

ORAL EXAMINATION OF MOTORMEN & CONDUCTORS

- QUESTION 1: Would you allow the public to interfere with your tram?
- ANSWER: No.
- QUESTION 2: Would you keep the business of the Commission strictly private?
- ANSWER: Yes.
- QUESTION 3: Would you willingly obey orders given by responsible officers?
- ANSWER: Yes.
- QUESTION 4: Would student on your tram relieve you of any responsibilities?
- ANSWER: No.
- QUESTION 5: Should you examine Notice-Board each day and note any special orders?
- ANSWER: Yes.
- QUESTION 6: Would order signed by Manager over-ride any rule?
- ANSWER: Yes.
- QUESTION 7: Would you at all times obey the direction of police with regard to traffic?
- ANSWER: Yes.
- QUESTION 8: Must you always your Bell Signals to motorman clear?
- ANSWER: Yes.
- QUESTION 9: Must you always keep sharp look-out for intending passengers when nearing stops?
- ANSWER: No. *yes.*
- QUESTION 10: What position must your trolley pole be in when passing through frogs, crossovers and curves?
- ANSWER: Trailing.
- QUESTION 11: If it can be avoided, are you allowed to push a disabled tram?
- ANSWER: No.
- QUESTION 12: Are you allowed to learn conducting or driving without a "Tuition Sheet"?
- ANSWER: No.
- QUESTION 13: Are you allowed to read newspaper while on duty?
- ANSWER: No.



QUESTIONS 14:  
(a)

Should an accident occur, no matter how trivial, must you report same?

ANSWER:

Yes.

QUESTION: -  
(b)

What procedure would you follow?

ANSWER:

You should obtain names and addresses of those concerned.

Names of all witnesses on tram or on street.  
Name of owner and driver of other vehicle, if vehicle concerned.  
No. of policeman if present.

QUESTION:  
(c)

Would you give name or any other information or discuss any accident with anyone else?

ANSWER:

No.

QUESTION:  
(d)

Would you report accident to the first Inspector you meet?

ANSWER:

Yes.

QUESTION:  
(e)

If no Inspector is present and a serious accident occurs, what would you do?

ANSWER:

Telephone Tramways Inspector after having obtained names and addresses of witnesses and person concerned.

QUESTION:  
(f)

What would you do if person is unconscious?

ANSWER:

Have such person removed to nearest hospital as soon as possible.

QUESTION:  
(g)

If Policeman is present, would you telephone for ambulance?

ANSWER:

No. ask Policeman to telephone for same.

QUESTION 15:

Would you ask passengers if they are hurt?

ANSWER:

No.

QUESTION 16:

Must you always make out Accident Report?

ANSWER:

Yes.

QUESTION 17:

Would you make any inquiries or visit any passenger that had been hurt?

ANSWER:

No.

QUESTION 18:

If you find any luggage, money, etc. on tram, what would you do?

ANSWER:

Make out Lost Luggage Label, attach to article and hand same to Receiving Clerk.

QUESTION 19:

If any part of the trolley wire should fall, what would you do?

ANSWER:

Telephone Depot at once stating where and extent of same and stand by.

- QUESTION 20: Are you allowed to use Printed Forms for any other purpose than what they are printed for?
- ANSWER: No.
- QUESTION 21: Would you enter into arguments with the public or fellow employees while on duty?
- ANSWER: = No.
- QUESTION 22: How many employees are allowed on your tram when off duty?
- ANSWER: Four.
- QUESTION 23: Are you allowed to travel in Motorman's Cabin when on or off duty?
- ANSWER: No.
- QUESTION 24: Are you allowed to enter hotels or take intoxicating liquor while in uniform?
- ANSWER: No.
- QUESTION 25: Are you allowed to gamble on Commission's premises?
- ANSWER: No.
- QUESTION 26: Must you always assume a smart attitude and study your dress and appearance?
- ANSWER: Yes.
- QUESTION 27: Must you keep buttons and badge brightly polished?
- ANSWER: Yes.
- QUESTION 28: Must you take particular care of your uniform?
- ANSWER: Yes.
- QUESTION 29: Must you have a reliable watch?
- ANSWER: Yes.
- QUESTION 30: If you should be ill, how much time would give so that a substitute could be obtained for your work?
- ANSWER: At least 3 hours.
- QUESTION 31: Must a Medical Certificate be supplied if ill for 2 or more days?
- ANSWER: Medical Certificate or Statutory Declaration.
- QUESTION 32: Are you allowed to change shifts without consent of your superior officer?
- ANSWER: No.

(Con'td.)



- QUESTION 33: Must you at all times study the comfort of your passengers?
- ANSWER: Yes.
- QUESTION 34: Must you be familiar with the principal points of interest along route?
- ANSWER: Yes.
- QUESTION 35: How much change should you have in your possession?
- ANSWER: £1.
- QUESTION 36: Are you allowed to carry on conversation with Motorman while tram is in motion?
- ANSWER: No.
- QUESTION 37: Is anyone allowed to play any musical instrument on your tram?
- ANSWER: No.
- QUESTION 38: Would you allow any person that was intoxicated on your tram?
- ANSWER: No.
- QUESTION 39: Are you allowed to lounge around your tram or ride in Motorman's Cabin?
- ANSWER: No.
- QUESTION 40: Are passengers allowed to carry dogs or other animals on trams?
- ANSWER: No.
- QUESTION 41: Would you allow passengers to rest their boots on seats?
- ANSWER: No.
- QUESTION 42: Would you allow passengers to smoke in saloon of tram?
- ANSWER: No.
- QUESTION 43: Are you allowed to carry passenger who has dangerous goods in his possession?
- ANSWER: No.
- QUESTION 44: Would you allow anybody to offer for sale anything on your tram?
- ANSWER: No.
- QUESTION 45: What position on tram would you be in after collecting all your fares?
- ANSWER: On back platform on look-out for intending passengers.

- QUESTION 46: Would you collect fares while rounding curves?
- ANSWER: No.
- QUESTION 47: Are you expected to name the amount tendered and change if necessary?
- ANSWER: Yes - 1/- -9d. change - Thank you.
- QUESTION 48: Must you cancel check before giving change?
- ANSWER: Yes.
- QUESTION 49: Must you call out the name of all streets in a clear voice when approaching same?
- ANSWER: Yes.
- QUESTION 50: Are you expected to assist passenger to board and alight from your tram when necessary?
- ANSWER: Yes.
- QUESTION 51: How would you know that a passenger wished to alight at next stop?
- ANSWER: By a nod of the head or - Yes please - next stop.
- QUESTION 52: Must you make sure that no passengers are being over-carried?
- ANSWER: Yes.
- QUESTION 53: Would you issue a check that had been detached?
- ANSWER: No.
- QUESTION 54: What would you do with such check?
- ANSWER: Mark with No. of trip, day and date and hand to Receiving Clerk.
- QUESTION 55: Are you allowed to collect fares after an Inspector has boarded your tram to check same?
- ANSWER: No.
- QUESTION 56: If you have not sufficient change, what must you do?
- ANSWER: Give passenger check, take name and address of passenger and hand same to Receiving Clerk.
- QUESTION 57: Are you responsible for the turning of the trolley pole at Terminus?
- ANSWER: Yes.
- QUESTION 58: Must you close gates and attend to blind as occasion demands?
- ANSWER: Yes.
- QUESTION 59: Must you always keep your tram clean of any rubbish?
- ANSWER: Yes.



QUESTION 60:

Must you always keep your box locked and  
lock same in locker provided?

ANSWER:

Yes.