable on an employee whilst on duty, he will at once be suspended."*

31. Each Motorman and each Conductor shall always carry a reliable watch to the approval of the Manager, agreeing with the time clock, which will be indicated by the Management.

32. No employee shall absent himself from duty or alter his appointed hours or exchange duty with any other employee without the special permission of his superior officer.

33. Personal illness or accident shall be reported at once in order that a substitute may be provided.

34. A medical certificate shall be furnished for absence extending beyond two (2) days and in cases of shorter absence if called for.

35. One week's notice of intention to leave the Commission's employment must be given in writing—verbal notice will not be accepted.

### **Rules for Motormen.**

36. The Motorman before going on duty shall have in his possession a time-table of the particular run for which he is rostered.

37. He shall always see that the specified number of spare lighting lamps and fuses is on the tram before taking charge.

38. He shall make himself acquainted with the regular running schedule, and know when and where other trams on his route are to be expected.

39. He shall see that his tram is run to time, paying particular attention to time points on

route. No excuse will be taken for running ahead of time, and a satisfactory explanation for running late shall be given.

40. After receiving the signal to start he shall look both ways and see that all is clear before moving the tram.

41. He shall always sound his gong before starting and when approaching cross streets and at such other times and occasions as may be necessary to warn other traffic using the roadway.

42. He shall not allow any one in his driving cabin other than an Inspector or the bearer of a signed permit.

43. He shall never leave his tram until the hand brake is firmly applied and he has detached the reversing key and taken same with him. Reversing key must be placed in neutral position whenever a tram is stopped for purposes other than taking up or setting down passengers.

44. He shall travel slowly and carefully when running through crossings, curves, switches, points, overhead frogs, and section insulators and portions of the track under repair and, when necessary, signal Conductor to attend to trolley.

45. He shall switch off power wherever possible when running through water.

46. When descending steep gradients he shall keep the tram under complete control, and shall not exceed the speed at which tram would ascend the gradient.

47. He shall not stop a tram on a curve or over points except in a case of emergency.

48. He shall not pass a tram on a curve; the tram on the outer track always shall proceed first.

49. He shall slow down his tram and sound his gong when passing a standing tram, and shall keep a sharp lookout for pedestrians crossing from behind the standing tram.

50. He shall always give precedence to the overhead tower waggon, and whenever necessary stop his tram to allow the waggon to pass. When men are at work on the tower waggon he shall not allow his tram to approach within twenty (20) yards of the waggon, and shall not start his tram until the signal to proceed has been given by the Linesman in charge of the tower waggon.

51. When the alarm is given that a Fire Engine is approaching, he must slow down his tram and be ready to stop it at any instant.

52. At each terminus he shall properly adjust the destination indicators.

53. When his tram is travelling in the same direction and on the same track behind another tram he shall not permit his tram to approach closer to the other than Eighty (80) yards (i.e., three poles). No excuse whatever will be accepted for a collision caused through non-observance of this rule.

54. He shall see that the head lamp is alight after dusk and during foggy weather.



55. He shall see that the emergency oil lamp is on the tram and immediately available for use. Should power fail after dark he shall light the emergency lamp and hang it up in the centre of the saloon on the hook provided for the purpose.

56. On the first out and in trips and at the first stopping place in each instance, the tram must be brought to a standstill by an application of the emergency brake, whether air or electric. Any defect must be immediately reported.

### *Rules for Conductors.*

57. Each Conductor shall have in his possession before commencing duty the sum of Ten shillings (10s.) in small change provided by the Commission, and shall exhibit same to any Inspector or responsible officers of the Commission when called upon to do so.

58. When the Motorman signals that he is going to back the tram the Conductor must see that all is clear before giving the signal to start.

59. When he is piloting the tram he shall not give the signal to proceed until he has made sure that no passengers are getting on or off.

60. It is his special duty to study the comfort of passengers, and when necessary politely to ask them to "Move up, please."

61. He shall be familiar with the principal points of interest along the route, the names of streets and important buildings so as to be able to give information when asked by passengers.

62. When two or more trams for the same route are massed for special traffic, passengers shall be asked to "Please take the first tram."

63. He shall collect fares as soon as passengers are comfortably on the tram. He shall call out in a clear voice, "Fares ready, please."

64. When receiving money from passengers in payment of fare—and change is necessary—he shall name the amount received in order to avoid subsequent disputes.

65. He shall cancel and issue check before giving change.

66. When giving change to a passenger he shall endeavour to do so in such form as is to the satisfaction of the passenger.

67. He shall collect fares only when on a straight track, and not whilst rounding curves.

68. He shall acknowledge by a nod of the head a passenger's request to stop the tram and signal the Motorman well in advance of the stopping place.

69. He shall call out distinctly all stopping places and section termination points as and when such are approached.

70. When necessary he shall assist passengers to enter and alight from the tram, and shall exercise great care in satisfying himself that all passengers have safely alighted from or entered his tram before he signals the Motorman to start.

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71. He shall on arrival at termini enter distinctly on Running Journal in indelible pencil the first numbers of each batch of checks about to be issued.

72. He shall keep checks in the order in which they appear in the Running Journal, and shall issue them in numerical order.

73. He shall at once mark on the face of any check detached in error the particulars of trip and date, and hand same to the Receiving Clerk on arrival at the Depot. He shall on no account issue these checks to passengers.

74. When a fare has been returned to a passenger he shall obtain possession of the check issued, and mark on the face of same the number of trip and date of issue, and hand such check to the Receiving Clerk on arrival at the Depot, together with a written report of the circumstances.

75. At the commencement of all sections he shall satisfy himself that the checks held by passengers entitle them to travel beyond the section termination point which has just been passed.

76. Conductors and Fare Collectors shall on no account issue checks or collect fares whilst an Inspector is on their tram for the purpose of making an inspection of checks, except in those cases where passengers have not paid their fares and wish to alight from the tram.

77. When a Conductor is unable to find sufficient change or when passengers are without means to pay their fares, the Conductor shall obtain from each such passenger his full name and address (including the number of house) and, in the latter event, shall satisfy himself as far as possible that the case is genuine, and request the passenger to forward fare to the Tramways Office. The Conductor shall furnish a report in writing stating the journey taken by each such passenger and the fare due therefor.

78. He shall not accept any fares which passengers state are owing to the Commission, but shall request such passengers to forward same to the Tramways Office.

79. He shall not under any circumstances whatever accept Postal Notes, Post Office Orders, or Cheques from passengers in payment of fares.

80. He shall be held responsible for the reversing of the trolley pole at the termini and for the proper placing of the trolley wheel on the wire.

81. He shall raise steps and fix barriers on the centre pole side of his tram as occasion demands. He shall also attend to all blinds, curtains, windows, and ventilators.

82. He shall keep his tram clean, blinds neatly rolled up when not in use, and floor swept when necessity and occasion arise.

83. He shall not lounge about the tram or, when a tram is operated by two men, ride in the cabin with the Motorman.

84. The attendance of a Fare Collector on any tram is only intended to assist the Conductor in the collection of fares, and shall not relieve him of the responsibility for the giving of bell signals and attention to other duties involved.

**ELECTRIC TRAMWAYS**  
of the  
**State Electricity Commission**  
of Victoria

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**BY-LAW**  
**No. 1**

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By Authority:  
H. J. GREEN, Government Printer, Melbourne.

*Electric Tramways of the State Electricity  
Commission of Victoria.*

**BY-LAW No. 1.**

Pursuant to the provisions of clause 16 (1) of the *State Electricity Commission Act 1929*, the State Electricity Commission hereby, subject to the approval of the Governor in Council, revokes the By-law made pursuant to the said section and approved by the Governor in Council on the 5th day of September, 1932, and makes the following By-law:—

1. Throughout this By-law, unless inconsistent with the context or subject-matter, the following words and expressions shall have the meaning hereinafter respectively assigned to them, that is to say:—

“Act” means the *State Electricity Commission Act 1929*.

“Commission” means the State Electricity Commission of Victoria.

“Tramway” means a tramway vested in the Commission.

“Tram” means any vehicle being on any tram line of the Commission and having flanged wheels suitable for running on and using the rails of such tramway.

“Special Tram” means a tram which pursuant to agreement is operated by the Commission on the condition that only authorized persons may travel on it.

"Motorman" means the motorman having charge of a tram.

"Conductor" means any person other than the motorman who attends upon a tram and upon passengers in any tram and includes the motorman or driver of a one-man tram.

2. This By-law shall apply to the whole of the areas mentioned in the First Schedule to the Act, and with respect to all trams of the Commission and to all buildings, property, premises, and places used for or in connexion with any tramway vested in or owned by the Commission within the said areas.

(a) Fares and Charges.

3. The respective fares set out in or ascertained in accordance with the provisions of the First, Second, and Third Schedules hereto and the provisions thereto shall be paid to the Commission by persons travelling on a tram.

4. Each passenger on a tram shall, before leaving the tram, pay to the conductor or other authorized officer of the Commission the fare or charge hereby prescribed for his journey or his intended journey, and the passenger shall show to the conductor, or any inspector or other authorized officer of the Commission who calls upon him to show it, the check given him by the conductor on paying his fare, and shall also, when required, deliver up his check to such conductor, inspector, or officer. If any passenger fails so to produce or deliver up such check, he shall be

guilty of an offence against this By-law; and, without affecting his liability to any penalty for such offence, he shall pay the Commission the fare prescribed for a journey from the terminus from which the tram commenced its journey to the place at which he leaves the tram, or for any shorter distance over which the passenger can prove that his journey extended.

5. (a) By agreement with the Commission a special tram or more than one special tram may be—

- (i) chartered or
- (ii) reserved to be operated upon a basis of separate and distinct fares for each passenger.

Where a special tram is chartered it shall be paid for at a rate per mile to be travelled by the passengers being 2s. 6d. a mile if only one special tram is chartered by the same body of persons, firm, club, or corporation, and 2s. a mile if more than one is so chartered for the same occasion, provided that a minimum charge of 10s. shall be paid for each special tram chartered. For the purpose of assessing the charge the mileage to be travelled by the passengers shall be conclusively determined by the Commission's authorized officer. The maximum loading of a special tram shall be 100 per centum in excess of its seating capacity. Where a special tram is reserved on the basis that separate and distinct fares be charged for each passenger, such fares shall be at a flat rate determined by the Com-

mission, and not exceeding 6d. per passenger for adults, and not exceeding 3d. per passenger for children. The Commission shall have full and complete discretion to grant or refuse any application for a special tram and as to the conditions on which such application will be granted (if at all). Every reference in this By-law or the Schedules hereto to a tram shall be deemed to include a reference to a special tram, unless it is a reference in a provision which is inconsistent with the foregoing provisions of this present clause 5.

(b) No person, except an employee of the Commission in performance of his duty, shall board a special tram without authority from the person or persons, firm, or corporation by whom the special tram is reserved or chartered.

#### SALE OF TICKETS.

6. The Commission may sell:

- (a) In sets of twelve, 1d. tickets;
- (b) In sets of six, 2d. tickets;
- (c) In blocks of 50, newspaper tickets;
- (d) Weekly tickets;
- (e) Scholars' tickets—

to be used in payment of the respective fares or charges for which by this By-law or the Schedules thereto such tickets or (as the case may be) presentation thereof is to be deemed to be payment.

(i) The price of a newspaper ticket shall be 8s. 4d. per block.

(ii) The price of a weekly ticket shall be not less than 1s. 6d. and subject thereto shall be half the total amount which would be paid in cash as fares or for tickets for the fares for the journeys for which it may be used.

- (iii) The price of scholars' tickets shall be:
- for use by scholars under 15 years of age—4s.;
  - for use by scholars over 15 but under 18 years of age—6s.

Provided that—

(1) (a) Scholars' tickets shall not be sold except to a person who is certified by the headmaster or the deputy of the headmaster of a school recognized by the Commission to be enrolled as a pupil of that school, and

(b) Scholars' tickets shall bear the name of the scholar by whom they may be used, and shall be current only for a period indicated on such ticket, and shall be available only for fares chargeable for travelling between the nearest point on a tram line to the scholar's residence to the nearest point on a tram line to the school of which he is certified as herein provided to be enrolled as a pupil, and shall be available for the fares for not more than four trips between such points in any one day, and shall not be available for fares on any day on which the school does not meet.

(2) Weekly tickets shall indicate either the journey on which they may be used or the value of the fare for which their presentation shall be deemed to be payment.



(3) On each occasion when any scholar's ticket or weekly ticket is presented by a passenger as or for his fare it shall be punched by the conductor to whom it is presented to show that it has been so used on that occasion and on every previous day of the period for which it is current and has not been punched.

The word "ticket" where used in this By-law or the Schedule with any other word indicating a period, class, or value, means a ticket sold by the Commission in accordance with the provision of this clause (6) relating to a ticket of that period, class, or value.

**(b) Regulating Number of Passengers.**

7. After having been informed by the conductor or other authorized officer that a tram is full, no person shall mount or enter such tram, and any person having mounted a tram and being so informed shall leave the same when requested by the conductor or other authorized officer so to do.

**GENERALLY REGULATING PASSENGER TRAFFIC.**

8. No person other than an employee of the Commission shall enter or leave or attempt to enter or leave any tram whilst the same is in motion.

9. No person travelling on any tram shall have any portion of his or her person projecting out of the tram while it is in motion.

**(c) Stopping Places.**

10. Trams shall be stopped for the purpose of taking up or setting down passengers at such

points along the route as shall be designated by signs affixed to or painted on suitable supports along the route.

**(d) Nuisances.**

11. No person shall, without the consent of a responsible officer of the Commission, play any musical instrument, offer any article for sale, distribute hand-bills or advertisements, solicit alms, or fix any placard or bill within or on any tram or within any tramway waiting-room of the Commission.

12. No person shall bring any dog or other animal into any tram. All dogs or other animals may be removed by the conductor or other authorized officer.

13. No person or child who has, or whom the conductor or other authorized officer may reasonably suppose to have any contagious or infectious disease shall travel on any tram or enter or remain in any tramway waiting-room of the Commission.

14. No person shall swear or use obscene or offensive language whilst on any tram or in any tramway waiting-room of the Commission, or commit any nuisance in or upon or against any tram or tramway waiting-room, or wilfully do anything which may interfere with the comfort of others using the tram or waiting-room. Any person acting in contravention of this By-law may be removed by the conductor or other

authorized officer, and any fare paid shall not be returnable to such person.

15. No person who, in the opinion of the conductor or of any other officer of the Commission, is in a state of intoxication shall mount, enter, or remain in a tram or tramway waiting-room of the Commission, and, if such a person be found upon any tram, the conductor or other authorized officer shall forthwith remove him or her, and any fare paid shall not be returnable.

16. No person shall wilfully break or scratch any window, remove or deface any printed or other notice on a tram, soil or do damage to any paint, woodwork, or fittings or other portion of the tram, or cut, tear, soil, or damage any cushions or linings on a tram, or soil or do damage to any tramway waiting-room or the fittings thereof or any portion thereof. Nothing in this By-law contained shall in any way relieve any person acting in contravention thereof from any liability to pay the cost of repairing any damage caused by him.

**(e) Smoking.**

17. No person shall smoke or be permitted to smoke inside the closed portions of any tram or in any open-front portion except in such parts thereof as may from time to time be specially set apart for the use of smokers.

18. No person under eighteen years of age shall remain seated in any portion of a tram set apart for the use of smokers after he or she shall have

been requested by the conductor or other authorized officer to move to a portion set apart for the use of non-smokers.

19. No person shall spit in or on any tram or tramway waiting-room.

**(f) Dangerous Goods.**

20. No person shall travel or be permitted to travel in any tram or be in any tram or tramway waiting-room with explosives, loaded firearms, petroleums, oils, paints, glass, live-stock, poultry, or anything which the conductor or other authorized officer may consider dangerous or offensive or which may, in the opinion of the conductor or other authorized officer of the Commission be liable to damage the tram or waiting-room or the person or property of any person, and no person shall bring, have with him, leave, or place on a tram anything which projects beyond the tram.

**(g) Luggage and Goods.**

21. (a) Personal luggage, including tools of workmen, shall not be taken into the closed portion of any tram, but shall be deposited in such place as shall be indicated by the conductor or other authorized officer of the Commission. If in the opinion of the conductor or other authorized officer of the Commission, any such personal luggage, by reason of its size or nature, is such as to interfere with the convenience of passengers or in any way is unsuitable for carriage on any

tram, or if, in his opinion, there is not sufficient room on the tram, he shall refuse to allow such luggage to be brought upon the tram, and such luggage shall not then be brought on to the tram, and, if found on the tram, he may cause the same to be removed.

(b) Subject to sub-clause (a) of this clause 21, if any person being a passenger on a tram has with him luggage not exceeding 18 inches in any dimension and not exceeding 28 lb. in weight, no charge shall be made for that luggage. If any person being a passenger on a tram has with him luggage the overall dimensions of which are in any dimension more than 18 inches or the total weight of which exceeds 28 lb., he shall pay for the carriage of that luggage from any point to any other point the same fare as would be payable by an adult passenger paying in cash and not by ticket for travelling between those points. Any goods carried on a tram and not being the luggage of a passenger shall be paid for as follows:—

- (i) A bundle of newspapers may be paid for by a 2d. newspaper ticket.
- (ii) A charge of 3d. shall be paid for the carriage of any other article or package or any bundle of newspapers not paid for by ticket as aforesaid, and shall, if the Commission so stipulates, be carried on condition that the Commission shall not be liable for any loss of or damage to such goods except such as arises from the wilful misconduct of the Commission's officers.

(c) No goods shall be accepted by the Commission for carriage by tram unless they are personal luggage of a passenger on the same tram or a receipt or receipt docket initialled by a duly authorized officer of the Commission is given for such goods before their carriage on such tram is commenced.

(d) The conductor or other duly authorized officer of the Commission may refuse to carry on a tram the goods of any person or any goods, and the Commission shall not carry any goods by tram if in the opinion of the conductor or other duly authorized officer they cannot be carried conveniently by tram.

(e) No article or parcel not being a bundle of newspapers or a passenger's luggage shall be carried on a tram if its overall dimensions are in any dimension more than 18 inches or if its total weight exceeds 28 lb.

(f) Children's carriages of the folding type shall be carried free while the owner is travelling on the same tram.

(g) If against the requirements of the conductor or other authorized officer of the Commission under sub-clause (a) of this clause 21 any luggage is brought on to a tram, or if any passenger refuses to pay the proper charge for carriage of his luggage, the conductor or such officer may, after warning the passenger of his intention so to do, remove such luggage and deposit it at the passenger's risk on any public footpath.

## (h) General.

22. No person shall enter or remain in any tram whose clothing may soil or injure the linings or fittings of such tram or the dress or clothing of any passenger, or who may for any reason be offensive to passengers. If, in the opinion of the conductor or other authorized officer of the Commission, any person would infringe the foregoing by entering or remaining on the tram, the conductor or officer may forbid such person to enter on the tram, and, if such person is on the tram, may require him to leave the same. Any person who neglects or refuses to obey any such command of the conductor or such officer to keep off or to leave a tram shall be guilty of an offence against this By-law.

23. No passenger or other person, except he be a servant of the Commission, shall travel on the roof of any tram or on the platforms reserved for the use of the motormen or conductors or on any other part which any notice indicates is not intended to be occupied by passengers, and any such passenger or person infringing this regulation shall at once cease to do so upon being requested by the conductor, motorman, or any authorized officer of the Commission.

24. No person except a passenger or intending passenger or employee of the Commission shall enter or mount any tram, and no person not being a passenger shall hold or hang on by or to any part of any tram.

25. No passenger shall in any way threaten with assault or endeavour to intimidate any officer or servant of the Commission in the execution of his duty upon or in any tram.

26. No person shall place or rest his feet on the panels or seats of any tram, nor shall any person permit any child accompanying such person to stand on any seat in any tram.

27. In case a tram shall become disabled and not be able to proceed with the journey, a passenger shall not be entitled to a return of the fare already paid by him or her, but shall be entitled to board any other tram proceeding in the same direction as the disabled tram, and to travel thereon to his or her destination as already paid for by him or her. No person shall enter a disabled tram, and passengers, on being requested to do so by the conductor, motorman, or any authorized officer of the Commission, shall at once leave the tram which becomes disabled.

28. No person other than an employee of the Commission shall move or operate any trolley pole, trolley cord, driving gear, brake, or steps on any tram, or reversible sliding bars at the sides thereof.

29. No person shall offer or give a gratuity to any employee of the Commission, and no employee shall accept such if offered or given.

30. No person shall, without reasonable excuse (the proof whereof shall lie on him), do any of the following things, namely:—Persist in driving, leading, or riding or permit to remain standing any horse, cart, carriage, bicycle, motor or other vehicle, or any sheep, cattle, pigs, or other stock, on or immediately adjacent to the tramway line in front of or in such a way as to interfere with or hinder or impede any tram after the gong of such tram shall have been rung as a warning that the tram is coming behind or overtaking or is about to pass such horse, cart, carriage, bicycle, motor, or vehicle, sheep, cattle, pigs, or other stock.

31. No motorman or conductor or other person in an inebriated condition shall take charge or remain in charge of any tram.

32. Motormen and conductors shall at all times observe a civil and courteous demeanour in their relations with passengers.

33. No passenger on a tram shall upon payment of his fare being demanded or in anticipation of his fare being demanded produce to any employee of the Commission any document other than a ticket referred to in this By-law or a check issued by the conductor of the tram.

34. (i) Any passenger on a tram who by word or conduct represents that—

- (a) he has paid a fare when he has not paid that fare, or
- (b) that he has paid the fare for any journey when he has not paid the full fare for such journey, or
- (c) that he has or produces a ticket the presentation of which would be deemed by this By-law to be payment of a fare for any journey when either he has not such ticket or having it does not produce it shall thereby commit a breach of this By-law.

(ii) Any passenger on a tram having and producing a ticket in lieu of paying a fare when his fare is demanded, which ticket is not a ticket the presentation of which would be deemed by this By-law to be payment for the journey on which he is travelling shall thereby commit a breach of this By-law.

35. Any person offending against or committing a breach of this By-law shall, in addition to any other penalty prescribed in any other By-law or Regulations under any Act, be liable to a penalty not exceeding Twenty pounds (£20) for each such offence or breach.

In witness whereof the Commission has hereto affixed its common seal the seventeenth day of February, 1937.

## FIRST SCHEDULE.

### BALLARAT.

The following shall be the fares to be paid by passengers on trams in Ballarat, that is to say:—

#### ADULT CASH FARES.

The fare of an adult carried on the whole or part of any one of the following journeys shall be—

Between City and terminus situated in Victoria street—3d.

Between City and terminus situated in Barkly-street—3d.

Between City and terminus situated in Lydiard-street—3d.

Between City and terminus situated at Gardens pavilion—3d.

Between City and Rubicon-street—3d.

Between City and terminus situated in Albert-street, Sebastopol—4d.

#### CHILDREN'S FARES.

The fare for a child under 12 years of age carried on the whole or part of any one of the said journeys shall be 1½d.

A child under 3 years of age held in the arms of a passenger shall be carried free.

#### TICKET SECTION, 2D.

Provided that one passenger may be carried on the whole or any part of any one of the following

journeys on payment of the fare by a 2d. ticket, that is to say:—

Between the Railway Station or Dawson-street and Queen's-street, or between Queen's-street and the terminus in Victoria-street.

Between Dawson-street or Railway Station and Grant-street, or between Grant-street and the terminus in Barkly-street.

Between Peel-street and Drummond-street.

Between Peel-street and Brougham-street, or between Brougham-street and the terminus in Lydiard-street. (Transfers required in the cases of passengers requiring to travel between Lydiard-street and Peel-street.)

Between the intersection of Sturt and Drummond streets and Rubicon-street, Sebastopol.

Between the intersection of Sturt and Drummond streets and Botanical Gardens.

Between Rubicon-street and terminus at Queen-street.

Between intersection of Sturt and Drummond streets and Railway Station.

#### TICKET SECTION 1D.

And on the whole or part of any one of the following journeys on payment of fare by a 1d. ticket, that is to say:—

Between Dawson-street and Peel-street.

Between Dawson-street and Railway Station.

Between Peel-street and Railway Station.

Between the Sebastopol Post Office and terminus at Queen-street.

Between Sebastopol Post Office and Rubicon-street.

Between the Sebastopol Post Office and terminus in Albert-street.

Between the Sebastopol Post Office and Rubicon-street.

## SECOND SCHEDULE.

### BENDIGO.

The following shall be the fares to be paid by passengers on trams in Bendigo, that is to say:—

#### ADULT CASH FARES.

The fare for an adult carried on the whole or part of any one of the following journeys shall be—

Between City and Lake Weeroona terminus—3d.

Between City and Golden Square terminus—3d.

Between City and Quarry Hill terminus—3d.

Between City and Jackson-street—3d.

Between Jackson-street and Eaglehawk terminus—3d.

Between City and Eaglehawk terminus—4d.

#### CHILDREN'S FARES.

The fare for a child under 12 years of age carried on the whole or part of any one of the said journeys shall be 1½d. A child under 3 years of age held in the arms of a passenger shall be carried free.

#### TICKET SECTION, 2D.

Provided that one passenger may be carried on the whole or part of any one of the following

journeys on payment of fare by a 2d. ticket, that is to say:—

Between Charing Cross and Lake Weeroona terminus.

Between Charing Cross and Golden Square terminus.

Between Charing Cross and Quarry Hill terminus.

Between Charing Cross and Jackson-street.

Between Jackson-street and Eaglehawk terminus.

#### TICKET SECTION, 1D.

And on the whole or part of any one of the following journeys on payment of fare by a 1d. ticket, that is to say:—

Between Charing Cross and Arnold-street.

Between Charing Cross and Railway Station.

Between Charing Cross and Myrtle-street.

Between Charing Cross and Wattle-street.

Between Eaglehawk terminus and Job's Gully.

## THIRD SCHEDULE.

### GEELONG.

The following shall be the fares to be paid by passengers on trams in Geelong, that is to say:—

#### ADULT CASH FARES.

The fare for an adult carried on the whole or part of any one of the following journeys shall be 3d., that is to say:—

Between City and Newtown terminus.

Between City and West Geelong terminus.

the whole or part of a journey on any tram if he presents on a day during the period for which the ticket purports to be current a scholar's ticket bearing his name, provided that the fare for not more than two journeys in any one direction shall be deemed to be paid for on one day.

(3) A person presenting a tourist ticket on the day for which it is issued will be deemed to have paid his fare for each journey made by him on that day.

#### TRANSFERS.

(4) Transfer checks may be issued to a passenger on any of the following journeys:—

##### *Ballarat*—

Between Rubicon-street and the Gardens.

##### *Bendigo*—

Between Eaglehawk and Arnold-street or Myrtle-street.

Between Golden Square and Wattle-street or Railway Station.

Between Lake Weeroona and Wattle-street or Railway Station.

Between Quarry Hill and Myrtle-street or Arnold-street.

##### *Geelong*—

Between Wharf or Railway Station and East Geelong or Eastern Park.

Between West Geelong and Newtown or Chilwell—

and the delivering of such a check by the person to whom it was issued to the conductor of the first

tram to pass the point of junction of the relevant lines after the tram on which the check was issued will be deemed to be payment of his fare by that tram first above-mentioned for the uncompleted balance of the journey.

The common seal of the State Electricity Commission of Victoria was hereto affixed in the presence of—

F. W. CLEMENTS, Chairman.

D. J. McCLELLAND, Commissioner.

C. A. NORRIS, Commissioner.

Submitted for the approval of His Excellency the Governor in Council.

F. E. OLD,

Minister in Charge of Electrical Undertakings.

Approved by the Governor in Council the ninth day of March, 1937.

C. W. KINSMAN,

Clerk of the Executive Council.



