



**The
Gateway
Centre**

**ANNUAL REPORT
1987**

THE GATEWAY CENTRE
YEAR ENDED 30th JUNE, 1987

COMMITTEE OF MANAGEMENT	
President	<i>Mr A Wren, J.P.</i>
Vice President	<i>Mr Russell Smith</i>
Secretary	<i>Mr Tom Keith</i>
Treasurer	<i>Mr Peter Buckle</i>
Committee	<i>Mr Graham Cain</i>
	<i>Mr G Allan</i>
	<i>Mr Doug Forsythe</i>
	<i>Mr Neil Matthews</i>
	<i>Mr Jim Vokins</i>
	<i>Mr Eric Wilson</i>
	<i>Mr Ern Green</i>

O.I.D.S. Representative	<i>Ms Vicki Hayes</i>
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HONORARY CONSULTANTS	
Honorary Solicitor	<i>Mr Bruce Fletcher</i>
Honorary Auditor	<i>Mr Ben Silk</i>

STAFF	
Programme Director	<i>Ms Lorraine Persson</i>
Instructors	<i>Mr Dieter Hoffmann</i>
	<i>Mr Carl Van Der Plight</i>
	<i>Mrs Margaret Thomson</i>
	<i>Mr Peter Ristrom</i>
Assistant Administrator	<i>Mrs Jill Owen</i>
Bus Driver	<i>Mr Geoff Monger</i>

**ANNUAL REPORT OF THE COMMITTEE OF
MANAGEMENT OF THE GATEWAY CENTRE TO THE
ANNUAL GENERAL MEETING OF CONTRIBUTORS FOR
THE YEAR ENDED 30th JUNE, 1987**

Aims and Objectives of the Gateway Centre

Aims

To establish an organisation for people with an intellectual disability that provides occupation and training in vocational and related skills for competitive/open employment.

Objectives

1. To provide training to enable placement of individuals in outside employment according to the principles of normalization and the 'least restrictive alternative'.
2. To establish an individualized course of training along the most appropriate career path for each individual.
3. To develop remuneration and working conditions as close as possible to competitive/open employment.
4. To encourage people with an intellectual disability and who are members of the centre to participate in support and advocacy groups.
5. To encourage people with an intellectual disability and who are members of the Centre to be represented on the committee of management, and any other committee that directly affects their involvement in the Centre.

PRESIDENT'S REPORT

It is with pleasure that I present to you on behalf of the Committee of Management, the Third Annual Report.

C.S.V. - O.I.D.S. - INTERIM REPORT - 10 YEAR PLAN:

The interim report on the plan has been distributed and is presently under discussion.

"The fundamental principle underpinning the strategy proposed is that Intellectual Disabled people have the same right as non-disabled people to live within the community in the fullest sense in which that concept can be interpreted."

The Gateway Committee fully endorses the report.

We consider it to be in line with Gateway's brief to provide avenues by which clients can become as independent and self determined through gaining 'open employment'.

TAFE:

We express our appreciation to those in the TAFE system who are addressing the issue of accessing Intellectually Disabled persons to courses.

CES:

This service continues to be an invaluable resource to us and it is pleasing to have an ongoing positive approach by an important community resource.

The Office of Intellectual Disability Service (OIDS) offer invaluable professional and financial support.

The ongoing liaison with OIDS staff and financial assistance through salary subsidies, capital grants and rental subsidies are essential elements in our successful functioning.

Unfortunately, we, like other services, have been issued with notice of a 1½ % productivity cut to our subsidy by the State Government.

This is in addition to the expenditure we already have to pick up in relation to receiving this facility.

This is a matter of great concern to the Committee of Management.

I would like to express my sincere thanks to the Committee of Management for their support throughout the year.

The Centre is very fortunate to have Tom Keith, Honorary Secretary, who with his expertise, ability and understanding has made a tremendous contribution to the success of Gateway.

Special thanks to Peter Buckle for accepting the important position on Committee as Treasurer.

Our Committee now consists of three Rotarians, Tom Keith, Graham Allan and Ern Green as this Centre was a special project of Dandenong Rotary Club in November of 1979, we are most grateful of their support.

To the adult members who are training at Gateway, we, the Committee, are proud of your efforts and achievements in reaching your objectives that is moving successfully into 'open employment'.

Bruce Fletcher, our Honorary Solicitor of McPherson & Kelly for his legal work.

To Ben Silk, our Honorary Auditor for his continued support.

To Arnold Luby for his support at Bingo at the Dandenong Entertainment Centre, our balance sheet will show the importance of Bingo as a fund raiser.

I would like to record my appreciation to the families of our members for your support and co-operation. Finally, thanks to the Staff whose skills, flexibility and general good humour assist to make Gateway the place it is.

Cr. A. Wren
President

PROGRAMME DIRECTOR

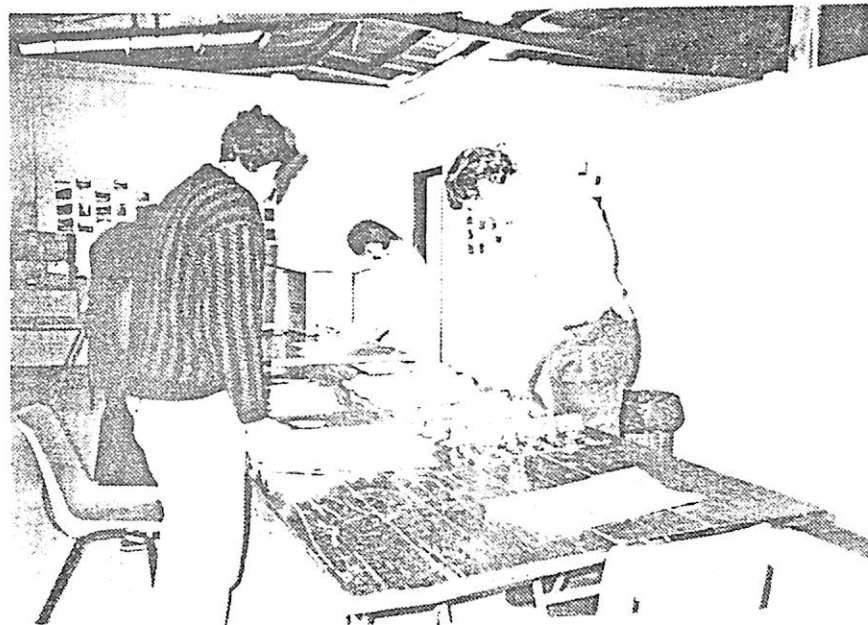
I appreciate having the opportunity to report to you on the progress of Gateway over the past year.

The Gateway Centre was established as an adult facility to provide vocational training for young mildly intellectually disabled adults in the Dandenong and neighbouring region who:

- a) could be trained to work in open employment
- b) who can travel independantly
- c) who are motivated to seek work in open employment

In 1984 Gateway commenced operations in a rented factory premises in the industrial area of Keysborough and was Incorporated in 1986.

During this time it has proved successful in its commitment to training and finding employment for clients - job placements from July '86 to July '87 had an 80% success rate.



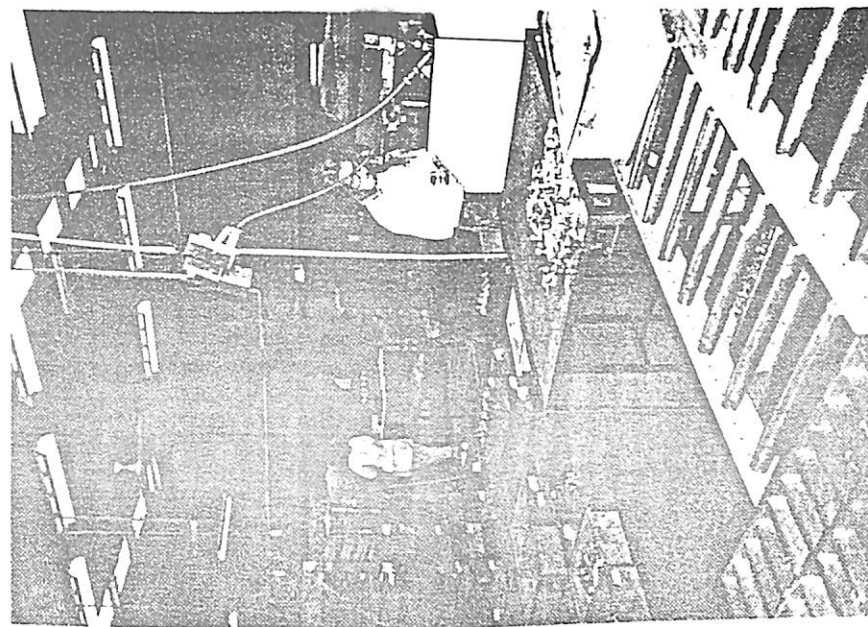
CENTRE BASED TRAINING



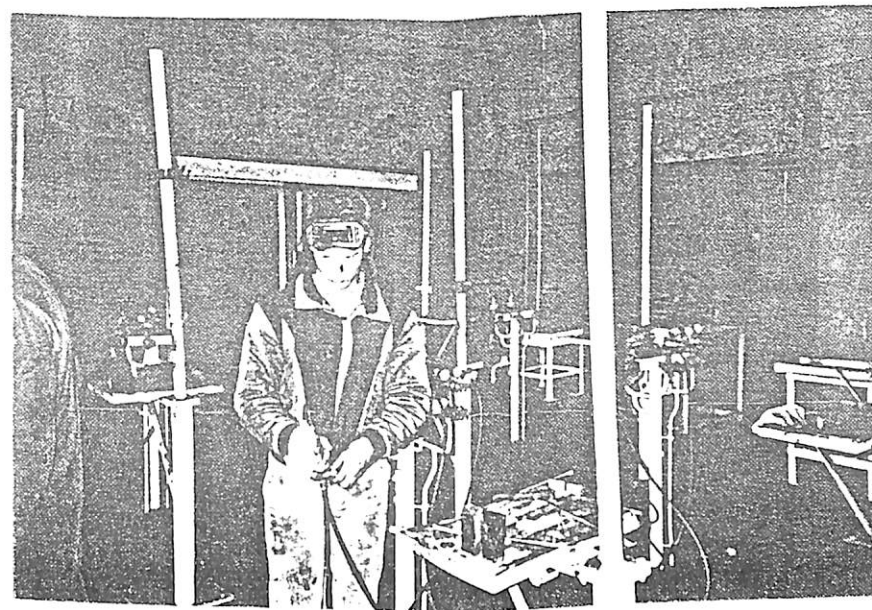
WORK TRIAL PLACEMENTS



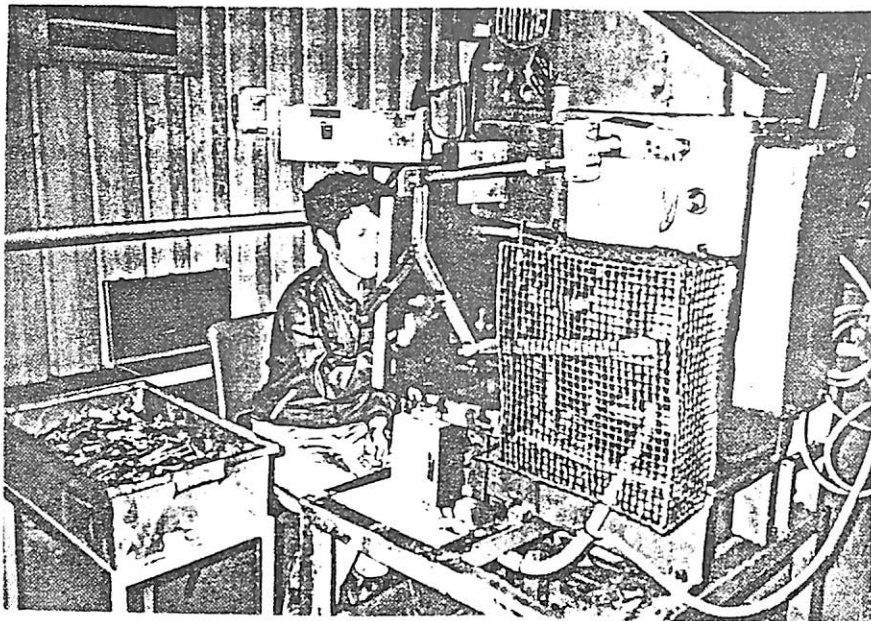
LANDSCAPING & GARDEN
MAINTENANCE TRAINING



OPEN EMPLOYMENT



WELDING COURSE AT
NOBLE PARK TAFE



OPEN EMPLOYMENT



New clients are accepted through the Office of Intellectual Disability Services (OIDS), as well as accepting transfers from other Adult Units where the client expresses the desire to work in open employment.

Currently we offer:

- a) Community based Work Training Groups
- b) Training in job seeking skills in unison with the C.E.S.
- c) Individual Work Trials
- d) Group Work Trials
- e) Job Searches when required
- f) Access to TAFE - Practical Work Skills Programme and Continuing Education.
- g) Continuing oversight and further job placement if necessary
- h) Open Employment

We will continue to pursue our stated aims and objectives as set out in the report.

Membership

We are presently functioning at our optimum of 26 and also have 5 temporary placements.

The ages range from 17 to 29.

New Legislation - Intellectually Disabled Persons Services Act

This bill is due to be proclaimed in the near future.

The primary aim as stated under the Act is 'To advance the Dignity, Worth, Human Rights and full Potential of all Intellectually Disabled persons'.

In order to achieve these goals our service has the responsibility to develop I.P.P's.

The IPP's ensure that each individual attending the service has regular evaluation of their programme, full participation in the development of the next phase.

Regional Developments - OIDS

* The responsibility for the carrying out of General Service Plans (GSP's) as stated in the Act for each person attending our service in the region.

* The Home Board Scheme offers an alternative to existing residential services.

* The Open Employment Training Programme offers one to one training and support on the job for those disabled people who may otherwise fail in open employment.

These are just some of the initiatives undertaken by OIDS in addition to their existing ones and are all aimed at improving the quality of service for Intellectually Disabled Adults in the region.

Speaking Out

This is a Self Advocacy project in the region funded originally by the Stogley Foundation.

It has recently been successful in gaining Federal funding ensuring a continuance of the service.

Its aim is to assist Disabled Adults to be able to speak on their own behalf.

New Equipment

We have been fortunate to receive a TV as a gift from the Rotary Club of Dandenong, as well as a Video from National Panasonic.

These items of equipment assist us in our programmes.

In conclusion I wish to express my appreciation of the C.O.M. who are always constructive in their role, therefore ensuring that Gateway is a going concern.

I would like to single out our Secretary, Tom Keith who made my initial time a lot easier.

I give thanks to the staff and to those individuals and groups in the community who have offered viable resources to assist us in achieving our goals.

A special thanks to O.I.D.S. and to all the families and members of Gateway.

F.R.O.G.S. AUXILLARY

The Fund Raisers of Gateway, or FROGS as we are more commonly called, are a small but willing group of people who came together in September 1985 to form an auxillary to help raise funds for the Gateway Centre.

It is with pleasure that I submit the second annual report of the Fund Raisers of Gateway.

Since last year F.R.O.G.s has continued its work on our weekly bingo night at the Dandenong Entertainment Centre.

At times we have had difficulty with both manpower and the actual attendance of people at the nights, but we have continued with this project.

Our only other activity for the year was to cater for the Monday night dinner meeting of the Rotary Club of Dandenong which was held at the Centre.

This was most enjoyable night for the people 'behind the scenes' and we hope that the Rotary Club enjoyed their dinner and information night about the Centre.

Other income for the year has come from donations and bank interest.

I am pleased to say that, for the financial year just completed, we have been able to hand over to Gateway the sum of \$25,096.01.

Not a bad effort for a small but willing group of people.

Our current bank balance is \$16,321.46 so we are still solvent.

I would like to take this opportunity to thank the members of F.R.O.G.S for their contribution to our projects.

Thanks also to the Committee of Management and the staff of the Centre.

Louise Matthews
Past President, F.R.O.G.S

SECRETARIAL & TREASURER'S REPORT:

1986/87 has been a year of consolidation in the areas of administration and operations.

Mrs. Jill Owen has gained considerable experience in carrying out the administration duties of the Centre and is performing all duties confidently.

Together with the day to day banking and accounts payment, she has made the Centre very self supporting.

The role of Secretary/Treasurer has been an oversighting one.

The finances during the year have been maintained mainly by the F.R.O.G.S Committee and we express our sincere thanks to all the executives, committee and supporters who have worked hard to keep the funds flowing.

We have received assistance from both Commonwealth and State Governments in the form of equipment grants.

Our equipment is maintained in good order but needs upgrading regularly to give our members equipment comparative to outside employment usage.

With this premise in mind, the Committee must plan for funds to purchase modern equipment.

The financial statements show that the various training groups have operated effectively in the community environment.

The annual administration accounts have been kept within the accepted budget.

Peter Buckle took over the Treasurer's responsibilities in May and I thank him for his acceptance.

We are fortunate to have the services of a person of Peter's qualities and experience.

We thank Mr Ben Silk for carrying out his duties as Auditor in such an efficient and helpful manner.

I express appreciation to Arthur Wren, Committee Members, Programme Director, Lorraine Persson and all Staff for their assistance during the year.

T.B. Keith
Hon. Secretary

FINANCIAL REPORT **FOR TWELVE MONTHS ENDED 30th JUNE, 1987**

CAPITAL ACCOUNT

(Net Receipts & Payments)

Contributions	241.00	
Interest	984.57	
C.E.P.	21,000.00	
F.R.O.G.s	25,000.00	
Rent	(137.99)	
Capital Purchases	(25,520.66)	
Insurance Refund	1,449.00	\$ 23,007.92
Transfer of Operations		(10,055.00)
Net Receipts & Payments		\$ 12,952.92

OPERATIONS ACCOUNT

(Receipts & Payments)

Nett Income

Paper/Processing	11,906.25	
Cleaning	13,407.91	
Gardening	3,848.24	
Maintenance	(364.05)	
		\$ 28,798.35

Expenditure

Power/Light	2,415.28	
Members Payments	9,160.10	
Rates	1,299.07	
Training Facilities	(44.60)	
Factory Cleaning	1,200.00	
Factory Repairs	82.90	
Administration	11,085.99	
Administration Salaries	9,276.09	
Donations	10.00	
Transport	105.55	34,570.38
Less Committee Contribution		(10,055.00)
		24,515.38
		4,282.97

Balance 30/6/87

Summary of Assets

Advances		700.00	
Cash at Bank:			
Capital Account	8,690.54		
Operations Account	4,282.97	12,973.51	
Investments:			
National Bank	16,454.07		
Dandenong Credit Union	12,000.00	28,454.07	
F.R.O.G. Committee		16,321.46	
Plant & Vehicles (@ written down value)		36,931.32	
			\$ 95,380.36

LESS LIABILITIES

Creditors	24.50	(24.50)	
GATEWAY FUNDS AS AT 30/6/87			\$ 95,355.86