

13.12**Directorate****Director****Manager****Attachment(s)****Contract No 19/2503 - Provision of Pound and Animal Collection Services - Extension of Contract**

City Futures

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1. CONFIDENTIAL REDACTED - Extension Report Contract No 19 2503 Provision of Pound and Animal Collection [**13.12.1** - 2 pages]
2. CONFIDENTIAL REDACTED - Lost Dogs Home Schedule of Rates From 1 July 2024 [**13.12.2** - 5 pages]

Purpose

For Council to consider an extension of Contract No 19/2503 Provision of Pound and Animal Collection Services to The Lost Dogs Home, for final term of three years.

Officer Recommendation

That Council approves extension of Contract No. 19/2503 - Provision of Animal Pound and Collection Services to The Lost Dogs Home for a second additional period of three years to 30 June 2027, based on the agreed schedule of rates and an estimated amount in the order of \$5.2M.

Background

Contract No. 19/2503 - Provision of Pound and Animal Collection Services, was initially approved by Council at the Council Meeting 19 June 2018 for a three-year period with an option of two three-year extension to be awarded at Council's sole discretion. This report recommends taking up the second three-year period Contract extension.

The Contract is due to expire 30 June 2024. The Contract consists of a lump sum component and a schedule of rates (**Confidential Attachment 2**).

The services under this Contract allow Council to meet its legislative requirements to accommodate the number of animals collected. The Lost Dogs home has provided the services and facilities under the existing contract since June 2018.

The Contract is based on a schedule of rates where the incumbent has increased their rates for cat and dog collection by 18 per cent for financial year 2024/25 and subsequently for year five and six of the contract, rates will increase in accordance with CPI which is estimated to be an additional 5 per cent.

Matters for Consideration

This report is presented to Council to consider the Contract extension assessment and recommendation to extend the Contract for a further three-year period. Based on this, and the information contained in the **Confidential Attachment 1**, it is recommended that Council extends the Contract to The Lost Dogs Home for an additional three-year period at the agreed lump sum and schedule of rates to 30 June 2027.

Based on the past performance of the current provider, which has met Council's needs to a high level and limited alternative service providers, it is recommended that Council extend the Contract for a second period of three years, being the final term possible extension period within the Contract.

Implementation

Subject to Council approval, the Contract will be implemented for an additional three-year period from 1 July 2024 to 30 June 2027.

Community Engagement

Not applicable. No community engagement required.

Resource And Risk Implications

The cost for the Extension of Contract 19/2503 Provision of Animal Pound and Collection Services for Financial years 2024/2025, 2025/2026 and 2026/2027 in the order of \$5.2M will need to be referred to Council's annual budget process for consideration.

Community: potential impact on community, including public trust and customer service impact

- Yes - This is a long-standing and well-utilised service provided to residents.

Financial: significant financial impacts

- Yes - Budget expenditure is from Council funding; the Operational budget is subject to Council approval.

Regulatory: legal, legislative or regulatory implications including the rights/obligations of stakeholders

- Yes - Council has a statutory obligation to provide animal management services under the *Domestic Animals Act 1994*. Services provided by this contract represents a key component in councils ability to provide the service.

Safety: health, safety or duty of care impacts

- Yes - Council has a duty of care under the *Domestic Animals Act 1994* to provide this service.

Legislation/Council Plan/Policy Context

This report supports the Council Plan 2021-2025 strategic direction and objective of:

4. Leadership and Governance - A high performing organisation that enacts the vision and decisions of Council through the delivery of quality and innovative services - A fairer place for all

- High Performing and Accountable - Our workforce strive to enhance services and liveability for the Brimbank community.

This report complies with Procurement Policy and the *Local Government Act 2020 (the Act)*.

Council officers contributing to the preparation and approval of this report, have no conflicts of interests to declare.