



DANDENONG AND DISTRICT HOSPITAL

47th ANNUAL REPORT

"Quality in Service"





DANDENONG AND DISTRICT HOSPITAL

47th ANNUAL REPORT

"Quality is never an accident,
it is the result of
intelligent support."
(Ruskin 1983)

The 47th Annual Report is for the
Year ended 30th June, 1988.



OUR COVER

The hospital is proud of its team approach and our front cover identifies the variety of trades and professions that make up such a team. Representatives from medical, nursing, paramedical, environmental and administrative areas of the hospital are pictured, combining to ensure that patients receive optimum, quality care.



Chief Executive Officer

B.M. Edgar, B.H.A., Dip. Hosp. Admin., A.H.A., C.H.A.

The theme chosen for our Annual Report this year is quality in service.

Quality is an important consideration throughout the hospital's day to day activities and ensures that a high standard of care can be provided to all our patients.

This year has been no exception and my appreciation is extended to all our staff for their continued efforts towards achieving this objective.

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**DANDENONG AND
DISTRICT HOSPITAL**
DAVID STREET, DANDENONG,
VICTORIA, 3175
TELEPHONE: (03) 791 6000
FAX: 792 4981 TELEX: AA 33654

Honorary Solicitors

Hardys

Auditors

Charlwood Partners

Bankers

National Australia Bank Limited

Architects

Yuncken Freeman Pty. Ltd.

Chief Executive Officer

B.M. Edgar, B.H.A.(N.S.W.), Dip. Hosp. Admin., A.H.A., C.H.A.

Director of Nursing

M/s. L. Root, R.N., B.H.A. (N.S.W.), Dip. N. Admin.

Director of Medical Services

R.P. Evans, M.B., B.S., F.R.A.C.G.P., F.R.A.C.M.A., M.A.C.S.

Director of Administrative Services

G.C. Gleason, B.H.A. (N.S.W.), A.H.A., C.H.A.

Nominated to Sub-Committees

Nominated to Patient Care Review:

By Medical Staff Council:

Dr. J. Goy., M.B., B.S.(Hons), F.R.C.P.(Edin), F.R.A.C.P.

Mr. B. MacC. Jones, M.B., B.S., F.R.A.C.S.

Dr. J.L. Zubevich, M.B., B.S., F.F.A.R.A.C.S.

Nominated to Consultive Committee:

By Medical Staff Council:

Dr. G. Downe, M.B., B.S., D.Obst.R.O.C.G., Dip.R.A.C.O.G., F.R.A.C.G.P.

Dr. J. Goy, M.B., B.S.(Hons), F.R.C.P.(Edin), F.R.A.C.P.

Dr. D. Yoffa, M.B., B.S., F.R.A.C.S.

Nominated to Electoral College:

By Medical Staff Council:

Dr. J.H. Maynard, M.B., B.S., F.R.C.P.A., M.A.S.M., M.A.S.C.P., A.F.A.I.M.

Dr. B.L. Butler, M.B., B.S., F.R.C.O.G., F.R.A.C.O.G.

Dr. D. Vissenga, M.B., B.S., L.R.C.P., M.R.C.S., D.Obst.R.O.C.G.

Dr. P.H. Billimoria, M.B., B.S., M.D., F.R.A.C.P., M.R.C.P.(U.K.)

Mr. C.A. Troy, M.B., B.S., F.R.A.C.S., F.R.C.S.

By Royal Australian College of Physicians:

Dr. R.H. Redston, M.A., M.B., Chir.D.Obst., R.C.O.G.(London), M.R.C.P., F.R.A.C.P.

By Royal Australian College of General Practitioners:

Dr. L. Knight, M.B., B.S., F.R.A.C.G.P.

By Faculty of Anaesthetics Royal Australasian College of Surgeons:

Dr. K.W. Sleeman, M.B., B.S., (Melb.), F.F.A.R.C.S.

By Royal Australasian College of Surgeons:

Mr. A. Macleod, M.B., B.S., F.R.A.C.S.

By Monash University (3 Voting Members):

Professor G.C. Schofield, OBE., M.D., Ch.B.(N.Z.), D.Phil.(Oxon)
F.R.A.C.P., F.R.A.C.M.A.

Professor N. Carson, M.B., B.S., (Melb.), F.R.A.C.P., F.R.A.C.G.P.

Professor A.L. Clark, M.D., B.S., F.R.A.C.P.

Professor B.G. Firkin, B.Sc.(Med.), M.B., B.S., (Syd.), F.R.A.C.P., F.R.C.P.A.

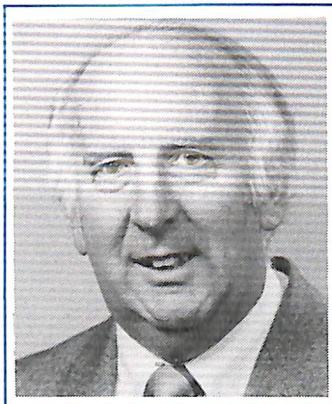
Professor V. Marshall, M.B., B.S., F.R.A.C.S., F.A.C.S.

Ass. Professor J.F. Masterton, M.B., B.S., Ch.B.(Glas.), D.Obst., R.C.O.G.,
F.R.C.S., F.R.A.C.S.

Professor P. O'Brien, M.B., B.S., F.R.A.C.S., M.D.

Professor M.L. Wahlqvist, G.Med.Sc., M.B., B.S., M.D.(Adelaide),
M.D.(Uppsala), F.R.A.C.P., F.A.I.F.S.T.

Professor C. Wood, M.B., B.S., (Melb.), F.R.C.S., F.R.C.O.G., F.R.A.C.O.G.



**PRESIDENT
MR. K.J. GODFREY**

Mr. Godfrey first joined the Committee of Management in 1967 completing that term in 1978.

He commenced his second term in 1983 and is currently President.

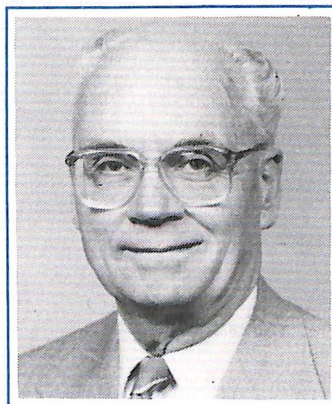
Mr. Godfrey is the Managing Director of his own plumbing business in Dandenong.



**SENIOR VICE-PRESIDENT
MRS. J.G. BATEMAN
O.A.M.**

Mrs. Bateman who is a Member of the Order of Australia joined the Committee of Management in 1984.

She is currently Senior Vice-President and is a past Mayor of the City of Berwick.

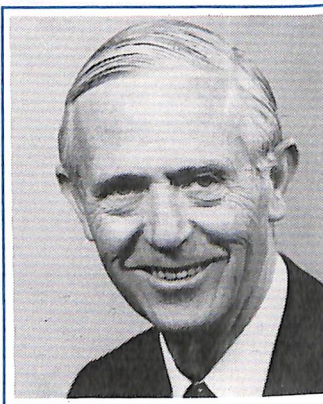


**DR. G.J. JEFFERY,
M.B., Ch.B., D.Obst.R.C.O.G.**

Dr. Jeffery joined the Committee of Management in 1970 and was President in 1974/75.

He has been a member of the Visiting Medical Staff Council since 1958 and is a member of the Finance Committee.

Dr. Jeffery is a General Practitioner in Dandenong.



**Dr. R. deC. TUNBRIDGE,
M.B., B.S., B.Sc., F.R.A.C.G.P.**

Dr. Tunbridge first joined the Committee of Management in 1965 completing that term in 1970.

He commenced his second term in 1973 and was President in 1969/70.

Dr. Tunbridge is a General Practitioner.

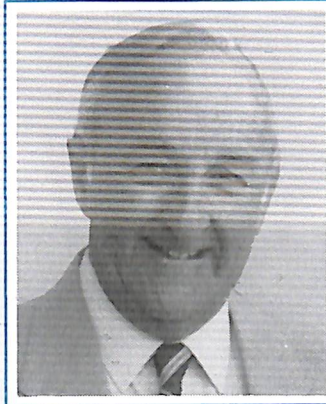
COMMITTEE OF MANAGEMENT 1987 - 88



**VICE-PRESIDENT
HONORARY TREASURER
MR. R. HARMAN,
A.A.S.A., A.C.I.S., C.P.A.**

Mr. Harman joined the Committee of Management in 1984. He was appointed the Honorary Treasurer in 1985 and is also the current Vice President.

Mr. Harman is a Public Accountant and practices in Dandenong.



MR. G.F. SOUTHAM

Mr. Southam joined the Committee of Management in 1978 and has served as Vice President and President in 1986/87.

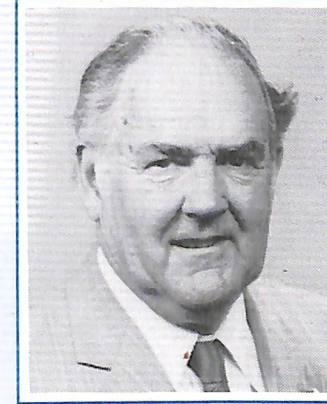
Mr. Southam is a professional photographer and conducts his own business in Dandenong.



**M. OLDMEADOW,
B.A., Dip.Ed., M.A.C.E.**

Mr. Oldmeadow joined the Committee of Management in 1977 and has served two terms as President in 1982/83 and 1983/84.

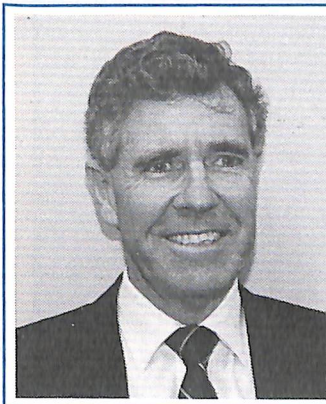
Mr. Oldmeadow is a former Principal of the Chandler High School and a former Federal Member of Parliament.



MR. L.R. TAYLOR

Mr. Taylor joined the Committee of Management in 1960 and has been the Assistant Treasurer since 1985 having served as the Honorary Treasurer for many years.

Mr. Taylor is a manufacturer of agricultural implements for a Dandenong based Company.



MR. R.N. DICKSON

Mr. Dickson was President of the Committee of Management in 1984/86 having joined the Committee in 1978.

He is a member of the Patient Care, Executive, Consultative, House & Works and Future Planning Committees.

Mr. Dickson is a Real Estate Agent with a company based in Dandenong.



**MRS. D.A. ROGERS,
Dip.Ed.**

Mrs. Rogers joined the Committee of Management in 1987 and is a member of the House and Works Committee.

She is a member of the Westernport Drug & Alcohol Service and is a Past-President of the Dandenong Chamber of Commerce.

Mrs. Rogers is the Principal of the Dandenong Business College.



**DR. B. BUTLER,
M.B., B.S., F.R.C.O.G., F.R.A.C.O.G.**

Dr. Butler joined the Committee of Management in 1987 and is a member of the Electoral College.

Dr. Butler is a specialist Obstetrician and Gynaecologist practising in Dandenong.



**MRS. A. LEWIS-NICHOLSON,
M.A.(Hons), Dip. of I.H.S.A.(U.K.)**

Mrs. Lewis-Nicholson joined the Committee of Management in 1987 and holds a Master of Honours in History.

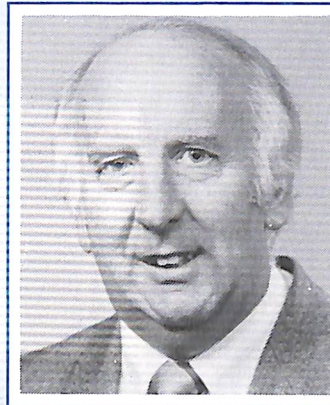
Mrs. Lewis-Nicholson assists her husband in his pastoral duties as Vicar of St. Luke's in Mulgrave.

PRESIDENT'S REPORT 1987/88

This 47th Annual Report presents in detail information regarding what has been a very productive year, including the achievement of a number of major goals.

The 1987/88 year was notable for Dandenong and District Hospital as the year within which the Health Agreements process was embarked upon in consultation with the Health Department Victoria. This process implements an 'output and performance' orientated approach to the delivery of hospital services in this rapidly developing area of Melbourne's South Eastern suburbs.

The aim of the agreements process is to reinforce responsiveness and accountability through the specification of objectives, targets and performance indicators. It is pleasing to be able to report on the achievements against those targets.



President
Mr. K.J. Godfrey

PATIENT CARE:

Effective Use of Acute Hospital Resources

A target set for the year was to increase access for the public to acute hospital services. This was to be achieved by:-

A. Reducing the average length of stay of patients from 7.7 days (1986/87) to 7.3 days with the areas of Orthopaedics and Nursing Home type patients being identified as the areas for particular strategies.

B. Obtaining additional funding from Health Department Victoria to increase patient throughput. This funding took the form of an 'extra service agreement' which provided finance to treat an additional 250 patients, provided the hospital was performing to targets for the first 6 months.

Achievement of Targets

The average length of stay was reduced to considerably less than the target and at the close of the year the average was down to 7.0 days, a 9% reduction.

A considerable reduction was achieved in Orthopaedics where the length of stay was reduced from 18 days to 14 days. This reduction resulted from the availability of additional Orthopaedic Surgeons, the appointment of an Orthopaedic Registrar to a recognised training post and the establishment of an Orthopaedic Outpatient Service on a self funding basis.

The number of Nursing Home type patients treated was reduced from the 1986/87 level as was the number of bed days utilized. A most successful project embarked on during the second half of the year was the establishment of a 'Geriatric Assessment Unit'.

The objective in establishing this unit was to identify elderly patients as early as possible in their admission, who would benefit from a planned appropriate rehabilitation program. The length of time these patients have remained in hospital has been reduced by more than 50% and importantly discharge has been to home in the majority of cases or to less acute institutions for the balance of patients.

The contribution made to improving access to the hospital by this unit has been significant and we thank Kingston Centre, Dr. Schwartz and Dr. Scott for their involvement in this project.

The funding to be provided by the 'Extra Service Agreement' was approved and the additional patients were treated during the year.

The impact of these achievements resulting from the concerted efforts of all medical, nursing and paramedical staff to reduce length of stay, has resulted in a creditable increase in access to this hospital.

The number of patients treated, including waiting list initiatives, increased by 10% from 12,750 in 1986/87 to 14,011 in 1987/88. Productivity increased as the greater number of patients treated was achieved, utilizing a similar daily average of beds 268.45 in 1987/88 against 269.45 in 1986/87. It follows that patient days at 98,255 were at a similar volume to 1986/87.

This was a commendable effort in achieving a major objective for the year.

Waiting Lists - A High Priority

The support of the Health Department in providing funds to enable this hospital to institute programs to increase the throughput of patients from the waiting list has been greatly appreciated. Some \$350,000 was provided for this purpose.

The number of waiting list patients treated increased by 33% compared with 1986/87 to 2,033 patients. The notable increases occurred in General Surgery, Orthopaedics, Gynaecology, Urology, Thoracic and Plastic Surgery.

The number on the waiting list decreased from 660 patients at 1/7/87 to 619 at 30/6/88. The average expected time to admission also decreased marginally to 2.7 months. The average expected admission time for Orthopaedic Surgery decreased during the year from 8.4 months to 5.9 months.

The assistance of Royal Southern Memorial Hospital and the Alfred Hospital in treating some of the Orthopaedic cases was appreciated.

EQUITABLE DISTRIBUTION OF RESOURCES:

Equitable geographic distribution of services is important in terms of increasing access to hospital services. A key objective must be to ensure adequate available bed capacity in population growth areas such as that serviced by Dandenong and District Hospital.

The year being reported saw the first 12 months of the input of Monash Medical Centre in this sub-region. The figures reported above on patient numbers indicate an increased demand on this hospital, commensurate with the continued rapid population growth in the Cardinia area. However, the opening of Monash Medical Centre has facilitated a re-alignment of municipalities from which patients are received.

A decreased number of patients were admitted from Oakleigh, Springvale, Waverley and Knox. The increased demand coming from Berwick, Cranbourne, Frankston, Pakenham and Dandenong, exceeded the decreases mentioned.

The average age of the population in these growth areas is younger than the State average. This factor explains in part the increases in the numbers of patients treated in the specialities of Obstetrics, Paediatrics and General Surgery.

The age factor related to average incomes may explain the movement away from 'private' classification of inpatients to 'hospital' classification. The percentage of patients admitted as 'hospital' increased from 65% to 68% during 1987/88.

BUILDING PROJECTS:

Casualty Road Trauma Centre

The Committee of Management expressed optimism in the last Annual Report that approval would be granted to proceed with the rebuild and expansion of the Casualty Road Trauma Centre.

The optimism proved well founded when the Health Department Victoria approved this project late in 1987, at an end cost of \$3.7M.

Civil and Civic Pty. Ltd. have been appointed project/construction managers and have developed plans and specifications. The first components of this project, the installation of a new main electrical switchboard, is complete and it is anticipated that the main construction will commence in September/October 1988.

The major feature of the enlarged department will be the provision of improved reception and treatment areas for the seriously ill patients who present in need of emergency care. Resuscitation and critical care areas in particular, will be expanded and located in proximity to C.T. Scanning, Radiology and treatment areas.

A 'Joint Committee of Management' comprising 3 members, nominated by the Committee of Management and 3 by Health Department Victoria, has been established to progress this project to conclusion by September 1989.

The hospital appreciates the allocation of funding by the State Government to enable provision of a 'State of the Art' department.

North Ward Replacement

The concerns of all parties regarding the durability of the temporary North Ward have now been eliminated with the announcement by the Minister of Health, Mr. David White, that an amount of \$4.6M will be made available to replace this 40 bed Orthopaedic Ward. This announcement was most welcome.

The Joint Committee of Management has again appointed Civil & Civic Pty. Ltd. to develop plans and specifications. With the valued assistance of involved staff, planning briefs have been completed and detailed estimates will be submitted to Government for final approval and release of funds to enable tendering and commencement of works.

Commencement of building is planned for January 1989, with completion expected to be June 1990.

The new ward will provide a modern facility, purpose designed to facilitate the delivery of orthopaedic care - a high profile speciality, crucial to the role of this hospital.

The Government recognition of this urgent need is appreciated also.

During the year, problems with sewerage lines caused the temporary closure of this ward area. The Health Department provided funding to modify the sewerage system and renovate sections of the ward so that it can remain in use pending the completion of the new building. We would compliment nursing staff for the manner in which they adjusted to this difficult circumstance. The Engineering staff must also be complimented for the expeditious manner in which the ward was returned to use.



The proposed expansion of the Casualty Department will greatly improve areas such as these treatment cubicles and the main workstation, providing staff with a "state of the art" environment in which to treat their patients.

IMPORTANT DEVELOPMENT PROJECTS:

A number of projects have been funded under the Minor Works Grants system.

These included -

- * Upgrade Lions Ward Bathrooms, South Ward and Poole Ward Bathrooms \$100,000
- * Centre Block Lifts Stage 3 \$25,000
- * Kitchen Grease Interceptor \$20,000

Funding was also provided to enable further expansion of the hospital's computer system. A grant of \$140,000 has enabled computerization to be implemented in the Catering Department, Organ Imaging and Supply and to be supported by the necessary hardware.

A patient television system has been installed throughout the hospital and is operated by contract. A security surveillance camera was provided as part of this contract and upgrades the security provisions within the hospital.

Intensive Care Unit, theatre monitoring and ventilation equipment valued at \$140,000 was purchased, utilizing grants and a major donation of \$66,000 from the Ladies Auxiliary.

FINANCE:

The 1987/88 financial performance is reported in detail later in this report, on an accrual basis.

Operating cash expenditure totalled \$40.7M. A 4% excess in the number of inpatients treated over and above the budgeted levels resulted in expenditure exceeding budget by \$425,000 or 1%.

Patient revenue collected exceeded budget by \$242,000, notwithstanding that non-chargeable inpatients increased from 60% to 63% of the total patients treated. This reflects improved accounts collection performance resulting from decisions taken by management to implement computerized systems. The measure of efficiency is the collection indices which improved by 16% for inpatient accounts.

State Government grants for operating purposes totalled \$33.7M with a further \$355,000 being provided for waiting list initiatives.



Paul Stockx, Management Services Manager carries out a routine check on the hospital's Sequel computer. Recent expansion to the computer system has enabled a number of new systems to be implemented in the Catering, Organ Imaging and Supply Departments.

CHANGES TO MANAGEMENT:

Re-Appointments

Mrs. Jan Bateman, Mrs. Doreen Rogers, Mr. Roger Dickson, Dr. Roul Tunbridge and Mr. Graham Southam were re-appointed to the Committee of Management in September 1987 for a further 3 year term.

The dedication, expertise and time contributed by all Board members is valued.

During the year, Mrs. F.T. Warren (September 1987) and Dr. D.W. Kissane (September 1987) resigned from the Board.

Both joined the Board in 1985 and were involved in a number of sub-committees. Their service to the community and this hospital was appreciated.

New Members

The two vacancies created by the resignations noted above were filled by the appointment of Mrs. Alison Lewis-Nicholson (December 1987) and Dr. Barry Butler (December 1987).

APPRECIATION:

The Committee of Management joins with us in recording gratitude for the support and contribution from so many quarters again in 1987/88.

The quality of care delivered to the patient is of paramount importance. The dedication of the medical, nursing and general service staff to achieving this objective is acknowledged, and we thank them for the high standard of work throughout the year.

Interaction with the media, and the Dandenong Journal in particular, has again this year been most constructive.

To Mr. Terry Norris M.L.A., Mrs. Jan Wilson M.L.A., Mr. Rob Jolly M.L.A., and Mr. Fred Van Buren M.L.C., we say thanks for your representation and keen interest.

The Mayor of Dandenong, Cr. Jeannie Wood and Dandenong City Council, have again been active in patronage of the hospital.

The hospital is most fortunate to have the ongoing active support of a number of auxiliaries, service clubs, organisations and individuals. Their support is gratefully acknowledged.

The Regional Director, Health Department Victoria Region 8, M/s. J. Spiller and her staff have been most supportive of the activities during the year.

To the Director of Nursing M/s. L. Root, Director of Medical Services Dr. Peter Evans and Director of Administrative Services Mr. Greg Gleason, we express thanks for their valued management and skill.

K.J. GODFREY
President

BARRY M. EDGAR
Chief Executive Officer

DIVISION OF MEDICAL SERVICES

Quality in patient care begins with the selection of staff and involves orientation, organisation and evaluation. All of these processes are well developed in our hospital.

The department reports which follow highlight many other activities, the objective of which is the maintenance of standards.



Director of Medical Services
R.P. Evans,
M.B., B.S., F.R.A.C.G.P., F.R.A.C.M.A., A.A.I.M.

Medical Staff

Quality in service is a way of life for Medical Staff and Dandenong Hospital. The issue of quality care is of major importance to us all and Dandenong Hospital is a leader in this area. There is strong activity in Peer Review Meetings in all disciplines and we are particularly proud of the Clinical Review Secretariat which has produced a number of outstanding contributions aimed at improving the quality of medical service within the hospital.

Clinical Review

Standards of patient care are monitored by the Medical Staff using Clinical Review techniques.

The ability of the Medical Staff to evaluate their performance has been greatly enhanced by the Clinical Review Secretariat, which was established in 1986 as a functional arm of the Medical Care Evaluation Committee. It provides co-ordination and organisational skills as well as secretarial and computer back up facilities.

The support that this innovative Secretariat concept has had from the Committee of Management, Finance Committee and the Patient Care Review Committee has been a vital component in contributing to its achievements and acceptance. This in turn, has been reflected in a substantial increase in clinical review activity that has occurred across all medical disciplines.

Resident Medical Officers

This year has seen a significant change in the composition of the R.M.O. staff. Firstly, an Orthopaedic Registrar was appointed to an accredited training post, which effectively strengthens the Orthopaedic service. Secondly, in response to a state-wide shortage of second year R.M.O.'s, a Special Surgery Registrar was appointed. Finally, a re-arrangement of Medical Registrar rosters permitted the appointment of a fourth Medical Registrar resulting in continuous registrar support for the medical service. Each of these changes has resulted in an improved quality of service to our patients.

Nutrition Department

The Department's dietitians and technical assistants have endeavoured to meet the dietary needs of inpatients.

Having responsibility for the nutrition of all inpatients, dietitians are involved with monitoring the quality of service through:-

- * analysing patient food intake records to meet set goals
- * evaluating patient meal survey results
- * evaluation of group education sessions (weight control and heart disease prevention)
- * programming formal and informal inservice education
- * responding to inpatient referral requests for assessment within four hours of notification, and
- * providing nutrition information of every type on request.

Looking to the future, we hope to improve nutrition education for inpatients and outpatients by using the group process. Our computer assisted meal ordering system is being expanded to shorten the interval between meal ordering and serving, and allow detailed analysis.

Interpreting Service

The Interpreting Service has had another good year both in terms of workload and the quality of services delivered to patients.

During the year Maria Pivac, our Serbian/Croatian interpreter, resigned after an eight year association with the hospital and was replaced by Miss Marijana Vuradin, a Victoria College graduate.

An important event which has taken place during the year has been the relocation of the Interpreting Service to its own office facilities. This has contributed greatly to the overall efficiency of the Department.

Efficiency as well as quality in services delivered to patients are close to the Department's heart, and the quality assurance programs that have been developed are regularly evaluated in order to search for more valid and relevant quality assurance tools.

DIVISION OF MEDICAL SERVICES

Pharmacy Department

The Pharmacy Department has strived to maintain service objectives during the year with depleted staff levels. Unfortunately, full services to some Wards were interrupted for several months in an effort to maintain the overall depth and quality of Pharmacy practice within the hospital.

Derecke Weidner, Heather Lyall and Margaret Emmerton resigned, to be replaced by Richard Tay and Peter Taylor. A chronic shortage of Pharmacists has left the Department with unfilled positions.

A major contribution to the viability of the Pharmacy service in 1987/88 was made by the efforts of our relieving staff (Jennifer Raseta, Norah Hampton, Julie Ellerton, Vivienne Thom and Suzanne Swan) to whom we are indebted.

Despite the difficult year all staff have produced quality work - remaining involved in the peer review, ward-team, self-development, and education roles of their profession.

Discharge dispensing and Drug Information services have again suffered due to a lack of staff. While efficiency in these areas remains only moderate, accuracy and professional monitoring of output remain at a high level.

There were 958,781 outputs recorded from July 1987 to June 1988.

The Drug Advisory Committee continues to meet monthly to review the use of drugs in the hospital and to examine requests for new drugs to be made available. The objective of this continuing scrutiny is to ensure that the best range of drugs, consistent with good economy, is maintained for patient treatment.

Medical Library

Although financial restraints were once again a major factor, the Medical Library was still able to provide resources to support patient care and staff education. This was achieved through ongoing review of both the journal and monograph collections which resulted in the cancellation of several journal titles. This in turn gave us the opportunity to open new subscriptions to material more appropriate to the continuing needs of the hospital and its staff.

The Library has also been active in several Inter-Library Loan schemes currently on trial. Once established, these schemes should assist us to provide a wider inter-library loan service at a greatly reduced cost to the Library.

Physiotherapy Department

This year has seen the growth of the Orthopaedic Clinic from a temporary concern to a busy and successful permanent self-funding clinic. The appointment of a full time Senior Grade 2 Orthopaedic Physiotherapist has improved the quality of treatment offered to Clinic patients.

In conjunction with Kingston Centre, a Geriatric Assessment Unit has been established at the hospital for a six month trial basis. The unit is staffed by a Grade 2 Physiotherapist and the aim is to provide patients with more efficient assessment and treatment and therefore reduce the length of their hospitalization.

This year, thanks to the generosity of the Rotary Club of Dandenong and the efforts of a private donor, the Department has acquired three Constant Passive Movement Machines. These are designed to facilitate mobilization of the lower limb following surgery.

In summary, although the year has seen budget restraints, there has also been an effort to maintain the quality of the recognised services provided.

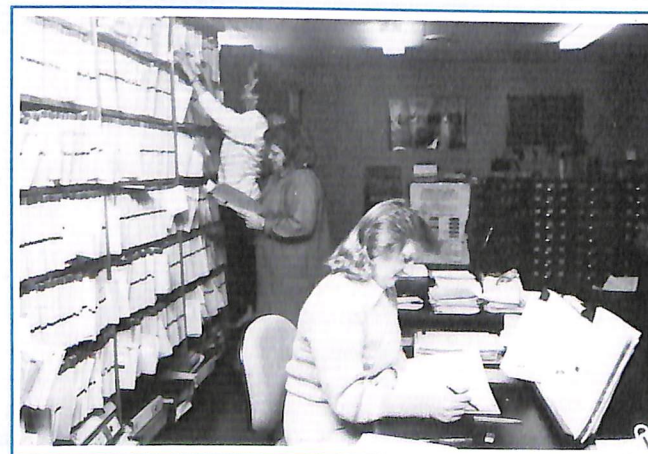
Medical Records Department

During this year the Department has been involved in a number of projects to assess the information contained in the patient's Medical Record. Studies have been undertaken on the Multi Disciplinary Discharge Planning Chart and the Discharge Diagnosis Data Sheet and will continue to be monitored into the next year.

Storage of Medical Records has continued to be a problem and a proposal for secondary storage is being investigated.

The Department continues to operate on a 24 hour basis so that appropriate staff can have access to vital patient information as patients present for care and treatment.

The Medical Records Committee regularly reviews the documentation of patient care and continues to ensure that all important aspects are recorded in a fashion which is supportive of a high standard of patient care.



Medical Record Administrator, Debbie Luckin (centre) and Ann Marie Beitans, Medical Records Clerk (seated) view medical histories while Lesley Stielow, Medical Audio Typist files another history to join the two hundred thousand records currently stored in the Department.

Occupational Therapy Department

1987/88 has been a demanding and challenging year for the Occupational Therapy Department, mainly due to the difficulty in recruiting Occupational Therapists.

A new development within the hospital has been the opening of the Geriatric Assessment Unit. An extra Occupational Therapy position has been established to provide services to this ten bed unit and its formation has not only enhanced the quality of patient care, but has also enabled patients to be discharged earlier due to more intensive input from therapists.

Group treatment sessions have had a high profile over the past year, and the Child Care Worker has also been able to provide more diverse activities, with the recent expansion of the outdoor area outside Children's Ward playroom.

The Department continues to offer clinical placements to a variety of students, and staff development is actively pursued. In-service programmes, clinical review meetings and seminars are regularly attended by staff to ensure the Department keeps abreast of the latest developments in the field, and provides the highest standard of service to all patients referred.

Pathology Department

The Pathology Department has always been concerned with quality as well as quantity. The increase in workload of approximately 15% per year is handled in the laboratory proper by increased sophistication of instruments, however, in the labour intensive areas a limited capacity is evident.

Quality is the paramount concern and begins with staff selection. Equipment and reagents are chosen to ensure that accurate and reliable results are produced and that value for money is obtained. A timely delivery of results in a readable form is especially important to the requesting practitioner.

Quality assurance programs have been subscribed to by the Pathology Department for over a decade and all areas of the laboratory are regularly tested. Results are submitted to the program organizer and comments returned to the laboratory with action taken if necessary. State accreditation programs are now mandatory and a busy year of laboratory preparation in anticipation of an extensive inspection by peers is coming to completion. The increasing demands for quality and quantity test the commitment of all levels of staff whose response to date has maintained our high level of performance.

Speech Pathology Department

Quality in service has always been the primary goal of the Speech Pathology Department.

Although waiting list numbers remain high and staff are under pressure to increase speed of throughput at the risk of quality of service, all patients treated are seen according to their needs.

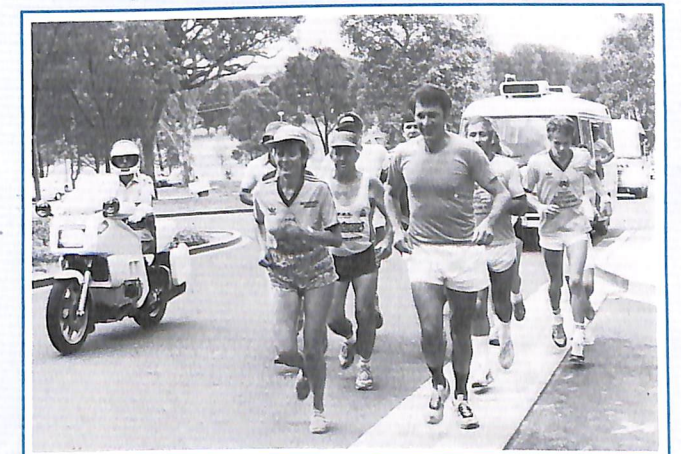
Group therapy has increased this year in order to provide initial assistance for patients on the waiting list prior to individual treatment.

Staff continue to attend seminars on up-dated clinical procedures, and along with input from the Student Training Program, patients are receiving a high standard of diagnostic assessment and treatment.

Casualty Services

With the help of the Clinical Review Secretariat, we were able to conduct two major reviews of the quality of care in relation to the management of road trauma victims and children in respiratory distress. The studies included other disciplines of the hospital and quite a number of problem areas and possible solutions were identified. Unfortunately, most implementations of change were severely hampered by the ever increasing workload, the ongoing lack of beds, high rate of transfers and the considerable cancellation rate of elective surgery. However, the studies show that we give the best service possible under the present constraints and there is hope of progress with the redesign of the Department.

Despite the continuous pressure, the spirit and morale of the staff is very high as demonstrated in the participation of four staff members of the Emergency Department in the fund-raising run from Sydney to Dandenong organised by the Dandenong Umpires Association.



Casualty staff are well represented as the Sydney to Dandenong Challenge arrives at Woden Valley Hospital. Dr. Wenzel, Sr. Kathy Proctor and Len Hanger (2nd from right) lead the team.

DIVISION OF MEDICAL SERVICES

Department of Organ Imaging

The past 12 months has seen great steps in the aim of continuing the quality of service supplied by the department to the patients of this area.

Two senior Medical Imaging Technologists, are studying for Post Graduate Diplomas in Ultrasonography at R.M.I.T. and others are undertaking post graduate courses in Radiography.

In order to ensure the quality of our examinations keep pace with advances in the medical world, we have replaced our Compound Ultrasound Scanner with an Acuson Machine. This is capable of studying blood flow patterns in colour for more accurate diagnosis and this public hospital is the first with that facility in Melbourne.

Our Screening Room equipment has also been replaced by Toshiba apparatus, providing greatly improved results. These changes will enable the Radiologists to make full use of their expertise in diagnostic and interventional techniques.

To speed the handling of clerical details of patients and their accounts we are now able to make direct use of the hospital main frame computer. This facility will enable more rapid tracing of X-Rays leaving the department and further improve the reporting service.

In order to continue the quality of staffing, our involvement with medical training still sees us holding radiology tutorials for students from Monash University, and providing clinical practice for student

Medical Imaging Technologists from R.M.I.T. December, 1988, will see the first Radiography Degree students graduating, and we will be playing our part in the Internship program from that time.

Social Work Department

Throughout the past year the Department has continued to assist patients and their families with personal and practical problems associated with their health and hospitalization. Services provided have included counselling and support in crisis situations, assistance with practical problems and information and referral to community health and welfare support services. In addition, discharge planning tasks have continued to be a major focus of activity, involving close liaison with all other disciplines in the planning of future care and rehabilitation arrangements.

These services have been provided despite major staffing changes. The most significant of which occurred in February 1988, with the resignation of Ms. Jill Feltham, our Chief Social Worker. The loss of Ms. Feltham's experience and expertise as well as reduced staffing levels, has placed considerable demands upon staff, and it was with great pleasure that the Department welcomed the commencement of a new Chief Social Worker, Mrs. Margaret Fowler in June, 1988.



Bruce Moulson, Chief Radiographer operates the new Acuson Machine, which is capable of much greater detail than the previous machine employed. The hospital is the first in Melbourne to utilise such a sophisticated item of equipment and its ability to provide more accurate diagnosis will be of significant benefit to patients.

DIVISION OF NURSING SERVICES

The past year has again been a year of change for the nursing staff, consolidating changes of last year and the introduction of new initiatives this year aimed at improving the service we provide to the community.

With quality nursing care as their goal, the nursing staff are to be commended for their continued commitment to that aim.



Director of Nursing

M/s. L. Root, R.N., B.H.A., Dip.N.Admin.

Nursing Education

The School of Nursing staff continue to be committed to providing education programmes both formal and in-service for nursing staff.

During 1987-88 sixteen student midwives successfully completed the Midwifery Programme and currently five students are undertaking the Critical Care Course which began in March, 1988. This programme is conducted in conjunction with Prince Henry's Hospital.

June, 1988 saw the completion of a further first year Graduate Programme and fifteen nurses will graduate from this programme.

A specially designed series of lectures was provided for State Enrolled Nurses and the Nurse Educators have also participated in orientation programmes of new staff.

Student nurses from Chisholm Institute, Lincoln Institute and the Institute of Catholic Education have gained some of their clinical experience at the hospital during the past year. They have been welcomed by the nursing staff and we look forward to future involvement in the coming year.

Individual Achievements

Many nurses at this hospital are pursuing tertiary programmes in Advanced Nursing, most combining study with their work commitments. Others have attended study days and workshops in areas of clinical interest. These study activities continue to be generously supported by the Board of Management.

Miss. K. Quartermaine, Nursing Co-ordinator, and Mrs. A.M. Scully, Charge Nurse, were successful in obtaining Health Department Scholarships to enable them to study full time this academic year.

Congratulations are offered to Mrs. S. Graham, Nursing Co-ordinator, for being awarded the Bachelor of Applied Science Advanced Nursing (Nursing Administration Major) from Philip Institute of Technology.

Miss M. Looker, Nurse Educator, for being awarded the Degree of Bachelor of Applied Science in

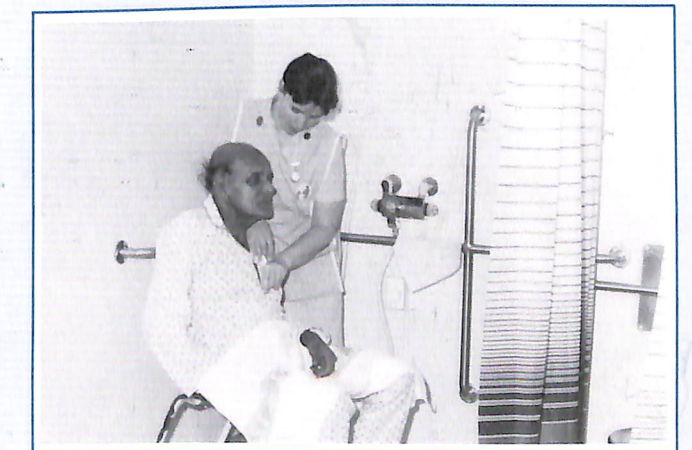
Advanced Nursing (Nursing Education Major) from the Latrobe University Lincoln School of Nursing and Mrs. L. Connolly for completing the Stomal Therapy Course at the Mayfield Centre.

Miss N. Ryan was awarded the Florence Nightingale Medal in recognition of her services to the Red Cross. We offer our congratulations on this outstanding achievement.

Bathroom Renovations

Bathroom/shower and toilet renovations have been carried out in four of our busiest wards. The nursing staff are well pleased with the re-furbishment of these areas.

The enlargement of these spaces means that nurses are more easily able to provide assistance to many of our patients.



One of the bathroom/shower renovations completed in the Lions Ward. The enlargement of these facilities has been welcomed by the nursing staff and will enhance patient comfort.

DIVISION OF NURSING

Patient Assessment Information System

A computer and software has been introduced and work has commenced on further development of the Patient Assessment Information System (P.A.I.S.). The system continues to be utilized to match the nursing resource to the nursing hours required by our patients.

Nurses from other hospitals continue to express interest in the system and its use in practice.

Quality Assurance Programme

The Quality Assurance Programme and the well-established Nursing Audit teams, both concurrent and retrospective, continue to be co-ordinated by the Nursing Projects Officer, Miss. N. Ryan.

The audits measure nursing care against pre-determined nursing standards and are a pre-requisite to ensuring a high standard of nursing care. However, critical to our ability to provide the high standard of care is the relationship between the number of nursing hours required by our patients to the number of nursing hours available.

Kingston Centre Joint Initiative

The Geriatric Assessment Unit, an innovative initiative in association with the Kingston Centre, was established in February 1988.

The aim of this unit is to provide rehabilitation for patients who can benefit from this type of programme.

The exchange of nursing staff at the beginning of the project between Dandenong and District Hospital and Kingston Centre facilitated the establishment. We were fortunate in obtaining an experienced nurse from Kingston, while members of our nursing team gained some practical experience at Kingston Centre.

The team approach in caring for the patients admitted to this unit is very much in evidence which contributes to the quality of service.

Sheila Ewen Prize

Ms. Kerry Sinclair is this years recipient of the Sheila Ewen Prize. This prize is awarded annually for outstanding achievements in Theory and Practice during the Midwifery Course. Our congratulations go to Ms. Sinclair on her achievement.

The S.P.I.N. Report

The Report of the Study of Professional Issues in Nursing, outlining the nursing profession's concern and its recommendations, was published in late February, 1988.

Nurses from this hospital participated in the interviews that were conducted by the Committee established by the Health Department Victoria and headed by Ms. Faye Marles, formerly Chairperson of the Equal Opportunity Board.

This important report and its recommendations points the way for the future of nursing in this State.

Continuing Support

The nursing staff at the hospital thank the many volunteer groups and organisations and their members who continue to work so hard on behalf of the patients.

To the Ministers' Fraternal we say thank you for the ministry to both the patients and staff and to all those who have conducted services in the Chapel, this is indeed a most important and supportive facility in the hospital.



Pictured visiting one of their patients are the Geriatric Assessment Team (from left to right) - Justin Delaney, Physiotherapist, Dr. Tony Jackson, Intern, Jenny Schwarz, Physician in Charge, Heather Jenkins, Occupational Therapist, Sue Johnstone, Charge Nurse, Estrellita Domingo, Assoc. Charge Nurse. Absent was Sue Burgess, the team's social worker.

DIVISION OF ADMINISTRATIVE SERVICES



Director of Administrative Services
G.C. Gleason, B.H.A., A.H.A., C.H.A.

The historic signing of a Health Service Agreement between this hospital and the Health Department Victoria, was a milestone for our Administration. The spelling out of goals which the hospital endeavoured to achieve during the year was not intended to create a connotation of a 'score on the board', however, it is difficult not to adopt this connotation in regard to the goals included in the agreement by the Administrative Services Division. The achievement of each of them has been both the culmination of a worthy aim, but has also been a significant achievement in the advancement of the hospital.

Goals Achieved

The goal of achievement of Stage II of the hospital computerisation master plan required a commitment of expenditure of approximately \$240,000. This covered both hardware and foreseeable software requirements for phase II, and substantially enhanced the capacity of the hospital to implement additional systems in the coming years. With the achievement of a grant of \$140,000 from the Health Department Victoria, which was foreshadowed in the previous agreement, it has been possible to achieve this goal, with the hospital's Committee of Management allocating hospital reserve funds to meet the financial commitment for the remainder of the project.

A range of computer applications are now being implemented within the hospital, as the result of the achievements of phase II expansion, and included in these (in the later part of 1987/88) was the computerisation of the Supply Department and supply function. This was another goal which the Division had set itself as part of the agreement process, and is already proving to be a most worthwhile choice as an initial implementation project in Stage II of the computerisation master plan.

The Management Services Department (which is responsible for the hospital computer facilities) and the department which will directly benefit from these implementations are most grateful for the Government

grant and are also most appreciative of the support of the Committee of Management in allocating reserve funds to achieve these objectives.

New Incinerator

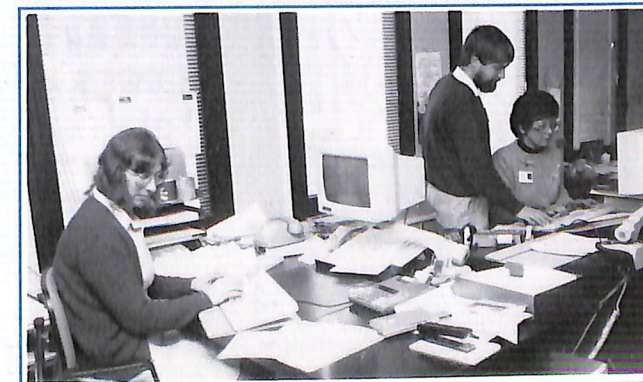
Ongoing problems of labour intensivity in the disposal of rubbish in the hospital were solved during the year, when the new hopper-fed incinerator was installed and commissioned. This is one of the most sophisticated waste disposal units currently installed in hospitals, and the automatic hopper facility substantially reduces unnecessary allocation of labour.

Biomedical Engineering Link

Concerns over cost increases and availability of service for life support, patient monitoring resuscitation and other biomedical equipment led to the establishment of a formal link with the Biomedical Engineering Department at Monash Medical Centre. This has already proven to be a most worthwhile step in terms both of cost and overall service quality.

Peers Networking

One of the Division's internal goals for the 1987/88 financial year was to implement a PEERS computer system into the Pay Office, to offer facilities such as high speed data preparation, editing and transmission, and masterfile downloading. This exciting project has been achieved by networking four personal computers and a slave terminal. Linked to a high speed printer, this is an exciting innovation for the hospital, since this is the first application of PEERS in a P.C. network environment. Whilst the system has been in operation for less than twelve months, it is already proving to be a most worthwhile innovation in this highly labour intensive area.



An exciting innovation for the Pay Office is the PEERS computer system - already proving to be an effective method for processing the hospital's large payroll.

DIVISION OF ADMINISTRATIVE SERVICES

Menu Refinement

During the year, the Foodservices Department has again worked closely with the Dietetic Department to further refine the healthy heart menu, incorporating lighter choices of two of the three daily meals. Many hospitals have expressed interest in the menu, and it is pleasing to see the Foodservices and Dietetics Department receiving due credit for this meritorious team outcome.

New Appointments

We welcome Terry Haining to the position of Finance Manager, replacing Glen Randle who has retired. To John Thornton, who replaced Terry Haining as Regional Relieving Manager/Day Hospital Administrator, we also extend a welcome and best wishes in his new appointment.

We also welcome Stan Lucas as Supply Manager, replacing Bruce Parkinson and Roy Williams as Environmental Services/Occupational Health and Safety Manager, replacing Peter Hall. We trust that their association with this hospital will be one of mutual benefit and satisfaction.

In keeping with the hospital endeavours to maintain progress in implementing the component programs in Phase II of the computerisation master plan, we welcome David Bruce as deputy to Paul Stockx in the Management Services Department. The capabilities of the department have been significantly enhanced with this additional appointment.

During the year we farewelled Bill Mason, our Public Relations Manager. Bill's replacement, Peter Garamszegi, commenced duties early in the new financial year. We wish him every success in his appointment.

Looking Towards 1988/89

It was pleasing to end the year with the Administrative Services Division demonstrating a good performance against budget given the many difficulties experienced during the year. Obviously, there is a certain amount of satisfaction in achieving goals that were set, and in many ways 'putting the score on the board', as it allows some positive view of the future as we enter the next financial year. This is substantially enhanced by the possibility of the establishment of a co-generation facility at the hospital, whereby electricity will be generated within the hospital and the surplus sold back to the S.E.C. The work done by the Chief Engineer to bring this project to a point where implementation seems almost certain, is worthy of special mention.

The other forward looking project which seems certain to be embarked upon is that of Clinical Costing. This is to be a pilot project, comprising six hospitals and utilizing the full range of 'feeder' or functional software packages being implemented and run on McDonnell Douglas Mainframe computers. Our involvement in this exciting advance would not have been possible without the previously acknowledged support of our Management Services Department.

The new facility will allocate costs fully for each service to the patients utilizing it, thereby allowing greater cost analysis and control than has been previously achievable.

Conclusion

I would close by congratulating the Administrative Services Division Departmental Managers and their staff for a year of substantial achievements.

With the ever present difficulties of dwindling effective expenditure levels and ever increasing demands for more, better and a wider range of services, it can only be hoped that we will end the 1988/89 financial year in an equally positive situation.

On behalf of the Departmental Managers and staff within the Administrative Services Division, I take this opportunity to express appreciation to the Committee of Management, the Chief Executive Officer, my fellow Divisional Directors and their staff for the enthusiasm, co-operation and support extended to us in the past year. I join with them in expressing the desire that the hospital continues to make substantial advances in this new financial year.



Kitchen staff combine to form a co-ordinated team, capable of plating and distributing approximately 300 meals 3 times per day, 7 days per week.

DANDENONG DAY HOSPITAL

Dandenong Day Hospital has a very unique function in the process of restoring a person's ability to live and work as normally as possible and continues to be an integral part of the Dandenong and District Hospital's extended care service.

It is unique because it provides an opportunity for persons with disabilities to receive rehabilitation and long-term maintenance, as well as learning or re-learning skills needed in everyday life. As such, the Day Hospital exists as a stepping stone between institutionalisation and home independence, being available to all age groups.



**Day Hospital Administrator
& Regional Relieving Manager**
J.E. Thornton, B.H.A.

A multidisciplinary team approach provides clients with an effective treatment program, that is appropriate, professionally supervised and regularly assessed. This ensures that a high quality of care and support is always offered to the community and clients can obtain their independence with confidence.

During the past year, the Day Hospital has continued to achieve its primary objective, namely, to maintain people with chronic illness, or disabilities in their community. Despite staff changes and shortages, particularly in the Occupational Therapy area, the Day Hospital recorded an increase of 19.61 percent in client contacts and accepted 220 new admissions for the year.

Services Provided

The Day Hospital's services include Medical Assessment, Social Work, Physiotherapy, Occupational Therapy, Podiatry and Speech Pathology. A PADP Co-ordinator is also permanently located at the Day Hospital for the convenience of clients. During 1987/88 a total of 28,600 individual and group contacts were recorded, detailed as follows:-

Medical	522
Nursing	5390
Physiotherapy	8522
Occupational Therapy	5760
Social Work	3424
Podiatry	380
Speech Therapy	547
Group	4055
TOTAL CONTACTS	28600

The Day Hospital services a large catchment area and a bus service is provided for those clients living within a 5km radius, who cannot provide their own transport. The hospital bus is a valuable resource to these clients and sponsorship is currently being sought to ensure that the level of this service can continue to be maintained.

Appreciation

A special appreciation must go to the Day Hospital Ladies Auxiliary, who despite their limited numbers, continue to raise sufficient funds for the purchase of sundry equipment. This year the Day Hospital has received generous donations, resulting in the acquisition of a water cooler and a personal computer system. Our sincere thanks are extended to the Ladies Auxiliary for these items of equipment and all their efforts throughout the year.

Highlights

During the year the Day Hospital organised some very successful events - most notably its Bush Christmas Party, attended by over 100 people. A Sausage Sizzle for Senior Citizens Week was also arranged during the year, as well as an Arthritis Information Afternoon organised by the Day Hospital's Physiotherapist, Carol McNamee.

Clients of the Day Hospital also had a successful year, with eleven people either winning prizes, or commendations for their craft work at the Royal Melbourne Show and the Dandenong Show.

Summary

Once again, the Day Hospital has had a busy year and continues to play a valuable role in supporting people in their community environment - a role that contributes to optimising lifestyles for disabled persons.

Its provision of high quality care and rehabilitation is highly regarded in the community and serves to commend the Day Hospital staff for their continued concern and dedication in the care of their clients.

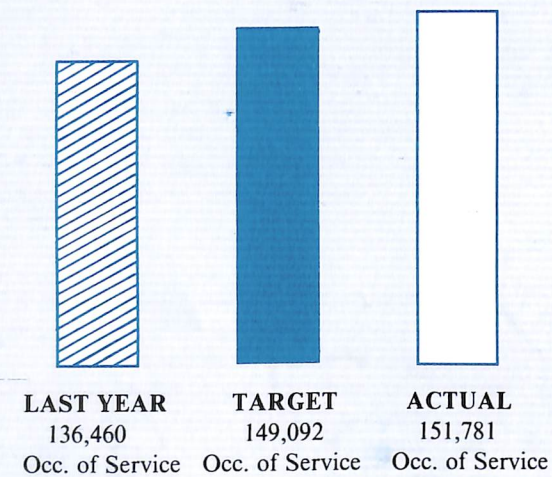
Congratulations are extended to all the staff for their hard work and commitment throughout the year and I take this opportunity to express my sincere appreciation for the loyalty, enthusiasm and co-operation shown to me during this time.



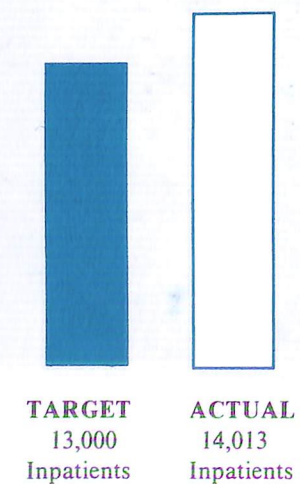
Receptionist, Merle Vanthoff tries out the new computer with Ladies Auxiliary Secretary, Betty Perry (left) and President, Beverley Tait.

PERFORMANCE ACHIEVEMENTS DURING OUR FIRST AGREEMENT YEAR

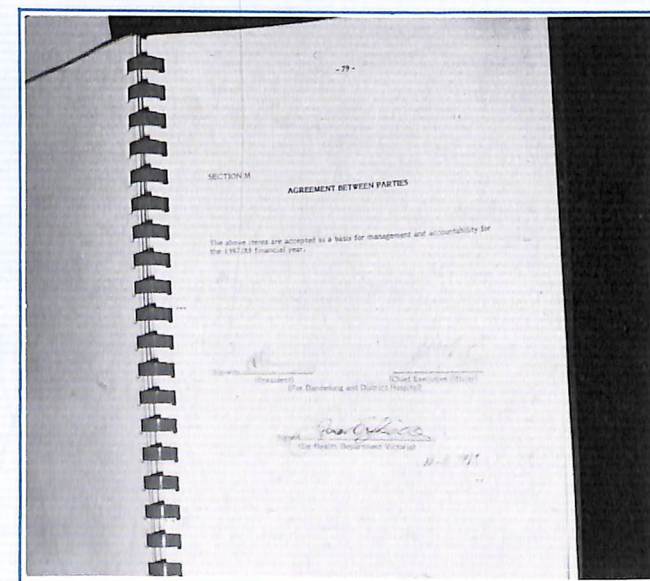
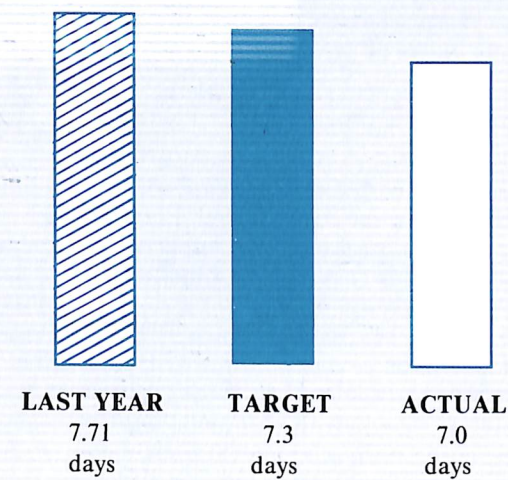
GOAL
To increase outpatient occasions of service.



GOAL
To treat 13,000 inpatients

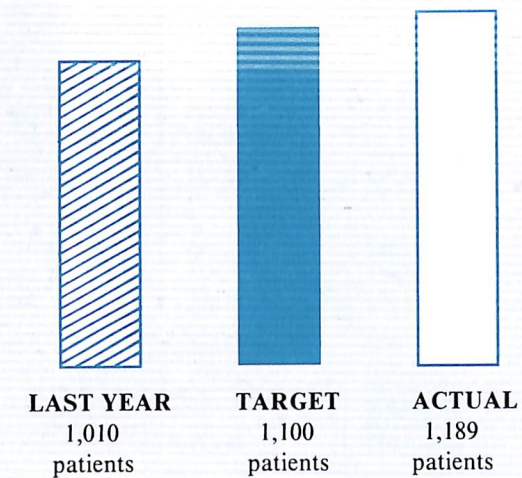


GOAL
To reduce patients length of stay from 7.71 to 7.3 days.



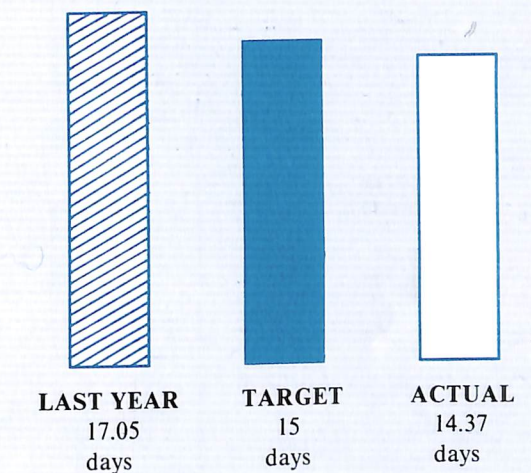
The first Health Service Agreement (above) between the hospital and Health Department Victoria was finalised on 30th November, 1987. Pictured signing the Agreement are seated (from left to right) Barry Edgar, C.E.O., Ken Godfrey, President and Joan Spiller, Regional Director, South East Metropolitan

GOAL
To increase Orthopaedic service throughput by 10 percent.

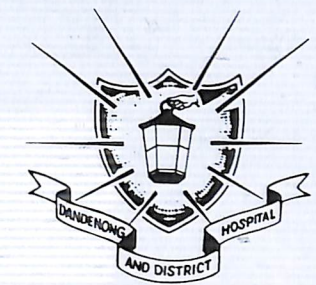
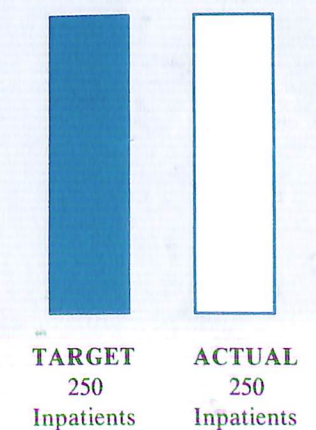


Region, HDV. Other members of the Agreement team are (from left to right) Helen O'Kane, Deputy Regional Director, South East Metropolitan Region, HDV, Lyn Root, Director of Nursing, Peter Evans, Director of Medical Services, Bronwyn Benn, HDV, Terry Haining, Finance Manager, Lynn McLennan, HDV and Greg Gleason, Director of Administrative Services.

GOAL
To reduce Orthopaedic length of stay from 17.05 to 15 days.



GOAL
To achieve an extra Service Agreement for funding to treat an additional 250 inpatients.



Consolidated Balance Sheet

as at 30th June, 1988

Notes	Operating Fund	Special Purposes Fund	Capital Fund	1988 Consolidated Funds	1987 Consolidated Funds
Balance of Funds at start of year	\$ (5,138,851)	\$ 2,318,952	\$ 25,232,978	\$ 22,413,079	\$ 22,014,003
Result for Year - Surplus/(Deficit)	(918,052)	168,649	1,274,934	525,531	399,076
Balance of Funds at end of Year	\$ (6,056,903)	\$ 2,487,601	\$ 26,507,912	\$ 22,938,610	\$ 22,413,079
Current Assets					
Cash at Bank and in Hand	755	130,725	344,926	476,406	326,366
Investments - at cost	-	1,793,951	200,000	1,993,951	2,029,568
Patients Fees Outstanding	4 1,117,318	553,301	-	1,670,619	1,884,711
Less Provision for Bad Debts	4 (84,836)	-	-	(84,836)	(62,000)
Other Debtors	188,203	-	-	188,203	105,955
Prepayments and Accrued Income	57,485	12,271	66	69,822	47,118
Stores on Hand	5 506,257	-	-	506,257	246,862
Total Current Assets	\$ 1,785,182	\$ 2,490,248	\$ 544,992	\$ 4,820,422	\$ 4,578,580
Fixed Assets					
Assets Under Construction	-	-	435,580	435,580	193,882
Land - at cost	-	-	55,636	55,636	55,635
Buildings - at cost	-	-	18,578,302	18,578,302	18,371,566
Plant, Furniture, Equipment, Vehicles - at cost	-	-	9,142,885	9,142,885	8,017,328
Less Provision for Depreciation	6 -	-	(2,242,383)	(2,242,383)	(1,827,440)
Total Fixed Assets	-	-	\$ 25,970,020	\$ 25,970,020	\$ 24,810,971
Total Assets	1,785,182	2,490,248	26,515,012	30,790,442	29,389,551
Less Current Liabilities					
Bank Overdraft	1,520,248	-	-	1,520,248	1,811,421
Creditors	878,604	2,647	7,100	888,351	796,091
Accrued Expenses	3,117,733	-	-	3,117,733	2,621,589
Provision for Long Service Leave	7 2,305,835	-	-	2,305,835	1,719,301
Patients & Other Deposits	19,665	-	-	19,665	28,070
Total Current Liabilities	\$ 7,842,085	\$ 2,647	\$ 7,100	\$ 7,851,832	\$ 6,976,472
Less Deferred Liabilities	-	-	-	-	-
Total Liabilities	7,842,085	2,647	7,100	7,851,832	6,976,472
Excess of Assets over Liabilities ..	\$ (6,056,903)	\$ 2,487,601	\$ 26,507,912	\$ 22,938,610	\$ 22,413,079

Comparative Statement (INCOME AND EXPENDITURE)

	1987-88	1986-87	1985-86	1984-85
Income				
Inpatient Fees	\$ 5,337,030	\$ 4,933,756	\$ 4,088,288	\$ 3,961,590
Outpatient Fees	232,570	231,414	152,823	144,588
Other Income	1,399,854	1,330,647	1,298,734	1,168,753
Grants	34,023,939	31,848,560	27,960,667	23,404,887
Costs met by Health Department	441,651	434,288	697,574	932,502
Total Income	\$ 41,435,044	\$ 38,778,665	\$ 34,198,086	\$ 29,612,320
Expenditure				
Administration	9 5,537,666	4,984,211	4,425,239	3,732,783
Services	6,701,963	6,438,073	6,094,680	5,689,815
Medical Support	9 8,299,310	8,324,755	7,359,128	6,773,303
Wards	13,419,211	12,587,362	10,651,823	9,547,139
Operating Theatre	1,937,309	1,712,093	1,329,794	1,401,725
Casualty	9 2,504,315	2,313,055	1,875,105	1,630,828
Staff Health Clinic	34,793	47,168	8,706	-
Clinical Units	4,207,335	3,742,977	3,346,927	3,069,438
Education	206,200	161,998	126,481	116,157
Regional	32,028	17,585	17,049	18,048
Other	366,406	368,515	131,661	241,002
Total	\$ 43,246,536	\$ 40,697,792	\$ 35,366,593	\$ 32,220,238
Operating Surplus/(Deficit)	(1,811,492)	(1,919,127)	(1,168,507)	(2,607,918)
Prior Year Transactions	623,497	359,018	1,375,903	784,928
Abnormal Transactions	269,943	96,273	106,204	123,285
Result for Year - Surplus/(Deficit)	\$ (918,052)	\$ (1,463,836)	\$ 313,600	\$ (1,699,705)

THESE ACCOUNTS SHOULD BE READ IN CONJUNCTION WITH THE ACCOMPANYING NOTES

Operating Account

STATEMENT OF INCOME AND EXPENDITURE
Year Ended 30th June, 1988

Income	Notes	1988	1987
Inpatient Fees		\$ 5,337,030	\$ 4,933,756
Outpatient Fees		232,570	231,414
Use of Hospital Facilities		1,356,606	1,278,121
Government Grants	2 34,023,939	31,848,560	27,960,667
Meals and Accommodation		39,513	38,553
Costs met by Health Department		441,651	434,288
Other		3,735	13,973
Total Hospital Income		\$ 41,435,044	\$ 38,778,665
Less Expenditure			
Administration			
General Administration	9	\$ 1,251,805	\$ 1,123,572
Accounting/Finance	9	494,471	495,252
Personnel/Payroll		254,066	256,770
Employee Benefits		2,301,110	1,846,244
Supply		152,512	122,611
Nursing Administration		391,317	396,822
Nursing Education		176,873	203,804
Medical Administration	9	515,512	539,136
Group Total		\$ 5,537,666	\$ 4,984,211
General Services			
Power, Light, Heat		\$ 394,054	\$ 373,890
Engineering/Maintenance		953,442	976,541
Food/Dietary		2,912,235	2,761,464
Domestic Services		1,718,979	1,628,352
Residences		55,550	47,812
Linen, Laundry, Sewing		667,703	650,014
Group Total		\$ 6,701,963	\$ 6,438,073
Paramedical Services			
Pharmacy		\$ 612,672	\$ 612,214
Pharmacy Supplies		755,146	712,015
Central Sterile Supply Department		1,049,067	1,061,817
Medical Records		467,335	411,019
Pathology Laboratory	5	2,788,729	2,977,229
Radiology Department		1,657,389	1,613,804
Medical Library & Aids for Discharge		55,361	55,697
Physiotherapy, Occupational Therapy, Speech Therapy, Social Work & Interpreters	9	913,611	880,960
Group Total		\$ 8,299,310	\$ 8,324,755
Medical and Nursing Services			
Wards		2,313,007	2,177,651
- ICI/CCU/Special Care Nursery		2,392,584	2,265,189
- Midwifery		8,713,620	8,144,522
- Medical/Surgical (Incl. Children's)		1,937,309	1,712,093
Operating Theatre	9	2,504,315	2,313,055
Casualty		34,793	47,168
Staff Health Clinic		4,207,335	3,742,977
Clinical Units			
Group Total		\$ 22,102,963	\$ 20,402,655
Education & Training		\$ 206,200	\$ 161,998
Regional Expenditure		32,028	17,585
Non-Operating Expenditure		366,406	368,515
Group Total		\$ 604,634	\$ 548,098
Total Hospital Expenditure	3	\$ 43,246,536	\$ 40,697,792
Excess of Income over Expenditure		\$ (1,811,492)	\$ (1,919,127)
Prior Year Transactions		623,497	359,018
Assets funded under Minor Works Programme		(145,000)	(244,000)
Transfer of Provision for Depreciation to Capital		414,943	340,273
Result for Year - Surplus/(Deficit)		\$ (918,052)	\$ (1,463,836)

THESE ACCOUNTS SHOULD BE READ IN CONJUNCTION WITH THE ACCOMPANYING NOTES.

Special Purposes Medical and Other Trust Funds

STATEMENT OF INCOME AND EXPENDITURE
Year Ended 30th June, 1988

Income	Notes	1988	1987
Donations		\$ 104,335	\$ 114,266
Patients Fees		2,971,477	2,645,329
Interest on Investments		240,402	315,343
Other		78,021	52,303
Medical Reports		19,186	42,240
Total Income		3,413,421	3,169,481
Less Expenditure			
Salaries & Wages		\$ 59,219	\$ 59,148
Computer Expenses		1,137	5,582
Subscriptions		16,572	15,156
Administration Expenses		55,812	70,792
Maintenance Expenses		12,827	-
Motor Vehicle Expenses		9,435	4,913
Sabbatical Leave Expenses		39,787	-
Other		7,166	15,887
Total Expenditure		\$ 201,955	\$ 171,478
Excess of Income Over Expenditure		\$ 3,211,466	\$ 2,998,003
Transfers, Distributions and Other Items			
Bonus		(100,967)	(55,660)
Distribution of Income - Hospital Share		(1,856,546)	(1,528,833)
Distribution of Income - to Radiologists & Cardiologists		(456,811)	(501,970)
To Capital Fund		(502,031)	(618,789)
To Operating Fund		(126,462)	(107,093)
Prior Year Adjustments		-	(13)
Result for Year - Surplus		\$ 168,649	\$ 185,645

Capital Fund

STATEMENT OF INCOME AND EXPENDITURE
Year Ended 30th June, 1988

Income	Notes	1988	1987
Government Grants		\$ 610,594	\$ 850,865
Donations		321,396	314,002
Interest on Capital Funds		24,476	55,970
Other		172,003	82
Total Income		\$ 1,128,469	\$ 1,220,919
Less Expenditure			
Fund Raising Costs		\$ 5,368	\$ 26,710
Other		62,558	1,562
Assets Costing Under \$400		30,426	39,065
Replacement of Assets Costing Under \$5,000		28,501	16,666
Total Expenditure		\$ 126,853	\$ 84,003
Excess of Income Over Expenditure		\$ 1,001,616	\$ 1,136,916
Transfers and Adjustments			
Assets funded under Minor Works Programme		\$ 145,000	\$ 244,000
Provision for Depreciation		(414,943)	(340,273)
Transfer from Special Purposes Fund (Trust)		3,645	320,318
Transfer from Special Purposes Medical Fund		498,386	298,471
Loss/Gain from Sale of Assets		41,230	19,160
Prior Year Adjustments		-	(1,325)
Result for Year - Surplus		\$ 1,274,934	\$ 1,677,267

THESE ACCOUNTS SHOULD BE READ IN CONJUNCTION WITH THE ACCOMPANYING NOTES.

Dandenong Day Hospital
Operating Account

STATEMENT OF INCOME AND EXPENDITURE
Year Ended 30th June, 1988

Income	1988	1987
Patients Fees	\$ 25,378	\$ 29,630
Government Grants	322,613	310,222
Non-Budgeted Income		
- Minor Works Grant	-	-
- Long Service Leave Grant	-	4,074
Other Income	1,304	922
Total Income	\$ 349,295	\$ 344,848
Less Expenditure		
Salaries & Wages	\$ 291,292	\$ 280,152
Superannuation	2,779	1,335
Administrative	14,153	10,362
Fuel, Light & Power	5,321	6,258
Maintenance	2,618	2,868
Housekeeping	3,626	3,990
Medical & Surgical	3,663	8,444
Motor Vehicle Expenses	3,592	5,112
Patient Transport	12,807	10,586
Food Costs	13,069	25,744
Annual Leave Accrued	2,412	4,409
Accrued Days Off	(515)	(682)
Provision for Long Service Leave	21,488	8,347
Trade Creditors	-	-
Provision for Depreciation	3,292	3,292
	\$ 379,597	\$ 370,217
Excess of Income Over Expenditure	\$ (30,302)	\$ (25,369)
Prior Year Transactions	(3,583)	(7,566)
Assets funded under Minor Works Programme	-	-
Transfer of Provision for Depreciation to Capital	3,292	3,292
Result for Year - Surplus/(Deficit)	\$ (30,593)	\$ (29,643)

Dandenong Day Hospital
Special Purposes Funds

STATEMENT OF INCOME AND EXPENDITURE
Year Ended 30th June, 1988

Income	1988	1987
Donations	-	-
Expenditure		
Equipment	-	\$ 571
Excess of Income Over Expenditure	\$ -	\$ (571)
Transfers and Adjustments		
Transfer to Capital Fund	-	-
Result for Year - Surplus/(Deficit)	\$ -	\$ (571)

Capital Funds

STATEMENT OF INCOME AND EXPENDITURE
Year Ended 30th June, 1988

Income	1988	1987
Donations	\$ 110	\$ 186
Sundry Income	-	-
Expenditure	155	-
Excess of Income Over Expenditure	\$ (45)	\$ 186
Transfers and Adjustments		
Provision for Depreciation	\$ 3,292	\$ 3,292
From Hospital Capital - Vehicle	-	-
Assets funded under Minor Works	-	-
From Special Purpose Funds	-	-
Loss/ Gain from Sale of Assets	-	-
Result for Year - Surplus/(Deficit)	\$ (3,337)	\$ (3,106)

THESE ACCOUNTS SHOULD BE READ IN CONJUNCTION WITH THE ACCOMPANYING NOTES.

Dandenong Day Hospital Consolidated Balance Sheet

As at 30th June, 1988

Notes	Operating Fund	Special Purposes Fund	Capital Fund	1988 Consolidated Funds	1987 Consolidated Funds
Balance of Funds at start of Year	\$ (53,343)	\$ 7,298	\$ 418,501	\$ 372,456	\$ 405,776
Result for Year - Surplus/(Deficit)	(30,593)	-	(3,337)	(33,930)	(33,320)
Balance of Funds at end of Year	\$ (83,936)	\$ 7,298	\$ 415,164	\$ 338,526	\$ 372,456
Current Assets					
Cash at Bank	\$ 40	\$ 7,298	\$ -	\$ 7,338	\$ 7,338
Patients Fees Outstanding	4 6,611	-	-	6,611	7,146
Fixed Assets					
Land & Buildings	-	-	344,866	344,866	344,866
Plant & Equipment	-	-	98,119	98,119	91,357
Less Provision for Depreciation	6 -	-	(9,876)	(9,876)	(6,584)
Total Assets	\$ 6,651	\$ 7,298	\$ 433,109	\$ 447,058	\$ 444,123
Current Liabilities					
- Bank Overdraft	\$ 21,091	\$ -	\$ 18,710	\$ 39,801	\$ 25,001
- Sundry Creditors	8 3,005	-	(765)	2,240	4,297
- Accrued Expenses	21,173	-	-	21,173	18,539
- Provision - Long Service Leave	7 45,318	-	-	45,318	23,830
Total Liabilities	\$ 90,587	\$ -	\$ 17,945	\$ 108,532	\$ 71,667
Excess of Assets over Liabilities ..	\$ (83,936)	\$ 7,298	\$ 415,164	\$ 338,526	\$ 372,456

Notes on the Financial Statements

These notes form part of the Accounts and should be read in conjunction with them.

1. Accounting Practices

The accounts of the Hospital and the Day Hospital are prepared and published in accordance with the requirements of the Health Department of Victoria.

(i) The financial statements have been prepared on the accrual basis of accounting. Assets, Liabilities and related revenues and expenses have been segregated into Operating Fund, Capital Fund and Special Purpose Fund as provided in the Hospitals and Charities Regulations 1983.

(ii) As instructed by the Health Department of Victoria the operating expenditure includes various insurance premiums and costs funded by the Department.

(iii) As in previous years, equipment purchased and renovations made to the hospital when funded under the Minor Works Programme have been brought to account in the Operating Account. Such expenditure on fixed assets has also been recognised in the Balance Sheet under the hospital's Capital Fund.

2. Government Grants - Hospital Operating

Details are as follows:

	1988	1987
Ordinary Operating Grant	\$ 32,906,576	\$ 30,746,054
Workcare	761,300	600,000
Paramedical Grant	23,796	21,824
Minor Works	145,000	244,000
Program for Aids to Disabled Persons	174,782	126,730
Commonwealth Apprentice Employment	-	52,600
State Grant - SYETP	-	6,523
Displan/Disaster Plan	1,475	4,291
Dandenong Palliative Care Service	10,000	-
Seconded Staff	-	-
Insurance Under \$1,000	1,010	-
Nursing Strike Expenses	-	46,538
	\$ 34,023,939	\$ 31,848,560

3. Salaries and Wages

	1988	1987
(a) The number of actual staff employed (EFT) was	\$ 1,105.85	\$ 1,103.12
(b) The Health Department approved establishment is	1,117.24	1,118.06
(c) Total Operating salaries paid & included in the Statement of Expenditure was	\$ 32,671,086	\$ 30,496,734

THESE ACCOUNTS SHOULD BE READ IN CONJUNCTION WITH THE ACCOMPANYING NOTES.

4. Patient Fees Outstanding

(a) Patient Fees Outstanding (Operating Fund) are stated in the Balance Sheet at estimated realisable value after writing off all bad debts and providing for doubtful debts.

(b) Patient Fees Outstanding (Special Purpose Fund) include X-ray, E.C.G., Pathology and I.C.U. debtors. The hospital's share of these outstanding fees is 60 per cent and is stated in the Balance Sheet at estimated realisable value after writing off all bad debts. No provision has been made for doubtful debts.

5. Stores on Hand

Stores on Hand are stated in the Balance Sheet at cost value. Cost is determined by the weighted average method. Following the introduction of a new computerised stores system, a stocktake of pathology stores was performed for the first time and resulted in additional stores of \$111,987.

6. Depreciation

Depreciation of plant, furniture and equipment is determined on the basis of the straight-line method, taking into consideration the anticipated economic useful life of the assets. Only items valued at \$5,000 or more have been depreciated. In line with the Health Department's requirements, buildings have not been depreciated.

7. Long Service Leave

Provision for long service leave has been calculated at employers current rates of pay. Entitlements calculated with reference to relevant awards recognise the liability from the date of legal entitlement which is generally after 10 years of service.

8. Accrued Expenses

Accrued expenses includes the liability for Annual Leave of \$2,469,772. It includes a provision for leave loading amounting to \$335,996.

9. Distribution of Expenditure

During the year 1987/88, a number of expenses previously recorded as General Administration were relocated to new cost centres, both 1987/88 and 1986/87 figures have been altered to reflect these changes.

Certificates and Reports

RESPONSIBLE ACCOUNTING OFFICER

I, Terrence Haining, Finance Manager, being the officer responsible for the preparation of the accompanying Accounts comprising Balance Sheet, Statement of Income and Expenditure and Explanatory Notes of the Dandenong and District Hospital and the Dandenong Day Hospital for the year ended 30th June, 1988, state that, to the best of my knowledge and belief, such Accounts have been prepared in accordance with the requirements of the Health Department of Victoria so as to give a true and fair view of the Institution's financial affairs as at the 30th June, 1988 and of the results of its financial operations for the year ended at that date.

August, 1988 T.T. Haining, F.A.S.A., C.P.A. (MGT. ACCT.) Grad.Dip.Acct. & Fin., F.T.I.A.

COMMITTEE OF MANAGEMENT

The Balance Sheet, Statement of Income and Expenditure and Explanatory Notes of the Dandenong and District Hospital and the Dandenong Day Hospital to the best of our knowledge and belief, have been prepared in accordance with the requirements of the Health Department of Victoria so as to give a true and fair view of the Institution's financial affairs as at 30th June, 1988, and of the results of its financial operations for the year ended at that date.

August, 1988
B.M. EDGAR
Chief Executive Officer

R. HARMAN
Honorary Treasurer

K. GODFREY
President

AUDITOR'S REPORT

We report that we have examined the Accounts of the Dandenong and District Hospital and the Dandenong Day Hospital for the year ended 30th June, 1988. In our opinion, the Accounts are properly drawn up in accordance with the requirements of the Health Department of Victoria so as to give a true and fair view of the Institution's financial affairs as at 30th June, 1988, and of the results of its operations for the year ended at that date.

The accounting and other records examined by us have been properly maintained in accordance with the provisions of the Health Department of Victoria's Cost Centre Accounting and Budgeting System Procedures Manual.

August, 1988 Signed CHARLWOOD PARTNERS 237 Lonsdale Street, Dandenong
P.R. CHARLWOOD Partner

OUR STAFF

Medical Staff

Medical Administration

Deputy Director of Medical Services

R.G. Arnold, B.E (Elec) M.B., B.S.

Emeritus Honorary Consulting Medical Staff General Practice

D.A.L. Gibson, M.R.C.S., L.R.C.P.
K.O. Gough, M.B., B.S.
A. Grasso, M.B., B.S., F.R.A.C.G.P., B.Sc.
K.R. Griffiths, S.B.STJ., M.B., B.S.,
F.R.A.C.G.P., D.Obs., R.C.O.G.
A.P. Jones, B.Sc., M.B., B.Ch.
A.H. Keech, M.B., B.S., F.R.S.M., S.P.U.M.S.
L.W. Knight, M.B.B.S., F.R.A.C.G.P.
B.A. Minto, M.B., B.S. B.Sc., M.R.A.C.G.P.
S. Murphy, M.B., B.Ch., B.A.O., L.A.H.
N.L. Stephenson, M.B., B.S., D. Obst., R.C.O.G.
R. de C. Tunbridge, M.B., B.S., B.Sc., F.R.A.C.G.P.

Orthopaedics

W.E. Spring, M.B., B.S., M.S., M.R.C.S.,
L.R.C.P., F.R.A.C.S.

Plastic Surgery

B. O'Brien, C.M.G., B.Sc., M.D.M.S., F.R.C.S.,
F.R.A.C.S., F.A.C.S., F.R.C.S.Ed(Hon), F.R.C.S.I(Hon)

Anaesthesia

A.K. Bacon, M.B., B.S., L.R.C.P., M.R.C.S.,
F.F.A.R.C.S., F.F.A.R.A.C.S.

Consultant Anaesthetists

L.S. Choong, M.B., B.S., F.F.A.R.A.C.S.,
F.F.A.R.C.S.(I)
A. Doktor, M.B., B.S., A.M.E.C., F.F.A.R.A.C.S.
E.O. Goonetilleke, M.B., B.S., D.A.,
F.F.A.R.A.C.S.(I), F.F.A.R.C.S.
F.P. Hofmann, M.B., B.S., F.F.A.R.A.C.S.,
F.F.A.R.A.C.S.
E.J. Miller, M.B., B.S.
E. Rubinstein, M.B., B.S., D.A., F.F.A.R.C.S.,
F.F.A.R.A.C.S.
G. Tippet, M.B., B.S., D.A.
C.T. Trew, M.B., B.S., D.A., F.F.A.R.C.S.
S.K. Vallipuram, M.B., B.S., D.A., F.F.A.R.A.C.S.
E. Williams, B.Sc., A.G.S.M., M.B., Ch.B.,
F.F.A.R.C.S.
C.M. Wilson, M.B., B.S., F.F.A.R.A.C.S.
J. Zubevich, M.B., B.S., F.F.A.R.A.C.S.

Casualty

Director of Casualty Services

J. Wenzel, M.B., B.S., M.D., F.A.C.E.M.

Deputy Director of Casualty Services

M.C. Buchanan, M.B.B.S., F.R.A.C.G.P., F.A.C.E.M.

Medical Officers

D. McIntosh, M.B., B.S., F.R.A.C.G.P.
B.G. Reid, M.B., B.S., F.R.A.C.S.

Assistant Director of Casualty Services

J.C. Canestra, M.B., B.S.

Coronary Care Unit

Director of Coronary Care

J. Counsell, M.B., B.S., F.R.A.C.P.

Coronary Care Physicians

J.A. Burgess, M.B., B.S., F.R.A.C.P.
B. Ho, M.B., B.S., F.R.A.C.P.
J. Krafchek, M.B., B.S., F.R.A.C.P.
W.F. Ryan, M.B., B.S., F.R.A.C.P., M.R.C.P.(U.K.).

Clinical Review

Director of Clinical Review

J.J. Anastasios, M.B., B.S., D.Obst., R.C.O.G.,
M.R.C.O.G., F.R.A.C.O.G.

Day Hospital

Medical Officer

M.E. Scott, M.B., B.S., F.R.A.C.P., F.A.C.R.M.

Dentistry

Consultant Oral Surgeon

R. Newbury, M.D.Sc., L.D.S., F.R.A.C.D.S.

Consultant Dental Surgeons

E.C. Blaze, B.D.Sc., L.D.S.

A.L. Hore, B.D.Sc., L.D.S.

General Practice

General Practitioners

T.A. Adcock, M.B., B.S., Dip.R.A.C.O.G.,
F.R.A.C.G.P.
S.A. Auteri, B.Sc., M.B., B.S., F.R.A.C.G.P.,
D.Obst., R.C.O.G.
D.L. Baldwin, M.B., B.S., F.R.A.C.G.P.
N.R. Bare, M.B., B.S., F.R.A.C.G.P., D.Obst.,
R.A.C.O.G., Dip.Geriatric Medicine.
J.A. Bialylew, M.B., B.S., F.R.A.C.G.P., D.F.P.
R.E. Clayton-Jones, M.B., B.S., L.R.C.P.,
M.R.C.P., D.A.
N.I. Demediuk, M.B., B.S., Dip., R.A.C.O.G.,
F.R.A.C.G.P., B.Ed.(Latrobe)
G.A. Downe, M.B., B.S., D.Obst., R.C.O.G.,
Dip.R.A.C.O.G., F.R.A.C.G.P.
S.R. Giummarra, M.B., B.S., D.Obst., R.C.O.G.
L.W. Gregory, M.B., B.S.
C.M. Jeffery, M.B., B.S., Dip.R.C.O.G.
S.L. Joel, M.B., B.S., Dip.R.C.O.G.
R.W. Johnston, M.B., B.S., D.Obst. R.C.O.G.
T.P. Longney, M.B., B.S., F.R.A.C.G.P., D.Obst.,
R.C.O.G.
J.M. Meaney, M.B., B.S., D.Obst., R.C.O.G.,
Dip.R.A.C.O.G.
I.D. Roberts, M.B., B.S., D.Obst., R.A.C.O.G.,
F.R.A.C.G.P.
P.M. Stevens, M.B., B.S.
J.C. Smith, M.B., B.S., D.Obst. R.C.O.G., F.R.A.C.G.P.
R. Weston, M.B., Ch.B., M.R.C.G.P.
N. Yeaman, M.B., B.S.

Assistant General Practitioners

M.A. Beech, M.B., B.S., D.Obst. R.C.O.G., Dip.
R.A.C.O.G., D.A., F.R.A.C.G.P.
B.K. Fountain, M.B., B.S., D.Obst., R.C.O.G.,
Dip.R.A.C.O.G.
G.J. Jeffrey, M.B., Ch.B., D.Obst., R.C.O.G.
D.T. Mansie, M.B., B.Chir., M.R.C.S., L.R.C.P.,
F.R.A.C.G.P.
M.M. O'Toole, M.B., B.Ch., B.A.O., D.Ch.,
Dip.R.A.C.O.G.
W.R. Ostell, M.B., Ch.B.
I.D. Roberts, M.B., B.S., D.Obst. R.A.C.O.G.,
F.R.A.C.G.P.
R.L. Thornton, M.B., B.S., D.T.M.&H.
D. Vissenga, M.B., B.S., L.R.C.P., M.R.C.S., D.Obst.,
R.C.O.G.
M. Yardley, M.B., B.S., F.R.A.C.G.P.

Associate General Practitioners

K.B. Eastaugh, M.B., B.S.
W.R. Hastings, M.B., B.S., Dip. R.A.C.O.G.,
F.R.A.C.G.P.
D.C. McIntosh, M.B., B.S., F.R.A.C.G.P.
C. Mulligan, M.B., B.S., Dip. R.A.C.O.G.

K.Y. Tang, M.B., B.S., F.R.A.C.G.P., Dip.
R.A.C.O.G.

D.K. Warnock, M.B., B.S.(Hons), Dip.
R.A.C.O.G.

G.W. Watt, M.B., B.S., Dip. R.A.C.O.G.
M.E. Wyatt, M.B., B.S., Dip., R.A.C.O.G.

Intensive Care

Director

B.MacC. Jones, M.B., B.S., F.R.A.C.S.

Assistant Director

G.B. Donnan, M.B., B.S., F.F.A.R.A.C.S.

Internal Medicine

Consultant Gastroenterologists

J.A. Goy, M.B., B.S.(Hons), F.R.C.P.(Edin),
F.R.A.C.P.
I.R. Willett, M.B., B.S., F.R.A.C.P.

Consultant Geriatrician

M.E. Scott, M.B., B.S., F.R.A.C.P., F.A.C.R.M.

Honorary Geriatricians

(Evaluation Officers)

D.M.K. Whishaw, M.B., B.S., F.R.A.C.P.
J.A. Schwarz, M.B., B.S., F.R.A.C.P.

Consultant Paediatricians

T.J. Lee, M.B., B.S., F.R.A.C.P.
R. Lim, M.B., B.S., F.R.A.C.P.
P. Rosengarten, M.B., B.S., F.R.A.C.P.

Associate Paediatrician

I.I. Findlay, M.B., B.S., B.Ed., F.R.A.C.P.,
F.R.C.P., D.Ch.

Consultant Physicians

P.H. Billimoria, M.B., B.S., M.D., F.R.A.C.P.,
M.R.C.P.(UK)
J.A. Burgess, M.B., B.S., F.R.A.C.P.
J. Counsel M.B., B.S., F.R.A.C.P.
A.N. Hunter, M.B., B.S., M.R.A.C.P., F.R.A.C.
D.C. Jayasekera, M.B., B.S., M.R.C.P.
A.P. Ludbrook, M.B., Ch.B., F.R.A.C.P.
M.A. McIver, M.B., B.S., F.R.A.C.P.

Consultant Physician (Palliative Care)

M.R. Redpath, M.B., B.S., F.R.C.S., D.M.R.T.,
F.R.C.R.

Obstetrics and Gynaecology

Head of Obstetrics & Gynaecology

B.L. Butler, M.B., B.S., F.R.C.O.G., F.R.A.C.O.G.

Consultant Obstetricians & Gynaecologists

E.R. Howell, M.B., B.S., F.R.C.O.G.,
F.R.A.C.O.G.
D.G. Jayasinghe, M.B., B.S., M.R.C.O.G.,
F.A.G.O., F.R.A.C.O.G.
J. Jeffares, B.A., M.B., B.Ch., B.A.O., D.Obst.
R.C.O.G., M.R.C.O.G., F.R.A.C.O.G., F.A.G.O.
R. Rasiyah, M.B., B.S., M.R.C.O.G.,
F.R.A.C.O.G.

Relieving Obstetricians and Gynaecologists

P. Lee, M.B., B.S., M.R.C.O.G.,
F.R.A.C.O.G., D.D.U.
M. Lichter, M.B., B.S., M.R.C.O.G.,
F.R.A.C.O.G.
C.J. Orchard, M.B., Ch.B., M.R.C.O.G.,
F.R.A.C.O.G.

OUR STAFF

Organ Imaging

Radiologist

A.J. Kermond, M.B., B.S., F.R.A.C.R., F.R.C.R., D.D.U.

Assistant Radiologist

R.E. Dempster, B.S.C.(Hons I), M.B., B.S.(Hons I),
F.R.A.C.R.

C.J. Holland, M.B., B.S., F.R.A.C.R.

A.J. Kaminsky, M.B., B.S., F.R.A.C.R.

B.J. Leaney, M.B., B.S., F.R.A.C.R.

D. McOmish, M.B., B.S., F.R.A.C.S.,
M.R.A.C.R., D.D.R.

R.G. Meikle, M.B., Ch.B., D.D.R., M.R.A.C.R.

D.G. Peace, M.B., B.S., M.R.A.C.R., D.D.U.

J.D. Poynter, M.B., B.S., F.R.A.C.R.

J.G. Stuckey, M.B., B.S., F.R.A.C.R., F.R.A.C.P.

C.H. Wriedt, M.B., B.S., F.R.C.R., F.R.A.C.R.

Pathology

Director of Pathology

J.H. Maynard, M.B., B.S., F.R.C.P.A.,
M.A.S.M., M.A.S.C.P., A.F.A.I.M.

Deputy Director of Pathology

W. McNaughton, M.B., Ch.B., F.R.C.P.A.,
M.A.S.C.P.

Pathology Specialist - Haematology

S.C. Choong, M.B., B.S., F.R.C.P.A.

Specialist Pathologist - Microbiology

T.G., Kerr B.Sc., M.B., B.S., F.R.C.P.A., M.A.S.M.

Specialist Pathologist

S. Chopra, M.B., B.S., D.T.M.&H., D.Path., D.C.P.,
F.R.C.P.A.

Resident Medical Staff

Registrars

Anaesthetic

Dr. M. Brennan
Dr. T. Tan
Dr. R. Sicree

Casualty

Dr. M. Coppersmith
Dr. S. Bernard

Intensive Care

Dr. P. McGinn

Medical

(On Rotation from Alfred Hospital)

Dr. P. Oziemski Dr. J. Thompson
Dr. S. Kent Dr. G. McArthur
(On Rotation from Repatriation General
Hospital)

Dr. J. Casey Dr. M. Gordon
Dr. J. Arranga Dr. Z. Matkovic

Orthopaedic

Dr. P. Wilde

Pathology

Dr. R. Davey

Psychiatry

Consultant Psychiatrists

T.M. Hardiker, M.B., Ch.B., D.Obst. R.C.O.G.,
D.C.H., D.P.M., F.R.A.N.Z.C.P.

L.P. Harms, M.B., B.S., D.P.M.

P. Lee, M.B., B.S., F.R.A.N.Z.C.P.

D.P. Leonard, M.B., B.S., D.P.M.,
F.R.A.N.Z.C.P.

M.P. Lowen, M.B., B.S., F.R.A.N.Z.P.

C. Van Tiggelen, M.D. Netherlands

Surgery

Consultant Neurosurgeon

K. Siu, M.B., B.S., F.R.A.C.S.

Assistant Neurosurgeon

P.J. Dohrmann, M.B., B.S.(Hons), F.R.A.C.S.

Consultant Ophthalmologist

D.M. O'Connor, M.B., B.S., D.O., F.R.A.C.O.

Consultant Orthopaedic Surgeon

Head of Unit

N.G. Cullen, M.B., B.S., F.R.A.C.S.

Consultant Orthopaedic Surgeons

B.P. Davie, M.B., B.S., F.R.A.C.S.
S.J. O'Loughlin, M.B., B.S., F.R.A.C.S.
A.B. Razif, M.B., B.S., F.R.A.C.S.

Consultant Otolaryngologist

J.S. Jassal, M.B., B.S., D.L.O., F.R.C.S.

Consultant Paediatric Surgeon

D.M. McLaren, M.B., B.S., F.R.C.S., F.R.A.C.S.

Psychiatry Liaison

(On Rotation from Dandenong Psychiatric Centre)

Dr. R. Sherman

Surgical

Dr. G. Kong
(On Rotation from Alfred Hospital)
Dr. H. Webster
(On Rotation from Repatriation General
Hospital)
Dr. B. Hodgkins

Fellows

Anaesthetics/ICU

Dr. R. Drohan

Casualty/Paediatrics

Dr. T. Everitt
Dr. P. Rosengarten

Casualty/Paediatrics/F.M.P.

Dr. L.M. Myerscough

Obstetrics

Dr. R. Newnham
Dr. K. Cook

Consultant Plastic Surgeon

Head of Facio-Maxillary Unit

G.I. Bird, M.B., B.S., F.R.C.S., F.R.A.C.S.

Consultant Plastic Surgeon

S.R. Donahoe, M.B., B.S., F.R.A.C.S.

Consultant Surgeons

G. Hutchinson, M.B., B.S., F.R.A.C.S.
D.R. Kemp, M.B., B.S., M.S., F.R.A.C.S., F.R.C.S.
R.C. McHenry, M.B., B.S., F.R.A.C.S.
L.J. Reeves, M.B., B.S., F.R.A.C.S.
W.J. Scott, M.B., B.S., F.R.C.S., F.R.A.C.S.
W. Stern, M.B., B.S., M.R.C.S., L.R.C.P., F.R.C.S.,
F.R.A.C.S.
G. Trigg, M.B., B.S., F.R.C.S., F.R.A.C.S.
C. Troy, M.B., B.S., F.R.C.S., F.R.A.C.S.

Consultant Relieving Surgeons

R.W. Gilhome, M.B., B.S., F.R.A.C.S.
P.I. Harris, M.B., B.S., F.R.A.C.S.
Mr. R.J. Wale, M.B., B.S.(Hons), F.R.A.C.S.

Consultant Thoracic Surgeon

Miss E. Shanahan, B.Sc., M.B., B.S., F.R.A.C.S.

Consultant Urologists

J.P. O'Collins, M.B., B.S., F.R.A.C.S., F.R.C.S.
D. Yoffa, M.B., B.S., F.R.A.C.S.

Consultant Vascular Surgeon

A.K. Roberts, M.B., B.S., F.R.C.S., F.R.A.C.S.,
F.A.C.S.

Assistant Consultant Vascular Surgeon

M.C. Hoare, M.B., B.S., F.R.A.C.S.

Senior Resident Medical Officers

Dr. M. Crameri
Dr. P. Ferguson
Dr. J. Johnston
Dr. J. Lucas
Dr. M. Monkivitch
Dr. M. Peck
Dr. E. Rowe
Dr. S. Sommer
Dr. N. Taft
Dr. S. Tarnay
Dr. A. Walpole
Dr. A. Whitfield
Dr. A. Wickins

Junior Resident Medical Officers

Dr. C.L. Bien
Dr. A. Cockram
Dr. R. Dalton
Dr. G. Day
Dr. R. Harrison
Dr. M. Hocking
Dr. K. Lewin
Dr. T. Massarany
Dr. M. McClausland
Dr. G. McClure
Dr. J. Mushin
Dr. K. Price
Dr. T. Shnider
Dr. K. Sutton

OUR STAFF

Interns

Dr. B. Bloch
Dr. V. Chang
Dr. De Vahl Baker
Dr. J. Devine
Dr. R. Dielemans
Dr. J. Drenen
Dr. J. Giddens

Dr. P. Haines
Dr. A. Jackson
Dr. A. Karantonis
Dr. M. Kotzman
Dr. T. Manolitsas
Dr. C. Maunder
Dr. P. Mitchell
Dr. C. Pullen

Dr. M. Santamaria
Dr. T. Sdralis
Dr. B. Soo
Dr. T. Tingate
Dr. A. Traill
Dr. G. Walling
Dr. A. Wassouf
Dr. S. Zagarella

Nursing Staff

Deputy Director of Nursing

Mrs. N.E. Motyka, R.N., R.M., Dip.Nurs.Admin., F.C.N.A.

Assistant Directors of Nursing

Mrs. P.M. Whiting, (Nursing Personnel), R.N., R.M., Dip.Nurs.Admin., F.C.N.A.
Miss. M. Cincotta, (Allocation), R.N., R.M., B.App.Sci. Ad.Nur., (N.Admin.) I.C.Cert.
Miss M.G. Cooney, (Relieving Allocation), R.N., R.M., B.App.Sci. Ad.Nur., (N.Admin.) I.C.Cert.
Miss N. Ryan, (Projects and Research), R.N., R.M., I.W.Cert., Dip.Nurs.Admin., F.C.N.A.

Night Nurses in Charge

Mrs. M. Schilling, R.N., R.M.
Mrs. E. Lambert, R.N., R.M., I.W.Cert., Paed.I.C.Cert.

Director of Nursing Education

Miss. E. Neal, R.N., R.M., Dip.Nurs.Teach

Nurse Educators

Mr. I. Shepherd, R.P.N., R.N., I.C.Cert., B. App. Sci-Ad. Nur., (Crit.Care), F.C.N.A.
Miss M. Looker, R.N., R.M., B.App.Sci.(N.Ed)
Mrs. B.A. Ustick, R.N., R.M., Dip.Unit.Mgt. B.App.Sci.(N.Ed) (Acting Dir. N.Ed. from Mar. '88)

Co-ordinators - Clinical

Mrs. C. Clark, R.N., R.M., (Casualty Department).
Miss M. Davis, R.N., R.M., B.App.Sci., Ad.CI/N (Operating Theatre Suite).
Miss N. Dickson, R.N., R.M., (Infee.Con.Cert.)
J. Donnelly, R.M.N., R.N., M.B.A. (Monash) B.App.Sc. (Adv.Nur.), I.C.Cert., F.C.N.A.
Mrs. S. Graham, R.N., R.M., B.App.Sci.Ad.Nur., (Nurs.Admin.), I.C.Cert.
Mrs. J. Mee, R.N., R.M.
Miss A. Poynter, R.N., R.M., B.T.T.A.,Dip.Clin.Teach.Cert.
Miss K. Quartermaine, R.N., R.M.
Mrs. D. Risson, R.N., R.M.
Miss R. Allison, R.N., R.M., I.W.C.
Mrs. V. Jacques, R.N., R.M.
Mrs. M. McPherson, R.N., R.M.

Charge Nurses

Apex 1

Mrs. G. Stewart, R.N.

Apex 2

Miss. S. Johnstone, R.N., R.M.

Rotary 1

Mrs. R. Gothard, R.N., R.M.

Rotary 2

Mrs. H. Beard, R.N.

Poole

Mrs. J. Wilson, R.N., R.M.

West

Mrs. A. Pluim, R.N.

North 1

Mrs. C. Trapani, R.N.

North 2

Miss. L. Mack, R.N.

South

Miss J. Galloway, R.N., R.M.

Children's Ward

Miss V. Ritchie, R.N., R.M.

Lions 1

Mrs. A.M. Scully, R.N., R.M.

Lions 2

Miss M. Walker, R.N., R.M., C.C.Cert.

Labour/Antenatal Ward

Miss E. Andrews, R.N. R.M., Dip.Hosp.Nurs. and Ward Mgt., B.App.Sci.Ad.Nur., (N.Ed.), F.C.N.A.

Special Care/General Nurseries

Miss L. Ong, R.N., R.M., B.App.Sci.Ad.Nurs., (N. Admin.) NeoNatal I.C.Cert.

Postnatal Ward

Mrs. L. Barnes, R.N., R.M., Dip.N.Ed.

Coronary Care Unit

Mrs. C. Rasmussen, R.N., Crit.C.Cert.

Intensive Care Unit

Mrs. M. Abaloz, R.N., Crit.C.Cert.

Central Sterile Supply Department

Mrs. C. Johnson, R.N., Crit.C.Cert., Steri/Inf.Con.Cert.

Casualty

Mrs. M. Williams, R.N.

Operating Theatre Suite

Mrs. A. Pispek, R.N., R.M.
Mr. D. Algie, R.N.
Miss E. Gauder, R.N.
Mrs. J. Martin, R.N.

Day Hospital

Miss. S. Flynn, R.N., R.M., Gert.Cert.Dip.A.Sci., F.C.N.A.

Infection Control

Mrs. E. Tyzack, R.N., Steri/Inf.Con.Cert.

Stomal Therapy

Mrs. C. Sardara, R.N., Stomal Therapy Cert.

Night Duty

Mrs. K. Scarfe, R.N., R.M.
Mrs. T. Page, R.N.

Staff Health

Mrs. E. Woodhouse, R.N., R.M., I.W.Cert.

Bed Allocation

Mrs. S. Bertacchini, R.N.

OUR STAFF

Medical Ancilliary Staff

Chief Dietitian

Mrs. R. Cant, Dip.Nut and F.S., T.T.T.C., Cert.of Diet., Grad.Dip.Health Education

Senior Interpreter

S. Demetriou, Dip.Int.and Trans.

Laboratory Manager

J.D. Merrick, App.Sci.(M.L.S.), A.A.I.M.L.S., A.I.M.M.

Chief Medical Record Administrator

Miss M.J. Bolch, R.M.R.A.

Chief Occupational Therapist

Miss. N. Zettl, B.App.Sc. (O.T.).

Chief Pharmacist

D.J. Hillman, B.Pharm., Grad.Dip.Hosp.Pharm.

Chief Physiotherapist

Mrs. T. Gray, B.Sc., M.A.P.A.

Chief Radiographer

E.B. Moulson, M.I.R., D.C.R.R., Dip.App.Sci., M.S.X-ray T.

Chief Speech Pathologist

Mrs. T. Kruse, L.A.C.S.T.

Chief Social Worker

Ms. J. Feltham, B.W.S.

Medical Librarian

Mrs. C. Anderson, Dip.Lib., L.A.A.

Administrative Staff

Finance Manager

T.T. Haining, F.A.S.A., C.P.A. (Mangt.Acct.) Grad. Dip. Acct. & Fin., F.T.I.A.

Accountant

P.Gray, A.A.S.A.

Engineer

D.O. King, C. Eng., Sr.M.I.H.E., F.I.Mar.E., M.I.Mech.E.

Food Services Manager

R.I. Bruce, F.C.I.A., M.I.H.C., A.I.M.M., Licentiate.Inst.Food Science & Technology

Public Relations Manager

Bill Mason (to April 1988)
Peter Garamszegi, B.Ec. (to commence Aug. 1988)

Domestic Services Manager

R. Williams, Grad.Dip., Safety Inst. Australia, Prelim.Dip.I.F.E.(UK), Instruct.Dip.S.E.S., (Mt. Macedon), Gold Medallion & Bar St.John Amb.(UK).

Personnel Manager

W.K. Bristowe, Grad.Dip.Labour Management Relations, A.A.I.M., M.I.P.M.

Supply Manager

S.R. Lucas, A.F.I.P.S.M.

Management Services Manager

P. Stockx, Dip.Inf.Sc., Grad.Dip.Management (RMIT).

Regional Relieving Manager/Day Hospital Administrator

J.E. Thornton, B.H.A.(NSW)

OUR PERFORMANCE

FIVE YEAR COMPARISONS

	1987-88	1986-87	1985-86	1984-85	1983-84
Total Inpatients Treated	14,013	12,750	13,162	13,836	14,390
Daily Average	268.45	269.45	275.7	287.3	286.7
Average Stay	7.01	7.71	7.6	7.6	7.3
Average Cost Per Day	\$357.29	\$339.51	\$303.30	\$265.51	\$242.24
Casualty Attendances	34,379	36,204	40,262	41,844	39,233
Radiology Examinations †	48,103	46,803	43,123	42,169	41,592
Pathology Request Groups *	304,260	276,196	229,867	214,366	4,370,298
Speech Pathology	6,938	7,244	6,184	6,223	5,334
Physiotherapy Treatment	59,241	50,811	54,351	57,580	64,431
Occupational Therapy Treatment	12,949	8,350	8,179	10,521	11,829
Social Work Contacts	2,436	2,417	2,595	2,671	2,778
Pharmacy Workload Units	958,781	986,882	1,077,261	1,011,293	833,085
Births	1,653	1,568	1,563	1,749	1,977
Operations Performed					
- Theatre Suite	5,629	5,439	5,682	5,767	7,031
- Casualty Theatre	753	617	555	635	570
- Obstetrics Theatre	231	218	222	214	302
Meals Prepared	610,336	599,056	621,696	675,478	700,997
Staff - Equiv. Full Time	1,105.85	1,103.12	1,094.06	1,040.31	998.12

* New System Introduced in 1984/85

† Includes C.A.T. Scan and D.S.A. Examinations

DANDENONG HOSPITAL NEEDS YOUR SUPPORT

Community support enables the Hospital to keep its facilities and equipment abreast of both the highest modern health care standards and the latest medical technology.

This vital need is continuing and your generosity is needed now. Donations of specific items of equipment are urgently sought and will be greatly appreciated.

Every donation is important and gifts of \$2.00 or more are allowable as deductions for Income Taxation purposes. Enquiries regarding the donation of equipment or endowment of beds will be welcomed by the

Chief Executive Officer,
Dandenong and District Hospital,
David Street,
DANDENONG. 3175



HOW CAN YOU HELP?

BY BEQUEST

When you make or amend your Will, please consider the following suggested form of bequest:

I

bequeath to Dandenong Hospital, David Street, Dandenong, in the State of Victoria, to advance the work of the Hospital, the sum of \$ free of all duties, for which the written acknowledgement of the Chief Executive Officer shall be sufficient discharge.

BY DONATION

By writing the letter below and enclosing your donation to:

The Chief Executive Officer,
Dandenong and District Hospital,
David Street,
DANDENONG. 3175

I am pleased to donate the enclosed sum of \$ which should be used towards purchasing an urgently needed item of equipment at Dandenong Hospital.

Name

Address

.....

Signature

BY PERSONAL INVOLVEMENT

Persons interested in joining or forming an Auxiliary of the Hospital in their area or wishing to become a Voluntary Supporter of the Hospital are invited to contact the Public Relations Manager.

This page may be photocopied for your own personal use.

THANK YOU

The contribution of the Hospital Staff, patients and supporters in preparing this Report is gratefully acknowledged.



- | | |
|------------------------|---|
| Design and Preparation | - John Thornton
Acting Public Relations Manager |
| Printing | - Dandenong Advertiser Printery Pty. Ltd. |
| Photography | - Graham Southam Photography
- Dandenong Journal
- Woden Valley Hospital Public Relations |
| Typesetting | - Emerald Commercial Group Pty. Ltd. |

Front Cover Participants - (from left to right)

Ron Masterson, Linen Room, Anne O'Boyle, Linen Room Supervisor, Peter Gray, Accountant, Julie Thompson, Courier, Grant Fogerty, Nursing Attendant, Dorothy Bolch, Receptionist, Dr. Tony Jackson, Intern, Nicole Zetl, Chief Occupational Therapist, Dr. Victor Chang, Intern, Peter Obeth, Trade Cook, Gail Cooney, Asst. Director of Nursing, Shirlee Graham, Nursing Co-ordinator, Pam Latimer, Assoc. Charge Nurse, Lynne Mack, Charge Nurse, Susan Blake, Snr. Orthopaedic Physiotherapist, Christine Flewin, S.E.N., George Zarafa, Domestic Services, Helen Bennetts, Domestic Services.