

12.5	Appointment to Committees
Directorate	People, Partnerships and Performance
Director	Georgie Hill
Manager	Danny Bilaver
Attachment(s)	Nil

Purpose

For Council to consider appointments to Committees and changes to committee representation.

Officer Recommendation

That Council:

a. Appoints until Council resolves otherwise:

- i. Councillor _____ as Chair and Councillor _____ as representative, to the Brimbank Aboriginal and Torres Strait Islander Consultative Committee.
- ii. Councillor _____ as Chair, and Councillors _____ and _____ as representatives, to the Brimbank Arts Advisory Committee.
- iii. Councillors _____ and _____ as representatives, to the Brimbank Economic and Employment Advisory Group.
- iv. Councillor _____ as co-Chair, and Councillor _____ as representative, to the Brimbank Youth Council.
- v. Councillors _____, _____, _____, and _____ as representatives, to the Chief Executive Officer Employment Matters Committee.
- vi. Councillor _____ as co-Chair, and Councillors _____ and _____ as representatives, to the Disability Advisory Committee.
- vii. Councillor _____ as co-Chair and Councillor _____ as representative, to the Safety and Wellbeing Partnership.
- viii. Councillors _____ and _____ as representatives and Councillor _____ as substitute, to the St Albans Town Centre Partnership Group.
- ix. Councillor _____ as representative, to the Sunshine Town Centre Partnership Group.
- x. Councillors _____ and _____ as representatives, to the yaluk barrang park Consultative Committee.
- xi. Councillor _____ as delegate and Councillor _____ as substitute, to the Brimbank Community Fund Advisory Committee.
- xii. Councillors _____ and _____ as delegates, to the Brooklyn Community Representative Group.
- xiii. Councillor _____ as delegate, and Councillor _____ as substitute, to the Calder Highway Improvement Committee.

- xiv. Councillor _____ as delegate and Councillor _____ as substitute, to the Local Government Working Group on Gambling.
 - xv. Councillor _____ as delegate and Councillor _____ as substitute, to the Metropolitan Transport Forum.
 - xvi. Councillor _____ as delegate, and Councillor _____ as substitute delegate, to the Municipal Association of Victoria (MAV).
 - xvii. Councillor _____ as delegate and Councillors _____ and _____ as substitutes, to the Western Melbourne Tourism.
- b. Discontinues the operation of the Heritage Advisory Committee, the Brooklyn Industrial Precinct Committee and the Social Justice Coalition – Strategic Implementation Group.
- c. Notes that Council will no longer appoint a Councillor delegate to the Melbourne Regional Landfill Community Reference Group.

Background

Committees

Council has established a range of internal advisory committees to which it appoints Council representatives. Council is also invited to participate on external committees convened by other organisations and bodies, to which it appoints Council delegates.

The role of the Council representative or delegate is defined in the Terms of Reference for each committee, and is, broadly, to represent the issues facing, and position of Council.

Matters for Consideration

Committee Appointments

Council has established a range of internal advisory committees to which it appoints Council representatives. Council is also invited to participate on external committees convened by other organisations and bodies, to which it appoints delegates. The role of the Council representative or delegate is defined in the Terms of Reference for each committee, and is, broadly, to represent the issues facing, and position of Council.

Council generally reviews appointments of Council representatives and delegates to committees on an annual basis.

At the Council Meeting on 20 November 2024, Council appointed Council delegates and representatives to the LeadWest Joint Delegated Committee and the Audit and Risk Committee.

It is recommended that Council appoints Council delegates and representatives to the remaining of the committees.

Committees Proposed to be Discontinued

The following committees are recommended for discontinuation due to low attendance, resource constraints, and the availability of alternative forums or processes to address the relevant issues.

Heritage Advisory Committee

The Heritage Advisory Committee has experienced low attendance and difficulty achieving a quorum, even after reducing membership. Much of the information shared can be communicated directly to historical societies via email. Meetings often focus on general enquiries rather than heritage matters, and require significant Council resources. Recruitment efforts have been largely unsuccessful, and heritage work already undergoes community consultation through legislative processes, reducing the need for the committee.

Future actions (subject to adoption of recommendation):

- Engage with historical societies as needed for heritage policy development and planning scheme amendments.
- Explore more effective ways to promote heritage within Brimbank.
- Exhibit heritage amendments in accordance with the *Planning and Environment Act 1987*.

Brooklyn Industrial Precinct Committee

The Brooklyn Industrial Precinct Committee has faced low attendance from industry members, despite accommodating their preferred meeting times, dates, and formats. The committee's aim to engage businesses for site development has been challenging to progress due to declining participation. Since COVID-19, actions arising from these meetings have been minimal and could be addressed more efficiently via direct communication or confirm action requests. Additionally, there are alternative forums, such as the Brimbank Community Representative Group, to address precinct issues, and other networking opportunities for businesses, such as Brimbank Business Link Meet-ups, making the loss of this committee negligible.

Future actions (subject to adoption of recommendation):

- Promote alternative business networking forums through Economic Development.
- Support the Brimbank Community Representative Group as a platform for residents and industry to discuss air quality concerns.

Social Justice Coalition – Strategic Implementation Group

The Social Justice Coalition – SIG has faced limited engagement from stakeholder participants, indicating insufficient interest in its current form. It is recommended that Council ceases the operation of the Social Justice Coalition – Strategic Implementation.

Future actions (subject to adoption of recommendation):

- Reassess engagement processes with key stakeholders on shared social justice priorities in line with the review of Council's Social Justice Charter and strategic approach in 2025.
- Explore alternative frameworks or working groups that could support social justice initiatives with a structure and focus that better align with Council priorities. This approach allows for an adaptable structure that would more effectively support social justice objectives and align with Council interests and community needs.
- Existing SIG community organisation representatives will be invited to join the Brimbank Service Providers Network and Safety Wellbeing Partnership, which serve similar purposes to the SIG and provide opportunity for ongoing collaboration between partners and Council.

Melbourne Regional Landfill Community Reference Group

The Melbourne Regional Landfill Community Reference Group is not an advisory committee to Council but operates under Cleanaway as a reference group for landfill operations. The landfill sits outside Brimbank, and Cleanaway is required to consult Council only on major planning applications.

Future actions (subject to adoption of recommendation):

- Contact Cleanaway directly for operational complaints related to the landfill.

Community Engagement

Not applicable.

Resource And Risk Implications

Resource requirements can be met within the Annual Budget 2024/2025.

Regulatory: legal, legislative or regulatory implications including the rights/obligations of stakeholders

- This report fulfils legislative governance obligations, to provide transparent and accountable reporting of governance activity.

There are no Community, Environmental, Financial or Safety risks identified.

Legislation/Council Plan/Policy Context

This report supports the Council Plan 2021-2025 strategic direction and objective of:

4. Leadership and Governance - A high performing organisation that enacts the vision and decisions of Council through the delivery of quality and innovative services - A fairer place for all

- High Performing and Accountable - Our workforce strive to enhance services and liveability for the Brimbank community.

This report complies with the *Local Government Act 2020*, *Local Government (Governance and Integrity) Regulations 2020*, Council Plan 2021-2025, S5 Instrument of Delegation to the Chief Executive Officer, S7 Instrument of Sub-Delegation by the Chief Executive Officer, Model Councillor Code of Conduct 2024 and Procurement Policy.

Council officers contributing to the preparation and approval of this report, have no conflicts of interests to declare.

Section 129 of the *Local Government Act 2020* provides that a conflict of interest does not arise in relation to a decision by a Councillor on a matter or in a circumstance that is prescribed to be exempt by the *Local Government (Governance and Integrity) Regulations 2020*. Regulation 7(1) prescribes the following are exempt matters:

- the nomination or appointment by the Council of a Councillor to a position for which the Councillor will not be remunerated;
- the nomination or appointment by the Council of a Councillor to a position in the Municipal Association of Victoria or in another body that has the purpose of representing the interests of Councils.