

Council Meeting

Minutes

Meeting No. 636

20 August 2024

Commenced at 7.01pm

Council Chamber

301 Hampshire Road, Sunshine,
Victoria

Fiona Blair
Chief Executive Officer
23 August 2024

Council

Cr Ranka Rasic	Mayor
Cr Jae Papalia	Deputy Mayor
Cr Victoria Borg	(Apology)
Cr Sarah Branton	(Apology)
Cr Thuy Dang	
Cr Sam David	
Cr Maria Kerr	
Cr Bruce Lancashire	(Leave of Absence)
Cr Jasmine Nguyen	
Cr Thomas O'Reilly	(Apology)
Cr Virginia Tachos	

Municipal Monitors

Ms Janet Dore	Municipal Monitor
Ms Penelope Holloway	Municipal Monitor

Executive Leadership Team

Ms Fiona Blair	Chief Executive Officer
Ms Lynley Dumble	Director Community Wellbeing
Ms Georgie Hill	Director People, Partnerships and Performance
Mr Chris Leivers	Director Infrastructure and City Services
Mr Mark Stoermer	Director Corporate Services
Mr Kelvin Walsh	Director City Futures

Governance Team

Mr Tony Vo	Coordinator Council Business
Ms Natalie Horvatic	Council Business Officer
Ms Jessica Zelenbaba	Council Business Officer

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1 Opening (Including Acknowledgement Of Country)

The Mayor, Cr Ranka Rasic, opened the meeting at 7.01pm and welcomed all in attendance.

The Mayor stated:

On behalf of Brimbank City Council, I respectfully acknowledge and recognise the Wurundjeri and Bunurong Peoples as the Traditional Custodians of this land and pay respect to their Elders, past, present and future.

2 Council Commitment

The Mayor, on behalf of the Council, read the Council Commitment:

As the Council, we will act in the best interests of the Brimbank community and consider the immediate and long term impacts of our decisions. We will make these decisions fairly and without bias.

We will uphold all of our obligations under the laws of Victoria and Council's local laws, and will act in accordance with our Code of Conduct.

3 Apologies/Leave Of Absence

The Mayor noted that Cr Victoria Borg, Cr Sarah Branton and Cr Thomas O'Reilly submitted apologies for this meeting and Cr Bruce Lancashire is on a leave of absence.

4 Disclosure Of Conflicts Of Interest

Nil.

5 Designation Of Items As Confidential

Motion

That Council declares confidential in accordance with section 66(2)(a) of the *Local Government Act 2020 (the Act)*:

- Confidential Attachment 1 to Report 12.13 Contract No. 25/3522 - Supply, Delivery and Lease of Nine (9) Twenty-Four (24) Cubic Metre Side Loading Waste Compactors and four (4) Twenty-Four (24) Cubic Metre Side Loading Green Waste Compactors

as it relates to Council business information, being information that would prejudice Council's position in commercial negotiations if prematurely released (s 3(1)(a) of the *Local Government Act 2020*); and

- Confidential Report 16.1

as it relates to legal privileged information, being information to which legal professional privilege or client legal privilege applies (s 3(1)(e) of the *Local Government Act 2020*).

Resolution

Moved Cr Jasmine Nguyen/Seconded Cr Thuy Dang

That Council declares confidential in accordance with section 66(2)(a) of the *Local Government Act 2020 (the Act)*:

- **Confidential Attachment 1 to Report 12.13 Contract No. 25/3522 - Supply, Delivery and Lease of Nine (9) Twenty-Four (24) Cubic Metre Side Loading Waste Compactors and four (4) Twenty-Four (24) Cubic Metre Side Loading Green Waste Compactors**

as it relates to Council business information, being information that would prejudice Council's position in commercial negotiations if prematurely released (s 3(1)(a) of the *Local Government Act 2020*); and

- **Confidential Report 16.1**

as it relates to legal privileged information, being information to which legal professional privilege or client legal privilege applies (s 3(1)(e) of the *Local Government Act 2020*).

CARRIED

6 Confirmation Of Minutes Of Previous Council Meetings

Motion

That Council confirms the Minutes of Council Meeting No. 635, held on 16 July 2024.

Resolution

Moved Cr Jae Papalia/Seconded Cr Maria Kerr

That Council confirms the Minutes of Council Meeting No. 635, held on 16 July 2024.

CARRIED

7 Condolences

7.1 Cr Sarah Carter

Motion

That Council notes the passing of Cr Sarah Carter, and extends condolences to her family.

Resolution

Moved Cr Virginia Tachos/Seconded Cr Sam David

That Council notes the passing of Cr Sarah Carter, and extends condolences to her family.

CARRIED

7.2 Mr Charlie Desira OAM

Motion

That Council notes the passing of Mr Charlie Desira OAM, and extends condolences to his family.

Resolution

Moved Cr Virginia Tachos/Seconded Cr Thuy Dang

That Council notes the passing of Mr Charlie Desira OAM, and extends condolences to his family.

CARRIED

8 Congratulations

Nil.

9 Public Question Time

Public Question Time commenced at 7.15pm

152/24

Question

D Cappelli

What are the council's plans for the installation of electric vehicle (EV) chargers on public sites within our community. As the adoption of electric vehicles continues to grow, accessible charging infrastructure is increasingly important for residents. Could you please provide information on any upcoming projects or plans the council has to install EV chargers? Additionally, can you provide a list of current public sites within our community that already have EV charging stations available.

Answer

The Mayor advised Council has installed two dual-port 22 kW public EV charging stations at the Brimbank Aquatic and Wellness Centre which are publicly accessible.

While no other Council projects for public chargers are underway, there are other publicly accessible EV chargers across Brimbank, and Council encourages private providers to install more.

153/24

Question

S Meilak

The Festa Santa Marija Assunta is an honoured, annual tradition for the large Maltese population in Brimbank and is of significant cultural importance. Can Council advise what support, if any, was provided, to champion this festival this year?

Answer

The Mayor advised the Festa Santa Marija Assunta in Brimbank is a community-led festival run by the Santa Marija Assunta Association. The Association received a Community Festivals and Events Grant of \$8000 through Council's 2023-2024

Community Grants program. Council also assists in promoting community festivals through our media channels.

154/24

Question

S Meilak

Can Council advise why dietary requirements can not be catered to, or, why vegan options are not available through their Meals on Wheels program?

Answer

The Mayor advised that Council's current meals provider has various vegetarian options available, however, it does not provide vegan menu options. As a result, this is not something Council is able to offer clients of our Delivered Meals service.

In the event client dietary preferences or requirements cannot be sufficiently accommodated via Brimbank's Delivered Meals service, clients are matched to a service that better meets their needs.

Council received one additional question from S Meilak. In accordance with Rule 55.7 of the Brimbank Governance Rules, this question was not read out or responded to.

155/24

Question

L Meilak

Why does Council recognise the need for HEPA filters for elderly people and carers looking after disabled people, but not disabled people themselves?

Answer

The Mayor advised the Department of Health lists air filtration units, including HEPA filters, as one of several COVID-19 prevention measures. However, they are not legislated or required by building code regulations.

Council chose to install portable air filtration units in select locations to meet our responsibilities under the Aged Care Quality Standards. A unit is also used at Brimbank's Carers Space, identified through community co-design to enhance carers' comfort and wellbeing.

156/24

Question

L Meilak

Are there any Council initiated and run support or social groups, for disabled people?

Answer

The Mayor advised Council provides inclusive programs for people of all abilities, including those with disabilities, across its Libraries, Neighbourhood Houses, Community Centres, and Leisure Facilities.

The Brimbank Disability Network Group connects those with lived experience to local service providers.

More details are available on the Brimbank City Council website.

Council received two additional questions from L Meilak. In accordance with Rule 55.7 of the Brimbank Governance Rules, these questions were not read out or responded to.

157/24

Question

M Way

Which parts of the Brimbank Cycling and Walking Strategy have yet to be implemented or built?

Answer

The Mayor advised since 2016 when the Cycling and Walking Strategy was adopted, 13 projects have been completed and a further 7 are in design and reasonably well advanced. These projects do take time, as they are typically complex and involve working with multiple stakeholders, including government and other agencies to gain the necessary approvals and design input. The remaining 12 initiatives in the Strategy will be considered as part of a strategic review to determine which remain relevant and deliverable, and what other projects need to be considered.

158/24

Question

M Way

What is Brimbank City Council doing to increase the number of trips taken via active transport?

Answer

The Mayor advised Council encourages active transport through the implementation of the Cycling and Walking Strategy. Council is also undertaking further strategic work and in April this year conducted a household survey about transport preferences, including active transport.

159/24

Question

D Havelas

When is Brimbank City Council planning to open the Carers Space at Keilor Downs to local carers to access and use ?

Answer

The Mayor advised Council is working toward an official launch of the Brimbank Carers Space in early September 2024.

160/24

Question

D Havelas

As the Carers Space is a pilot program? When did the pilot start and is it a 12 month program and when is the pilot finishing ?

Answer

The Mayor advised the Brimbank Carers Space will be piloted for up to 2-years from the time of opening with ongoing evaluation throughout the pilot period.

Public Question Time concluded at 7.21pm.

10 Petitions

Nil.

11 Minutes/Reports Of Delegated Committees

11.1 Leadwest Joint Delegated Committee

Motion

That Council notes the Minutes of the LeadWest Joint Delegated Committee held on 19 June 2024, at Attachment 1.

Resolution

Moved Cr Jae Papalia/Seconded Cr Sam David

That Council notes the Minutes of the LeadWest Joint Delegated Committee held on 19 June 2024, at Attachment 1.

CARRIED

12 Officer Reports

12.1	Planning Activity Update and Delegate Decisions and Planning Scheme Amendments Update - July 2024
Directorate	City Futures
Director	Kelvin Walsh
Manager	Kristen Gilbert and Leanne Deans
Attachment(s)	1. Delegated Planning Permit Decisions - July 2024 [12.1.1 - 25 pages] 2. Graphical representation of data from last three years [12.1.2 - 3 pages] 3. Planning Scheme Amendment Status Summary July 2024 [12.1.3 - 2 pages]

Purpose

To report to Council on:

- The status of planning permit applications and trends in planning approvals in Brimbank
- Decisions made under delegated authority in July 2024 regarding planning permit applications and other matters
- The status of current Planning Scheme Amendments at 31 July 2024.

Officer Recommendation

That Council:

- a. Notes the Planning Activity Update and Delegate Decisions – July 2024 report, and Delegated Planning Permit Decisions, at **Attachment 1** to this report.
- b. Notes the Planning Scheme Amendment Summary – July 2024, at **Attachment 3**, and that this relates to amendments where Council has resolved to request authorisation from the Minister for Planning to prepare and exhibit an amendment or has requested that the Minister prepare an amendment under section 20(4) of the *Planning and Environment Act 1987*.

Background

Council is a Responsible Authority under the *Planning and Environment Act 1987 (the Act)*. In this role, Council administers the Brimbank Planning Scheme (Planning Scheme) and, among other things, determines planning permit applications made for the use and development of the land in the municipality. Certain planning permit applications, and other matters, are determined by Council officers under the delegated authority of Council.

The statistics presented do not represent all development activity in the municipality. Many types of use and development do not require a planning permit and may take place without being recorded as part of the planning approvals data. In addition, some planning permits are not acted on, or there may be a delay between when the approval is granted and when works take place.

Council is a Planning Authority for the Planning Scheme and undertakes amendments to the Planning Scheme when authorised by the Minister for Planning (Minister), or in accordance with section 8A(7) of *the Act*. Council undertakes amendments for a range of

reasons including to enhance or implement the strategic vision, to implement local policy, to correct mistakes, to enable or restrict development, and to set aside land for acquisition for a public purpose or remove such a reservation when it is no longer required.

The Minister may prepare an amendment or authorise the preparation of an amendment by another Minister, public authority or municipal council. For the purpose of this report, the status of Planning Scheme Amendments will only include amendments where Council is the Planning Authority, and where Council has resolved to request authorisation from the Minister to prepare and exhibit an amendment or has requested that the Minister prepare an amendment under section 20(4) of *the Act*.

Matters for Consideration

75 planning determinations and 15 subdivision determinations were made under delegated authority in July 2024. 59 new planning permit applications were received in July 2024. The value of development for these 59 applications is \$73.11 million.

A list of the planning applications determined under delegation from Council during July 2024 is at **Attachment 1**. **Attachment 2** provides a graphical representation of the data over the last three years.

	July 2024	Previous month (June 2024)	Monthly average for past 12 months	July 2023
Applications Received	59	73	63	70
Planning Permit Approvals	68	59	63	81
Notice of Decision to Grant a Permit	5	6	5	7
Refusal to Grant a Planning Permit	2	1	1	1
Subdivision Approvals	15	23	21	17
Cost of development for new applications (millions)	\$73.11	\$21.1	\$49.87	\$32.1

No planning appeals were determined by the Victorian Civil and Administrative Tribunal (VCAT) in this period. At the end of July 2024 there were four appeals lodged at VCAT that had not yet been determined. This is four less than at the end of July 2023.

The Planning Scheme Amendment Summary is shown at **Attachment 3** and includes three Planning Scheme Amendments where Council is the Planning Authority or has requested the Minister to prepare an amendment under section 20(4) of *the Act*.

Progress highlights for the July 2024 period include:

Amendment	Intent	Progress status
Amendment C239brim – Housing and Neighbourhood Character Strategy	Implements the Brimbank Housing and Neighbourhood Character Strategy (2024) by making changes to zones and ordinances in the Brimbank Planning Scheme.	Request to seek authorisation from the Minister for Planning to prepare and exhibit Amendment C239brim was submitted on 19 July 2024.

Community Engagement

Not applicable.

Resource And Risk Implications

Resource requirements can be met within the Annual Budget 2024/2025.

There are no Community, Environmental, Financial, Regulatory or Safety risks identified.

Legislation/Council Plan/Policy Context

This report complies with the *Planning and Environment Act 1987*, *Local Government Act 1989* and the Brimbank Planning Scheme.

Council officers contributing to the preparation and approval of this report, have no conflicts of interests to declare.

Resolution

Moved Cr Jasmine Nguyen/Seconded Cr Jae Papalia

That Council:

- a. **Notes the Planning Activity Update and Delegate Decisions – July 2024 report, and Delegated Planning Permit Decisions, at Attachment 1 to this report.**
- b. **Notes the Planning Scheme Amendment Summary – July 2024, at Attachment 3, and that this relates to amendments where Council has resolved to request authorisation from the Minister for Planning to prepare and exhibit an amendment or has requested that the Minister prepare an amendment under section 20(4) of the *Planning and Environment Act 1987*.**

CARRIED

12.2	Planning Application P475/2023 for 8 Rawson Avenue, Sunshine
Directorate	City Futures
Director	Kelvin Walsh
Manager	Kristen Gilbert
Attachment(s)	1. Zoning map [12.2.1 - 1 page] 2. Aerial Photo [12.2.2 - 1 page] 3. Considered Plans [12.2.3 - 12 pages] 4. Detailed Assessment [12.2.4 - 36 pages] 5. Proposed Conditions [12.2.5 - 5 pages]

Purpose

For Council to consider planning permit application P475/2023 for alterations to the existing dwelling and construction of two double storey dwellings to the rear at 8 Rawson Avenue, Sunshine, against the provisions of the Brimbank Planning Scheme.

Officer Recommendation

That Council issue a Notice of Decision to Grant Planning Permit P475/2023 for alterations to the existing dwelling and the construction of two double storey dwellings at the rear at 8 Rawson Avenue, Sunshine, subject to the conditions at **Attachment 5** of this report.

Background

The subject site is located on the eastern side of Rawson Avenue in Sunshine, with a dual frontage where the rear boundary faces the end of Lorenz Street (refer to **Attachments 1 and 2**). Lorenz Street has a court bowl type configuration. Dual lot frontages are uncommon in the area, with this site and the one to its south being the only examples. The site is regular in shape and generally flat with a frontage of 15.24 metres to Rawson Avenue, a frontage of approximately 10.6 metres to Lorenz Street and a depth of 41.48 metres. The total site area is 632 square metres. The site is currently occupied by a single storey weatherboard dwelling where the rear yard is dominated with covered structures and outbuildings that are proposed to be removed.

The application seeks approval for alterations to the existing dwelling including a new carport and internal alterations, and the construction of two double storey dwellings to the rear facing Lorenz Street (refer to **Attachment 3**). The two double storey dwellings are proposed in a side-by-side layout. The existing dwelling will continue to face Rawson Avenue and have all access from this street.

Matters for Consideration

The site and the surrounding area are located within the General Residential Zone Schedule 1. The predominant housing stock in the area is large single storey dwellings on generous sized allotments, or more recent single and double storey dwellings in the form of medium density housing. Examples of the more recent development are located immediately to the south where there are two single storey dwellings facing Rawson Avenue, and immediately to the north-east where there are four double storey dwellings fronting Lorenz Street.

The application was referred internally to Council's Traffic Engineers, Drainage Engineers and Environmentally Sustainable Design (ESD) Officer. All supported the application subject to proposed conditions being included on any planning permit that is issued.

Council's Waste Services Team supports the application, however initially requested 'no standing' signs along the top of the court bowl to ensure waste vehicles are not obstructed when entering the street to collect the waste. Following further discussions on this matter, they have agreed that this is imperative given the garbage trucks reverse down the street and do not need to turn in the court bowl. This matter is discussed in the Detailed Assessment contained at **Attachment 4**. No external referrals were required.

The Detailed Assessment indicates there is strategic justification and policy support for this application, as well as a high level of compliance with the required objectives and associated standards of Clause 55. It is recommended that the application be approved subject to the conditions at **Attachment 5** to this report.

Community Engagement

The application was advertised on two separate occasions, both times in accordance with the notice requirements of section 52(1)(a) and (d) of the *Planning and Environment Act 1987 (the Act)*. At the end of the first public notification process a total of 12 submissions had been received.

Following the feedback provided in the objections and from officers, the applicant amended the plans under section 57 of *the Act*, with the main change relating to the setback of the proposed dwellings from the Lorenz Street frontage and the entry to Dwelling 2. These plans were then advertised in May 2024 and received three additional objections, all of which were from previous objectors. This means there were objections received from a total of 12 different people.

The main concerns raised were on the grounds of adverse impact on neighbourhood character including removing the safety/function of the Lorenz Street court bowl, overdevelopment, overshadowing, waste pick up, safety issues with additional accesses from Lorenz Street, increased parking along Lorenz Street and lack of adequate parking on site.

The concerns raised by the objectors are discussed in the Detailed Assessment at **Attachment 4** to this report.

Resource And Risk Implications

Resource requirements can be met within the Annual Budget 2024/2025. There are no Community, Environmental, Financial, Regulatory or Safety risks.

Legislation/Council Plan/Policy Context

This report has been prepared under the relevant guiding principles of the Brimbank Planning Scheme and the *Planning and Environment Act 1987*.

Council officers contributing to the preparation and approval of this report, have no conflicts of interests to declare.

Motion

Moved Cr Virginia Tachos/Seconded Cr Maria Kerr

That Council resolves to refuse application P475/2023 for alterations to the existing dwelling and the construction of two double storey dwellings to the rear at 8 Rawson Avenue, Sunshine, on the following grounds:

1. The proposed development is inconsistent with the Brimbank City Council's Planning Policy Framework (Clause 15.01-1S: Urban Design; Clause 15.01-2S: Building Design; Clause 15.01-2L-01 – Building Design – Brimbank, Clause 15.01-5S: Neighbourhood Character and Clause 15.01-5L: Neighbourhood Character - Brimbank). The proposal does not comply with the policy because it does not respect the neighbourhood character in terms of waste collection, setbacks, built form, design detail, large backyards and the landscape setting.
2. The proposed development will create conflict in traffic movements and the safety of motorists, particularly on waste collection days.
3. The proposed development does not satisfy the objectives, requirements and assessment guidelines as contained in Clause 55 (Two or more dwellings on a lot) of the Brimbank Planning Scheme, most notably the following:
 - Clause 55.02-1: Neighbourhood Character (Standard B1)
 - Clause 55.03-1: Street Setback (Standard B6)
 - Clause 55.03-9: Access (Standard B14)
 - Clause 55.06-4: Site Services (Standard B34)

LOST

Resolution

Moved Cr Jae Papalia/Seconded Cr Thuy Dang

That Council issue a Notice of Decision to Grant Planning Permit P475/2023 for alterations to the existing dwelling and the construction of two double storey dwellings at the rear at 8 Rawson Avenue, Sunshine, subject to the conditions at Attachment 5 of this report.

CARRIED

12.3**Directorate****Director****Manager****Attachment(s)****Application P392/2023 for Approval of a Development Plan Under Development Plan Overlay 16 for 179 Tilburn Road, Deer Park and surrounding land**

City Futures

Kelvin Walsh

Kristen Gilbert

1. Zoning Map [**12.3.1** - 1 page]
2. Aerial Photo [**12.3.2** - 1 page]
3. Considered Plans (Part 1) [**12.3.3** - 34 pages]
4. Considered Plans (Part 2) [**12.3.4** - 23 pages]
5. Considered Plans (Part 3) [**12.3.5** - 15 pages]
6. Detailed Assessment [**12.3.6** - 54 pages]
7. Proposed Additions Required To Development Plan Prior To Endorsement [**12.3.7** - 3 pages]

Purpose

For Council to consider an assessment of Application P392/20203 for approval of a development plan under Development Plan Overlay Schedule 16 at 179 Tilburn Road (previously known as 765 Ballarat Road), Deer Park and surrounding land.

Officer Recommendation

That Council approves the Development Plan for 179 Tilburn Road, Deer Park and surrounding land, subject to the incorporation of changes specified in **Attachment 7** to this report.

Background

The site is a large, predominantly vacant, irregular shaped parcel of land in Deer Park with a total site area of approximately 65 hectares. It abuts Ballarat Road to the north, Tilburn Road to the south and the Western Ring Road to the east (refer **Attachments 1 and 2**).

Kororoit Creek runs through the northern part of the site and the land immediately abutting the creek has both an Environmental Significance Overlay and a Land Subject to Inundation Overlay. There are two separate Heritage Overlays on site, each covering two separate areas. These include ICI Entry Gates facing Ballarat Road, the Nobel Building and associated heritage protected trees to the south of the Kororoit Creek, and a former ordnance survey bunker at the south-east of the site. There are native grasses and trees scattered across the site.

The site was rezoned from Industrial 2 Zone to Commercial 2 Zone in May 2014. Whilst land to the north of the Kororoit Creek includes a series of small lots, land on the south side of the creek was formerly part of a larger lot (765 Ballarat Road) which includes the Industrial 2 zoned land to the west, commonly known as the "Orica site". The larger parcel of land was subdivided into two lots via a planning permit for subdivision issued in 2023.

As part of the Orica site, the land was previously used for the manufacture of explosives. This left the site contaminated; however the land has been subject to significant remediation works and a Statement of Environmental Audit was issued in 2020 stating the site is suitable for commercial and industrial uses.

There is an existing entrance on Ballarat Road at the north-east corner of the site providing access to a bridge over Kororoit Creek. Aside from this the two entrances to the site (one on Ballarat Road and one on Tilburn Road) are both located on the adjoining land to the west.

Matters for Consideration

The application seeks approval of a development plan under Development Plan Overlay Schedule 16 (DPO16) of the Brimbank Planning Scheme (refer to **Attachments 3, 4 and 5**). The proposed development plan would facilitate future use and development applications predominantly for large warehousing facilities, restricted retail premises, offices, food and drink premises and data centres.

Whilst the proposal seeks approval for the entire development plan area (including the lots to the north of Kororoit Creek), the detailed information provided relates only to land south of the creek. In order for the area to the north of the creek to be developed, the proposed development plan would need to be amended in the future to facilitate this.

A full assessment of the application against the provision of the Planning Scheme is provided at **Attachment 6**. The assessment indicates the submitted development plan largely complies with the Municipal Planning Strategy, Planning Policy Framework and responds to the objectives of the Commercial 2 Zone and decision guidelines of Schedule 16 to the Development Plan Overlay.

The uses proposed accord with the approved Statement of Environmental Audit and respond to the proximity of the site to the Hexion Major Hazard Facility, within the Orica land to the west. Fire Rescue Victoria (FRV), the Environmental Protection Authority (EPA) and Worksafe Victoria have raised no objections in principle to the proposed development plan.

Fill is proposed to be introduced across large parts of the site to level the land and create a cap between remnant shallow contaminated rock and future development. Despite this, the heritage and environmental assets on site are protected, with development buffers proposed from both the Kororoit Creek and the heritage listed Nobel Building. Both the Department of Energy, Environment and Climate Action (DEECA) and Melbourne Water have raised no objection in principle to the approach taken including where areas have been identified for future native vegetation and tree removal (subject to future applications where applicable).

The access arrangements to the surrounding roads are in principle supported by the Department of Transport and Planning (DTP) and Council's Traffic Engineer and will allow safe exit and egress from the site subject to further detailed design. The development plan layout also commits to all roads being designed to Council's engineering standards and providing pedestrian and bicycle linkages through the site and along Tilburn Road which is identified as a strategic transport corridor.

Design guidelines are included in the proposed development plan and with commitment to high quality urban and building design techniques, robust contemporary materials, environmentally sustainable design (ESD) measures, appropriate setbacks from the existing and proposed streets and a strong landscape setting, this will lay down the foundations for a well-designed estate that responds to the surrounding area.

It is recommended that Council approves the proposed development plan, subject to the minor additions outlined in **Attachment 7** to this report. These changes include increasing landscape setbacks to the eastern boundary with the Western Ring Road, and additional commitments to ensure heritage and environmental assets are protected and to secure path upgrades along Tilburn Road.

Community Engagement

Clauses 43.04-2 and 43.04-3 of the Development Plan Overlay require that a development plan must be prepared to the satisfaction of the Responsible Authority. Despite there being no specific notification provisions, it was determined the application should be informally advertised to the surrounding landowners for a period of 28 days so views could be considered in the assessment of the application. Following completion of the notification period there were no submissions received.

Resource And Risk Implications

Resource requirements can be met within the Annual Budget 2024/2025.

There are no Community, Environmental, Financial, Regulatory or Safety risks.

Legislation/Council Plan/Policy Context

This report complies with the *Planning and Environment Act 1987* and the Brimbank Planning Scheme.

Council officers contributing to the preparation and approval of this report, have no conflicts of interests to declare.

Resolution

Moved Cr Virginia Tachos/Seconded Cr Sam David

That Council approves the Development Plan for 179 Tilburn Road, Deer Park and surrounding land, subject to the incorporation of changes specified in Attachment 7 to this report.

CARRIED

12.4**Directorate****Director****Manager****Attachment(s)****Annual Report on Implementation of Economic Development Strategies and Plans**

City Futures

Kelvin Walsh

Leanne Deans

1. Brimbank Economic Development Strategy - Implementation Status Report July 2024 [**12.4.1** - 16 pages]
2. Experience Brimbank Visitor Experience and Local Participation Strategy - Implementation Status Report July 2024 [**12.4.2** - 15 pages]
3. Local Jobs Local People Program - Implementation Status Report July 2024 [**12.4.3** - 8 pages]

Purpose

For Council to note the progress to implement the Economic Development Strategy 2022 – 2027, the Experience Brimbank Visitor and Local Participation Strategy 2010 – 2023 and the Local Jobs for Local People Program 2021.

Officer Recommendation

That Council notes the:

- a. Economic Development Strategy 2022 – 2027 Implementation Status Report, shown at **Attachment 1**.
- b. Experience Brimbank Visitor and Local Participation Strategy 2010 – 2023 Implementation Status Report, shown at **Attachment 2**.
- c. Local Jobs for Local People Program 2021 Implementation Status Report, shown at **Attachment 3**.

BackgroundEconomic Development Strategy 2022-2027

The Brimbank Economic Development Strategy 2022-2027 (Economic Development Strategy) was adopted by Council in August 2022 and included 65 actions to unlock opportunities and address limitations to local economic growth under four key themes:

1. Productive, innovative and sustainable business base
2. Vibrant, prosperous, assessable, precincts and places
3. An engaged and job-ready community
4. Leading the way in economic development practice.

Experience Brimbank Visitor and Local Participation Strategy 2018–2023

The Experience Brimbank Visitor and Local Participation Strategy 2018 –2023 (Experience Brimbank) was adopted by Council in August 2018 and included 82 actions to develop Brimbank as a tourism destination under five key goals:

1. Create our brand story
2. Improve our visitor experience
3. Engage and mobilise our local economy

4. Raise awareness of our offer and improve our image with target markets
5. Support and inspire our Business.

Local Jobs for Local People Program 2021

The Local Jobs for Local People Program 2021 was adopted by Council in September 2021 and included 40 actions to grow the capacity of the local workforce under four key pillars:

1. Strengthening employment networks
2. Support education and training networks
3. Enhance the public realm and support activation
4. Promote local procurement.

Matters for Consideration

Options

The following options are available to Council:

- A. That Council notes the Economic Development Strategy, Experience Brimbank and Local Jobs for Local People Implementation Status Reports, shown at **Attachments 1, 2, and 3.**
- B. That Council notes the Economic Development Strategy, Experience Brimbank and Local Jobs for Local People Implementation Status Reports, shown at **Attachments 1, 2, and 3.**, with changes.
- C. That Council does not note the Economic Development Strategy, Experience Brimbank and Local Jobs for Local People Implementation Status Reports, shown at **Attachments 1, 2, and 3.**

Officers recommend Option A and highlight that considerable progress has been made to implement the Economic Development Strategy and Local Jobs for Local People Program. Officers are preparing a new Visitor Economy Strategy, and further opportunities will be provided to Council for input in 2025.

Analysis

Brimbank Economic Development Strategy (2022-2027)

The Economic Development Strategy (2022-2027) Implementation Status Report, shown at **Attachment 1**, contains 65 actions, where:

- 60 actions (92%) are ongoing
- 2 actions (3%) are complete
- 3 actions (5%) have not commenced.

Substantial progress has been made implementing the Economic Development Strategy, with 95% complete or ongoing.

Highlights from 2023/24 include:

- The establishment of the Brimbank Economic and Employment Advisory Group, which is chaired by the Hon. Wade Noonan.
- Delivery of the Brimbank Business Migrants Investment Program Pilot, which is focused on Vietnamese 188 & 132 visa holders and won a National Award for Excellence from Economic Development Australia in 2023. The Pilot now includes a program for Mandarin-speaking investors.

- Delivery of a comprehensive training, mentoring and networking program which included two business breakfasts, one women in business event, five Brimbank bus events, 11 business meet ups, 17 business development workshops and 53 business mentoring opportunities.
- Delivery of programs and initiatives they encourage the start-up ecosystem, including continued operation of iHarvest coworking space, which has signed up 136 new members since its reopening following the COVID pandemic, including 105 members during 2023/2024; as well as delivery of other programs including CUL-TIV-ATE and IGNITE.
- Publishing of Council's investment collateral and business videos in Vietnamese and Chinese.

Three actions are yet to commence, one involving a service review of the Economic Development Unit and can be considered in subsequent years; and the other two relating to structure planning for the Deer Park and Sydenham Activity Centres, which will be further considered in a review of the Activity Centre Strategy, which is underway.

Experience Brimbank Visitor and Local Participation Strategy (2018-2023)

The Experience Brimbank Visitor and Local Participation Strategy (2018-2023) Implementation Status Report, shown at **Attachment 2**, contains 82 actions where:

- 51 actions (62%) are ongoing
- 8 actions (10%) are complete
- 23 actions (28%) have not commenced.

Seventy-two percent of the actions are complete or ongoing.

Highlights from 2023/24 include:

- Council continued to support Brimbank involvement in the Eat, Drink Westside events, which was part of the 2024 Melbourne Food and Wine Festival. Events held in Sunshine and St Albans Activity Centres were sold out.
- Promotion of various stories and updates online, including a collaboration with Metro Trains on the Storytowns audio guide podcasts, which feature Sunshine, St Albans and Watergardens; providing communications to Western Melbourne Tourism for their online channels; and promoting content on Council's social media to promote visitation to Brimbank.
- Continued support and membership with Western Melbourne Tourism and support for the Namaste Westside initiative.
- Near completion of a new hotel, the PuntHill, 99 Derby Road, Sunshine.
- A review of Experience Brimbank in 2023, which recommended that a new Visitor Economy Strategy be prepared. Work has commenced and has involved extensive research, stakeholder and community engagement, including a perception study surveying Brimbank visitors in May 2024.

Council's review of Experience Brimbank indicated that a significant number of actions (23) had not commenced, mainly due to a lack of resources to deliver them. Some have been delayed or constrained by site features, private ownership, and changing strategic priorities, while others are outside the Council's direct control and are advocacy items. In the 2023/24 budget, Council approved a new position with a focus on the visitor economy, which will provide a dedicated resource to help implement the new Visitor Economy Strategy, currently being prepared.

Local Jobs for Local People Report and Program (2021)

The Local Jobs for Local People Implementation Status Report, shown at **Attachment 3**, contains 40 actions where:

- 1 action (2.5%) is complete
- 38 actions (95%) are ongoing
- 1 action (2.5%) has not commenced.

Nearly 98% of actions are complete or ongoing.

Highlights from 2023/24 include:

- One hundred and fourteen meetings between Council officers and representatives from a range of industries across manufacturing, engineering, hospitality, retail, sales, construction, warehousing and health services to understand their employment requirements.
- Fifty-two meetings between Council officers and local employment agencies to understand their needs, and fifty-seven referrals of businesses to agencies.
- Delivery of the *Do Things Differently* employment seminar and networking event to promote recruitment and retention strategies and assistance to employers when employing people who are either Neurodivergent or from culturally and linguistically diverse backgrounds.
- Support for the 2023 Watergardens Jobs Fair week, which enabled local job seekers to obtain free advice, training and assistance with resume writing, interview techniques and to meet potential local employers with current job vacancies.
- Delivery of the Tender Writing Masterclass pilot program, which was merged with the technical, planning and legal aspects of tendering with practical advice from those who assess tenders.

One action remains outstanding, which relates to the preparation of an audit for industrial precincts to inform a potential rolling program of streetscape improvements. This action has not yet been allocated budget, however, doesn't prevent individual streetscape projects from being identified and delivered across Brimbank's industrial precincts.

Next Steps

Officers will continue to implement the Economic Development and Experience Brimbank Strategies and Local Jobs for Local People Program and provide quarterly updates through the Council Plan reporting progress. Further work is programmed for 2025 in relation to reports to Council and community consultation in relation to the preparation of the new Visitor Economy Strategy.

Community Engagement

Council officers engage with a range of stakeholders through the delivery of the Economic Development and Experience Brimbank Strategies and Local Jobs for Local People Program. No external consultation was required in the preparation of this report.

Resource And Risk Implications

Resource requirements can be met within the Annual Budget 2024/2025.

Community: potential impact on community, including public trust and customer service impact.

- Yes – Reporting on the status and progress of the two strategies and program should enhance public trust in Council’s ongoing commitment to improving Brimbank’s economy.

Environmental: impacts on environmental sustainability, including water/waste management, climate change, and contaminated land.

- Yes – Implementation of the two strategies and program supports the concept of living, working and recreating locally and support sustainability outcomes.

Financial: significant financial impacts.

- Yes – Delivery of the strategies is linked to Council’s operational and capital works budget and resourcing. Council has limited resources, which can impact the prioritisation of actions to implement.

Regulatory: legal, legislative or regulatory implications including the rights/obligations of stakeholders.

- Yes – The delivery of some actions must accord with relevant legislation including the assessing of planning permits in accordance with the Planning and Environment Act 1987 and the Brimbank Planning Scheme, and the introduction and administration of special rate schemes in accordance with the Local Government Act 2020.

Safety: health, safety or duty of care impacts.

- Yes – The delivery of activations, audits, promotions and physical improvements, as well as the added amenity and security from the development of a nighttime economy, should contribute to improved safety and perceptions of safety.

Legislation/Council Plan/Policy Context

This report supports the Council Plan 2021-2025 strategic direction and objective of:

2. Places and Spaces - Liveable and connected neighbourhoods that support healthy and sustainable futures - A green place for all

- Liveable and Connected - Inviting and liveable spaces and facilities, connected so people can get around

3. Opportunity and Prosperity - A future focused, transforming city where all have opportunities to learn and earn - A prosperous place for all

- Growing and Transforming - Optimise community opportunities through infrastructure innovation and investment
- Earning and Learning - Everyone has access to education, training and lifelong learning to support their aspirations.

Council officers contributing to the preparation and approval of this report, have no conflicts of interests to declare.

Resolution

Moved Cr Maria Kerr/Seconded Cr Jasmine Nguyen

That Council notes the:

- Economic Development Strategy 2022 – 2027 Implementation Status Report, shown at Attachment 1.**
- Experience Brimbank Visitor and Local Participation Strategy 2010 – 2023 Implementation Status Report, shown at Attachment 2.**

- c. **Local Jobs for Local People Program 2021 Implementation Status Report, shown at Attachment 3.**

CARRIED

12.5	Annual Report on Implementation of Place Management Action Plans
Directorate	City Futures
Director	Kelvin Walsh
Manager	Leanne Deans
Attachment(s)	1. Sunshine Rising Action Plan Annual Status Report July 2024 [12.5.1 - 10 pages] 2. GO St Albans Action Plan 2019 2024 Annual Status Report July 2024 [12.5.2 - 9 pages]

Purpose

For Council to note progress to implement the Sunshine Rising Action Plan 2019 – 2024 and the GO St Albans Action Plan 2019-2024.

Officer Recommendation

That Council notes the:

- a. Sunshine Rising Action Plan 2019 – 2024 - Implementation Status Report (July 2024), shown at **Attachment 1**.
- b. GO St Albans Action Plan 2019 – 2024 - Implementation Status Report (July 2024), shown at **Attachment 2**.

Background

The Sunshine Rising Action Plan 2019-2024 and the GO St Albans Action Plan 2019-2024 (Actions Plans) are part of Council's Town Centre Management and Revitalisation Program, which aims to coordinate and integrate the planning and delivery of a complex range of physical, social and economic initiatives to revitalise and develop the Sunshine and St Albans Town Centres.

Council established the current Place Management Program (Program) for the Sunshine Town Centre in 2009, and then applied it to the St Albans Town Centre in 2016. The Program employs a 'whole of Council' approach, integrating various functions and expertise across the organisation to collectively realise the agreed vision for both areas.

The Program is founded on four key elements:

- Leadership – *Vision, Advocacy, Place Management & Planning*
- Partnerships – *External and Internal Governance Arrangements*
- Communication – *Branding, Information, Marketing, Events and Promotion*
- Delivery – *Public Realm Improvements, Community Facilities, Investment & Development, Cleaning & Maintenance.*

Council employs Place Managers in the Sunshine and St Albans Town Centres to coordinate and integrate Council's place making and town centre management activities, as well as being a key contact for the business community.

The Sunshine Rising Action Plan 2019 – 2024 was adopted on 20 August 2019, and the GO St Albans Action Plan 2019 – 2024 was adopted on 16 April 2019. The Action Plans identify a work program across the themes of marketing and promotions; investment attraction and business development; public places, access and amenity; community services; and management and communications. Council's ongoing commitment to place

management over the long term, and its collaboration with key stakeholders have been key to its success. As the Actions Plans end in 2024, work has commenced to renew them, and is programmed for Council consideration in 2025.

Matters for Consideration

Options

The following options are available:

- A. That Council notes the Implementation Status Reports for the Action Plans at **Attachments 1 and 2.**
- B. That Council notes the Implementation Status Reports for the Action Plans at **Attachments 1 and 2**, with changes
- C. That Council does not note the Implementation Status Reports for the Action Plans at **Attachments 1 and 2.**

Officers recommend Option A and highlight that as work has commenced to renew the Actions Plans, there is limited opportunity to incorporate any changes. The preparation of updated work in 2025 will provide opportunities for Council to identify any proposed changes to the Program.

Analysis

Sunshine Rising Action Plan

The Sunshine Rising Action Plan 2019 – 2024 - Implementation Status Report (July 2024), shown at **Attachment 1**, contains 51 actions, where:

- 37 (72%) actions are currently ongoing
- 10 (20%) actions have been completed
- 4 (12%) actions have not commenced.

Substantial progress has been made in progressing the implementation of the Action Plan, with 82% of actions either underway or completed.

Highlights from 2023/24 include:

- Adoption of the Energy Park Vision
- Development of the Albion Quarter Structure Plan Discussion Paper by the State Government's Sunshine Priority Precinct team, in collaboration and with input by Council
- Attraction of the Vietnamese Museum Australia to Sunshine
- Construction nearing completion on the Punt Hill accommodation in Derby Road
- Completion of mixed-use developments in Service Street and Hampshire Road, comprising 307 dwellings including social housing.
- Continued programming of the Sunshine Enjoy Local Activation Program, which involved 19 activations, including Christmas Delights, B is for Bunny, Summer Music Series, West Side Crawls (showcasing 3 restaurants to 30 visitors in an event that sold out in 2 days), International Women's Day celebrations and a partnership with Youth Projects in Visy Cares Hub.
- Delivery of Light Up Sunshine, which included the installation of an 8-metre illuminated dragon in the Sunshine Library, the uplighting of the permanent seating on the Civic Green and four commissioned artist works for the Sunshine Library Projector on the Dai Phat building, with two of these projections recognising Lunar New Year and NAIDOC week.

- A business improvement initiative in Mann Place to address issues with commercial waste and vehicle access to 'The Precinct' development
- Continued administration and support for the delivery of a \$180,000 marketing and business development program by the Sunshine Business Association, which is funded by the proceeds of the Special Rate.

Only four actions have not been commenced, including:

- Development of a marketing and branding strategy in relation to investment attraction. While a specific strategy is yet to be commissioned, a range of collateral and activities has been undertaken to support investment attraction activities, including production of a municipal wide prospectus that features Sunshine.
- Delivery of Wifi, which was considered as part of the Hampshire Road Master Plan, however, was beyond the budget and resources required to implement it.
- Consolidation of the north, south and central urban design frameworks, as planning work continues to be progressed in the centre with the focus currently in the Albion Quarter.
- Preparation of architectural design principles, however further planning is underway that is likely to inform different guidance in the future.

GO St Albans Action Plan

The GO St Albans Action Plan 2019 – 2024 - Implementation Status Report (July 2024), shown at **Attachment 2**, contains 51 actions where:

- 39 (76%) actions are currently ongoing
- 6 (12%) actions have been completed
- 6 (12%) actions have not yet commenced.

Substantial progress has been made in progressing the implementation of the Action Plan, with 88% of actions either underway or completed.

Highlights from 2023/24 included:

- Renewal of the Marketing and Business Development Special Rate for a further five years
- Delivery of communications and engagement in Vietnamese, including Special Rate information and the production of the Go St Albans newsletter in English and Vietnamese on an ongoing basis
- Adoption of the Alfrieda Street Master Plan and completion of the design for the East Esplanade upgrade
- Continued programming of Enjoy Local which featured 13 activations, including Christmas Delights, Heroes and Villains school holiday activities, and various live entertainment options such as music, face painting, balloon twisting, and roving performers.
- Delivery of Light Up St Albans, including the first stage of activation improvements in Princess Lane
- Delivery of two food tours as part of Westside Crawls and the Be Bold Festival
- Continued administration and support for the delivery of a \$137,000 marketing and business development program by the St Albans Business Association, which is funded by the proceeds of the Special Rate and enables delivery of the St Albans Lunar New Year Festival.

Six actions from the implementation plan have not yet commenced including:

- Establishment of a cross-functional officer group, which while not established formally, has involved the Place Manager liaising directly with departments and officers across Council on an ongoing basis. The establishment of a group is likely to be a focus in the revised plan.
- Exploration of welcoming features and landscaping at key entrance points, which can be considered as part of detailed streetscape design work, and subject to a budget approval.
- Updating the St Albans Major Activity Centre Structure Plan, which will be informed by the State Government's Plan for Victoria and Council's review of the Brimbank Activity Strategy.
- Development of a business attraction program in relation to St Alban's role in the Sunshine National Employment and Innovation Cluster, including the attraction of health services, which would require the State Government as a partner, however work is currently prioritising planning around the Sunshine and Albion Stations and Albion Quarter.

What's next

Work has commenced to review the Action Plans with a report scheduled for Council in the first half of 2025. Quarterly updates will continue to be provided through the Council Plan reporting process.

Community Engagement

Council officers engage with a range of stakeholders through the delivery of the Actions Plans. No external consultation was required in the preparation of this report.

Resource And Risk Implications

Resource requirements can be met within the Annual Budget 2023/2024.

Community: potential impact on community, including public trust and customer service impact

- Yes - Transparency about progress to implement the Actions Plans is key to promoting public trust however can also highlight generate other issues in terms of dissatisfaction about work or progress.

Environmental: impacts on environmental sustainability, including water/waste management, climate change, and contaminated land

- None

Financial: significant financial impacts

- Yes - Delivery of the Action Plans is linked to Council's operational and capital works budget and resourcing. Council has limited resources and is not always able to allocate the funding required to implement the Actions Plans.

Regulatory: legal, legislative or regulatory implications including the rights/obligations of stakeholders

- Yes - Some of the actions require adherence to legislation including the introduction and administration of the Special Rates within the Local Government Act 2020, and strategy planning and amendment work which must accord with the Planning and Environment Act 1987.

Safety: health, safety or duty of care impacts

- Yes - The delivery of activation, audits and physical improvements across activity centres contributes to improved safety and perceptions of safety.

Legislation/Council Plan/Policy Context

This report supports the Council Plan 2021-2025 strategic direction and objective of:

1. People and Community - A welcoming, safe and supported community - An inclusive place for all

- Pride and Participation - Community and cultural connections built through social and artistic expression

2. Places and Spaces - Liveable and connected neighbourhoods that support healthy and sustainable futures - A green place for all

- Liveable and Connected - Inviting and liveable spaces and facilities, connected so people can get around

3. Opportunity and Prosperity - A future focused, transforming city where all have opportunities to learn and earn - A prosperous place for all

- Growing and Transforming - Optimise community opportunities through infrastructure innovation and investment

4. Leadership and Governance - A high performing organisation that enacts the vision and decisions of Council through the delivery of quality and innovative services - A fairer place for all

- Engaged and Responsive - Community insights are valued to enhance connection and engagement with Council.

Council officers contributing to the preparation and approval of this report, have no conflicts of interests to declare.

Resolution

Moved Cr Jasmine Nguyen/Seconded Cr Jae Papalia

That Council notes the:

- Sunshine Rising Action Plan 2019 – 2024 - Implementation Status Report (July 2024), shown at Attachment 1.**
- GO St Albans Action Plan 2019 – 2024 - Implementation Status Report (July 2024), shown at Attachment 2.**

CARRIED

12.6**Directorate****Director****Manager****Attachment(s)****Annual Report on Implementation of Strategic Planning Strategies**

City Futures

Kelvin Walsh

Leanne Deans

1. Heritage Strategy - Implementation Status Report July 2024 [**12.6.1** - 4 pages]
2. Industrial Land Strategy - Implementation Status Report July 2024 [**12.6.2** - 10 pages]

Purpose

For Council to note the progress to implement the Brimbank Heritage Strategy 2018 - 2023 and Brimbank Industrial Land Use Strategy 2018-2030.

Officer Recommendation

That Council notes the:

- a. Brimbank Heritage Strategy 2018-2023 - Implementation Status Report (July 2024), shown at **Attachment 1**.
- b. Brimbank Industrial Land Use Strategy 2018-2030 - Implementation Status Report (July 2024), shown at **Attachment 2**.

BackgroundBrimbank Heritage Strategy

The Brimbank Heritage Strategy 2018-2023 (BHS) was adopted by Council on 11 December 2018 to replace the previous heritage strategy adopted in 2013. The BHS provides the overarching policy context for heritage protection and management, reaffirming Council's vision for heritage in the local area. Implementation of the BHS is based on 22 actions classified under four key areas comprising Knowing, Protecting, Supporting, and Communicating and Promoting.

Brimbank Industrial Land Use Strategy

The Brimbank Industrial Land Use Strategy 2018 – 2030 (BILS) was adopted by Council on 11 December 2018. The BILS provides the strategic directions for the development and management of 19 industrial precincts within the municipality with framework for encouraging and facilitating investment and renewal of existing, emerging, and transitional industrial estates. The BILS contain 49 actions under five themes of planning, environment, economic development, infrastructure and services, and compliance and enforcement.

Matters for Consideration**Options**

The following options are available to Council:

- A. That Council notes the Heritage Strategy and Industrial Land Use Strategy Implementation Status Reports, shown at **Attachment 1** and **Attachment 2**.

- B. That Council notes the Heritage Strategy and Industrial Land Use Strategy Implementation Status Reports, with changes.
- C. That Council does not note the Heritage Strategy and Industrial Land Use Strategy Implementation Status Reports.

Officers recommend Option A and highlight that considerable progress has been made to implement the BHS and BILS. Officers are reviewing the BHS and planning to bring a report to Council in 2025 regarding an extension of the current heritage program. This will provide an opportunity for Council to discuss any proposed changes to the program. Officers will also program an interim review of the BILS following the release of Plan for Victoria.

Analysis

Brimbank Heritage Strategy

The Brimbank Heritage Strategy 2018-2023 - Implementation Status Report (July 2024), shown at **Attachment 1**, contains 22 actions, where:

- 4 (18%) actions are completed
- 17 (77%) actions are ongoing
- 1 (5%) action has not commenced.

Substantial progress has been made implementing the BHS with 95% of actions either ongoing or completed.

Highlights from 2023/24 includes:

- Lodgement of a submission with Heritage Victoria to have the Former Sunshine Technical School included on the Victorian Heritage Register
- Advanced pre-construction work in relation to restoration of Robertson's Homestead
- Continued ongoing exploration of options for Arundel Bridge, after it was destroyed in the Maribyrnong River Flood in 2022
- Recontracted the Heritage Advisory Service for a further period of three years
- Revised the Heritage Advisory Committee Terms of Reference.

One action has not commenced in relation to reviewing and updating the list of heritage tradespeople. This action is considered inappropriate as it may be misconstrued as an endorsement of third-party services by Council.

Brimbank Industrial Land Strategy

The Brimbank Industrial Land Use Strategy 2018-2030 - Implementation Status Report (July 2024), shown at **Attachment 2**, contains 49 actions, where:

- 7 (14%) actions are complete
- 37 (76%) actions are ongoing
- 5 (10%) actions have not commenced.

Substantial progress has been made implementing the BILS, with 90% of actions ongoing or completed.

Highlights for 2023/2024 includes:

- Working with the Western Alliance for Greenhouse Action (WAGA) to delivery two events on sustainable businesses practices

- Initiating the formation of Business Renewables Buyer Group that is recruiting businesses to work together in purchasing renewable electricity.
- Holding several pre-application meetings to advise applicants of large industrial development, with an estimated worth of \$2 million plus.
- Promoting industrial businesses and precincts in the revised Brimbank Investment Prospectus and investment attraction videos
- Approval of Amendment C225brim to introduce the Planning Policy Framework into the Brimbank Planning Scheme to include:
 - The Western State Significant Industrial Precincts on the Economic Development Framework Plan
 - New directions/policy content that provides guidance for non-industrial and sensitive uses in industrial areas
 - New directions/policy in relation to adaptive re-use of industrial heritage buildings
 - New directions/policy to minimise off-site amenity impacts by encouraging separation distances
 - New directions/policy in relation to habitat connectivity and biodiversity
 - BILS as a Background Document.

The completion of the Brimbank Industrial Design Guidelines (Guidelines) was a key action of the BILS, which has been on hold and awaiting the approval and gazettal of Amendment C225brim. Council officers had prepared an amendment to implement the Guidelines into the Brimbank Planning Scheme, which is now scheduled to Council in 2025.

There are five actions that have not been commenced in the BILS, including:

- Strategic work for minimum lot sizes, however, Amendment C225brim provides guidance for large industrial lots, and further work can be considered for programming in the years remaining, subject to resourcing.
- Investigation of a rolling program for public realm and streetscaping improvements, which will be subject to programming and allocation of future budget. This does not prevent individual projects being considered through the capital works program and budget process.
- Considering the open space needs of industrial and employment areas, which can be considered as part of a future open space strategy for the municipality.
- Advocating for the State Government to facilitate acquisition of private land along waterways to provide public access. Previous State Government forums on this matter have ceased and there is limited interest in acquisition of land.
- An evaluation of the BILS, which will be considered for programming following the release of the new Plan for Victoria.

Next steps

Officers will continue to implement the strategies and provide quarterly updates through the Council Plan reporting process.

Community Engagement

Council officers engage with a range of stakeholders through the delivery of the BHS and BILS. No external consultation was required in the preparation of this report.

Resource And Risk Implications

Resource requirements can be met within the Annual Budget 2024/2025.

Community: potential impact on community, including public trust and customer service impact

- Yes - The status of the BHS and BILS and considerable progress Council has made in terms of its implementation contribute to public trust in Council's ongoing commitment to recognising and protecting Brimbank's heritage and improving industrial and employment areas.

Environmental: impacts on environmental sustainability, including water/waste management, climate change, and contaminated land

- Yes – BILS seeks to promote development and management of land uses in the municipality's industrial precincts in ways that promote environment sustainability and minimise environmental risks. Council also works with businesses to reduce waste and minimise water and energy use.

Financial: significant financial impacts

- Yes – Delivery of the strategies is linked to Council's operational and capital works budget and resourcing. Council has limited resources, which can impact the prioritisation of action to implement.

Safety: health, safety or duty of care impacts

- Yes - The orderly management of industrial precincts and the prevention of non-compatible land use development should enhance safety and the perception of safety.

Legislation/Council Plan/Policy Context

This report supports the Council Plan 2021-2025 strategic direction and objective of:

1. People and Community - A welcoming, safe and supported community - An inclusive place for all

- Pride and Participation - Community and cultural connections built through social and artistic expression.

2. Places and Spaces - Liveable and connected neighbourhoods that support healthy and sustainable futures - A green place for all

- Liveable and Connected - Inviting and liveable spaces and facilities, connected so people can get around

3. Opportunity and Prosperity - A future focused, transforming city where all have opportunities to learn and earn - A prosperous place for all

- Growing and Transforming - Optimise community opportunities through infrastructure innovation and investment.

Council officers contributing to the preparation and approval of this report, have no conflicts of interests to declare.

Resolution

Moved Cr Jae Papalia/Seconded Cr Sam David

That Council notes the:

- Brimbank Heritage Strategy 2018-2023 - Implementation Status Report (July 2024), shown at Attachment 1.**
- Brimbank Industrial Land Use Strategy 2018-2030 - Implementation Status Report (July 2024), shown at Attachment 2.**

CARRIED

12.7**Directorate****Director****Manager****Attachment(s)****Victorian Government Draft Housing Targets - Brimbank Submission**

City Futures

Kelvin Walsh

Leanne Deans

1. Brimbank City Council Submission - Draft Housing Targets - August 2024 [**12.7.1** - 17 pages]

Purpose

For Council to consider endorsing the draft submission on the Victorian Government's Draft Housing Targets shown at **Attachment 1**.

Officer Recommendation

That Council:

- a. Notes that the Victorian Government has released draft housing targets for consultation with local government as part of developing a new plan for Victoria.
- b. Endorses the submission on the draft housing targets, shown at **Attachment 1**, and its lodgement with the Department of Transport and Planning by 30 August 2024.
- c. Notes that the Victorian Government intends to release a new Plan for Victoria in late 2024 that includes housing targets.

Background

The Victorian Government's Department of Transport and Planning (DTP) recently released draft local government housing targets (draft targets) for consultation with all councils in Victoria. When finalised, the targets will form part of a new Plan for Victoria.

As part of the release, DTP provided an interactive map on the Engage Victoria website which identified a draft target for each local government area across the state. For Brimbank a draft target of 72,00 homes by 2051 is proposed.

DTP has also provided Council officers with two briefings on the draft targets. The first briefing focused on the general approach and context within which draft targets will likely sit within a future planning framework. The second briefing provided more detail about the methodology used to develop the draft targets and outlined intended next steps to refine them.

Based on these briefings, Council officers understand the following about the purpose and intent of the Victorian Government's draft targets:

- When aggregated, all targets seek to deliver 2.24 million new homes by 2051 consistent with the Victorian Housing Statement (VHS) released in October 2023.
- Draft targets are an expression of a geospatial assessment of potential housing capacity that could theoretically be built within each local government area.
- Draft targets provide greater supply of housing, over and above demand driven models such as *Victoria in Future* (VIF), which forecast minimum requirements based on population and household change.

- Within the context of the VHS, there is a deliberate intention to provide more housing over demand models to shift the balance towards affordability through extra supply.
- Draft targets are to be viewed as a strategic tool to help drive growth in the most suitable locations across Melbourne and Victoria.

DTP have also updated the Plan for Victoria page on the Engage Victoria website by outlining eight “big ideas” identified from feedback received from initial consultation to inform a Plan for Victoria. Council endorsed a submission in response to this early engagement at the Council Meeting on 18 June 2024. The big ideas are:

1. More homes in locations with great public transport access.
2. More housing options for all Victorians, including social and affordable homes.
3. More jobs and opportunities closer to where you live.
4. More options for how we move from place to place.
5. More certainty and guidance on how places will change over time.
6. More trees and urban greening in our parks and community space.
7. More protections from flooding, bushfire and climate hazards.
8. Greater protection of our agricultural land.

Except for DTP advising that consultation on a new plan for Victoria has been extended until 30 August 2024, there has been no further information shared apart from the above. This extension allows Council to provide feedback on the draft targets and these ‘Big Ideas’.

The DTP website indicates that a new plan for Victoria is to be released in late 2024 following this second round of consultation.

Matters for Consideration

Options

A draft submission has been prepared in response to the release of draft housing targets which is shown at **Attachment 1**.

The following options are available to Council:

- A. Endorse the draft submission shown at **Attachment 1**.
- B. Endorse the draft submission shown at **Attachment 1**, with changes.
- C. Determine not to endorse the draft submission, shown at **Attachment 1**, with no further action.

Analysis

While DTP has provided some explanation regarding the intention and context of draft targets through briefings to Council officers, there isn’t yet a policy and/or strategy framework to better understand more detailed elements surrounding housing targets and their intended use moving forward. This would usually in be in the form of a discussion paper type document or be embedded in a draft Plan for Victoria.

It is unclear beyond the opportunity to provide this submission whether further information will be released that provides greater context and/or opportunity to provide further input on the draft targets.

Within this context, the draft submission has sought to focus on what the main implications are from a Brimbank perspective. The draft submission seeks to provide a constructive overview of key matters that DTP could turn its attention to as part of a

wider policy, strategy and/or regulatory reform agenda, or help inform a potential next phase of developing housing targets within the context of a new plan for Victoria. On the above basis, the draft submission notes Council's qualified support for the concept of setting housing targets to help guide planning focus and effort moving forward. The draft submission also seeks to provide a focus of attention and further consideration on the following broad matters:

- Emphasises Council continued endeavours and efforts to facilitate high quality urban development through the tools available within the Brimbank Planning Scheme, and any other levers at its disposal, to encourage greater supply of housing across the municipality. This is in the context of a challenging economic environment.
- Encourages the need for an integrated spatial land use and transport approach and the need for delivery of major rail infrastructure and bus reforms, as a matter of urgency. This is essential to provide confidence, stimulate development demand and improve developer certainty, as well as deliver important transport investment required to service an increasing population.
- Highlights that beyond the planning system, Brimbank has limited levers available to unlock housing supply and therefore there is a need for both the Commonwealth and State governments to explore their respective financial and fiscal levers to influence supply, particularly in the short term.
- Emphasises the need to establish a clear, housing focused, policy, strategy and regulatory reform framework, that is developed in close consultation with local governments, relevant authorities and key stakeholders, to place housing delivery and associated targets into a long-term plan.
- Encourages the need for an ongoing program of effort to be established that monitors, reviews, and reports on the progress of delivering more housing against an established housing framework. This would preferably be progressed via a transparent process managed by an independent body.
- Seeks ways to make housing density through apartments more attractive - both in appearance and as a product to create market demand by gaining community support and acceptance. This is proposed to be delivered through a mix of reformed planning controls by providing innovative solutions that address several complex challenges which currently impede the delivery of housing density.
- Seeks prioritisation of available State based financial and fiscal levers of reforms to deliver a fairer and more equitable approach to funding the necessary transport, community and social infrastructure needed to meet the demands brought about by the proposed housing targets and associated population.
- Supports the need for ongoing collaboration across all levels of government, the development industry and with local communities to identify issues and progress solutions.

In relation to the eight "big ideas" released, officers note that they are very broad concepts that any new plan for Victoria would be expected to consider and without further detail are difficult to comment on in isolation of a draft policy or strategy framework.

Notwithstanding, Council's submission to the plan for Victoria provides appropriate and considered responses to these "big ideas", and therefore no further comment is being made as part of this submission.

Next steps

Subject to Council's endorsement, the draft submission would be lodged with DTP before 30 August 2024.

Council officers will continue to advocate for appropriate consideration, reflection and application of Council policies, strategies and plans, in addition to the matters raised in the submission as part of any further engagement by DTP on the proposed housing targets and/or a new plan for Victoria. DTP have indicated a willingness to receive more detailed information from Council officers about local issues, which will be provided where appropriate.

Community Engagement

The State Government have released information and are undertaking consultation via the Engage Victoria website. Submissions from councils on the draft housing targets are due from 3 July 2024 to 30 August 2024.

Resource And Risk Implications

Resource requirements can be met within the Annual Budget 2022/2023.

Community: potential impact on community, including public trust and customer service impact:

- Yes – Housing targets will require more housing in established areas across Brimbank and may be politically sensitive and have an impact on Council resources. Population growth associated with housing targets will correlate with an increased demand for a range of services and amenities offered by Council that will need to be assessed, planned and funded.

Environmental: impacts on environmental sustainability, including water/waste management, climate change, and contaminated land:

- Yes – Increased dwellings within Brimbank will have an impact on the overall performance of the built environment in response to climate change and overall environmental sustainability. This will also have a correlation in terms of transport needs and will require a stronger focus on active and sustainable transport to help address the impacts on road congestion and pollution.

Financial: significant financial impacts:

- Yes - Increased housing supply with Brimbank, while providing increased rate revenue will also require substantial funding to deliver new and/or extended services and infrastructure in the future.

Regulatory: legal, legislative or regulatory implications including the rights/obligations of stakeholders:

- Yes – Potential regulatory reforms introduced by the progressing of new housing targets may impacts Council's existing legislative and regulatory responsibilities.

Legislation/Council Plan/Policy Context

This report supports the Council Plan 2021-2025 strategic direction and objective of:

2. Places and Spaces - Liveable and connected neighbourhoods that support healthy and sustainable futures - A green place for all

- Liveable and Connected - Inviting and liveable spaces and facilities, connected so people can get around

3. Opportunity and Prosperity - A future focused, transforming city where all have opportunities to learn and earn - A prosperous place for all

- Growing and Transforming - Optimise community opportunities through infrastructure innovation and investment

4. Leadership and Governance - A high performing organisation that enacts the vision and decisions of Council through the delivery of quality and innovative services - A fairer place for all

- Engaged and Responsive - Community insights are valued to enhance connection and engagement with Council.

The draft submission draws on priorities identified in adopted Council strategies and policies, including the Brimbank Housing and Neighbourhood Character Strategy 2024, Brimbank Advocacy Plan 2023-25, Brimbank Transport Priorities Paper 2022, Sunshine Priority Precinct Vision 2050, Brimbank Activity Centre Strategy 2018, Sunshine Station Super Hub Urban Design Principles 2019, Brimbank Position Statement of Social and Affordable Housing 2022 and the Brimbank Economic Development Strategy 2022-2027. The draft submission also draws on the Brimbank Planning Scheme and State Government's Sunshine Precinct Opportunity Statement.

Council officers contributing to the preparation and approval of this report, have no conflicts of interests to declare.

Resolution

Moved Cr Virginia Tachos/Seconded Cr Jae Papalia

That Council:

- Notes that the Victorian Government has released draft housing targets for consultation will local government as part of developing a new plan for Victoria.**
- Endorses the submission on the draft housing targets, shown at Attachment 1, and its lodgement with the Department of Transport and Planning by 30 August 2024.**
- Notes that the Victorian Government intends to release a new Plan for Victoria in late 2024 that includes housing targets.**

CARRIED

12.8**Directorate****Director****Manager****Attachment(s)****Governance Policies Review**

People, Partnerships and Performance

Georgie Hill

Danny Bilaver

1. Councillor Code of Conduct Consultation draft August 2024 [**12.8.1** - 38 pages]
2. Councillor Gifts Benefits and Hospitality Policy Consultation draft August 2024 [**12.8.2** - 19 pages]
3. Live Streaming of Council Meetings Policy Consultation draft August 2024 [**12.8.3** - 18 pages]
4. Public Transparency Policy Consultation draft August 2024 [**12.8.4** - 16 pages]
5. Councillor Support Policy Consultation draft August 2024 [**12.8.5** - 35 pages]
6. Governance Policies Review - Consultation Participation Overview [**12.8.6** - 5 pages]
7. Governance Policies Review - Community Engagement Submissions [**12.8.7** - 2 pages]

Purpose

For Council to consider adopting the final draft Councillor Code of Conduct; Councillor Gifts, Benefits and Hospitality Policy; Live Streaming of Council Meetings Policy; Public Transparency Policy; and Councillor Support Policy.

Officer Recommendation

That Council:

- a. Having considered submissions received on the draft *Councillor Code of Conduct; Councillor Gifts, Benefits and Hospitality Policy; Live Streaming of Council Meetings Policy; Public Transparency Policy; and Councillor Support Policy*, at **Attachments 1-5** to this report (the revised policies), adopts the final drafts of the revised policies, at **Attachments 1-5** to this report.
- b. Revokes the *Councillor Transparency Policy; Councillor Respectful Conduct Policy; and Councillor Protocol*, noting no submissions were received on these.
- c. Writes to submitters thanking them for their submissions on the draft revised policies and advising of Council's decision.

Background

Councillors must comply with a range of policies and associated documents (governance policies). Some governance policies are mandatory under the *Local Government Act 2020 (the Act)*; others are not mandated but support good governance. Broadly, Council's governance policies serve the important purpose of guiding Councillor conduct and supporting integrity and legislative compliance.

The governance policies outlined in this report have been reviewed in line with Council's commitment to maintain up to date policies and strategic documents. The aims for this the review were to:

- Move all Councillor policies over to updated standard policy template.

- Update any remaining outdated content.
- Ensure policies are current and up to date.
- Remove duplication of content across Councillor policies and protocols.
- Revoke Councillor policies that duplicate other council policies (e.g. Councillor Transparency Policy duplicates Public Transparency Policy).
- Ensure no relevant content is lost when consolidating documents.

The governance policies updated in this report also incorporate recommendations for strengthening policies from the IBAC report from Operation Sandon, which was an investigation of serious corrupt conduct within the City of Casey.

At the Council meeting on 18 June 2024 a range of recently reviewed Governance policies were endorsed for community consultation.

Matters for Consideration

Five policies have been reviewed and community consultation has occurred over a four-week period. These are the revised *Councillor Code of Conduct*; *Councillor Gifts, Benefits and Hospitality Policy*; *Live Streaming of Council Meetings Policy*; *Public Transparency Policy*; and the *Councillor Support Policy*.

Three policies were reviewed and are recommended to be revoked because they duplicate existing content and/or their content can be transferred to other policies. These are the *Councillor Transparency Policy*; *Councillor Respectful Conduct Policy*; and *Councillor Protocol*.

The Councillor Portfolio Policy and Terms of Reference were reviewed and will be revoked at the end of the Council term.

The Brimbank Governance [Major Policy Consultation] Local Law 3 was sunsetted on its 10th anniversary on 17 July 2024. With the introduction of the Community Engagement Policy this year, this Local Law was not required and has since lapsed.

Community Engagement

Community consultation occurred via the 'Your Say Brimbank' website between 20 June 2024 until 19 July 2024. An overview of the Your Say Brimbank consultation participation is at **Attachment 6**.

Council received 177 visits to the community consultation website page and 7 submissions of feedback in relation to the revised policies. Out of the seven written submissions received in relation to the proposed policy documents, only three provided feedback directly relation to the documents being considered. The other four submissions related to feedback of a general nature. All submissions are available at **Attachment 7**.

The feedback received that relate to the documents in question is summarised as follows:

Feedback	Response
Code of Conduct	
Section 3.2: Councillors should provide quarterly reports to their Ward including contact details.	All details of Councillors can be found on Council's website. Complaints and enquires that relate to services provided by Council's administration are recorded in Council's

	corporate system and responded to in accordance with Council's customer service charter. With regard to when Councillors respond to their constituents is a matter for Councillors individually and this process falls outside the Code of Conduct.
Section 4: Prohibited content should include 'electoral misrepresentation, fraud, or abuse'.	These topics are covered in section 4 of the Code of Conduct. Council also has a separate document for Conduct During Elections and Conflict of Interest as part of Council's Governance Rules. Fraud is also contained in other documents such as the Public Transparency Policy, Fraud and Corruption Control Framework and the Act sets certain obligations also on Councillors.
Section 4.1: Add penalties for participating in binding caucus votes.	There is no capacity for penalties to be added.
Section 6.2: Include "or harassment online or in the community". Ensure penalties for councillors who induce or encourage such behaviours.	Sufficiently covered in the Standards of Conduct as per the <i>Local Government (Governance and Integrity) Regulations 2020</i>. The <i>Local Government Act 2020</i> (the Act) establishes a councillor conduct framework that provides a clear hierarchy for the management of councillor conduct issues.
Section 6.3: Update [interactions with Members of parliament] monthly and make available for public viewing on the BCC website.	Interactions with MPs report monthly in Council's Governance reports, which are publicly available as part of Council Meeting minutes.
Section 6.6: Councillors should undergo regular Child Safe Training and hold a current WWC.	All Councillors are required to hold a WWC check and undergo child safe training.
No consequences for rule breaches or poor representation. No minimum standards for attending meetings, responding to residents, or engaging with the public. Overlooks exclusion based on political beliefs.	The Act sets out consequences should Councillors not adhere to their obligations. Section 35(1) of the Act sets out specific attendance requirements with respect to Councillor's attendance to meetings.

Gifts and Benefits	
Ensure the Councillor Gift Register is updated monthly and all councillors disclose gifts regularly.	Gift disclosure already a requirement of the policy and the <i>Local Government Act 2020</i> . Council maintains a register for all gifts, benefits and hospitality declared by Councillors updated upon receipt.
Live Streaming of Council Meetings Policy	
Section 1.1: Add provisions to accommodate and ensure compliance with disabilities, including displaying public questions on screen during meetings for transparency and community inclusivity.	Public questions and answers are read out during the Council meeting and are also written in Council's publicly accessible Council Meeting minutes.

After consideration of the feedback received, there are no recommended changes to be made to the reviewed policies.

Resource And Risk Implications

There are no resource implications resulting from this report.

Community: Failure to keep our governance policies up to date can signal a lack of care and attention to our governance obligations and erode public trust.

Regulatory: Failure to update governance policies can result in key guidance material about our governance obligations not being clear, current and lawful.

There are no Environmental, Financial or Safety risks identified.

Legislation/Council Plan/Policy Context

This report supports the Council Plan 2021-2025 strategic direction and objective of:

4. Leadership and Governance - A high performing organisation that enacts the vision and decisions of Council through the delivery of quality and innovative services - A fairer place for all

- High Performing and Accountable - Our workforce strive to enhance services and liveability for the Brimbank community.

This report complies with Council's Policy Management Framework, Community Engagement Policy 2021, and *Local Government Act 2020* requirements.

Council officers contributing to the preparation and approval of this report have no conflicts of interests to declare.

Resolution

Moved Cr Jae Papalia/Seconded Cr Thuy Dang

That Council:

- Having considered submissions received on the draft *Councillor Code of Conduct; Councillor Gifts, Benefits and Hospitality Policy; Live Streaming of Council Meetings Policy; Public Transparency Policy; and Councillor Support Policy*, at Attachments 1-5 to this report (the revised policies),**

adopts the final drafts of the revised policies, at Attachments 1-5 to this report.

- b. Revokes the *Councillor Transparency Policy*; *Councillor Respectful Conduct Policy*; and *Councillor Protocol*, noting no submissions were received on these.**
- c. Writes to submitters thanking them for their submissions on the draft revised policies and advising of Council's decision.**

CARRIED

12.9**Governance Report August 2024****Directorate**

People, Partnerships and Performance

Director

Georgie Hill

Manager

Danny Bilaver

Attachment(s)

1. Record of Informal Meeting of Councillors [**12.9.1** - 8 pages]
2. Delegates and Representatives Report [**12.9.2** - 1 page]
3. Councillor Expenses 2023-2024 [**12.9.3** - 1 page]
4. Brimbank City Council Submission - Proposed Circular Economy Waste Reduction [**12.9.4** - 5 pages]
5. Brimbank City Council Submission - Inquiry into Food Security [**12.9.5** - 16 pages]
6. Draft Model Councillor Code of Conduct [**12.9.6** - 5 pages]
7. Draft Mayoral and Councillor Training Framework [**12.9.7** - 8 pages]
8. Draft Internal Resolution Procedure [**12.9.8** - 2 pages]

Purpose

For Council to consider:

- A summary of recent Governance activity.
- Contracts entered into, and works orders approved in accordance with the S7 Instrument of Sub Delegation.
- Councillor Declarations of Representations by Members of Parliament.
- Councillor Support Expenses for Financial Year 2023/2024.
- Submission to the Victorian Government's proposed Circular Economy (Waste Reduction and Recycling) (Mandatory Service Provision and Other Matters) Regulations 2024 and proposed Household Waste and Recycling Service Standard 2024.
- Inquiry into Food Security in Victoria.
- Federal Funding Grants.
- Delegating powers to an officer for an upcoming VCAT matter.
- Stage 2 Local Government Reforms 2024.

Council Recommendation

That Council:

- a. Notes the:
 - i. Governance Report August 2024.
 - ii. Contracts entered into, and works orders approved, in accordance with S7 Instrument of Sub Delegation (24/3491Q; 24/3471A; 24/3478; 24/3492; 24/3493; and 24/3538).
 - iii. Records of Informal Meetings of Councillors, at **Attachment 1** to this report, for incorporation in the minutes of this meeting.
 - iv. Delegate's and Representative's Reports, at **Attachment 2** to this report, for incorporation in the minutes of this meeting.
 - v. Councillor Declarations of Representations by Members of Parliament.
 - vi. Councillor Support Expenses for Financial Year 2023/2024, at **Attachment 3** to this report.
- b. Notes and endorses the officer submission shown at **Attachment 4** which was submitted to the Victorian Government on behalf of Council as part on the

proposed Circular Economy (Waste Reduction and Recycling) (Mandatory Service Provision and Other Matters) Regulations 2024 and proposed Household Waste and Recycling Service Standard 2024.

- c. Notes and endorses the officer submission shown at **Attachment 5** which was submitted to the Victorian Legislative Council Legal and Social Issues Committee as part of the inquiry into food security in Victoria.
- d. Supports the submission to:
 - i. The Federal Government's Urban Precincts and Partnerships Program for \$450,000 funding to develop a delivery strategy for Sunshine Energy Park and business case for stage 1 and notes that Council would contribute \$100,000 which is accounted for in the forward capital budget.
 - ii. The Federal Government's Thriving Suburbs Program for 50% funding to deliver the Welcome Plaza project (estimated total project cost \$1,000,000) and agrees to allocate Council's contribution in the forward capital budget.
 - iii. The Federal Government's Thriving Suburbs Program for 50% funding to deliver the Glengala Village Revitalisation project (estimated total project cost \$2,900,000) and notes Council's contribution is accounted for in the forward capital budget.
- e. In the exercise of the powers conferred by the *Planning and Environment Act 1987*, resolves that there be delegated to the Manager City Development Services the powers, duties and functions under section 61(1) for planning application P381/2023 for 2A Roseleigh Boulevard, Sydenham, for the upcoming compulsory conference at VCAT.
- f. Notes that feedback is being sought in relation to Stage 2 of the 2024 Local Government Reforms.

Background

The monthly governance report is a standing report to Council, in accordance with best practice and good governance principles, and to ensure compliance with the requirements of the *Local Government Act 2020 (the Act)*, Councillor Code of Conduct 2021 (Code), and Councillor Support (Major) Policy 2020.

Matters for Consideration

Exercise of Delegated Authority

Council delegates powers, duties and functions to the Chief Executive Officer in order to support efficient operation and delivery of Council services. The Chief Executive Officer has sub-delegated some authority to Directors (and other Council officers). Significant decisions made, or actions undertaken exercising delegated authority, are reported to Council as a transparency and accountability measure.

The Chief Executive Officer has been delegated authority by Council to award contracts up to \$2,000,000 (exclusive of GST) through an Instrument of Delegation made on 23 April 2024 (S5 Instrument of Delegation to the Chief Executive Officer). The Chief Executive Officer has sub-delegated authority to Directors to award contracts up to \$200,000 (inclusive of GST) through an Instrument of Delegation made on 12 December 2023 (S7 Instrument of Sub-Delegation by the Chief Executive Officer).

Contracts entered into, and works orders approved, in accordance with S7 Instrument of Sub-Delegation

Contracts entered into, and works orders approved, under delegation since reporting to the last Council Meeting are:

Contract No.	Description	Successful Tenderer	Contract Amount (inc GST)	Date Awarded
24/3491Q	WSUD Audit Update	Jamie Comley Consulting	\$109,700	28/6/2024
24/3471A	Construction of Skate Park and Associated Facilities – Balmoral Park Derrimut	Grind Projects Pty Ltd	\$533,241.50	3/7/2024
24/3478	Suburban Park Upgrade – Odessa Avenue Reserve Keilor Downs	Rainscapes Pty Ltd	\$630,356.89	3/7/2024
24/3492	Renewal of Insurance Policies 2024-25	JLT	\$1,294,905	15/6/2024
24/3493	Security and Cash Collection Services	Authentic Security Pty Ltd	\$150,000	22/7/2024
24/3538	MAV Public Liability and Professional Indemnity Insurance	Municipal Association of Victoria	\$1,603,622	29/5/2024

Records of Informal Meetings of Councillors

An Informal Meeting of Councillors includes meetings that are:

- Scheduled or planned for the purpose of discussing the business of Council or briefing Councillors,
- Attended by at least one member of Council staff, and
- Not Council meetings, Delegated Committee meetings or Community Asset Committee meetings.

Written records of Informal Meetings of Councillors are kept and include the names of all Councillors and Council officers attending, the matters considered, any conflict of interest disclosures made, and whether a Councillor who has disclosed a conflict of interest leaves the meeting.

These records, as soon as practicable, will be reported at a Council Meeting, and incorporated in the minutes of that Council Meeting.

Records of Informal Meetings of Councillors (**Attachment 1**) were received for the following meetings:

Date	Event
19 July 2024	Western Melbourne Tourism Board
23 July 2024	Briefing
13 August 2024	Council Meeting Briefing
13 August 2024	Planning Forum

Delegate's and Representative's Reports

The participation on a range of local, specific issues, committees established by Council, peak body/sector associations, and local and regional forums, is an essential part of the representative role Council plays. Council nominates Councillors as delegates and representatives to these committees annually.

The role, as the Council delegate or Council representative on these committees, is to represent the position of Council, and report back to Council at a Council Meeting on the issues or progress of the committees, and any recommendations made by the committees.

Delegate's and Representative's Reports (**Attachment 2**) were received for the following meetings:

Date	Event	Councillor/s
19 July 2024	Western Melbourne Tourism Board	Cr Tachos

Councillor Declarations of Representations by Members of Parliament

Councillors have a legitimate role in advocating on behalf of their communities. At times, this may include the receiving of representations by a Member of State or Federal Parliament, to Council or Councillors. Councillors will declare and record any representations made to a Councillor by a Member of Parliament or their staff representative.

Councillor Declarations of Representations by Members of Parliament were received for the following meetings.

Date	Councillor	Member of Parliament	Matter Discussed
16 July 2024	Cr David	Dr Daniel Mulino MP Hon Clare O'Neil MP	Senior Citizens Cyber Security

Councillor Support Expenses for Financial Year 2023/2024

The Councillor Support Policy 2020 requires a report of individual Councillor support expenses to be presented to an open session of a Council Meeting. *The Act* requires details of reimbursement to Council's Audit and Risk Committee.

Support expenses for the annual total of Financial Year 2023/2024 are included at **Attachment 3**. In accordance with the Councillor Support Policy 2020, the support expenses will also be made available on Council's website.

Brimbank Council Submission - Proposed Circular Economy (Waste Reduction and Recycling) (Mandatory Service Provision and Other Matters) Regulations 2024 and proposed Household Waste and Recycling Service Standard 2024

The Victorian Government's announcement that consultation was open on proposed Circular Economy (Waste Reduction and Recycling) (Mandatory Service Provision and Other Matters) Regulations 2024 and proposed Household Waste and Recycling Service Standard 2024.

The proposed regulations and service standard have been prepared to support the roll out by councils and Alpine Resorts Victoria (ARV) of a standardised 4-stream waste and recycling system to households across Victoria and will be regulated by Recycling Victoria.

The proposed regulations set out the dates by which councils and ARV must provide the 4 services (4-Bin Service Model).

The regulations also prescribe matters under the Circular Economy (Waste Reduction and Recycling) Act 2021 relating to the appointment and functions of auditors and infringement offences and penalties.

The proposed service standard, prepared by the Head, Recycling Victoria, details how councils and ARV must provide the four services to households, supporting councils and ARV to provide a high quality, consistent service across the state.

The opportunity to provide feedback is offered through an on-line survey that closes on 14 August 2024 at 11:59 pm.

As the survey closes on 14 August, and the next Council meeting was not until after that date, officers were unable to present a draft submission to Council for formal consideration. As a result, Council's Officers completed the on-line survey on 13 July 2024 that consisted of the responses at **Attachment 4**, which is presented for Council endorsement as part of this report.

Should Council determine not to support, or to alter, the submission made by Council officers on their behalf, Recycling Victoria will be informed of this.

Brimbank Council Submission- Inquiry into Food Security- Victorian Legislative Council Legal and Social Issues Committee

On 29 November 2023, the Victorian Legislative Council resolved to inquire into, consider and report on the impacts, drivers of and solutions for food security in Victoria including the impact of food insecurity on physical and mental health, poverty and hardship and the options available to lower the cost of food and improve access to affordable, nutritious and culturally appropriate food.

The Legislative Council Legal and Social Issues Committee is now inviting public submissions from individuals and organisations addressing the terms of reference. All submissions are treated as public documents unless confidentiality is requested and granted by the Committee. While submissions formally closed on 26 July, Council was successful in seeking an extension until 8 August 2024. Given the short timeframe, it was not possible to present the draft submission to a Council Meeting for endorsement; this submission will therefore be incorporated into the governance report for the August Ordinary Council Meeting.

Food insecurity is a significant problem for the Brimbank community. Data collected in 2019 and 2020 respectively shows that only 3.4% of Brimbank adults consume sufficient fruit and vegetables and 10.4% of the community experienced food insecurity, which is significantly higher than the greater Melbourne average of 5.9%.

The draft submission (**Attachment 5**) was prepared by the Community Strengthening and Social Planning department, with input provided by relevant internal and external stakeholders.

The draft submission is framed around the following focus areas / themes:

- Food insecurity and health and wellbeing data
- Poverty and food insecurity
- Emergency food relief
- Key population groups: children, young families, young people and CALD communities
- Role of third spaces (i.e. libraries and neighbourhood houses)

- Role of urban environments
- Community gardens

The draft submission lists the following recommendations to the Victorian government:

1. Collect and disseminate robust localised data on food insecurity over time to inform evidence-based practice.
2. Advocate to the Federal Government to raise social security payments in line with recommendations of the Interim Economic Inclusion Advisory Committee.
3. Adequately fund food relief services to meet acute need.
4. Support strategic collaboration between food relief and other community services to address underlying causes of food insecurity by connecting vulnerable community members to support services.
5. Recognise the crucial and unique role of maternal child health services in supporting adequate nutrition and food security for young children through dedicated funded training and resourcing.
6. Recognise the importance of 'third spaces,' including neighbourhood houses and libraries, in addressing food insecurity by adequately resourcing to implement long-term food security initiatives.
7. Recognise the role of schools and early years services in providing food relief and addressing food insecurity and provide adequate resourcing for this vital service.
8. Build off existing best practice examples and evidence-base in early childhood and school settings to implement initiatives that address food security in the long-term.
9. Engage meaningfully with CALD communities to ensure food security measures are appropriate for their needs.
10. Fund and support community gardens as a tool to address food insecurity and social isolation, with a focus on areas where communities experience socio-economic disadvantage.

Should Council determine not to support, or to alter, the submission made by Council officers on their behalf, Victorian Legislative Council Legal and Social Issues Committee will be informed of this.

Federal Funding Grants

It is proposed that Council submit three Expressions of Interest for funding being offered by two Federal Government Funding Programs.

For the Thriving Suburbs Program, there are two projects being submitted; the Welcome Plaza in Sunshine which will sit alongside the Vietnamese Museum of Australia; and the Glengala Village Revitalisation project. The funding for these projects is for construction. Council is required to provide 50% matched funding for each project and this can be addressed in Council's budgeting for 2025/26, noting both projects have been endorsed by Council in 2024.

For the Urban Precincts and Partnerships Program, Sunshine Energy Park is being submitted. The funding for this project would be for the development of further feasibility studies and business cases to guide the next steps of this project. These three projects fit the criteria of the programs and the next step, should the EOI's be successful, would be to submit detailed funding applications. This is in line with Council's adoption of the Sunshine Energy Park Vision Plan in 2024.

Delegation of powers to an officer for an upcoming VCAT matter

Planning application P381/2023 proposed the erection of a telecommunications facility at 2A Roseleigh Boulevard, Sydenham. 23 objections and two petitions opposing the

application were received when it was advertised. The application was refused under delegation from Council in January 2024. The proponent has lodged an application for review of this decision with the Victorian Civil and Administrative Tribunal (VCAT) and a compulsory conference has been scheduled on 4 September 2024.

Council officers wrote to VCAT requesting that the compulsory conference be cancelled, and the matter proceed directly to a merits hearing on the basis that officers do not have delegation to settle the matter given the number of objections received. The current S6 Instrument of Delegation only allows officers to approve applications that have less than 10 objections. VCAT scheduled a Practice Day to consider this matter, after which the Member issued an order that stated:

I have refused to vacate the compulsory conference for the following reasons:

- *Paragraph 11 of the Tribunal's order of 13 March 2024 requires:
All parties must attend the compulsory conference either in person or by a representative who has permission to settle the proceeding on their behalf.*
- *Council is a body corporate and just like any other corporation it can authorise an agent to attend the compulsory conference on its behalf.*

Indeed it is expected that as a responsible authority it will make all necessary arrangements and put in place all necessary authorisations to ensure that there is compliance with the Tribunal's orders. The limitations of Council's delegations to officers for the purposes of decision making on certain permit applications are not limitations to the conduct of a compulsory conference before the Tribunal.

To comply with the VCAT order, it is proposed that the Manager City Development Services be provided with delegation under section 61(1) of the *Planning and Environment Act 1987* in relation to application P381/2023 for 2A Roseleigh Boulevard, Sydenham, for the upcoming compulsory conference at VCAT.

Local Government Reforms 2024 – Stage 2 Consultation

The Local Government Victoria (LGV) is currently seeking feedback and submissions regarding the Governance and Integrity reforms introduced under the *Local Government Amendment Act 2024*.

Feedback is being sought in relation to three draft documents for release for public consultation:

1. Model Councillor Code of Conduct (**Attachment 6**)
2. Mayoral and Councillor Training Framework (**Attachment 7**)
3. Internal Resolution Procedure (**Attachment 8**)

The Model Councillor Code of Conduct introduces significant changes to the standards of behaviour expected from Councillors. These standards will now apply at all times, not just during the performance of official duties. Additionally, the draft introduces new standards that align Councillor responsibilities with existing legislation, including the *Child Wellbeing and Safety Act 2005* and the *Occupational Health and Safety Act 2004*.

The reforms also propose the introduction of two new policies. The proposed Confidentiality Policy will require councils to clearly define and securely manage sensitive internal documents. Similarly, the proposed Councillor Social Media Policy aims to guide Councillors on responsible social media use, ensuring it aligns with their obligations under the Model Councillor Code of Conduct while balancing the need for public communication.

The draft Mayoral and Councillor Training Framework outlines mandatory training requirements for Mayors, Deputy Mayors, and Councillors. This training will focus on key areas such as leadership, governance, and effective decision-making, ensuring that elected officials are well-equipped to fulfill their roles. Continuous professional development will also be required throughout a Councillor's term to ensure ongoing alignment with best practices.

Another component of the reforms is the introduction of an internal resolution procedure to address breaches of the Model Councillor Code of Conduct. This procedure promotes a constructive approach to conflict resolution within councils by encouraging informal discussions and facilitated resolutions.

These proposed reforms underscore the importance of accountability, transparency, and continuous improvement in leadership and conduct. The changes are set to take effect from 26 October 2024.

LGV is now inviting individual submissions for Stage 2 of the consultation process, which runs from 6 August to 4 September 2024. Councillors and all other stakeholders are encouraged to provide feedback through the Engage Victoria website.

Resource And Risk Implications

Resource requirements can be met within the Annual Budget 2023/2024.

Regulatory: legal, legislative or regulatory implications including the rights/obligations of stakeholders

- This report fulfils legislative governance obligations, to provide transparent and accountable reporting of governance activity.

There are no Community, Safety, Environmental or Financial risks identified.

Legislation/Council Plan/Policy Context

This report supports the Council Plan 2021-2025 strategic direction and objective of:

4. Leadership and Governance - A high performing organisation that enacts the vision and decisions of Council through the delivery of quality and innovative services - A fairer place for all

- High Performing and Accountable - Our workforce strives to enhance services and liveability for the Brimbank community.

This report complies with the *Local Government Act 2020*, *Local Government (Governance and Integrity) Regulations 2020*, Council Plan 2021-2025, S5 Instrument of Delegation to the Chief Executive Officer, S7 Instrument of Sub-Delegation by the Chief Executive Officer, Councillor Code of Conduct 2021 and Procurement Policy.

Council officers contributing to the preparation and approval of this report, have no conflicts of interests to declare.

Resolution

Moved Cr Maria Kerr/Seconded Cr Virginia Tachos

That Council:

a. Notes the:

i. Governance Report August 2024.

- ii. **Contracts entered into, and works orders approved, in accordance with S7 Instrument of Sub Delegation (24/3491Q; 24/3471A; 24/3478; 24/3492; 24/3493; and 24/3538).**
 - iii. **Records of Informal Meetings of Councillors, at Attachment 1 to this report, for incorporation in the minutes of this meeting.**
 - iv. **Delegate's and Representative's Reports, at Attachment 2 to this report, for incorporation in the minutes of this meeting.**
 - v. **Councillor Declarations of Representations by Members of Parliament.**
 - vi. **Councillor Support Expenses for Financial Year 2023/2024, at Attachment 3 to this report.**
- b. **Notes and endorses the officer submission shown at Attachment 4 which was submitted to the Victorian Government on behalf of Council as part on the proposed Circular Economy (Waste Reduction and Recycling) (Mandatory Service Provision and Other Matters) Regulations 2024 and proposed Household Waste and Recycling Service Standard 2024.**
- c. **Notes and endorses the officer submission shown at Attachment 5 which was submitted to the Victorian Legislative Council Legal and Social Issues Committee as part of the inquiry into food security in Victoria.**
- d. **Supports the submission to:**
 - i. **The Federal Government's Urban Precincts and Partnerships Program for \$450,000 funding to develop a delivery strategy for Sunshine Energy Park and business case for stage 1 and notes that Council would contribute \$100,000 which is accounted for in the forward capital budget.**
 - ii. **The Federal Government's Thriving Suburbs Program for 50% funding to deliver the Welcome Plaza project (estimated total project cost \$1,000,000) and agrees to allocate Council's contribution in the forward capital budget.**
 - iii. **The Federal Government's Thriving Suburbs Program for 50% funding to deliver the Glengala Village Revitalisation project (estimated total project cost \$2,900,000) and notes Council's contribution is accounted for in the forward capital budget.**
- e. **In the exercise of the powers conferred by the *Planning and Environment Act 1987*, resolves that there be delegated to the Manager City Development Services the powers, duties and functions under section 61(1) for planning application P381/2023 for 2A Roseleigh Boulevard, Sydenham, for the upcoming compulsory conference at VCAT.**
- f. **Notes that feedback is being sought in relation to Stage 2 of the 2024 Local Government Reforms.**

CARRIED

12.10**Council Plan Action Plan Progress Report Y3Q4 (April-June 2024)****Directorate**

People, Partnerships and Performance

Director

Georgie Hill

Manager

Rachel Deans

Attachment(s)

1. Draft Council Plan Action Plan Y3 Q4 Report (April - June 2024) [**12.10.1** - 47 pages]

Purpose

For Council to note the status of progress towards implementing the Council Plan Action Plan Year 3 Quarter 4 as presented in the attached Quarter Four Progress Report for April - June 2024.

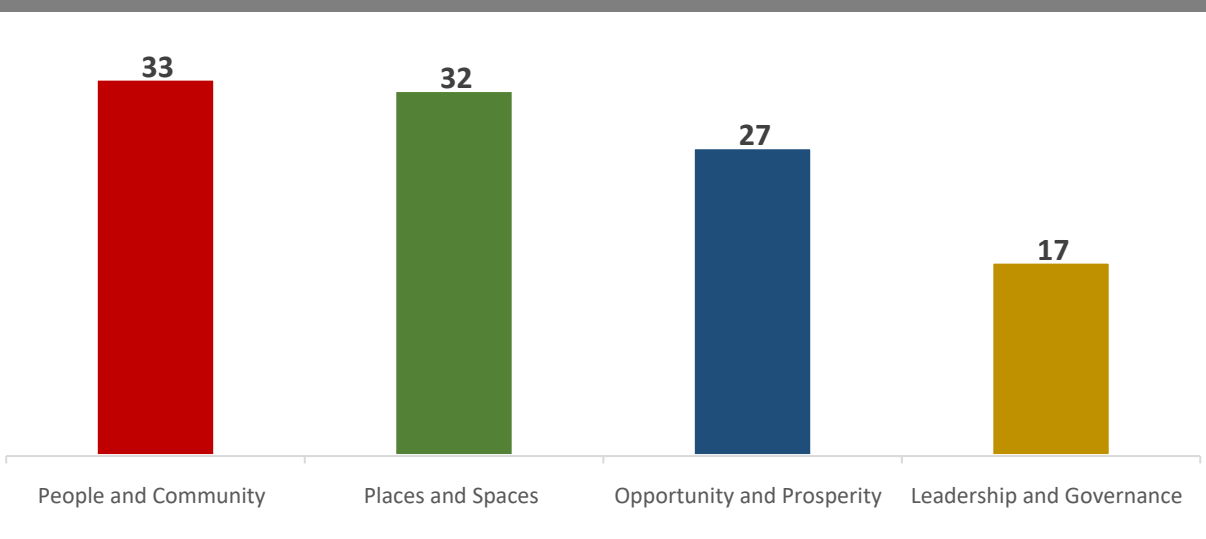
Officer Recommendation

That Council notes the status of progress towards implementing the Council Plan Action Plan Year 3 Quarter 4 as presented in the attached Quarter Four Progress Report for April - June 2024.

Background

Adopted in October 2021, 'Together we are Brimbank' integrates Council's Community Vision, Council Plan (2021-2025) and Municipal Health and Wellbeing Plan. Implementation of 'Together we are Brimbank' is monitored and evaluated through quarterly reporting of Council Plan actions identified in the Council Plan Annual Action Plan. End of financial year achievements are published in the Brimbank Annual Report. Both of these reporting mechanisms are requirements of the Local Government Act 2020.

This year (2023-2024) the Council Plan Action Plan contains 109 actions.

Breakdown of 2023/2024**Council Plan Actions by Strategic Direction**

Analysis

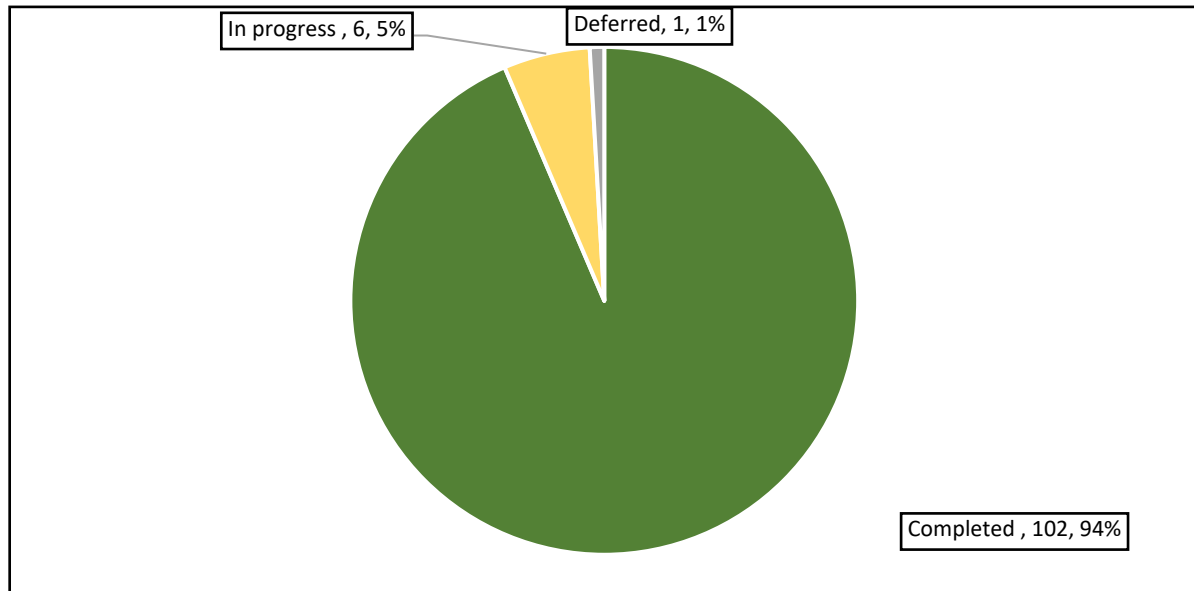
Results – Progress of Actions

As of 30 June 2024, the status of the 109 actions in the Council Plan Annual Action Plan are as follows:

- 102 are completed (94% of all actions)

Due to extenuating circumstances (noted in report commentary):

- Six actions (5%) are still in progress
- One action (1%) is deferred.



The following actions will be progressed in 2024-2025:

- Continue to install standard and feature lighting as part of public amenity in activity centres to improve perceptions of safety and add to urban amenity.
- Continue implementation of the Brimbank Creating Better Parks Policy and Plan 2016 - Renewing Kevin Flint Memorial Reserve Flagship Park (action)
- Deliver on the Sydenham Park Master Plan 2020
- Develop an annual workforce action plan to support the implementation of the Strategic Workforce Plan.
- Deliver on actions of the Diversity, Equity and Inclusion Strategic Plan and develop an Action Plan based on a staff survey of inclusivity.
- Develop and Implement a Compliance Management Framework, including compliance management system designed to allow the monitoring and reporting of key legal and regulatory obligations and controls to the executive team and to Council's Audit and Risk Committee.

The following action is deferred:

- Upgrade the storm-water harvesting system at Green Gully Reserve, Keilor Downs.

Detailed commentary about progress of each of the 109 actions is included in

Attachment 1.

Community Engagement

The 'Together we are Brimbank' Council Plan Annual Action Plan Quarterly Report has been developed for community. The report includes information about the progress of Council's 109 actions and service highlights aligned to each of the Council Plan Strategic Directions.

Links to quarterly action plan progress reports are made available to the public via the Council Plan webpage on the Brimbank City Council website.

Resource And Risk Implications

Resource requirements can be met within the Annual Budget 2023/2024.

There are no Community, Environmental, Financial, Regulatory or Safety risks identified.

Legislation/Council Plan/Policy Context

This report supports the Council Plan 2021-2025 goal and strategic objective of:

Leadership and Governance - A high-performing organisation that enacts the vision and decisions of Council through the delivery of quality and innovative services – A fairer place for all

- High Performing and Accountable: Our workforce strive to enhance services and liveability for the Brimbank community.

This report complies with the *Local Government Act, 2020*.

Council officers contributing to the preparation and approval of this report, have no conflicts of interests to declare.

Resolution

Moved Cr Jasmine Nguyen/Seconded Cr Jae Papalia

That Council notes the status of progress towards implementing the Council Plan Action Plan Year 3 Quarter 4 as presented in the attached Quarter Four Progress Report for April - June 2024.

CARRIED

12.11	Federal Level Advocacy Initiatives
Directorate	People, Partnerships and Performance
Director	Georgie Hill
Manager	Elie Khalil
Attachment(s)	2025 Federal Election and Budget Brochure [12.11.1 - 8 pages] - Delegates Report 2024 ALGA NGA [12.11.2 - 2 pages]

Purpose

To highlight Council's recent and upcoming advocacy initiatives that seek partnership at the Federal level.

Officer Recommendation

That Council:

- Endorses the attached 'Brimbank Advocacy Priorities – 2025 Federal Election and Budget' brochure, shown at **Attachment 1**.
- Notes the attached Delegate's Report from the recent ALGA National General Assembly, shown at **Attachment 2**.

Background

2025 Federal Election and Budget Brochure

Since the development of the 2023-2025 Advocacy Plan in September 2023, Council has continued to advocate for our community's key priorities which are listed in the table below.

Level of Priority	Topic of Priority
Gold	Transforming Brimbank
Gold	Mental Health
Silver	Road Infrastructure
Silver	Climate Emergency
Bronze	Addressing Unemployment
Bronze	Housing and Homelessness
Maintain Influence	Melbourne Airport Third Runway
Maintain Influence	Gambling Harm
Maintain Influence	Major Parks
Maintain Influence	Libraries
Maintain Influence	Government Burden on Council

The next Federal Election is required to be held by May 2025. While this could take place as early as November 2024, all reports suggest that it will be in 2025. In anticipation of the election, and in preparation for the ensuing 2025-2026 Federal Budget, there is an opportunity for Council to elicit election commitments which align with our advocacy priorities.

2024 ALGA National General Assembly

The ALGA National General Assembly was held in Canberra's National Convention Centre from 2 - 4 July 2024. Brimbank City Council was represented by three Councillors, including the Mayor Cr Ranka Rasic.

Brimbank's participation at this Assembly provided the opportunity to advocate for our priorities at a national level. The Mayor and Councillors also met with Federal Parliamentarians in Canberra's Parliament House to advocate directly for Council's priorities.

Matters for Consideration

2025 Federal Election and Budget Brochure

Ahead of the 2025 Federal Election and the ensuing 2025-2026 Federal Budget, Council has produced the new advocacy brochure at **Attachment 1** to outline our priorities at the Federal level. These are summarised below.

1. Transform Sunshine into a Superhub

Earlier this year, the Australian Government appointed an independent mediator to resolve the disagreement between the Victorian Government and the Melbourne Airport operator over the Melbourne Airport Rail project. The airport operator had been calling for an underground station, despite the Victorian Government's preference to build it above-ground. As a result, the Victorian Government has delayed the project by four years. While the findings of the mediation supported the above-ground option, the report also recommended that the Federal and State Governments move quickly to upgrade the Sunshine Superhub, expressing that "*work continues at Sunshine Station to transform this into the major transport hub it was planned to be*", and that this would be a "no regrets" strategy. Since the release of the mediator's report, Melbourne Airport have agreed to an above-ground station. Council is now advocating for the Victorian Government to reconsider the four-year delay to its timeline and for the Australian Government to invest in the development of the Sunshine Precinct as the first stage of the Melbourne Airport Rail project.

2. Build the Calder Park Drive Interchange

As a result of the Federal Infrastructure Investment Program Strategic Review in 2023, the previously committed \$50m for Calder Freeway upgrades between the Western Ring Road and Gap Road in Sunbury was withdrawn. Council is now calling for the \$50m to be reprioritised towards the construction of a full diamond interchange at Calder Park Drive.

3. A More Sustainable Brimbank

Earlier this year, the City of Brimbank was reported to be in the worst position in metropolitan Melbourne when considering both poverty and heat, as we are the hottest municipality in Melbourne and the second most disadvantaged. Our challenges in addressing the climate emergency are therefore more prominent than in other parts of the nation. That's why Council is advocating for increased canopy cover in urban areas of Australia with low canopy coverage, a national pilot program to fund energy upgrades in low-income households, and funding support to establish a Sustainability and Circular Economy Community Hub at Sunshine Energy Park in Albion.

4. Reducing Unemployment in Brimbank

As of March 2024, Brimbank's unemployment rate of 6.1% was significantly higher than the national average of 4.0% at the same time. Council is advocating for increased funding for the Brimbank Learning Futures facility. This will provide tailored support for training, education and pathways to employment, transforming the facility into a suburban study hub.

5. Improving Brimbank's Community Facilities

Brimbank's number of sports facilities per capita is well below the state average. In addition, many existing sports facilities and amenities across the municipality require an uplift to accommodate for the increasing participation in sports, especially amongst women and girls. Our libraries are also in great need of expansion and refurbishment. Australian Government investment is therefore needed to supplement Council's funding for our local community facilities.

2024 ALGA National General Assembly

At the recent ALGA National General Assembly, Brimbank submitted two motions relevant to our advocacy priorities for ALGA to advocate on our behalf to the Australian Government. The motions called on the Australian Government to increase its level of funding for major highways and to provide greater support for the unemployed. Both motions were endorsed at the Assembly. Further details about these motions are presented in the Delegate's Report in **Attachment 2**. The report also provides information on the Brimbank delegation's meetings with Federal Parliamentarians.

Community Engagement

This report is consistent with the policy, evidence and current positions of Council, widely informed by community engagement and insight. The priorities in the 'Brimbank Advocacy Priorities – 2025 Federal Election and Budget' brochure are informed by the Brimbank Advocacy Plan 2023-2025.

Resource And Risk Implications

Resource requirements can be met within the Annual Budget 2023/2024.

There are no Community, Environmental, Financial, Regulatory or Safety risks identified.

Legislation/Council Plan/Policy Context

This report supports the Council Plan 2021-2025 strategic direction and objective of:

1. People and Community - A welcoming, safe and supported community - An inclusive place for all

- Wellbeing and Belonging - Responsive services that support mental and physical wellbeing

2. Places and Spaces - Liveable and connected neighbourhoods that support healthy and sustainable futures - A green place for all

- Liveable and Connected - Inviting and liveable spaces and facilities, connected so people can get around
- Sustainable and Green - Protect natural environments for current and future generations

3. Opportunity and Prosperity - A future focused, transforming city where all have opportunities to learn and earn - A prosperous place for all

- Growing and Transforming - Optimise community opportunities through infrastructure innovation and investment
- Earning and Learning - Everyone has access to education, training and lifelong learning to support their aspirations.

This report complies with the priorities identified in the Brimbank Advocacy Plan 2023-2025.

Council officers contributing to the preparation and approval of this report, have no conflicts of interests to declare.

Resolution

Moved Cr Virginia Tachos/Seconded Cr Sam David

That Council:

- a. Endorses the attached 'Brimbank Advocacy Priorities – 2025 Federal Election and Budget' brochure, shown at Attachment 1.**
- b. Notes the attached Delegate's Report from the recent ALGA National General Assembly, shown at Attachment 2.**

CARRIED

12.12	Municipal Maintenance Agreement (Department of Transport and Planning formerly VicRoads)
Directorate	Infrastructure and City Services
Director	Chris Leivers
Manager	Tom Razmovski
Attachment(s)	Nil

Purpose

For Council to consider responses from the Hon. Minister for Roads and Road Safety and the Department of Transport and Planning, regarding Councils request for an increased contribution towards its maintenance of various arterial roads (those that are State roads), and to provide advice on the basis of the responses received.

Officer Recommendation

That Council:

- a. Notes responses from the Hon. Minister for Roads and Road Safety and the Department of Transport and Planning, regarding its request for an increased contribution towards Councils maintenance of State roads within Brimbank, have confirmed the State will not increase its financial contribution towards this activity.
- b. Noting the advice that the State Government is not prepared to increase its contribution for the maintenance of these State roads, and that the current contribution from the State covers less than a quarter of the cost to maintain these roads, writes to the Minister for Roads and Road Safety and the Department of Transport and Planning, providing six months' notice of its decision to hand back responsibility for these services, in accordance with the Termination Clause in the Municipal Maintenance Agreement.
- c. Publishes Department of Transport and Planning contact details on its website, and elsewhere as appropriate, to direct enquires, requests and complaints related to the maintenance of State roads within Brimbank.

Background

Council at its Meeting 16 April 2024, resolved the following:

That Council:

- a. *Requests the CEO to write to the Secretary of the Department of Transport staff seeking an increased contribution towards the upkeep of various arterial roads included in the Municipal Maintenance Agreement between the Department of Transport and Planning and Brimbank City Council, requesting a response be provided before 30 June 2024.*
- b. *Writes to the Hon. Minister for Roads and Road Safety, and local members (State Government) seeking an increased contribution towards the upkeep of various arterial roads included in the Municipal Maintenance Agreement between the Department of Transport and Planning and Brimbank City Council, requesting a response be provided before 30 June 2024.*

- c. *Receive a further report detailing the responses from senior Department of Transport and Planning staff, Hon. Minister for Roads and Road Safety, Secretary of the Department of Transport and local members (State Government), and officer advice in response.*

As per the report presented to Council on 16 April 2024, Brimbank Council entered into a Municipal Maintenance Agreement (MMA) with VicRoads (now Department of Transport and Planning) in 2014, whereby Council took on the responsibility for specified maintenance responsibility (mainly grass cutting and associated works) for those parts of the Urban Arterial Road Network (mainly medians) for which DTP is the Responsible Road Authority. Around the same time, other councils were also entering these MMAs for similar reasons.

The MMA covers Urban Arterial Roads north of Ballarat Road, while Urban Arterial Roads south of Ballarat Road continue to be maintained by DTP's contractor Ventia (formerly Broad Spectrum).

The cost to maintain these State assets has increased since the MMA was agreed in 2014. Council's current total annual expenditure to deliver the MMA is around \$475,000 (excl. GST) and DTP currently contributes around \$109,090 (excl. GST), leaving a net cost to Council of around \$355,000 (excl. GST).

Council has sought an increased contribution from the State, however no additional funding has been provided.

On 13 June 2024, Council received a response from the Department of Transport and Planning (DTP) regarding its request for an increased contribution towards the upkeep of various arterial roads included in the Municipal Maintenance Agreement, indicating that it was willing to meet with officers to discuss the request, but that it was unlikely to be in a position to increase the funding available to Council to undertake this activity.

Officers have since met with the DTP officers referred to in correspondence from DTP, who have confirmed they are unable to commit any further funding to compensate Council for its maintenance of State roads.

On 15 July 2024, Council received a response from the Hon. Minister for Roads and Road Safety regarding its request for an increased contribution towards the upkeep of various arterial roads included in the MMA. The letter expressed disappointment on behalf of the State and DTP if Council decided not to operate under the current MMA, but did not agree to providing any additional funding to cover the costs of this activity.

Council's maintenance of arterial roads costs approximately \$470,000; the State Government funds Council approximately \$109,000 to undertake these works. As such, Brimbank Council currently contributes an additional net cost of around \$355,000 (excl. GST) to achieve a desired standard of maintenance for the arterial network (i.e. State roads) north of Ballarat Road. It is anticipated this additional contribution from Council is likely to increase in coming years, if no additional funding is provided from the State Government.

The Municipal Maintenance Agreement (MMA) includes a termination provision that either party may, in its sole and unfettered discretion, terminate the Agreement upon giving the other party six month's written notice.

DTP maintain roads in the south of Brimbank (south of Ballarat Road) via contractors. The standard of maintenance provided by DTP's contractors south of Ballarat Road is considered satisfactory.

Several other councils with similar MMAs have made the decision to hand back the maintenance responsibilities to DTP due to the inadequate funding offered by the State under the current agreements. Officers understand several other councils are considering taking similar action.

Matters for Consideration

Options

- A. Writes to the Minister for Roads and Road Safety and the Department of Transport and Planning providing six months' notice of its decision to hand back responsibility for these services, in accordance with the Termination Clause in the Municipal Maintenance Agreement (reflects Officer Recommendation).
- B. Continue with current MMA for the upkeep of designated roads north of Ballarat Road at an additional net cost of around \$355,000 (excl. GST) annually to achieve a desired standard of maintenance for the arterial road network north of Ballarat Road, noting this cost is likely to rise in subsequent years.

Analysis

Correspondence from the Hon. Minister Roads and Road Safety and Department of Transport and Planning (DTP) regarding Councils request for an increased contribution towards the upkeep of various arterial roads included in the Municipal Maintenance Agreement (MMA) confirmed that no additional funding would be made available to Council to perform this function.

The correspondence outlined the DTP's approach to routine maintenance on its arterial roads is in line with its requirements under its Road Management Plan (RMP) and then to prioritise works based on network needs.

The DTP further highlighted the minimal requirements that it must maintain its road network to, which is primarily focused on keeping the network safe.

Due to increasing cost pressures Brimbank Council is not in a position to continue to subsidise the State Government to maintain their assets. The additional net cost of around \$355,000 (excl. GST) annually to achieve a desired standard of maintenance for the arterial network north of Ballarat Road, is considered a cost shift from State to Local Government and reduces the funding available for other Council priorities.

A decision to hand back maintenance responsibilities to DTP could be executed through a termination clause. The MMA includes a termination provision that either party may, in its sole and unfettered discretion, terminate the Agreement upon giving the other party six month's written notice.

There is a high level of confidence that DTP contractors can maintain the arterial road network north of Ballarat Road to meet the required safety standards, should it decide to hand back maintenance responsibilities for the MMA services to DTP.

It should be noted that it is possible that the regularity and quality of service reduces under this change, as DTP are unlikely to maintain the same service regime as has been implemented by Council.

Increasing cost pressures in the Local government sector have led to several other councils making the decision to hand back the maintenance responsibilities of State roads to the DTP, with others several other councils considering taking similar action.

Implementation

Subject to Council approval, correspondence would be sent to the Minister for Roads and Road Safety and the Department of Transport and Planning, providing six months' notice of its decision to terminate the Municipal Maintenance Agreement in accordance with the Termination Clause.

Once responsibility is returned to the State Government, Council officers propose to publish Department of Transport and Planning contact details on its website, and elsewhere as appropriate, to appropriately direct enquires and complaints related to the maintenance of State roads within Brimbank.

Community Engagement

Consultation in relation to the Municipal Maintenance Agreement was undertaken with relevant Council officers to ensure the maintenance requirements meet community needs and expectations.

Officers have engaged with representatives from DTP to inform this report.

Resource And Risk Implications

By handing back maintenance responsibilities back to the DTP, Council could reduce the current costs of maintaining these roads, by around \$355,000 (excl. GST).

The services provided by the MMA could easily be transferred to an existing DTP contractor, as occurs on State roads south of Ballarat Rd, within Brimbank.

Community: potential impact on community, including public trust and customer service impact

- Yes - Potential complaints and service requests, where maintenance standards do not meet community expectations. To address this, Officers propose to publish contact details for DTP, to direct any enquires, requests or complaints related to the maintenance of State roads in Brimbank.

Financial: significant financial impacts

- Yes - Budget expenditure is from Council funding; the proposal presents the opportunity to reduce a current cost-shift from State to Local Government and to reduce Council expenditure towards this by approximately \$355,000.

Regulatory: legal, legislative or regulatory implications including the rights/obligations of stakeholders

- Yes - The Municipal Maintenance Agreement transfers specified maintenance responsibilities for those parts of the Urban Arterial Road Network to Council for which DTP is the Responsible Road Authority.

Safety: health, safety or duty of care impacts

- Yes - Works carried out as part of the Municipal Maintenance Agreement are required to maintain sites to required safety standards, including appropriate traffic management.

There are no Environmental risks identified.

Legislation/Council Plan/Policy Context

This report supports the Council Plan 2021-2025 strategic direction and objective of:

2. Places and Spaces - Liveable and connected neighbourhoods that support healthy and sustainable futures - A green place for all

- Liveable and Connected - Inviting and liveable spaces and facilities, connected so people can get around

4. Leadership and Governance - A high performing organisation that enacts the vision and decisions of Council through the delivery of quality and innovative services - A fairer place for all

- High Performing and Accountable - Our workforce strive to enhance services and liveability for the Brimbank community.

This report complies with Council's Road Management Plan and the *Road Management (General) Regulations 2016* through a Municipal Maintenance Agreement that transfers specified maintenance responsibilities for those parts of the Urban Arterial Road Network to Council for which the Department of Transport and Planning is the Responsible Road Authority.

Council officers contributing to the preparation and approval of this report, have no conflicts of interests to declare.

Resolution

Moved Cr Virginia Tachos/Seconded Cr Jasmine Nguyen

That Council:

- Notes responses from the Hon. Minister for Roads and Road Safety and the Department of Transport and Planning, regarding its request for an increased contribution towards Councils maintenance of State roads within Brimbank, have confirmed the State will not increase its financial contribution towards this activity.**
- Noting the advice that the State Government is not prepared to increase its contribution for the maintenance of these State roads, and that the current contribution from the State covers less than a quarter of the cost to maintain these roads, writes to the Minister for Roads and Road Safety and the Department of Transport and Planning, providing six months' notice of its decision to hand back responsibility for these services, in accordance with the Termination Clause in the Municipal Maintenance Agreement.**
- Publishes Department of Transport and Planning contact details on its website, and elsewhere as appropriate, to direct enquires, requests and complaints related to the maintenance of State roads within Brimbank.**

CARRIED

12.13**Contract No. 25/3522 - Supply, Delivery and Lease of Nine (9) Twenty-Four (24) Cubic Metre Side Loading Waste Compactors and four (4) Twenty-Four (24) Cubic Metre Side Loading Green Waste Compactors****Directorate**

Infrastructure and City Services

Director

Chris Leivers

Manager

Tom Razmovski

Attachment(s)1. CONFIDENTIAL - Tender Evaluation Report [**12.13.1** - 16 pages]**Purpose**

For Council to consider the award of Contract No. 25/3522 – Supply, Delivery and Lease of Nine (9) Twenty Four (24) Cubic Metre Waste Side Loading Compactors and Four (4) Twenty Four (24) Cubic Metre FOGO Side Loading Compactors.

Officer Recommendation

That Council:

- a. Awards Contract No. 25/3522A – Supply and Delivery of five (5) Waste Side Loading compactors to CMV Truck and Bus and enters into a lease agreement through De Lage Landen Pty Limited at an estimated amount of \$3,860,932.74 (GST inclusive) over a 72-month period.
- b. Awards Contract No. 25/3522A – Supply and Delivery of four (4) FOGO Side Loading Compactors to CMV Truck and Bus and enters into a lease agreement through De Lage Landen Pty Limited at an estimated amount of \$3,116,016.20 (GST inclusive) over a 72-month period.
- c. Awards Contract 25/3522B - Supply and Delivery of four (4) Waste Side Loading Compactors to STG Sales Pty Ltd and enters into a lease agreement through De Lage Landen Pty Limited at an estimate amount of \$3,141,034.33 (GST inclusive) over a 72-month period.
- d. Notes the above contract sum is within the annual operating budget allocation for the project of \$1,533,027.77 (excluding GST). The funding required to fulfill the contract sum over the recommended term is captured in the assumptions informing Councils Financial Plan, and future annual allocations will need to be accommodated in future annual budgets.

Background

Council currently operates twenty-five (25) side loading compactors in total (15) Waste Compactors, six (6) Recycling Compactors and four (4) Food and Garden Organics (FOGO) Compactors. It is envisaged Council will continue with its current number and type of side loading compactors.

All of Council's side loading compactors are currently leased. These nine (9) waste and four (4) FOGO side loading compactors, total of thirteen (13), will replace the current compactors existing lease which is due to expire in December 2025 and May 2026. By this time the units will not be cost effective to continue in service due to their age, hours worked and extensive maintenance and repair costs.

Funds for this contract will be through Councils 2025/2026 Annual Operating Budget and referred to future annual budget process for consideration.

Matters for Consideration

Analysis

A public tender process was conducted in June 2024. At the close of tenders four submissions were received from: Penske Australia P/L, STG Sales Pty Ltd, CMV Truck & Bus and Superior Pak Pty Ltd. All tenderers submitted leasing costs through De Lage Landen Pty Limited.

Superior Pak Pty Ltd did not complete the Tender Schedules and Penske Australia P/L did not comply with Council's specifications and therefore both were deemed non-compliant.

Leasing arrangements were included as part of the tender process. All companies tendered with leasing arrangements through De Lage Landen Pty Limited.

The submissions were initially assessed against the mandatory criteria to ensure conformance.

The Tender Evaluation Panel has rated the following as preferred tenderers:

1. CMV Truck & Bus for the supply of Five (5) Volvo FE Cab Chassis with Superior Pak Waste Side Loading Compactors for the tendered amount of \$3,860,932.74 (GST inclusive)
- 2.
3. CMV Truck & Bus for the supply of Four (4) Volvo FE Cab Chassis with Superior Pak FOGO Side Loading Compactors for the tendered amount of \$3,141,034.33 (GST inclusive) over a 72-month period.
4. STG Sales Pty Ltd for the supply of Four (4) Volvo FE Cab Chassis with Bandit Waste Side Loading Compactors for the tendered amount of \$3,141,034.33 (GST inclusive) over a 72-month period.
5. De Lage Landen Pty Limited for the Lease of Thirteen (13) Compactors.

Tender Evaluation Report is provided in **Confidential Attachment 1** to this report.

Implementation

Subject to Council's award of Contract, delivery of the twelve compactors is expected between December 2025 and May 2026.

Community Engagement

As the provisions of this Contract relate to an internal support service, community engagement is not required.

Collaboration

Collaboration was undertaken with Council's internal Waste Operational Staff, Co-ordinator and Service Unit Manager and cab chassis suppliers and compactor body manufacturers and based on these consultations, it has been determined that replacing the thirteen (13) compactors is more cost effective due to the age and the increased maintenance and repair cost associated with the current compactors.

Resource And Risk Implications

The contract sum is within the annual operating budget allocation for the project of \$1,533,027.77 million (excluding GST). The funding required to fulfill the contract sum

over the recommended term is captured in the assumptions informing Councils Financial Plan, and future annual allocations will need to be accommodated in future annual budgets.

Community: potential impact on community, including public trust and customer service impact

- Yes - The provision of side loading waste compactors is an essential part of the suite of Council's waste and FOGO collection services provided to residential properties.

Environmental: impacts on environmental sustainability, including water/waste management, climate change, and contaminated land

- Yes - The provision of these side loading waste compactors is an integral part of the suite of Council's waste and FOGO collection services.

Financial: significant financial impacts

- Yes - Budget expenditure is from Council funding; the Operational budget is subject to Council approval. Refer to **Confidential Attachment 1** for financial impacts.

Regulatory: legal, legislative or regulatory implications including the rights/obligations of stakeholders

- Yes - Waste and FOGO collection services for residential properties are an essential service provided by Local Government.

Safety: health, safety or duty of care impacts

- Yes - The provision of these new side loading waste compactors reduces the risks associated with increased maintenance and repairs of the existing side loading waste compactors and provides a greater duty of care for waste drivers.

Legislation/Council Plan/Policy Context

This report supports the Council Plan 2021-2025 strategic direction and objective of:

4. Leadership and Governance - A high performing organisation that enacts the vision and decisions of Council through the delivery of quality and innovative services - A fairer place for all

- High Performing and Accountable - Our workforce strive to enhance services and liveability for the Brimbank community.

This report complies with the *Local Government Act 2020 (the Act)* and Council's Procurement Policy.

Council officers contributing to the preparation and approval of this report, have no conflicts of interests to declare.

Resolution

Moved Cr Jasmine Nguyen/Seconded Cr Thuy Dang

That Council:

- Awards Contract No. 25/3522A – Supply and Delivery of five (5) Waste Side Loading compactors to CMV Truck and Bus and enters into a lease agreement through De Lage Landen Pty Limited at an estimated amount of \$3,860,932.74 (GST inclusive) over a 72-month period.**
- Awards Contract No. 25/3522A – Supply and Delivery of four (4) FOGO Side Loading Compactors to CMV Truck and Bus and enters into a lease**

agreement through De Lage Landen Pty Limited at an estimated amount of \$3,116,016.20 (GST inclusive) over a 72-month period.

- c. Awards Contract 25/3522B - Supply and Delivery of four (4) Waste Side Loading Compactors to STG Sales Pty Ltd and enters into a lease agreement through De Lage Landen Pty Limited at an estimate amount of \$3,141,034.33 (GST inclusive) over a 72-month period.**
- d. Notes the above contract sum is within the annual operating budget allocation for the project of \$1,533,027.77 (excluding GST). The funding required to fulfill the contract sum over the recommended term is captured in the assumptions informing Councils Financial Plan, and future annual allocations will need to be accommodated in future annual budgets.**

CARRIED

13 Notices Of Motion

13.1 Derrimut Fire Community Forum

Notice of Motion 7/24 – Cr Tachos

Motion

That Council writes to the CEO of the Environment Protection Authority Victoria, Mr Lee Miezis, and the CEO of Worksafe, Mr Joe Calafiore, requesting:

- a. That their organisations convene a community question and answer forum regarding the Derrimut fire of Wednesday 10 July 2024
- b. That the community question and answer forum be held within the City of Brimbank in a location and at a time easily accessible to the community; and
- c. Listen and respond to community demands raised at the forum.

Resolution

Moved Cr Virginia Tachos/Seconded Cr Maria Kerr

That Council writes to the CEO of the Environment Protection Authority Victoria, Mr Lee Miezis, and the CEO of Worksafe, Mr Joe Calafiore, requesting:

- a. That their organisations convene a community question and answer forum regarding the Derrimut fire of Wednesday 10 July 2024**
- b. That the community question and answer forum be held within the City of Brimbank in a location and at a time easily accessible to the community; and**
- c. Listen and respond to community demands raised at the forum.**

CARRIED

13.2 50 Years Of Vietnamese Community's Settlement In Australia

Notice of Motion 8/24 – Cr Dang

Motion

That Council:

- a. Recognises that 2025 will be the 50-year anniversary of Vietnamese community's settlement in Australia.
- b. Acknowledge the significant contribution of the Vietnamese community to Brimbank municipal.
- c. Writes to the Minister for Multicultural Affairs seeking practical support from the Victorian Government for timely commemorative activities in Brimbank as home to one of Victoria's largest Vietnamese communities.

- d. Requests Council officers to present a report to the February 2025 Ordinary Council meeting on opportunities for the Vietnamese community to commemorate the 50-year settlement anniversary.

Resolution

Moved Cr Thuy Dang/Seconded Cr Jasmine Nguyen

That Council:

- a. **Recognises that 2025 will be the 50-year anniversary of Vietnamese community's settlement in Australia.**
- b. **Acknowledge the significant contribution of the Vietnamese community to Brimbank municipal.**
- c. **Writes to the Minister for Multicultural Affairs seeking practical support from the Victorian Government for timely commemorative activities in Brimbank as home to one of Victoria's largest Vietnamese communities.**
- d. **Requests Council officers to present a report to the February 2025 Ordinary Council meeting on opportunities for the Vietnamese community to commemorate the 50-year settlement anniversary.**

CARRIED

14 Notices Of Rescission

Nil.

15 Urgent Business

Nil.

16 Confidential Business

Resolution

Moved Cr Jasmine Nguyen/Seconded Cr Virginia Tachos

That, in accordance with sections 3(1) and 66(2)(a) of the *Local Government Act 2020 (the Act)*, the meeting be closed to members of the public for the remaining of the meeting for the consideration of Confidential Report 16.1 which is classified as confidential as it relates to Legal privileged information, being information to which legal professional privilege or client legal privilege applies (s 3(1)(e) of the *Local Government Act 2020*), and is the last item for consideration at the meeting.

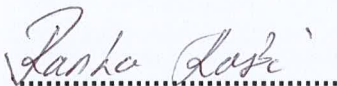
CARRIED

The meeting was closed to members of the public at 8.19pm.

17 Meeting Closure

The Mayor thanked all in attendance and closed the meeting at 8.30pm.

Confirmed at the meeting of Council held on 10/09/2024



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Cr Ranka Rasic
Mayor