

**NUNAWADING & DISTRICT HISTORICAL SOCIETY INC
MINUTES OF COMMITTEE MEETING HELD AT SCHWERKOLT
COTTAGE MUSEUM COMPLEX, 7.30 PM 2 DECEMBER 2002**

1. **Present:** V Arrowsmith, J Fry (Chair), B Gardiner, W Gray, A Jones, V Jones-Evans, J Miller, B Rogalski, P Simmenauer, J Ventouras
Apologies: J Kenny, F Warren

2. **Minutes of previous meeting** B Rogalski's apology was inadvertently omitted. Accepted: (V J-E:AJ)

3. **Business arising**

Publicity Officer - no responses. Will be raised at future meetings.
Open Day - to be on 13 April
Speakers program - Yarra Water on local provision suggested. -JF to contact
Strategic Plan - further comments will be discussed at February meeting of Accreditation Committee
Toilets - L Birnie will supply key - PS to check
Tree commemorating Governor's visit - will not be proceeded with.

4. **Reports**

President - as in Newsletter item

Treasurer Balance at 2 December: \$ 8,059.53 (incl. Schwerkolt history grant). Paid in since 7 October: \$5,993

Payments:	Nunawading Arts Council sub	25.00
	Albox	143.06
	Origin gas	59.75
	PS - Inc. Registration	33.00
	Hand Tool Assoc. sub	35.00
	Central Bus. Systems P/C maint.	66.55
	B Gardiner I/K	25.00
	E Arrowsmith cards	19.80

Accepted (Rogalski/Gardiner)

Copying of photos policies and procedures --- in progress

Audio copying policies and procedures - in progress

Recruitment brochure - master copy nearly ready --- meeting next week

Acquisitions subcommittee - has not met

Extension - on schedule; visit to Council surplus furniture store on Monday, Museum will be closed Jan 11-12, 18-19, and possibly on Australia Day weekend owing to kitchen wall being demolished; packing of museum items on 6-8 January in preparation for mover on the 9th.

Extra page in this issue of Newsletter: Suggested that next Newsletter include a call for people to research topics for presentation at meetings etc.

Ted attended Triad meeting - name changed to Vixax

Shopfront displays - 2 before Christmas

Museum - temporary display in large cabinet that was moved;

"Communications" cabinet improved

Cataloguing statistics will not be routinely reported, as they are published in Newsletter; only significant events

Oral history - no further action

Heritage Committee - very few objections - most of the 50 nominations will go on register; Woodhouse Grove Wesleyan Chapel will go on register; Box Hill and Burwood cemeteries will be proposed for register; Council will take proceedings against owner's alterations to 360 Whitehorse Road; precinct studies (mostly in Box Hill) taking place; Elmore houses being listed

Deductible gift recipient status - our eligibility requires the establishment of a separate donations account and separate accounting for donations, and a constitutional change to the wind-up clause. To be attended to next year.
 Whitehorse Neighbourhood Character Study - meetings on 3 and 4 December to draft Reports received (Gray/Miller)

5. **Correspondence** as in Agenda, plus:
 ECAG Agenda and Minutes Nov 2002
 Museum National Nov 2002
 Hawthorn HS Newsletter Nov 2002
 Correspondence received (Jones/Ventouras)

6. **General business**
 Nil

Meeting closed 9.45 pm

Next Meeting: 7.30 pm 3 February 2002

ORIGINAL COPY


INVOICE/STATEMENT No. 39

DATE: 2-12-02

TO: NUNAWADING DISTRICT HIST.
 Soc. Inc.

FROM: Bhogalshu Treas.

ORDER No.

Bal 2-12-02	8059.53
Paid In Since 2-10-02	5498.00
<u>Paid Out</u>	
NUM. PRD COUNCIL - DUES	25.00
ALBOX - Books, Photo covers	143.06
CRISIS - GAS Acc	59.75
PSYCHOLOGICAL - O.F. Training	33.00
HOOD REG. PRGS. Assoc. DUES	35.00
CENTRAL BUS. SUPPLY - P/propy. Mgmt	66.55
B. GARDINER - H/keeping	25.00
TELEPHONE SERVICE - CARDS	19.80
	

NUNAWADING & DISTRICT HISTORICAL SOCIETY
COMMITTEE MEETING, 7.30 PM, MONDAY 2 DECEMBER 2002
SCHWERKOLT COTTAGE MUSEUM COMPLEX

AGENDA

1. Apologies

2. Minutes of previous meeting

3. Business arising

Publicity officer

Strategic Plan/heritage Open day - recommended date ^{Sum} 13 April 2003. Julie

Jones has been contacted.

4. Reports

President

Treasurer

Extension - progress report. Meeting on furniture and layout; Museum closure

Copying of photos policies and procedures

Audio taping policies and procedures

Recruitment brochure - further meeting to be arranged

Acquisitions subcommittee

Cataloguing - see General business

Museum subcommittee

Oral history

Shopfront displays - in preparation

Speakers program 2003

Heritage Committee meeting (VA)

Deductible Gift Recipient status. A number of actions are required before we are eligible

5. Correspondence

Inwards

CBD Consulting Cert. Of Compliance - extension roof drainage

Stratcorp - Whitehorse Recreation Plan Project (6 December)

Warwick Dilley - don. Article

Robert Lowell - thanks & don.

Outwards

C of W "Submission to Annexure G (360 Whitehorse Rd)

Nunawading Library - request for 4 display cases for month of April 2003.

Will not ask for space at Vermont.

Newsletters, notices

Arrow Publishing

Between Friends (Volunteer newsletter) Nov 2002

Lions Club of Box Hill - Australia Day Breakfast

Museums of the World entry

Museums Australia (Vic) Christmas party invitation

Maxus Australia (formerly Triad)

Ringwood HS Newsletter Nov 2002

6. General business

Reporting of activities to Committee & General meetings

Next Meeting: 7.30 pm, Monday 3 February 2003

Sum
13 April 2003. Julie
Water contact
Next Franis
Display of
Water pump
Neilson
Museum

ECAG Ag + Min
Nov 2002

Museum National
Nov 2002
Hawth. HS Nov 2002