

12.12	Contract No. 21/3092 - Fleet Repairs Maintenance and Supply of Spare Parts - Extension of Contract
Directorate	Infrastructure and City Services
Director	Chris Leivers
Manager	Tom Razmovski
Attachment(s)	1. CONFIDENTIAL REDACTED - Contract Extension Report [12.12.1 - 4 pages]

Purpose

For Council to consider the extension of Contract No. 21/3092 - Fleet Repairs, Maintenance and Supply of Spare Parts, for a one-year period.

Officer Recommendation

That Council:

- a. **Approves extension of Contract No. 21/3092 - Fleet Repairs, Maintenance and Supply of Spare Parts for a period of one year to 21 December 2025, in accordance with the tendered Schedules of Rates, at Confidential Attachment 1 to this report, for an estimated contract value of \$606,850 (including GST), to a panel of contractors comprising:**

Panel Repairs

- **McIntyre Auto Repair**
- **Airport West Panel Care**
- **Sheen Panel Service**
- **SPS Docklands Pty Ltd**

Auto Electrical Services

- **Glenpage Pty Ltd**

Repairs & Maintenance - Compactors

- **Superior Pak Pty Ltd**

Repairs & Maintenance - Mowers

- **Dawn Mowers Pty Ltd**

Spare Parts (Mowers)

- **AMS Outdoor Power Products Pty Ltd**
- **Dawn Mowers Pty Ltd**

Oil and Lubricants

- **Valvoline Australia Pty Ltd**

Spare Parts (Compactors)

- **Superior Pak Pty Ltd**

- b. **Assigns the Chief Executive Officer delegated authority to approve the remaining one-year Contract extension option, subject to the performance and competitive pricing of the contractor.**

Background

Council, at its Meeting 14 December 2021, awarded Contract No. 21/3092 - Fleet Repairs, Maintenance and Supply of Spare Parts (Contract) for three (3) years with the option to extend up to two (2) further one (1) year periods at the discretion of Council and subject to satisfactory performance over the initial period.

Contract No. 21/3092 - Fleet Repairs, Maintenance and Supply of Spare Parts (Contract) is a Schedule of Rates Contract and forms part of the Operational Program funded through Council's annual Operational Budget.

The Contract engages a panel of service providers and suppliers to provide panel repairs, compactor repairs and maintenance, auto electrical repairs, mower repairs and maintenance and supply of spare parts and lubricants for its entire fleet.

The Contract panel consists of the following service providers and suppliers:

Panel Repairs

- McIntyre Auto Repair
- Airport West Panel Care
- Sheen Panel Service (South Melbourne)
- SPS Docklands Pty Ltd

Auto Electrical Services

- Glenpage Pty Ltd

Repairs & Maintenance - Compactors

- Superior Pak Pty Ltd
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Repairs & Maintenance - Mowers

- Dawn Mowers Pty Ltd

Spare Parts (Mowers)

- AMS Outdoor Power Products Pty Ltd
- Dawn Mowers Pty Ltd

Oil and Lubricants

- Valvoline Australia Pty Ltd

Spare Parts (Compactors)

- Superior Pak Pty Ltd

The initial term of the Contract is due to expire on 21 December 2024, with one (1) year extension option remaining.

This report recommends exercising the option to extend the Contract for a one (1) year period to 21 December 2025.

Matters for Consideration

This report is presented to Council to consider the Contract extension assessment and recommendation to extend the Contract for a further one (1) year period and assign the Chief Executive Officer delegated authority to approve the remaining one (1) year Contract extension option, subject to the performance and competitive pricing of the contractor.

The Contract Evaluation Report is at **Confidential Attachment 1**.

Implementation

Subject to Council approval, the Contract will be extended for a one year from 21 December 2024 to 21 December 2025.

Community Engagement

Not applicable. No community engagement required.

Consultation was undertaken with relevant Council departments to ensure the Contract services align with, and best support community users and meet Council's requirements.

Collaboration

There was no need or opportunities for collaboration with other Councils or public bodies for this Contract extension.

Resource And Risk Implications

The funding requirements for the period 1 July 2024 to 20 December 2024 has been included in the draft 2024/2025 budget for consideration.

The funding requirements for the extension period 21 December 2024 to 30 June 2025 has been included in the draft 2024/2025 annual budget process for consideration.

The funding requirements for the extension period 1 July 2025 to 21 December 2025 will be referred to the 2025/2026 annual budget process for consideration.

Community: potential impact on community, including public trust and customer service impact

- Yes - Provisions within this Contract enable Council to deliver a range of services requiring the use of fleet vehicles and plant.

Financial: significant financial impacts

- Yes - Budget expenditure is from Council funding, from the Operational budget, subject to Council approval.

Regulatory: legal, legislative or regulatory implications including the rights/obligations of stakeholders

- Yes - Provisions within this Contract enable Council's fleet to meet roadworthy and operational requirements.

Safety: health, safety or duty of care impacts

- Yes - Provisions within this Contract enables Council's fleet to meet all required safety standards and operational requirements.

There are no Environmental risks identified.

Legislation/Council Plan/Policy Context

This report supports the Council Plan 2021-2025 strategic direction and objective of:

4. Leadership and Governance - A high performing organisation that enacts the vision and decisions of Council through the delivery of quality and innovative services - A fairer place for all

- High Performing and Accountable - Our workforce strive to enhance services and liveability for the Brimbank community.

This report complies with Procurement Policy and the *Local Government Act 2020 (the Act)*

Council officers contributing to the preparation and approval of this report, have no conflicts of interests to declare.