

12.4**Governance Report May 2024****Directorate**

People, Partnerships and Performance

Director

Georgie Hill

Manager

Danny Bilaver

Attachment(s)

1. Record of Informal Meeting of Councillors [**12.4.1** - 13 pages]
2. Delegates and Representatives Report [**12.4.2** - 3 pages]
3. CONFIDENTIAL REDACTED - Regional Assessment Service [**12.4.3** - 1 page]

Purpose

For Council to consider:

- A summary of recent Governance activity.
- Councillor Declarations of Representations by Members of Parliament.
- Councillor attendance at the Australian Local Government Association's National General Assembly 2024.
- An update on the Regional Assessment Service.
- Proposed changes brought about by the Local Government Amendment (Governance and Integrity) Bill 2024.
- The response in relation the Notice of Motion 2/23 relating to the 26 January.

Council Recommendation

That Council:

a. Notes the:

- i. **Governance Report May 2024.**
- ii. **Records of Informal Meetings of Councillors, at Attachment 1 to this report, for incorporation in the minutes of this meeting.**
- iii. **Delegate's and Representative's Reports, at Attachment 2 to this report, for incorporation in the minutes of this meeting.**
- iv. **Councillor Declarations of Representations by Members of Parliament.**
- v. **Attendance of Councillors _____, _____, and _____ at the Australian Local Government Association's National General Assembly 2024 (NGA 2024), to be held in Canberra from 2 to 4 July 2024, and that a report will be provided to Council following NGA 2024.**
- vi. **Update provided on the Regional Assessment Service as contained in Confidential Attachment 3.**
- vii. **Update in relation to the Local Government Amendment (Governance and Integrity) Bill 2024.**

b. In relation to Notice of Motion 2/23:

- i. **Notes the community engagement process around 26 January.**

- ii. **Notes the feedback outlined in this report from local Aboriginal and Torres Strait Islander people, including Traditional Owner organisations in relation to 26 January.**
- iii. **Continues to listen to and work with local Aboriginal and Torres Strait Islander people, including Traditional Owner organisations to progress reconciliation across Brimbank.**

Background

The monthly governance report is a standing report to Council, in accordance with best practice and good governance principles, and to ensure compliance with the requirements of the *Local Government Act 2020 (the Act)*, Councillor Code of Conduct 2021 (Code), and Councillor Support (Major) Policy 2020.

Matters for Consideration

Exercise of Delegated Authority

Council delegates powers, duties and functions to the Chief Executive Officer in order to support efficient operation and delivery of Council services. The Chief Executive Officer has sub-delegated some authority to Directors (and other Council officers). Significant decisions made, or actions undertaken exercising delegated authority, are reported to Council as a transparency and accountability measure.

The Chief Executive Officer has been delegated authority by Council to award contracts up to \$2,000,000 (exclusive of GST) through an Instrument of Delegation made on 23 April 2024 (S5 Instrument of Delegation to the Chief Executive Officer). The Chief Executive Officer has sub-delegated authority to Directors to award contracts up to \$200,000 (inclusive of GST) through an Instrument of Delegation made on 12 December 2023 (S7 Instrument of Sub-Delegation by the Chief Executive Officer).

Contracts entered into, and works orders approved, in accordance with S7 Instrument of Sub-Delegation

There were no contracts entered into, and works orders approved, under delegation since reporting to the last Council Meeting.

Records of Informal Meetings of Councillors

An Informal Meeting of Councillors includes meetings that are:

- Scheduled or planned for the purpose of discussing the business of Council or briefing Councillors,
- Attended by at least one member of Council staff, and
- Not Council meetings, Delegated Committee meetings or Community Asset Committee meetings.

Written records of Informal Meetings of Councillors are kept and include the names of all Councillors and Council officers attending, the matters considered, any conflict of interest disclosures made, and whether a Councillor who has disclosed a conflict of interest leaves the meeting.

These records, as soon as practicable, will be reported at a Council Meeting, and incorporated in the minutes of that Council Meeting.

Records of Informal Meetings of Councillors (**Attachment 1**) were received for the following meetings:

Date	Event
9 April 2024	Planning Forum
10 April 2024	Brimbank Aboriginal and Torres Strait Islander Consultative Committee
23 April 2024	Briefing
24 April 2024	Brimbank Youth Advisory Committee
14 May 2024	Council Meeting Briefing
14 May 2024	Planning Forum

Delegate's and Representative's Reports

The participation on a range of local, specific issues, committees established by Council, peak body/sector associations, and local and regional forums, is an essential part of the representative role Council plays. Council nominates Councillors as delegates and representatives to these committees annually.

The role, as the Council delegate or Council representative on these committees, is to represent the position of Council, and report back to Council at a Council Meeting on the issues or progress of the committees, and any recommendations made by the committees.

Delegate's and Representative's Reports (**Attachment 2**) were received for the following meetings:

Date	Event	Councillor/s
10 April 2024	Brimbank Aboriginal and Torres Strait Islander Consultative Committee	Cr Rasic Cr Papalia
24 April 2024	Brimbank Youth Council 2024 Official Meeting Term 1	Cr O'Reilly Cr Nguyen

Councillor Declarations of Representations by Members of Parliament

Councillors have a legitimate role in advocating on behalf of their communities. At times, this may include the receiving of representations by a Member of State or Federal Parliament, to Council or Councillors. Councillors will declare and record any representations made to a Councillor by a Member of Parliament or their staff representative.

Councillor Declaration of Representations by Members of Parliament was received for the following meetings.

Date	Councillor	Member of Parliament	Matter Discussed
19 April 2024	Cr Rasic	Hon Natalie Hutchins MP	Calder Freeway Taylors Road Melbourne Airport Rail Mental Health Greening the West

			Council Maintenance of DTP Assets Sydenham Park Sport Facilities Feasibility Plan Strengthening Planning and Local Government Dog Park in the Sydenham Electorate
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Australian Local Government Association

The Australian Local Government Association's National General Assembly 2024 (NGA 2024) will be held in Canberra from 2 to 4 July 2024. The theme for the NGA 2024 is "building community Trust". Council is asked to advise and note the names of Councillors who will attend the NGA 2024. Councillors are required, under the Councillor Support Major Policy 2020, to report interstate travel to Council in accordance with the Councillor Transparency Policy, including a conference/post travel report, and a briefing to Councillor colleagues.

Regional Assessment Service

An update on the Regional Assessment Service is provided in Confidential **Attachment 3**.

Local Government Amendment (Governance and Integrity) Bill 2024

On 30 April 2024, the Local Government Amendment (Governance and Integrity) Bill 2024 was introduced in Parliament. This Bill aims to amend the Local Government Act 2020, strengthening integrity, accountability, and governance across councils. The proposed changes will:

- Mandate ongoing training for mayors and councillors.
- Allow for the suspension or disqualification of councillors posing health or safety risks.
- Boost the Chief Municipal Inspector's powers to issue fines for specific offences.
- Enhance the Councillor Conduct Framework, including more severe penalties for misconduct and the establishment of a standardised Code of Conduct.
- Improve Ministerial oversight and the operational aspects of councillor conduct regulations.

The Bill also proposes to adjust electoral timelines for the 2024 general elections to streamline voter roll certification and ballot processes:

Item	Current Date	New Date
Close of Voters Roll	30 August 2024	7 August 2024
Certification of Voters Role	19 September 2024	9 September 2024
Open of Nominations	19 September 2024	9 September 2024
Close of Nominations	24 September 2024	17 September 2024
Commencement of Caretaker Period	24 September 2024	17 September 2024

Local Government Victoria will soon commence work with the sector and other key stakeholders to develop the regulations for the Model Councillor Code of Conduct and for mayoral and councillor training.

Notice of Motion 2/23 - Community Engagement on 26 January

In February 2023, a Notice of Motion (2/23) was carried by Cr Jae Papalia at the Council Meeting regarding 26 January, requesting community consultation be undertaken in relation to Council events around this date.

At the September 2023 Council Meeting, it was resolved to move Brimbank's Australia Day Citizenship Ceremony to within three days before or after 26 January from 2024, based on support from Traditional Owner organisations and the acknowledgment that 26 January represents a day of mourning.

In 2024, Brimbank's Australia Day Citizenship Ceremony was held on 23 January and referred to as Brimbank Citizenship Ceremony. In addition to fulfilling the requirements of the Australian Citizenship Ceremonies Code and the Australian Citizenship Act 2007, Brimbank's citizenship ceremonies provide opportunities for new citizens to learn about Aboriginal and Torres Strait Islander culture and history.

Since 2019, Council has worked closely with the Brimbank Aboriginal and Torres Strait Islander Consultative Committee (BATSICC), an advisory committee to Council. BATSICC have on several occasions discussed that for many Aboriginal and Torres Strait Islander people, 26 January is not a day of celebration. The Committee supports an approach of respectful truth telling, reconciliation, and learning about Aboriginal and Torres Strait Islander histories. The Committee also encourages Council to adapt its practices to help the wider community in relation to respecting diversity and understanding cultural differences.

Brimbank Council is required by law to consult with Bunurong Land Council Aboriginal Corporation and Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporation, regarding its statutory responsibilities under the Aboriginal Heritage Act 2006.

Further information in relation to community engagement is detailed below.

Community Engagement

Notice of Motion 2/23 - Community Engagement on 26 January

Brimbank City Council has a long history of working to embed reconciliation across the organisation and within the community.

Between July - December 2023, representatives from Council met with Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporation (WWCHAC) and Bunurong Land Council Aboriginal Corporation (BLCAC) to discuss 26 January. Elders spoke with interest about Council's plans for future years and encouraged Council to look to other councils who hold a healing ceremony on that day. Elders also provided support for Council to work with local community groups to determine what activities could be undertaken on the day to acknowledge 26 January in future years.

Since August 2023, representatives from Council have met with BATSICC to discuss 26 January. At the last meeting on 14 February 2024, BATSICC:

- Reaffirmed the sentiment that 26 January is a day of mourning
- Encouraged community to attend a mourning ceremony hosted by neighbouring Councils which usually attracts a big turnout of non-indigenous people
- Expressed interest in hosting a community event, either before or after 26 January, bringing community, service providers and agencies in the region together to celebrate the strengths and connection of First Nations people.

Council is currently developing its second Innovate RAP which is also the third RAP for the organisation. Officers highlight the level of engagement undertaken to develop the RAP and Together We Are Brimbank Plan, which was developed by consultation with the

broad Brimbank community and represents the views of the community. The Plan specifically includes statements relevant to this report, where community have said; 'Recognise Aboriginal and Torres Strait Islander peoples' culture and history.'

Council officers will continue to listen to and work in partnership with our local Aboriginal and Torres Strait Islander People around 26 January.

Resource And Risk Implications

Resource requirements can be met within the Annual Budget 2023/2024.

Regulatory: legal, legislative or regulatory implications including the rights/obligations of stakeholders

- This report fulfils legislative governance obligations, to provide transparent and accountable reporting of governance activity.

Community: potential impact on community, including public trust and customer service impact

- Risk losing trust of community, including our Aboriginal and Torres Strait Islander community, if we fail to adapt Council practices to support respectful truth-telling.

Safety: health, safety, or duty of care impacts

- Risk of psychosocial safety if mechanisms are not put in place to foster a respectful and inclusive dialogue that prioritizes the dignity of all community members.

There are no Environmental or Financial risks identified.

Legislation/Council Plan/Policy Context

This report supports the Council Plan 2021-2025 strategic direction and objective of:

1. People and Community – A welcoming, safe, and supported community – an inclusive place for all

- Continue our commitment to respecting and recognising Aboriginal and Torres Strait Islander peoples and culture.

2. Places and Spaces - Liveable and connected neighbourhoods that support healthy and sustainable futures - A green place for all

- Liveable and Connected - Inviting and liveable spaces and facilities, connected so people can get around.

3. Opportunity and Prosperity - A future focused, transforming city where all have opportunities to learn and earn - A prosperous place for all

- Growing and Transforming - Optimise

4. Leadership and Governance - A high performing organisation that enacts the vision and decisions of Council through the delivery of quality and innovative services - A fairer place for all

- High Performing and Accountable - Our workforce strives to enhance services and liveability for the Brimbank community.

This report complies with the *Local Government Act 2020*, *Local Government (Governance and Integrity) Regulations 2020*, Council Plan 2021-2025, S5 Instrument of Delegation to the Chief Executive Officer, S7 Instrument of Sub-Delegation by the Chief Executive Officer, Councillor Code of Conduct 2021 and Procurement Policy.

Additionally, this report supports reflection, celebration and promotion of First Nations' culture, history, stories, and connection to country and will continue to strengthen Council's vision for reconciliation, truth-telling, and healing through the next Reconciliation Action Plan (RAP) which is in development.

This report also complies with Brimbank Community Engagement Policy 2021, and the Australian Citizenship Ceremonies Code.

Council officers contributing to the preparation and approval of this report, have no conflicts of interests to declare.



Record of Informal Meeting of Councillors

Meeting details

Title:	Planning Forum		
Date:	9 April 2024	Time:	7.30pm to 7:45pm
Location:	Via Zoom		
Councillors in attendance:	☒ Cr Victoria Borg ☐ Cr Sarah Branton ☒ Cr Thuy Dang ☒ Cr Sam David JP ☒ Cr Maria Kerr ☒ Cr Bruce Lancashire ☒ Cr Jasmine Nguyen ☐ Cr Thomas O'Reilly ☒ Cr Jae Papalia, Deputy Mayor ☒ Cr Ranka Rasic, Mayor ☒ Cr Virginia Tachos		
Council Officers in attendance:	Kelvin Walsh - Director City Futures James Bruscella - Coordinator City Planning Tony Vo - Coordinator Council Business Robert Shatford - Coordinator City Planning		
Other attendees:	Applicant for the planning application under consideration A Municipal Monitor		
Name of Council Officer completing Record of Informal Meeting:	James Bruscella		

Issues considered (if no conflicts of interest were disclosed, enter "nil" in name column. Add and delete rows as required)

No.	Brief description of issue / agenda item	Name of person(s) who disclosed a conflict of interest	Did the person(s) leave the meeting?
1.	Application to Amend Planning Permit P772/2014 for land at 697-703 Ballarat Road, Ardeer	Nil	<Select one>

Forward completed *Record of Informal Meeting of Councillors* to Governance within 48 hours of the meeting for Reporting to Council.

Record of Informal Meeting of Councillors

Meeting details

Title:	Aboriginal and Torres Strait Islander Consultative Committee		
Date:	10 April 2024	Time:	5:45pm to 7:30pm
Location:	Brimbank Aquatic and Wellness Centre (90 Taylors Road, Keilor Downs)		
Councillors in attendance:	☐ Cr Victoria Borg ☐ Cr Sarah Branton ☐ Cr Thuy Dang ☐ Cr Sam David JP ☐ Cr Maria Kerr ☐ Cr Bruce Lancashire ☐ Cr Trung Luu ☐ Cr Jasmine Nguyen ☒ Cr Jae Papalia ☒ Cr Ranka Rasic, Mayor ☐ Cr Virginia Tachos		
Council Officers in attendance:	Rose Bruhn - Acting Director Community Wellbeing Cheree Hunter - Manager Community Strengthening & Social Planning Jaimie-Lea Lyons - Reconciliation Officer Raj Singh - Civic Events Coordinator Simone Kemp - Digital Communications Coordinator Mariah Magri - Marketing and Community Relations Unit Manager		
Other attendees:	Community Representatives (Five)		
Name of Council Officer completing Record of Informal Meeting:	Jaimie-Lea Lyons		

Issues considered (if no conflicts of interest were disclosed, enter "nil" in name column. Add and delete rows as required)

No.	Brief description of issue / agenda item	Name of person(s) who disclosed a conflict of interest	Did the person(s) leave the meeting?
1.	Welcome and warm up	N/A	N/A
2.	Acknowledgment of Country	N/A	N/A
3.	Review minutes and actions from previous meeting	N/A	N/A
4.	Meet and Greet - Leisure department	N/A	N/A
5.	Meet and Greet - Civic department	N/A	N/A
6.	Cooinda update	N/A	N/A
7.	Reconciliation Week update	N/A	N/A
8.	Council reflection update	N/A	N/A
9.	Yarn Up - Community perspective	N/A	N/A
10.	Meeting Close	N/A	N/A

Forward completed *Record of Informal Meeting of Councillors* to Governance within 48 hours of the meeting for Reporting to Council.



Record of Informal Meeting of Councillors

Meeting details

Title:	Briefing		
Date:	23 April 2024	Time:	6.00pm to 8:00pm
Location:	Level 6, BCCC		
Councillors in attendance:	☒ Cr Victoria Borg ☐ Cr Sarah Branton ☐ Cr Thuy Dang ☒ Cr Sam David JP ☒ Cr Maria Kerr (in part) ☒ Cr Bruce Lancashire ☒ Cr Jasmine Nguyen ☐ Cr Thomas O'Reilly ☒ Cr Jae Papalia, Deputy Mayor ☒ Cr Ranka Rasic, Mayor ☒ Cr Virginia Tachos		
Council Officers in attendance:	Fiona Blair, Chief Executive Officer Lynley Dumble, Director Community Wellbeing Georgie Hill, Director People Partnerships and Performance Mark Stoermer, Director Corporate Services Kelvin Walsh, Director City Futures Rose Bruhn, Manager Community Learning and participation Erin Clark, Manager Community Care Ashley Fleming, Manager Leisure and Community Facilities Michael Shiell, Coordinator Arts and Culture		
Other attendees:	Municipal Monitor		

**Name of Council
Officer completing
Record of Informal
Meeting:**

Georgie Hill, Director People Partnerships and Performance

Issues considered *(if no conflicts of interest were disclosed, enter "nil" in name column. Add and delete rows as required)*

No.	Brief description of issue / agenda item	Name of person(s) who disclosed a conflict of interest	Did the person(s) leave the meeting?
1.	Aged Care Reforms	Nil	--
2.	Brimbank Bicycle Education Centre	Nil	
3.	Arts Hub	Nil	
4.	Electric Vehicle Charging Discussion Paper	Nil	

Forward completed *Record of Informal Meeting of Councillors* to Governance within 48 hours of the meeting for Reporting to Council.



Record of Informal Meeting of Councillors

Meeting details

Title:	Brimbank Youth Council 2024 Official Meeting Term 1		
Date:	24 April 2024	Time:	5:30PM to 7:00PM
Location:	Council Chambers		
Councillors in attendance:	☐ Cr Victoria Borg ☐ Cr Sarah Branton ☐ Cr Thuy Dang ☐ Cr Sam David JP ☐ Cr Maria Kerr ☐ Cr Bruce Lancashire, ☒ Cr Jasmine Nguyen ☒ Cr Thomas O'Reilly ☐ Cr Jae Papalia ☐ Cr Ranka Rasic, Mayor ☐ Cr Virginia Tachos		
Council Officers in attendance:	Ayaan Qani - Youth Development Officer		
Other attendees:	Brimbank Youth Council members x 12		
Name of Council Officer completing Record of Informal Meeting:			

Issues considered (if no conflicts of interest were disclosed, enter "nil" in name column. Add and delete rows as required)

No.	Brief description of issue/agenda item	Name of person(s) who disclosed a conflict of interest	Did the person(s) leave the meeting?
1.	Welcome, Acknowledgement of Country	Nil	No

No.	Brief description of issue/agenda item	Name of person(s) who disclosed a conflict of interest	Did the person(s) leave the meeting?
2.	Council Update	Nil	No
3.	Brimbank Youth Council Update	Nil	No
4.	Break	Nil	No
5.	BYC Non-Project Update	Nil	No
6.	Open floor for BYC to raise issues to present	Nil	No
7.	Correspondence and Requests for BYC	Nil	No
8.	Upcoming dates and meetings for BYC	Nil	No
9.	Questions, Close and Thank you	Nil	No

Forward completed *Record of Informal Meeting of Councillors* to Governance within 48 hours of the meeting for Reporting to Council.



Record of Informal Meeting of Councillors

Meeting details

Title:	Council Meeting Briefing		
Date:	14 May 2024	Time:	6.00pm to 7:30pm
Location:	Level 6, BCCC		
Councillors in attendance:	☒ Cr Victoria Borg ☐ Cr Sarah Branton ☐ Cr Thuy Dang (apology) ☒ Cr Sam David JP ☐ Cr Maria Kerr (apology) ☒ Cr Bruce Lancashire ☒ Cr Jasmine Nguyen ☒ Cr Thomas O'Reilly ☒ Cr Jae Papalia, Deputy Mayor ☒ Cr Ranka Rasic, Mayor ☒ Cr Virginia Tachos		

Council Officers in attendance:	Chris Leivers, Acting Chief Executive Officer Lynley Dumble, Director Community Wellbeing Georgie Hill, Director People Partnerships and Performance Mark Stoermer, Director Corporate Services Kelvin Walsh, Director City Futures Tom Razmovski, Acting Director Infrastructure and City Services Andrew Brae, Manager Finance Danny Bilaver, Manager Governance and Risk Erin Clark, Manager Community Care Lisa Davies, Manager Parks and Public Realm Mathew Barker, Coordinator Contaminated Land Liz Chapman, Coordinator Urban Design Jes Camilleri, Reform Lead - Ageing and Inclusion
Other attendees:	Janet Dore, Municipal Monitor Penelope Holloway, Municipal Monitor
Name of Council Officer completing Record of Informal Meeting:	Danny Bilaver, Manager Governance and Risk

Issues considered (if no conflicts of interest were disclosed, enter "nil" in name column. Add and delete rows as required)

No.	Brief description of issue / agenda item	Name of person(s) who disclosed a conflict of interest	Did the person(s) leave the meeting?
1.	Quarter 3 Budget Report (Jan/Feb/Mar)		
2.	Governance Report May 2024		
3.	Council Plan Annual Action Plan Year 3 Quarter 3 Progress Report (January – March 2024)	Cr Thomas O'Reilly	Yes
4.	Draft Community Engagement Policy		
5.	Communicating with Culturally and Linguistically Diverse Communities		
6.	Final Draft Arts and Culture Strategy		
7.	Discounts for Brimbank Residents at Brimbank Leisure Centres		

No.	Brief description of issue / agenda item	Name of person(s) who disclosed a conflict of interest	Did the person(s) leave the meeting?
8.	Brimbank Annual Community Grants Program 2024/2025	Cr Sam David	Yes
9.	Final Community Services and Infrastructure Planning Policy	Cr Sam David	Yes
10.	Brimbank Arts Advisory Committee - Terms of Reference		
11.	Contract No. 24/3458T Construction of Tennis Pavillion - Lionheart Reserve, Taylors Lakes		
12.	Contract No. 24/3475 - Provision of Hard Waste Collection Services		
13.	Final Draft Sunshine Energy Park Draft Vision Plan		
14.	Aged Care reforms		
15.	MAV State Council Motions	Cr Thomas O'Reilly	Yes

Forward completed *Record of Informal Meeting of Councillors* to Governance within 48 hours of the meeting for Reporting to Council.



Record of Informal Meeting of Councillors

Meeting details

Title:	Planning Forum		
Date:	14 May 2024	Time:	7:30pm to 8:15pm
Location:	Via Zoom		
Councillors in attendance:	☒ Cr Victoria Borg ☐ Cr Sarah Branton ☐ Cr Thuy Dang ☒ Cr Sam David JP ☐ Cr Maria Kerr ☒ Cr Bruce Lancashire, Mayor ☒ Cr Jasmine Nguyen ☒ Cr Thomas O'Reilly ☒ Cr Jae Papalia ☒ Cr Ranka Rasic, Deputy Mayor ☒ Cr Virginia Tachos		
Council Officers in attendance:	Kelvin Walsh - Director City Futures James Bruscella - Coordinator City Planning Dhiraj Joti - Principal Development Planner		
Other attendees:	Two Council Monitors Permit Applicant and Developer Objectors to the application being considered		
Name of Council Officer completing Record of Informal Meeting:	James Bruscella		

Issues considered (if no conflicts of interest were disclosed, enter "nil" in name column. Add and delete rows as required)

No.	Brief description of issue / agenda item	Name of person(s) who disclosed a conflict of interest	Did the person(s) leave the meeting?
1.	Planning Permit Application P516/2023 for the Construction of ten (10) double storey dwellings and a reduction to the standard car parking requirement (visitor spaces) on land at 52, 54 and 56 Selwyn Street, Albion	Nil	---

Forward completed *Record of Informal Meeting of Councillors* to Governance within 48 hours of the meeting for Reporting to Council.



Council Representative's Report

Report details

Representative / s:	Cr Ranka Rasic (Mayor), Cr Jae Papalia.
Committee / Event:	Brimbank Aboriginal and Torres Strait Islander Consultative Committee
Meeting date:	10 April 2024
Report author:	Jaimie-Lea Lyons

Report

The Brimbank Aboriginal and Torres Strait Islander Consultative Committee included discussions and reports on the following matters:

1. Meet and Greet with Brimbank Aquatic and Wellness Centre to build ongoing relationship.
2. Meet and Greet with Civics department to build ongoing relationship.
2. Cooinda update.
3. Reconciliation Week update.
4. Council reflection update.

Recommendations

There were no matters to be considered by Council.

Next meeting:	26 June 2024 at 5:30pm - 7:30pm , Cooinda Community Centre
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Council Representative's Report

Report details

Representative/s: Cr Nguyen

Committee/Event: Brimbank Youth Council 2024 Official Meeting Term 1

Meeting date: 24 April 2024

Report author: Ayaan Qani

Report

The Brimbank Youth Council (Committee) met in person at BCCC on 24 April 2024.

Council Update

Council is currently endorsing the Draft Annual Budget 2024/2025 and draft Council Plan Annual Action Plan (Year 4).

History of the Council Chambers provided by Cr O'Reilly.

Brimbank Youth Council Update

Joanna spoke about the first BYC meeting, where the BYC got to get to know each other, go over a few housekeeping details, like how they will communicate through Slack and what to expect as youth councillors.

Van provided an overview of the Governance Training the BYC underwent. The training covered what the role of Council is, meeting rules the BYC will abide by, as well as elect their two Chairs, Adriel and Kha.

Milena spoke about the Advocacy in Action training the BYC received from The Y, where they learned how to take an issue and turn it into an achievable project.

Todd spoke about the #MeetBYC campaign that the BYC will be embarking on. It is an online campaign to introduce who the BYC is to the community via BYC website and social media.

The BYC held their Project Pitch event the previous Wednesday, where each member had an opportunity to pitch what topic the BYC should run their project on and why. They then voted on their favourite pitch. The top voted topic the BYC's project will be is Youth Safety.

Open floor for BYC to raise issues to present

Lina raised the issue regarding safety on PTV, especially at night. What role does Council play to support safety of vulnerable community (POC, women etc.)?

- Cr O'Reilly is a member of the Safety and Wellbeing roundtable and will raise this in their next quarterly meeting. The roundtable has key stakeholders that may have a response to this.

Jayesh asked how big the scope can be for the BYC project.

- Jasmine provided some advice to help make it achievable, such as consider who this impacts, costs, and timelines. Ayaan reiterates BYC facilitator will support BYC in scoping the project.
- Cr O'Reilly and Cr Nguyen explains if scope of project is beyond Council, the project can sit in a more advocacy space.

Victoria Police is hosting a community forum regarding safety. Potential for BYC to attend.

BYC have interest in the findings from the Western Region Youth Forum, and whether anything aligns with their project topic.

Updates

BYC will have their project planning meetings on Wednesday 8 May and Wednesday 22 May.

BYC will celebrate IDAHOBIT Day on Wednesday 15 May with Crystal Queer group.

Recommendations

There were no matters to be considered by Council.

Next meeting:	19 June at 5:30PM in Council Chambers
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