

**WHITEHORSE HISTORICAL SOCIETY INC
COMMITTEE MEETING, 7.30 PM 6 OCTOBER 2003
MINUTES**

1. **Present:** V Arrowsmith, J Fry (Chair), B Gardiner, W Gray, V Jones-Evans, B Rogalski, P Simmenauer (Minutes), J Ventouras,
Apology: J Miller

2. **Minutes of last meeting.** Accepted (Jones-Evans/Arrowsmith)

3. **Business arising**

Wisteria Garden Party - successful. Special thanks to B Gardiner for organisation. Suggested that a blackboard giving times of events be used next year. Secretary to write to Allison Figan, pointing out that expenses considerably exceeded the Council grant (when expenses finalised)
Spring Festival 19 October will be in Council foyer. Display will be photos, artefacts, models from 50s. Will try to set up on Saturday
Variable height table - industrial type investigated, probably unsuitable. R Gardiner will quote on making one.
Committee vacancies - no volunteers.
Extension requirements - discussion to be held Wednesday 15 October am.

4. **Reports**

President reported on attendance at Box Hill IHS 40th anniversary dinner and Nunawading Library Constance Pavey Room naming.
Assoc. of Eastern Historical Societies. Marion Tremlett (Ringwood) is new Secretary. Conference will be held 1 May 2004 at Waverley. Money available to put rate books on CD (?) RHSV to do display for 150th anniversary of Railways. PRO to discuss dispersal of surplus hard copies of maps and plans that have been digitised. Next meeting Sat 21 Feb 2004.

Treasurer reported current balance of \$11608.56, incl. \$962 from sausage sizzle.

Payments:	Ann Dixon - display	100.00
	Hall rent	60.00
	B Keene - paints for WGP	40.00
	Brumbies WGP	250.00
	Animals on the Move	247.00
	Museums Australia subs	99.00
	Panasonic 2 x Toner packs	150.04
	Panasonic - service fee	106.39
	P Simmenauer P/C	50.00
	J Ventouras \$35 WGP, \$50 H/K	85.00
	V Arrowsmith Desk & Box repair	247.50
	V Arrowsmith Bubble machine hire	35.00
	E Arrowsmith - Computer Jaz drive	189.00
	B Gardiner WGP	112.78

It appears that there is money in a bank account of Schwerkolt Cottage Committee of Management that is "unclaimed". Treasurer will check steps necessary to claim it with CBA, after talking to Shirley Jones (signatory).

Report received (Rogalski/Simmenauer)

Sausage sizzle - successful - Secretary to write to Bunnings asking for a date next year.

Acquisition sub-committee met 30 September

Accreditation sub-committee will discuss draft self-assessment questionnaire response on 8 October - nearly ready to send.

Newsletter - produced and sent with help of Fred Smith.

Reports received (Ventouras/Jones-Evans)

5. **Correspondence as per Agenda, plus:**

Inwards

C of W - Sue Fallon - Spring Festival

C of W - Helen Woodside - Heritage Overlay Panel report

BCAG Agenda & Minutes Sep 2003

Ellen Mitchell - German Festival

Museums Australia - Renewal

Outwards

Jan Harkin, Leader - Wisteria Party publicity

Nes, notices

HMAS Cerberus

Whitehorse Business week

Inherit Aug 2003

History News Oct 2003

German Heritage Festival

Received (Gray/Gardiner)

6. **General business**

Agreed that two further boxes be restored (Rogalski/Standfield)

General meeting - \$20 donation to Deaf Children on behalf of M Morgan (Speaker). Apology for absence from PS - V Jones-Evans will act as secretary

Donations and Bequests document approved for inclusion in Newsletter.

April 2004 general meeting - date will be shifted from 10 to 3 April on account of Easter holiday (Rogalski/Simmennauer)

Membership brochure - draft approved, with email addresss staying as Ted Arrowsmith's for the time being. PS will pass to Ted for inclusion of graphics.

Deductible Gift Recipient status has been applied for - Treasurer to discuss setting up of account with CBA and format books to accommodate once it has been approved.

B Rogalski will receive a copy of the Kraus Bible from Mrs Jack in the US for the Cottage.

Price of monitoring equipment to be checked by V Jones-Evans. We will ask to be put on the waiting list from MAP.

Investigate entering of Schwerkolt book for History Awards 2004

Check again with T Shambrook re reprinting of Vermont book.

Logo agreed on for displaying at meeting.

Meeting closed 9.45 pm

Next meeting 7.30 pm, 10 November (note 2nd Monday because of Cup Day)

**WHITEHORSE HISTORICAL SOCIETY INC
COMMITTEE MEETING, 7.30 PM, 6 OCTOBER 2003
LOCAL HISTORY ROOM, SCHWERKOLT COTTAGE MUSEUM
COMPLEX**

AGENDA

1. **Apologies**
2. **Minutes of last meeting**
3. **Business arising**
 - Wisteria Garden Party
 - Whitehorse Spring Festival
 - Variable height table
 - Committee vacancies
 - Extension requirements
4. **Reports**
 - President
 - Treasurer
 - Sausage sizzle
 - Bygone Days
 - Assoc. of Eastern Hist Soc's. AGM
 - Acquisition subcommittee
 - Accreditation subcommittee
5. **Correspondence**
 - Inwards
 - C of W - Helen Killmier - Community grant payment
 - C of W Allison Egan - Heatherdale Creek Parklands Draft master plan
 - Terry Bowes - enquiry
 - Louise Geal - enquiry
 - Outwards
 - ATO - DGR Application
 - Brenda Dean - Wilson & Wheeler sewing machine
 - Ann Dixon - thanks
 - Terry Bowes - (email response)
 - Gary Cooper - thanks
 - Newsletters, notices
 - AEHS AGM Notice of Meeting
 - Blackburn Library - Researching the history of your house
 - Insite Jul/Aug 2003, Sep/Oct 2003
 - Library News Sep/Nov 2003
 - National Trust - Melbourne City Heritage Walking tours
 - Museum National Aug 2003
 - "Museum Treasures" CDs X
 - Ringwood HS Newsletter Sep 2003
 - Surrey Hill HS Newsletter Aug 2003
 - Treasury Museum
 - Update Aug/Sep 2003
 - Victorian Community History Awards 2004
 - Whitehorse Municipal Public Health Plan launch invitation 23 Sep

6. General business

- German Festival 22 November 1-6 - display and helpers ✓
- Loan of display case to Needlework & Tapestry Guild 19-26 October ✓
- Deductible Gift Recipient Status
- Donations and bequests (attached)
- Purchase of maintenance equipmt

Next Meeting 3 November (?)

- Report meeting date
(3 or 17 - 10.03 E Sat)
- Membr brochure

ORIGINAL COPY

INVOICE/STATEMENT No. 51

DATE: 6/10/03
WHITEHORSE HISTORICAL
TO: W. H. SOCIETY INC
A0012235J

FROM: B. Rogalini
ORDER No:

Debt 6-10-03		11608.56
Paid In		3007.00
Paid Out		
ANN DIXON - EVENT		100.00
CHRIST CHURCH - EVENT (RENT)		60.00
B. KEENE - PAINTS FOR W/DAY		40.00
BRUNNICK'S BUSH BAND W/DAY		250.00
PAINTS ON THE MOUND "		247.00
HUGE JOBS MUST - SUBS		97.00
PANASONIC W WORK REC'D EXP.		181.41
PANASONIC W WORK "		75.02
PAID SIMMONS		50.00
JUNE VENTURES 35.00 W/DAY 50		85.00
ARGUMENTS W/DAY DESK ACIDIC		247.50
BIBLE MAKING W/DAY		35.00
JAZZ TAPE FOR COMP.		189.00
B. GARDNER		112.78
B. Rogalini		