



October 2, 1995

Dandenong Historical Society
1/57 Pultney Street
Dandenong, Vic. 3175

Attention: **Mr. A. Fergurson**

Dear Alan,

Please find enclosed the proposed treatments for the Solicitor's documents you brought into the lab. last Friday week. Accompanying these are the two V.C.C.C.M. handouts on preservation that you requested.

The estimates include the cost of stabilising, repairing and cleaning the items, and, in the case of the more vulnerable parchment articles, construction of appropriate storage folders or boxes. The proposals do not cover the cost of mounting or otherwise preparing the items for display.

If you also require folders for the flat paper items, or decide which items are to be displayed, please contact Jude Fraser or myself.

Yours sincerely,

Catherine Thomson
Paper Conservator

fergurs.doc

ACCESSION NO: _____ JOB NO: 3764
OWNER: Dandenong Historical Society
ADDRESS: _____
CONTACT: Alan Ferguson Director/Curator
TITLE: License to Teach
ARTIST/AUTHOR: _____
MEDIUM: Parchment (single sheet)
Brief Condition: folded

Proposed Treatment: humidify and flatten
construct individual folders

Materials: _____
Administration: _____
Disbursements: _____
Other: _____

LABOUR: \$ 227.50

TOTAL COST: \$ 227.50

Conservator: Catherine Thomson 22/ 9 / 95 Date

Note: This quote is valid for thirty days from the date hereof.



INVOICE

To: Dandenong Historial Society
 (Attention: Mr. A. Ferguson)
 1/57 Pultney Street
 Dandenong, Vic. 3175

JOB NO.	INVOICE DATE	INVOICE NO.	CONSERVATOR	TERMS
3772	27/9/95	2210	Catherine Thomson	Nett 30 days

DESCRIPTION	AMOUNT
Being preparation of Proposed Treatment reports 3747 - 3764 "Solicitor's documents" for the sum of	\$ 150.00
TOTAL	\$ 150.00

- Please make all cheques payable to: Victorian Centre for the Conservation of Cultural Material Inc.
- As storage space at the laboratory is limited, we would appreciate collection of your items to be arranged as soon as possible.

**PLEASE PAY ON THIS ACCOUNT
 NO STATEMENT WILL BE ISSUED**

57 Cherry Lane, Laverton North, Victoria 3026
 Tel: (03) 9369 4677 Fax: (03) 369 6529


 Supported by
 Victorian
 Ministry for
 the Arts.



57 Cherry Lane, Laverton North, Vic. 3024
Tel: (03) 9369 4677 Fax: (03) 9369 6529

CONSERVATION TREATMENT REPORT

OWNER: <u>Dandenong & District</u> <u>Historical Society</u>	JOB NO. <u>3731</u> ACC. NO. <u>-</u>
OBJECT: <u>Printed poster</u> ARTIST/MANUFACTURER: <u>Roulston & Roulston</u> <u>Printers</u> TITLE: <u>2nd Gran' Hielan' Gatherin'</u> DATE: <u>1922</u>	DIMENSIONS: (cm/mm) H: <u>100.8</u> W: <u>63.3</u> D/A: _____
DESCRIPTION: - chromolithograph poster featuring a 'cagpie' player in Scottish clothing; kilt etc - title (see above) printed in black at top of poster followed by date & details of the show, which are also listed down both sides of poster & at bottom edge, under the illustration. - cream coloured machine-made paper - pencil inscription in top right section, under printed date "1922"; "£1-15/-" & "100/21/10/22 comp 3hrs/machine 2 hrs". - some off-set ink from other poster throughout black printed wording, which would have occurred during printing process. - at base of image: "Tulloch & King Prop Ltd / POSTER PRINTERS, BALLARAT. / DESIGN NO 402"	
CONSERVATOR: <u>Catherine Thomson</u>	Completion Date: <u>15/9/95</u>

CONDITION:

- paper discoloured, brittle
- edges torn, some losses
- brown stains, mostly along edges
- 3 horizontal & 1 vertical (centre) creases from folding of poster
- holes have formed at intersection of top & central horizontal folds with vertical centre one.
- holes have also occurred at base of 2 top sections & at top of 2 bottom sections. These have possibly occurred whilst poster was folded in half (as they correspond)
- also a hole in the centre of each $\frac{1}{8}$ th-section - this would have occurred whilst poster was fully folded.

TESTS CARRIED OUT/TECHNICAL:

- all tests tested with water : none soluble
- " " " " 50/50 eth.anol/water : red soluble
blue yellow - black insoluble.

PHOTOGRAPHY: BT DT AT

Black/White Colour: _____ Other _____

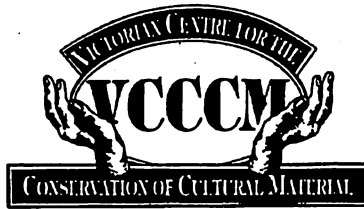
PROPOSED TREATMENT

1. surface clean
2. wash
3. line & flatten
4. encapsulate

TREATMENT:

- dry cleaned poster with Mars - Staedtler eraser
- immersed poster in bath of deionised water
- lined poster with 2 sheets of L tissue and starch paste
- pressed poster dry
- encapsulated poster between Mylar with double-sided tape.





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CONSERVATION TREATMENT REPORT

OWNER: <u>Dandenong Historical Society</u>	JOB NO. <u>3732</u>
	ACC.NO. <u>-</u>
OBJECT: <u>Printed poster:</u>	DIMENSIONS: (cm/mm)
ARTIST/MANUFACTURER: <u>Paper map, adhered to liner</u>	H: <u>71.7</u>
TITLE: <u>Dandenong Street Map</u>	W: <u>66.6</u>
DATE: <u>1913</u>	D/L: _____
DESCRIPTION: - street map, "photolithograph" of land in Dandenong Shire - printed by "Department of Lands and Surveys, Melbourne" - cream, thick paper, adhered on a darker coloured thick paper (invisible along bottom & 1/2 left edges) - paper adhered to fabric, possibly linen, support - many pencil and pen inscriptions over map, many different pen inks used; blues, pink, black & red. - map signed lower right edge by "M Caldwell" (?) "CHAIRMAN, COUNTRY ROADS BOARD" (blue ink stamp) & dated "17th October 1913" in new brown black ink - "Prepared by W.T. Williams" printed in lower right corner. - blue, red & brown pencil used to trace boundaries/roads on map. - verso blank.	
CONSERVATOR: <u>Catherine Thomson</u>	Completion Date: <u>13/9/95</u>



CONDITION:

- paper discolored yellow slightly
- slight surface dirt over recto & verso
- paper brittle
- many creases throughout paper, possibly from rolling &/or mishandling in past.
- some creases have caused tearing, scuffing, cracking of paper
- edges of map lifting from lining - some losses of small fragments have occurred
- linen prevents flattening of cockled & creased map
- some staining on verso (lining)



TESTS CARRIED OUT/TECHNICAL:

PHOTOGRAPHY:

BT

DT

AT

Black/White

Colour: _____

Other _____

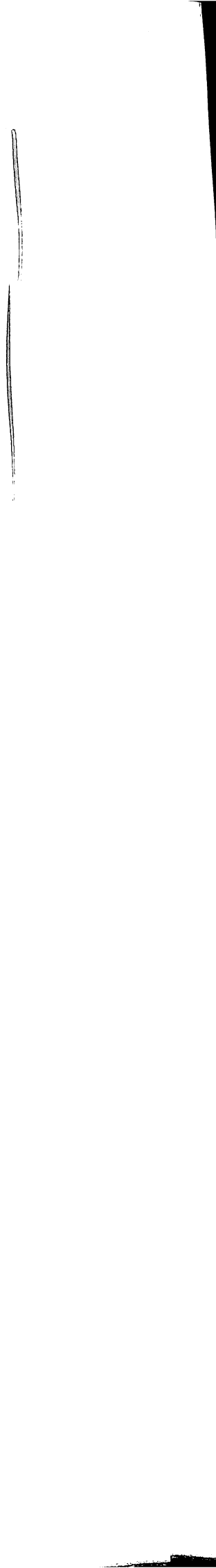
PROPOSED TREATMENT

1. remove from linen
2. flatten, line
3. encapsulate



TREATMENT:

- lifted fabric off map using septum elevator and teflon spatula
- removed residual adhesive by swabbing with damp cotton wool swabs.
- whilst map still damp; lined it with 2 sheets of L tissue and starch paste
- dried map between felts in press.
- cut semi-encapsulate (Mylar and board support) for storage of map.



VICTORIAN CENTRE FOR THE
CONSERVATION OF CULTURAL MATERIAL INC
CONSERVATION OBJECT - SURVEY/TREATMENT REPORT

OWNER:

Dandenong Historical Society

Job No:

2823/3730

Acc No:

-

ARTEFACT:

Printed poster: woodcut printing:

Dimensions: (cm)

Artist/Manufacturer:

Roulston & Roulston, Printers

H57.1 W44.3 D

Title:

Dandenong Patriotic Race Club

1919.

DESCRIPTION:

- printed poster advertising "CHARITY MEETING... OCTOBER 17, 1919"
- black ink only
- title (see above) at top of sheet, below which is a woodcut illustration of 5 horses + jockeys; details of charity meeting are printed below this
- cream, machine-made paper
- ^{purple} pencil inscription top left corner; "(50) 3/10/19"
- verso blank
- slight offset in lower section from other posters (during printing process)
- offset of some purple ink in top right quarter - very faint & illegible.

CONSERVATOR:

Catherine Thomson

Completion Date:

31/9/95

CONDITION:

- paper creased - along 2 ^{central} folds (vertical + horizontal) & at corners (dog-eared)
- much surface dirt, especially at corners and folds
- accretion in top right quarter under "c" of "Patriotic"
- hole in each quarter; possibly puncture damage that occurred whilst folded.
- pencil scribbles in lower left corner
- brown staining of paper - patches mostly near edges + creases.
- purple marks in top right section





TREATMENT:

- dry cleaned with eraser and removed accretion with Septim elevator
- washed poster with deionised water bath and lined it with L tissue and starch paste
- pressed poster dry
- encapsulated poster with Mylar and double-sided tape





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CONSERVATION TREATMENT REPORT

OWNER: <u>Dandenong & District Historical Society</u>	JOB NO. <u>3729</u> ACC.NO. <u>-</u>
OBJECT: <u>Printed poster: chromolithograph</u> ARTIST/MANUFACTURER: <u>Roulston & Roulston</u> TITLE: <u>The South Bourke & Mornington Journal</u> DATE: <u>1923</u>	DIMENSIONS: (cm/mm) H: <u>63.4</u> W: <u>50.5</u> D/L: <u>-</u>
DESCRIPTION: - chromolithograph poster featuring 1923 calendar below a scenic illustration of hill + water-fall - black printed advertisements in 2 columns, one on either side of calendar - title printed top centre (see above) - colours of printing: yellow, blue & red & black inks used - pencil inscription top left, in pencil: "Lino 3½ hrs" [tilting & making up 3½ hrs" & "Machine 2 hrs" & "1400" 8/10/22 - paper: cream coloured, thick, machine-made - verso blank	
CONSERVATOR: <u>Catherine Thomson</u>	Completion Date: <u>31/9/95</u>

CONDITION:

- paper yellowed slightly
- 2 creases, horizontal + vertical from folding into $\frac{1}{4}$'s
- tears at ends of folds & at intersection.
- 4 corners creased/dog-eared & 2 left corners also torn
- centre of each quarter have large holes, possibly from puncture damage whilst folded
- surface dirt: mainly around edges & folds
- dark brown stain at ends of central horizontal fold



TESTS CARRIED OUT/TECHNICAL:

inks : all inks insoluble in water

" " " " 50/50 ethanol/water

PHOTOGRAPHY: BT DT AT

Black/White Colour: _____ Other _____

PROPOSED TREATMENT

1. Dry clean
2. Wash
3. Line



TREATMENT:

- dry cleaned with eraser.
- immersed poster in deionised water bath for $\frac{1}{2}$ hr
- lined poster with L tissue and starch paste & pressed dry
- ~~RAF~~