

HALLAM HIGH SCHOOL 1990 PROSPECTUS



"LINE SKETCH" - KLARA ROBERTSON YEAR 10

Frawley Road, Hallam 3803
P.O. Box 189, Doveton, 3177
Phone 703 1266

TABLE OF CONTENTS

SCHOOL HOURS.....	2
TERM DATES 1990.....	2
AIMS OF THE SCHOOL.....	3
HISTORY OF HALLAM HIGH SCHOOL.....	4
PROGRAM OF CLASSES YEARS 7 TO 10 - 1990.....	6
PROGRAM OF CLASSES YEAR 11 & 12 - 1990.....	7
ASSESSMENT.....	8
PROMOTION.....	8
UNIFORM - HALLAM HIGH SCHOOL.....	10
UNIFORM SUPPLIERS.....	10
GENERAL INFORMATION.....	11
CONTACT WITH SCHOOL.....	11
ATTENDANCE.....	11
ILLNESS AT SCHOOL.....	11
HOMEWORK.....	11
DAILY BULLETIN.....	11
NEWSLETTERS.....	11
LOCKERS.....	12
YARD DUTY.....	12
EXCURSIONS.....	12
SOCIALS.....	12
CANTEEN.....	12
LUNCH PASSES.....	12
DETENTION.....	12
BUSES.....	13
BUS ROUTES AND TIMES.....	13
CONCESSION CARDS.....	14
TERM AND NEIGHBOURHOOD PASSES.....	14
BICYCLES.....	14
MAGAZINE.....	14
SPORT.....	14
CAREERS.....	15
STUDENT WELFARE.....	15
LIBRARY RESOURCE CENTRE.....	15
COMPUTERS.....	16
CAMPS & OUTDOOR EDUCATION.....	16
HALLAM HIGH SCHOOL LIBRARY FUND.....	17
FEEES.....	17
HALLAM HIGH SCHOOL CODE OF CONDUCT.....	18
THE RULES AND CONSEQUENCES.....	19
GENERAL RULES.....	19
CLASSROOM BEHAVIOUR RULES.....	20
SAFETY RULES.....	20
HEALTH AND HYGIENE RULES.....	21
ILLEGAL ITEMS RULES.....	21
UNIFORM RULES.....	22
LOCKER RULES.....	22
VALUABLES RULES.....	22
INDEX.....	23

1990

HALLAM HIGH SCHOOL

FRAWLEY ROAD

HALLAM

TELEPHONE: 703 1266

FAX: 796 4727

POSTAL ADDRESS : P.O. BOX 189, DOVETON, 3177.

PRINCIPAL

MR. I.G. CHISHOLM

DEPUTY PRINCIPAL

MR. T. SWALWELL

STUDENT WELFARE COORDINATOR

MISS. R. SPALLOTTA

CAREERS TEACHER

MR. R. KETTLE

SCHOOL HOURS

Locker Bays open at 8.30 a.m.

School Begins at 8.45 a.m.

School Ends at 3.30 p.m.

TERM DATES 1990

TERM 1	February 1 February 5 February 5	Teachers begin Students begin Term 1 ends
TERM 2	April 30 July 6	begins ends
TERM 3	July 23 September 1	begins ends
TERM 4	October 8 December 21	begins ends

If there is to be any variation to school routine, parents will be advised in writing.

AIMS OF THE SCHOOL

1. To provide a broad range of experiences which equip children to cope with changing situations.
This entails:
 - a. the provision of a general education essentially non-vocational for as long as possible
 - b. the encouragement of effective use of leisure and continued self education.
2. To be responsive to community needs and attitudes and to develop a national and international awareness.
3. To identify and cater for different student capabilities and interests.
4. To provide for the personal and social needs of the members of the school community and to encourage in them an awareness that they and their endeavours matter.
5. To promote, in all areas of the curriculum the basic communication skills, such as verbal and non-verbal, and numeracy and literacy.
6. To facilitate the achievement of recognized academic standards at all levels.
7. To emphasize self reliance in learning and the development of modes of enquiry based on factual learning.
8. To promote the well-being and health of all members of the school community.
9. To encourage decision making, co-operation, tolerance, acceptance of personal responsibility.
10. To encourage awareness of and respect for, attitudes and values acceptable in the general community (respect for others; respect for property, politeness etc.).

HISTORY OF HALLAM HIGH SCHOOL

Hallam High School opened in February 1971 with 90 students and 5 teachers. Initially, these pioneers shared the Hallam Primary School building because their own was not completed. In Term Two, they finally moved into Stage One of the High School, which was the current library, art and craft block and canteen.

Since then, the buildings and the number of students have increased dramatically. This development owes much to the careful oversight of the school's foundation principal, Mr. W.J. Hicks, who retired in 1981. While his successor, Dr. G.F. Sayers, was principal (1982-84), the school acquired additional land to make future expansion possible.

The final building to be completed was the ECA Centre, opened in 1983 and comprising a gymnasium and a drama room. The ECA Centre and the school's other sporting areas are used heavily by members of the general public as well as students and staff. Their successful administration owes much to co-operation over many years between the school and the City of Berwick.

Our school serves a wide area, covering Hallam, Endeavour Hills, Doveton, Hampton Park, Narre Warren and Fountain Gate, and in the past it was the High School of Berwick and Cranbourne. The support of local government and the dedicated service of school councillors from different localities has demonstrated a commitment to education and to community activity in our neighbourhood.

Hallam High School Council has developed along the lines prescribed by recent Ministerial policy. The present Council, led by Chairman, Mr. Tom Gyles, is far more representative of the total school community than were Councils in the 1970's. Parents, teachers and, significantly, students are closely involved in a wide variety of decisions on the organization, administration and policy of the school. Students have their own Representative Council, which conducts student activities, raises funds and has the opportunity, through its School Council members, to influence school decisions.

Many local people have devoted their time and talents to Hallam High School Council. Mr. Monty Rodd was the foundation President, and Mr. Roger Dickson was another long serving President. The longest record of service is undoubtedly that of Mr. Max Pawsey, who has been a school councillor for fifteen years. First as a parent, then as a co-opted member, Max has seen many changes at the school and has given valued leadership as Treasurer.

During the 1970's, the Parents & Friends Association held regular information nights to discuss school curriculum and organization. More recently the Parents & Friends have organized annual Debutante Balls. These and other activities, particularly the Craft Markets that were run by Mr. Nick Drodge, have raised thousands of dollars and have made it possible to purchase the school's first computer facility. In addition, they have focussed community interest on the school.

Sometimes it requires considerable ingenuity to accommodate the many students and the ever-expanding number of educational programs devised to keep pace with the requirements of the 1990's and beyond. The original 1971 students would be intrigued to note changes in the curriculum over 18 years. Some subjects have unfamiliar names, while the familiar and traditional ones are under constant review to make the best use of resources and current educational developments. Co-operation between Hallam High School and Doveton Technical School means that some students have the chance to take subjects at Doveton with resources not available at Hallam.

Such curricula features as the camps and excursions program (often using the school's own bus), the instrumental music opportunities, the computer room, the participation in sporting camp and the careers and work experience program have all been developed by teachers and students over a period of time. For many years there has been a flourishing Business Studies Course in Year 11 with a very high employment rate following completion of the certificate. The school has regularly participated in the Young Achievers' Scheme, gaining valuable experience of business practice with the assistance of GMH and later, Heinz. Evening classes in several subjects are open to the general public.

The current principal, Mr. I.G. Chisholm, has a long association with Hallam High School. Before becoming the school's first locally selected principal in 1985, he had been on its staff from 1974-81 (and indeed had been a parent of a Hallam student). Several members of the ancillary staff can claim an even longer involvement with the school, often as parents as well.

It is certain that the school faces far reaching and indeed historic decisions in the near future. Local post primary schools are engaged in discussions about the delivery of educational services in our neighbourhood. Hallam High School will be working, as ever, to ensure the provision of an extensive range of subjects and activities to the local community, with a program which maintains a commitment to the widest available educational choice for all who wish to take advantage of it.

There will be a major development at Hallam High School this year. A second campus of the school will be opened at Fountain Gate to serve that community. Students will attend there for years 7 - 10 and will then transfer to the Hallam Campus, which will remain as Years 7 - 12 for their final years. This will mean we can offer a truly comprehensive curriculum for all our students.

To reflect this change we have asked for a name change to Eumemmerring Secondary College with a Hallam Campus and a Fountain Gate Campus.

PROGRAM OF CLASSES YEARS 7 TO 10 - 1990

	Core Subjects	Elective Subjects
Year 7	English, Maths, Science, Geography, History, Indonesian, Physical Education, Music, Keyboarding, Art/Ceramics, Home Economics	
Year 8	English, Maths, Science, Geography, History, Physical Education Music, Art/Ceramics, Home Economics	Four (4) of the following Metalwork, Woodwork, Graphics, Textiles, Home Economics
Year 9	English, Geography, History, Maths, Physical Education, Science	Four (4) of the following Art/Pottery, Automotive Studies, Computers, Drama, Electrical &, Electronic Practices, Engineering Workshop Practices, Graphics, Health and Recreation, Home Economics, Horticulture, Indonesian, Keyboarding, Media Studies, Metalwork, Music, Photography, Sheet Metal, Textiles, Woodwork
Year 10	English, Geography, History Maths, Physical Education, Science	Six (6) of the following Art/Pottery, Automotive Studies, Computers, Drama, Electrical &, Electronic Practices, Engineering Workshop Practices, Graphics, Health and Recreation, Home Economics, Horticulture, Indonesian, Keyboarding, Media Studies, Metalwork, Music, Photography, Sheet Metal, Textiles, Woodwork

PROGRAM OF CLASSES YEAR 11 & 12 - 1990

	Core Subjects	Elective Subjects
Year 11	English	<p>Five (5) of the following Journalism, Space and Number (Maths A), Change and Approximation (Maths B), Physics, Chemistry, Biology, Psychology, Geography, History, Politics, Physical Education, Health and Recreation, Music, Accounting, Economics, Legal Studies, Secretarial Studies, Small Business Management Computers, Art, Graphics Human Development, Catering, Woodwork, Media Studies, Tutoring & Psychology</p>
Year 12	English or English B	<p>Four (4) of the following English Literature, Maths A, Maths B, Physics, Chemistry, Biology, Psychology (Group 2), Geography, Australian History, Politics, Physical Education, Outdoor Education (Group 2), Accounting, Economics, Legal Studies, Computers, Art, Graphics, Human Development</p>

ASSESSMENT

Grades

The following descriptions will be used on Semester Report Forms

Outstanding

Excellent

Very Good

Good

Satisfactory

Unsatisfactory

Poor

Not Applicable

Outstanding, Excellent, Very Good, Good indicate that a student is considered capable of work in that subject at the next form level.

Satisfactory means that the student has achieved a bare pass in that subject and may have considerable difficulty in that subject at the next form level.

Unsatisfactory means that the student has just failed the subject at the present form level.

Poor means that the student has failed the subject at the present form level.

PROMOTION

Years 7 - 9

Promotion of students who pass English and half of their other subjects will be automatic.

Decisions about the placement of students who do not qualify for automatic promotion will be made by the Administration and relevant Year Level Co-ordinators after consultation with parents and teachers.

Year 10

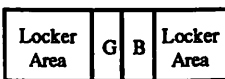
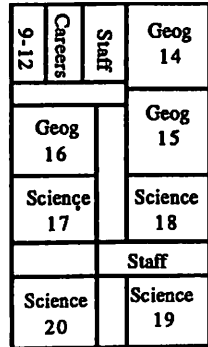
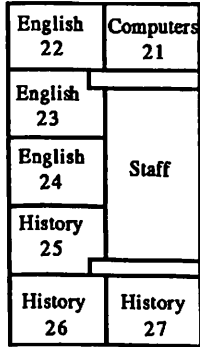
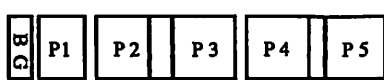
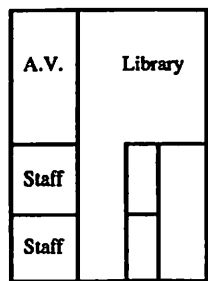
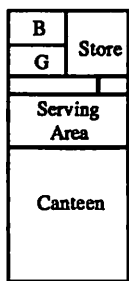
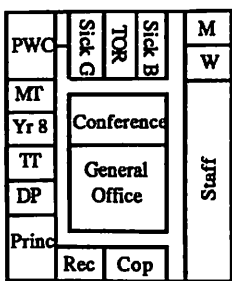
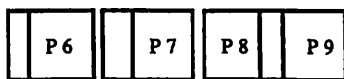
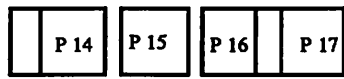
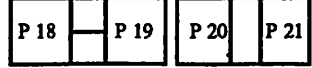
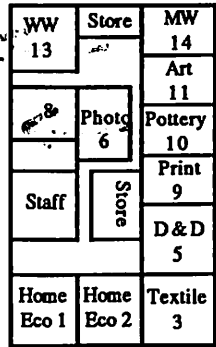
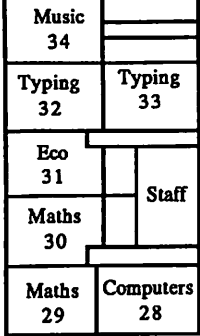
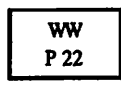
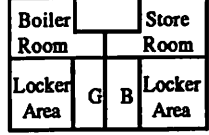
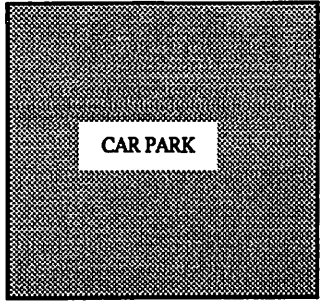
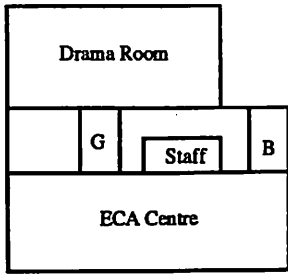
Promotion of students who pass English and the equivalent of 4 year-long courses will be automatic. Decisions about the placement of students who do not qualify for automatic promotion will be made by the School Administration and the relevant Year Level Co-ordinators after consultation with parents and teachers.

Year 11

A student has passed Year 11 if he/she has passed eight semester units.

For promotion into Year 12 the students should have descriptions of Good or better in eight semester units at Year 11. They should be able to put together a Year 12 course. We can only recommend that students not fulfilling these criteria do not attempt Year 12.

If students are interested in particular post secondary courses it is important that they make appropriate choices. In this case it is strongly recommended that they contact the institution in question to verify that they are selecting appropriate subjects.



MAP OF HALLAM HIGH SCHOOL

UNIFORM - HALLAM HIGH SCHOOL

Item	Boys	Girls
Coats	Brown Flora Jacket available from the school	Brown Flora Jacket available from the school
Jumpers	Brown Hallam High School jumper	Brown Hallam High School jumper
Wind-cheaters	Brown Hallam High School wind-cheater	Brown Hallam High School wind-cheater
Shirt	Plain white shirt with collar	Plain white blouse with collar
Dresses	Hallam High School tan and white check dress (summer)	→
Skirt	Hallam High School Skirt	→
Long Trousers	Plain grey approved student jeans (summer/winter)	Plain grey approved student jeans (winter)
Socks/Hosiery	Grey or black socks (no other colours)	White socks (summer), dark brown tights (winter), white socks (winter)
Footwear	Black lace up school shoes or desert boots	Brown sandals (summer), black school shoes (winter), desert boots with jeans (winter). Fashion shoes are not acceptable
Sports Uniform	Hallam High School sports shirt, athletic shorts and/or tracksuit, gym shoes and socks	Hallam High School sports shirt, athletic shorts or Hallam High School sports skirt with briefs and/or track suit, gym shoes and socks

UNIFORM SUPPLIERS

Vendor	Address	Phone
Purple Pumpkin	Fountain Gate Shopping Centre Fountain Gate	704 7480
Academy Uniforms		489 0188
Dandy School Wear	54 Foster Street, Dandenong Phone	792 3187
S & R Nissen	122 Foster Street, Dandenong	792 1455
Verey's Children Shoe Specialist (Shoes only)	259 Thomas Street, Dandenong	794 8360

GENERAL INFORMATION

CONTACT WITH SCHOOL

Parents are welcome to make contact with the school on any matter. In general the first person to ask for is the relevant year level co-ordinator and, if you wish, an appointment will be made to meet with that co-ordinator and/or subject teachers. As all teachers have time tabled duties, it is requested that, wherever possible, arrangements for visits are made in advance.

ATTENDANCE

Attendance at school must be regular. When a pupil has been absent from school for three days, parents should phone the school to give reasons for the absence. On their return to the school, pupils should give an absence note to their form teacher. This note must be signed by a parent or a guardian.

ILLNESS AT SCHOOL

There are sick bay facilities in B Block. In most cases it is necessary to ask parents to collect students who have been taken ill during school hours.

Under no circumstances should sick children be sent to school as there is no school nurse in attendance.

HOMEWORK

The early establishment of a regular homework routine will lead to more effective study. It is important for parents to be involved in their children's education and homework provides one such opportunity.

As a guide-line, it is recommended that time spent on homework should be :

Years 7 & 8	approximately 5 hours per week
Years 9 & 10	approximately 10 hours per week
Year 11	approximately 12 hours per week
Year 12	approximately 15 hours per week.

Homework may fall into three categories :

- a. **Work set by teacher** to be completed by the student in a certain period of time
- b. **Revision** and completion of that day's work plus any other prior work needing reinforcement
- c. **Extension** which may take the form of completing extra exercises and for wider reading.

DAILY BULLETIN

A Daily Bulletin is read out at Form Assembly each morning. There are copies posted around the school and students are expected to check if there are any notices which concern them.

NEWSLETTERS

A Newsletter is distributed every Thursday. Parents should ensure it is brought home.

LOCKERS

Each student will be allocated a locker which houses books and has clothing space. Students are responsible for that locker and periodic inspections will take place to see that they are kept clean and orderly.

Students are not to "double-up" with a friend and not switch lockers without permission of the teacher in charge of the lockers. Money or other valuable items should not be kept in lockers. **The school will not be responsible for any loss.**

YARD DUTY

At Hallam we are trying to teach students that the maintenance of the school grounds is a duty, not a penalty. Therefore on each day, a group of students will be allocated the task of keeping the grounds clean and maintained. Each student will be exempt from some classes on her/his duty day and be allowed to come out of school uniform.

EXCURSIONS

Excursions play a very important role in education, providing experiences that are impossible to supply in the classroom.

Parents will be provided with written information about the excursion and any cost involved. No student will be allowed to go on an excursion unless parental permission is obtained. Students must wear school uniform unless a special note is included in excursion details.

SOCIALS

Year Level socials may be held during the year. Parents are always advised of the arrangements for the socials e.g. starting and finishing times. Rules governing these functions will be laid down by the Form Co-ordinators.

CANTEEN

The canteen is open during recess and lunchtime. Lunches should be ordered before school. **The Manageress would welcome any voluntary assistance from parents.** She can be contacted at the school.

LUNCH PASSES

Students are not generally permitted to leave the school grounds during recesses or lunchtime. If parents wish for their child to go home regularly for lunch, a lunch pass will be issued. Parents should send a request to the relevant year level co-ordinator.

DETENTION

It is sometimes necessary to follow up disciplinary action by giving students detention. Should that detention be after school, parents will be provided with 24 hours notice in writing by means of a detention slip being given to the student.

BUSES

The Education Department regulations concerning free bus travel may be summarized as follows:
Free travel is only provided for students who live -

- i) at least 4.8 kilometres from school by road and,
- ii) not closer to another school which offers similar courses; and only for students whose behaviour, attendance and progress at school is satisfactory.

BUS ROUTES AND TIMES

N.B. Changes may occur before 1990 .

HAMPTON PARK (Phillips Bus Service)

In 1989 the two Contract (free) bus was called Hallam 3, while the bus used by students who live closer than 4.8 kms and pay to travel to school is called the Hallam 4. Hallam 3 and 4 buses arrive between 8.25 and 8.35 a.m. each morning and leave between 3.40 and 3.55 p.m. each afternoon. A similar pattern is anticipated for 1990.

COCKATOO BUS (Berwick Bus Lines)

Leaves Avonsleigh at 8.05 a.m. via Emerald and Clematis along Wellington Road. From Wellington Road and Belgrave-Hallam Road corner, the bus travels along Belgrave-Hallam Road to Narre-Warren North Road. Along Narre-Warren North Road towards Fountain Gate. About two kilometres before the Princes Highway, the bus turns right on Maramba Drive (approx. 8.10 a.m.). Along Maramba Drive to Columbia. Left at Columbia to Prospect Hill Road (8.14 approx). Left at Prospect Hills Road back towards Narre-Warren North Road. Left at Narre-Warren North Road to Belgrave-Hallam Road. Along Belgrave-Hallam Road to Frawley Road and Hallam High School.

Students travel free on this bus, but are required to have a bus pass to travel on this bus. Arrives approx. 8.30 a.m. Departs 3.40 p.m. Travels reverse route in the afternoon.

FOUNTAIN GATE BUS (Berwick Bus Lines)

A bus will be leaving Berwick at 7.45 travelling along the Highway to the Narre Warren North Road into Prospect Hill Road (approx. 7.55) and along there to Tinks Road (8.00) to Fountain Gate Drive, Raven Crescent then back along the Highway (8.10) to Belgrave-Hallam Road and Frawley Road to school (8.15). The route will be reversed in the afternoon, leaving about 3.40 p.m. Cost will be 45 cents per trip.

ENDEAVOUR HILLS (Grendas Bus Service)

Endeavour Hills Technical School at 8.05 a.m. via James Cook Drive, Daniel Solander, Matthew Flinders and James Cook Drive to Hallam North Road, Belgrave-Hallam Road, Frawley Road to school. Arrives about 8.30 and leaves at 3.40. Fares 45 cents per trip.

NARRE WARREN NORTH (Grendas Bus Service)

Departs 8.05 a.m. from Narre Warren North via Heatherton Road to John Fawkner Drive, James Cook Drive, Hallam-North Road, Belgrave Hallam Road, Frawley Road to school. Arrives about 8.30. Leaves at 3.50 p.m.

DOVETON BUS (Grendas Bus Service)

Leaves Dandenong Railway Station at 8.05 a.m. via Doveton Technical School 8.15 a.m. along Frawley Road to school by 8.25. Leaves school (from front of school) at 3.40. Students pay 45 cents per trip.

FROM BERWICK (Grendas Bus Service)

Leaves Berwick at 8.17 along Highway arriving at front of school at 8.33 a.m. Leaves from the front of school at 3.57. Students who live more than 4.8 km. but not closer to Berwick High School can apply to the school for free travel. Otherwise the cost is 45 cents per trip.

CONCESSION CARDS

Students who do not purchase or obtain a MET Concession Card, run the risk of paying full adult fare during or after school hours. It is strongly recommended that all Hallam High School students obtain a MET Concession Card, which permits them to travel for half fares on the MET system - as it may save you money and another benefit is concessional travel on all V Line train and coach services within Victoria. The card costs \$1.00 for students over 15 years of age. A small passport size photograph must be provided by the student.

TERM AND NEIGHBOURHOOD PASSES

After purchasing a Concession Card, students may apply for a MET system term pass or yearly pass which permits travel on the MET system between Springvale Road and Pakenham and between Glen Waverley and Carrum Downs.

BICYCLES

A bicycle storage area is available next to the Library. **The school accepts no responsibility for the loss of, or damage to, bicycles.** The use of safety helmets is to be encouraged.

Given the traffic problems in Frawley Road, parents are asked to consider whether alternative methods of transport to school are advisable.

MAGAZINE

The 14th Annual edition of the Hallam High School magazine "Enaut" will be issued in Term 4, 1990. The magazine is produced by the students of the school and serves as a lasting reminder of the school year.

SPORT

Philosophy

The major aim of the school sporting program is maximum participation of students at a competitive level. Foremost among our objectives for school sport is that students should compete with appropriate attitudes, etiquette and a sense of fair play.

Uniform

Competitors in all sporting events are expected to wear appropriate attire. When special uniforms are required (e.g. football jumpers), the school will provide these.

Awards

A. Eligibility

The Physical Education Staff, in conjunction with the school's sport coaches, decide which students will receive awards.

Only performances of students representing the school during group, zone or all school competitions are eligible for awards.

B. Categories

1. Outstanding individual achievement (Pennant). Awarded for outstanding performance as an individual in inter school competition. (This includes outstanding individual performance as a team).

2. Outstanding Team Achievement (Certificate). Awarded for outstanding performance in inter school competition as a team.

3. Outstanding Effort (Certificate). Awarded for outstanding endeavour as an individual or member of a team in inter school competition.

CAREERS

It is the school's policy to integrate career education into the existing curriculum wherever possible. Presently the English, Science, Geography and Commerce faculties are involved, with more faculties becoming involved each year.

Units are being developed within the Science faculty which link practical activities to careers in which these activities are used. Years 7 - 10 Science will include research projects into scientific areas.

In English, preparation for work experience and follow up occurs. This covers discussion on the concept of work, the written and oral skills required etc.

Year 10 students, in Geography, study industries around Melbourne before they go on work experience and do follow up activities.

In Commerce subjects, students at Year 10, 11 and 12 study aspects of career education. Year 11 Business students and also Year 9 and 11 students who request and arrange placements. A comprehensive career information library is open to all students and a full-time careers counsellor is available to students, staff and parents.

STUDENT WELFARE

Hallam High School has had a Student Welfare Co-ordinator (SWC) since 1980. The SWC is there to provide support and help to parents and students in any way that is related to the overall well being of the students. This means providing assistance to students and their families over a wide range of areas. These include helping make application for maintenance allowances and Austudy; and providing assistance with uniform and book purchases. If parents feel the need for aid in particular areas such as finance planning, health care including stress management, dietary advice and Parent Effectiveness Training, the SWC will be pleased to help in making contact with other services that may be of use.

As well as the above, the SWC is involved in working with students who have behavioural problems or educational difficulties and who are experiencing problems in other areas of school or home life.

The school has a welfare committee whose job it is to look at welfare needs within the school. Although there are already parent representatives on the committee, it would be wonderful to have more parents to suggest areas we could develop. If you need to discuss any aspect of student welfare, including joining the welfare committee, please ring Miss. Rita Spallotta on 703 1266.

LIBRARY RESOURCE CENTRE

The library is one of the key points in the school's educational program. In co-operation with subject teachers, library staff aim to provide resources in a variety of media relevant to all aspects of the curriculum. In addition we aim to :

- a. Encourage students to become willing readers and to value reading as a life-long source of enjoyment. (There is a special commitment to the Year 7 reading program - Be Enthusiastic And Read).
- b. Show students the importance of learning how to find and use information from a variety of sources, both within and beyond the school itself. The school has close links with other school, college and public libraries, to give students access to as wide a spread of information as possible.
- c. Foster creative and constructive use of leisure time by providing appropriate resources.
- d. Encourage student participation in the running of the library.

The library is fortunate in being staffed and funded in a way that permits maximum access to a wide variety of materials. It is open from 8.30 a.m. - 4 p.m., Monday-Friday (with the exception of morning recess).

The library has one Apple IIe Computer, used constantly by students. In addition, we are automating the library's records using a MITAC 386 and a MITAC 8088. When details of books and other materials have been entered, circulation will be automated, and students will gain valuable experience in locating information electronically. In the meantime, our CD - ROM equipment enables them to learn the use of data bases as they consult our electronic encyclopaedia on the 8088.

COMPUTERS

The School has a room of 16 Apple II computers and another room with 25 Amstrad (I.B.M. compatibles) computers. Elsewhere in the school in places such as the library, music and graphics there are single stand alone specialist computers for use in the respective subject areas.

Music has an Atari ST with a midi interface.

Graphics has an Apple Macintosh with graphics software and a graphics printer.

The library has computers including one with a CD ROM which makes huge amounts of information instantly available to students.

The library is in the process of fully automating and computerizing its records and borrowing system with bar codes etc. The office is also computerizing its records on new computers.

CAMPS & OUTDOOR EDUCATION

The Camps and Outdoor Education program at Hallam High School attempts to provide a variety of experiences and develop different skills over the time your child attends the school.

There are camps offered to students at all Year levels. The Year 7 camp is an orientation camp held in cabins and fully catered. Its main aim is to allow the students to get to know each other and their teachers and to help them settle into their new school. They also do adventure activities like canoeing and bush walking as well as other sports.

This is followed in Year 8 by a camp under canvas at Wilson's Promontory where groups also go on an overnight hike.

In Year 9 the Grampians Camp gives students a great experience of a variety of scenery and environmental systems.

Year 10 students have a choice of the 4 day Ski Camp where they can learn either or both cross country skiing or down hill skiing, or of joining the History/Politics educational tour of Canberra.

All camps are tied into class lessons or apply skills learnt in class.

Year 11 and 12 combine for a grand tour. They alternate year to year between Tasmania and Central Australia, in 1990 it is the Tasmanian Tour. It is a worthwhile social and celebratory event for their final years at school as well as providing knowledge and experience of very different parts of our country.

There are also elective subjects at Years 9, 10, 11 and 12 which offer more specialised teaching and participation in Outdoor education activities including surfing, canoeing, bush walking, skiing and bike touring.

We are convinced that your child will gain many benefits, socially as well as educationally, from taking part in our camps and outdoor education program.

HALLAM HIGH SCHOOL LIBRARY FUND

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FEES

1990 EDUCATION ALLOWANCE BUDGET (PER STUDENT)

Receipts	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12
Min. of Education	\$70.50	\$70.50	\$82.20	\$82.20	\$102.50	\$117.70
Parent Levy	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00
Total	\$82.50	\$82.50	\$97.50	\$97.70	\$114.50	\$129.70

Payments for Core Subjects	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12
English	\$6.00	\$6.00	\$7.50	\$7.50		
Maths	\$2.00	\$2.00	\$4.00	\$4.00		
History	\$4.00	\$4.00	\$5.00	\$5.00		
Geography	\$4.00	\$4.00	\$5.00	\$5.00		
Science	\$8.00	\$8.00	\$9.00	\$8.00		
Physical Education	\$3.00	\$3.00	\$6.00	\$5.00		
Art/Craft	\$12.00	\$12.00	\$6.00			
Language	\$3.00	\$3.00				
Human Development	\$2.00	\$2.00				
Music	\$4.00	\$3.00				
Human Relations	\$1.50			\$2.50		
Electives A			\$10.00	\$8.50		
Electives B			\$10.00	\$8.50		
Electives C				\$8.50		
Year 11 Units 12 @ \$6.50					\$78.00	
Year 12 Subjects 5 @ \$18.00						\$90.00

Payments for Service Areas	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12
Welfare	\$1.50	\$1.50	\$1.50	\$1.50	\$1.50	\$1.50
Lockers	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00
Assessment Material	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00
Audio Visual	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00
Magazine	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00
Library Facilities	\$6.00	\$6.00	\$6.00	\$6.00	\$10.00	\$15.00
Careers			\$2.50	\$2.50	\$2.50	\$2.50
Diary	\$7.00					
School Council*	\$8.50	\$16.50	\$14.70	\$12.50	\$14.50	\$10.70
Total	\$82.50	\$82.50	\$97.20	\$97.20	\$114.50	\$129.70

**For first aid, athletics, swimming, computer materials, learning materials and special projects.*

The Ministry pays directly to the School on your behalf (the amount shown above). Your elected School Council has resolved to hold the Levy to provide additional funds at the same level as in 1989. This payment of \$12 per student can be made to Mountain Books when paying for books and stationery, or at the school by 28.2.89. In addition some faculties will charge a book levy to save you the cost of purchasing some books or materials.

HALLAM HIGH SCHOOL CODE OF CONDUCT

The following RIGHTS, RESPONSIBILITIES and RULES have been designed to make the life of the school community as pleasant as possible.

Hallam High School aims to provide a safe and happy educational and personal environment which protects the rights of each person whether student, teacher or parent.

If you do not understand why something has been listed as a Right, a Responsibility or a Rule, you should ask your parents or a member of staff to explain the reasons to you.

PARENTS' RIGHTS

Parents have the right to :

1. Be fully informed to their child's progress e.g. parent/teacher nights, reports, and interim reports.
2. Reasonable access to their child's teachers.
3. Receive information on general school activities.

HERE ARE THE RIGHTS OF EVERY MEMBER OF THE SCHOOL

1. You have a right to an education and the teacher has the right to teach.
2. You have a right to be an individual at school. This means you should not be treated unfairly because of race, colour, creed, sex, financial status, intellectual ability or physical capacity.
3. You have a right to be respected and treated with consideration at school. This means others should not laugh at you, make fun of you, or hurt your feelings.
4. You have a right to express yourself provided it does not infringe the rights of others.
5. You have a right to explain your point of view in a calm manner and at an appropriate time.
6. You have a right to a safe school environment.
7. You have a right to safe travel to and from school. This means you should be able to walk, ride your bicycle, or travel by bus to and from school without anyone harming you or bullying you.
8. You have a right to have your private property respected and not damaged.
9. You have a right not to be threatened and intimidated. This means that if this right is violated, the appropriate authorities will take action if they are informed.

DON'T FORGET - WHEN YOU HAVE RIGHTS YOU HAVE RESPONSIBILITIES

HERE ARE SOME OF YOUR IMPORTANT RESPONSIBILITIES

1. You have a responsibility to come to school. This means that you come to school every day, on time, unless you are sick or have a special reason to be absent. If absent, you must supply a note to explain why to your Level Co-ordinator.
2. You have a responsibility to obey school rules. (A list of rules is in this booklet).
3. You have a responsibility to allow others to learn and work without being bothered. This means that you listen quietly when your teacher or another class member is talking, make good use of your own time, and do not bother others.
4. You have a responsibility to complete your classroom assignments. This means that you do your best with your class assignments and homework, being sure to hand them in on time.
5. You have a responsibility to help make school a good place to attend. This means thoughtful, respectful and courteous to others.
6. You have a responsibility to take care of property. This means that you take care of school property and respect the property of others. This includes keeping classrooms in a clean and tidy condition. Personal property must be clearly labelled. Do not borrow anything without the owner's permission.
7. You have a responsibility to inform the nearest teacher of any illness or emergency such as fires, damage to school property, serious illness or injury.
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6. You have a responsibility to take care of property. This means that you take care of school property and respect the property of others. This includes keeping classrooms in a clean and tidy condition. Personal property must be clearly labelled. Do not borrow anything without the owner's permission.
7. You have a responsibility to inform the nearest teacher of any illness or emergency such as fires, damage to school property, serious illness or injury.
8. You have a responsibility to inform your Year Level Co-ordinator of any medication you have to take.

9. You have a responsibility to practise good personal hygiene. This means you practice good personal cleanliness and wear clean and tidy school uniform.
10. You have a responsibility to take school messages home.
11. You have a responsibility, when travelling to and from school, to obey all road laws and treat fellow travellers with courtesy and respect.
12. You must return any items borrowed such as library books, faculty or sports equipment etc.

THE RULES AND CONSEQUENCES

A set of rules for the school has been established and all students are expected to follow these rules. Consequences, which will result if rules are broken, are listed beside each rule. All students and parents are expected to accept this community decision.

The basic steps in the Hallam High School Discipline Policy are as follows :

- a. In most cases it is expected that the problem will be solved by counselling or negotiating with the teacher involved.
- b. In some cases, students will be expected to spend time in the time-out room to consider appropriate ways to behave in the classroom and to enter into a contract with the particular teacher who placed him/her in the time-out room.
- c. Possible referral to Counselling Agencies if necessary, subject to parental approval.
- d. Referral to a Level Co-ordinator who may involve parents and enact punishment.
- e. Conference with the Deputy Principal - parents may also be involved.
- f. Conference with the Principal - parents may also be involved.
- g. Suspension.
- h. A Departmental Enquiry which may result in expulsion.
- i. Referral to Police for criminal activity.

1. GENERAL RULES Students must	CONSEQUENCES OF BREACH
a. Obey the instructions of teachers and staff at all times	Referral to the Year Level Coordinator and possible suspension
b. Not physically or verbally abuse another person	This is legally considered as an assault. Parents will be consulted and suspension could result
c. Not damage or steal another person's property	Damage will be paid for by the offender or the article replaced by one of identical quality. Parents will be informed.
d. Not damage or deface school property.	This is legally considered as an act of vandalism. The student should clean it or pay for its repair or replacement. Stronger action may be taken.
e. Not submit another student's work nor gain or attempt to gain prior knowledge of tests or exams	Nil marks will be given in that piece of work Parents will be informed Suspension or a Departmental Enquiry may result

2. CLASSROOM BEHAVIOUR RULES Students must	CONSEQUENCES OF BREACH
a. Be on time for all classes	Students without a legitimate reason will incur a detention.
b. Bring all required books and equipment to their classes.	Students will incur a reasonable penalty at the discretion of the teacher, e.g.. writing out a section of the forgotten book.
c. Enter and remain in a room, including the ECA Centre, only when a teacher is present.	Students will be given detention.
d. Leave classrooms in a clean and tidy condition.	Clean the room.
e. Not eat or chew in class.	Cleaning duties.

3. SAFETY RULES Students must	CONSEQUENCES OF BREACH
a. Strictly adhere to all safety and classroom rules.	Write out safety and classroom rules. Serious offence may result in . withdrawal from class or suspension. Parents may be informed.
b. Not project any missile other than in a legitimate game in prescribed areas	Cleaning duties. <u>If Dangerous</u> - Year Level Co-ordinator to take action. Parents informed.
c. Take proper care with and on bicycles and not ride them in the school grounds except on roadways.	First offence - warning, name taken and recorded by Level Co-ordinator. Second offence - not allowed to ride bike to school for one week. Third offence - walk home, parents to collect bike from school.
d. Not climb on school trees or buildings.	Cleaning duties and/or detention.
e. Walk, not run, in the vicinity of classrooms	Students will incur a penalty at the discretion of the teacher, e.g.. practice walking properly over the distance covered until the student can walk properly.
f. Not enter out-of-bounds areas or leave the school grounds without official, written permission	Action to be taken by Level Co-ordinator. e.g. leaving the school grounds: report to the Level Co-ordinator every fifteen minutes of recess and recess and lunchtime for one week one day. Students visiting the shop and then returning to school, will have their lunch passes confiscated. Parents will be informed of major offences.

4. HEALTH AND HYGIENE RULES Students must	CONSEQUENCES OF BREACH
a. Eat their lunches in the areas defined on the map. <u>THEY ARE NOT PERMITTED TO LEAVE THESE AREAS UNTIL THE 1.00 P.M. BELL RINGS.</u>	Yard duty for one day for each offence.
b. Not drop litter	Yard duty - clean a specified area.
c. Not smoke on school premises during school functions, or at any time while wearing the Hallam High School uniform.	<ol style="list-style-type: none"> 1. Cigarettes and Lighters will be confiscated 2. A standard essay on the dangers of dangers of smoking will be copied. 3. Parents will be informed. 4. If smoking in the toilets, students will be expected to scrub the walls. 5. If on an excursion, the students will be banned from excursions. 6. If smoking elsewhere than 4 or 5 cleaning duties will be given. 7. Students may be suspended
d. Not spit.	Clean surrounding area with a scrubbing brush and disinfectant where appropriate or be given yard duty.

5. ILLEGAL ITEMS RULES Students must	CONSEQUENCES OF BREACH
a. Not bring dangerous or illegal items to school. This includes knives of any description including pocket knives of any size.	The item will be confiscated and parents contacted to come and collect it. If used in a threatening manner the students will be suspended and Police may be informed.
b. Not bring permanent marker pens i.e. non water -based markers or liquid paper. (Correction fluid for typing will be supplied by the Commerce Department.)	Items will be confiscated.

6. UNIFORM RULES Students must	CONSEQUENCES OF BREACH
a. Wear regulation school uniform.	Letter home to parents. The student must report to the Level Co-ordinator the next day with the reply. Continued breaches of Uniform Regulation will result in detention, suspension or parents being required to explain themselves to School Council.
b. Not wear jewellery with the exception of: i) one stud or sleeper in each ear ii) a legitimate religious symbol worn around neck iii) an S.O.S. bracelet iv) a wrist watch.	Confiscated until the end of the Year. Level Co-ordinators will keep jewellery in marked envelopes. Parents may come and collect item(s).
c. Not wear make-up, including nail polish.	Will be sent to the Level Co-ordinator for removal of make-up. Parents may be contacted.

7. LOCKER RULES Students must	CONSEQUENCES OF BREACH
a. Not be in possession of a master key for lockers;	Keys will be confiscated and the student will be forbidden to have a locker for the remainder of the year. Parents will be informed.
b. Not share lockers without official permission.	Both students will lose their lockers for one week or longer for further offences.
c. Go to lockers only: - before school - at morning and lunchtime recesses - after school	Keys will be confiscated and given to the Deputy Principal. Penalties will be incurred on a time basis -First time - one day, -Third time - one term. -Any more - rest of year.

8. VALUABLES RULES Students must	CONSEQUENCES OF BREACH
a. Not bring radios or cassettes or electronic equipment other than calculators to school.	Confiscate item. Note to parents to come and collect item.
b. Give money or valuables brought to school to your Level Co-ordinator to mind	If you fail to do this and the item is lost, it is your responsibility.

DON'T FORGET IGNORANCE OF THE RULES IS NO EXCUSE.

INDEX

AIMS OF THE SCHOOL, 3
ASSESSMENT, 8
ATTENDANCE, 11
BICYCLES, 14
BUS ROUTES AND TIMES, 13
BUSES, 13
CAMPS & OUTDOOR EDUCATION, 16
CANTEEN, 12
CAREERS, 15
CAREERS TEACHER MR. R. KETTLE, 2
CLASSROOM BEHAVIOUR RULES, 20
COMPUTERS, 16
CONCESSION CARDS, 14
CONTACT WITH SCHOOL, 11
DAILY BULLETIN, 11
DETENTION, 12
EXCURSIONS, 12
FEES, 17
GENERAL INFORMATION, 11
GENERAL RULES, 19
HALLAM HIGH SCHOOL CODE OF CONDUCT, 18
HALLAM HIGH SCHOOL LIBRARY FUND, 17
HEALTH AND HYGIENE RULES, 21
HISTORY OF HALLAM HIGH SCHOOL, 4
HOMEWORK, 11
ILLEGAL ITEMS RULES, 21
ILLNESS AT SCHOOL, 11
LIBRARY RESOURCE CENTRE, 15
LOCKER RULES, 22
LOCKERS, 12
LUNCH PASSES, 12
MAGAZINE, 14
NEWSLETTERS, 11
PROGRAM OF CLASSES YEAR 11 & 12 - 1990, 7
PROGRAM OF CLASSES YEARS 7 TO 10 - 1990, 6
PROMOTION, 8
SAFETY RULES, 20
SCHOOL HOURS, 2
SOCIALS, 12
SPORT, 14
STUDENT WELFARE, 15
STUDENT WELFARE COORDINATOR MISS. R. SPALLOTTA, 2
TABLE OF CONTENTS, 1
TERM AND NEIGHBOURHOOD PASSES, 14
TERM DATES 1990, 2
THE RULES AND CONSEQUENCES, 19
UNIFORM - HALLAM HIGH SCHOOL, 10
UNIFORM RULES, 22
UNIFORM SUPPLIERS, 10
VALUABLES RULES, 22
YARD DUTY, 12