

WHITEHORSE HISTORICAL SOCIETY INC

COMMITTEE MEETING 10 NOVEMBER 2003

MINUTES

1. **Present:** V Arrowsmith, J Fry (Chair), B Gardiner, W Gray, B Keene, J Miller, I Nethercote, B Rogalski, P Simmenauer (Minutes), W Stiffandfield, J Ventouras
Apology: V Jones-Evans
2. **Minutes of last meeting** Accepted (Arrowsmith/Gardiner)
3. **Business arising**

Wisteria Party - went well, good feedback. Baby animals very popular. PS to write to A Egan re expenses.
Table - quote for \$100 from R Gardiner - accepted (Keene/Ventouras)
Committee members - Welcome to B Keene and I Nethercote.
Extension requirements - meeting Wednesday 12 November 11 am to discuss.
German Festival Saturday 22 November - B Rogalski and P Simmenauer will staff stall. "Windows", cards, BR paintings for sale, plus Cottage brochures.
PS to check set-up time, availability of chairs, tables etc. Part of our display board will be offered for others.
Rate books on CD - J Fry to check on applications.
Monitoring equipment - available from John Morris Scientific for \$1950.
Further quotes will be sought. PS to notify MAP of our interest in hiring and undertaking training.
History award entry - wait until book published.
"This is Vermont" book reprint. W Gray will informally approach Tim Shambrook's father.
4. **Reports**

Congratulations to J Miller on her appointment as Asst. Collections Manager, Ian Potter Gallery, U Melb
Treasurer: current balance of \$10130.55. Paid in \$179.

Paid out:	Donation on behalf of speaker	20.00
	Origin gas	44.80
	F. Arrowsmith card production	28.00
	P S P/C	100.00

Unclaimed monies: procedure commenced with bank.
DGR account can be opened when ready. Report received (Rogalski/Arrowsmith)
Working bee - 6 attended.
Whitehorse Festival - weather bad, signage bad. Wait until evaluation request rec. to comment to C of W.
Nunawading Arts Council - AGM on 20 November. Will need assistance for market during one month next year.
Acquisition subcommittee - next meeting 30 March 2004
Accreditation subcommittee - met to discuss readiness for meeting with MAP. Need to be familiar with full questionnaire beforehand.
Newsletter - still a problem with research for articles. 24 November deadline. Reports received (Nethercote/Gardiner)

5. **Correspondence** as per Agenda, plus:
Inward
Mullum Mullum Festival Committee
MAP Circular Nov 2003
Now and Then Oct 2003
History News Nov 2003
Eltham District HS Newsletter Nov 2003
Box Hill HS Newsletter Oct 2003
Warrandyte HS Newsletter Oct/Dec 2003
Outward
Small Business Non-profit Centre - (DGR) request for further information by ATO

6. **General business**

Heritage theme 2004 - 150th anniversary of Railways. Use toy train in our displays?

Speakers 2004: the following were suggested

Feb Jessie McCallum - Mayoral Year

Apr (10) - Wedgwood

June (5) - David Crowe - Parks of Whitehorse

Aug - "Crooks, chaos.."

Oct - Helen Harris - Baby farming in Victoria

Dec - further thought

Fred Cottle?

B Keene will follow up.

Heather Kiobolke may be suitable for an event subsidised by Nunawading Arts Council. B R to find out application dates.

Display frame - agreed that PS will purchase - about \$40.

J Jones will provide copies of draft Education Program (Grades 1-4)

Mitcham shop window dirty - BR will clean.

J Fry will write letter of thanks to A Jones

BK has found that a "repeating" video player costs about \$550; hire per day \$45 (for displaying "Nunawading" video on Open Days etc. Agreed that hire better at this stage, but also possibility of getting video onto DVD to be investigated.

BG indicated that there a substantial number of non-renewals - next

Newsletter to these people will be tagged with message "this will be your last Newsletter..."

PS tabled a draft "Secretary's Duties" - for discussion next meeting.

Meeting closed 9.30 pm

Next meeting Monday 1 December.

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ORIGINAL COPY

INVOICE/STATEMENT No. 53

DATE: 10/11/03

TO: WHITFORD HIST SOC

COMMITTEE MEETING

FROM: B. Rogutski - Treasurer

ORDER No:

bal

10,130.55	in	10-11-03	
fund exp.	179.00	-	
fund out			
DONATION FOR SPEAKER	20	-	
ORIGIN GAS TAX	44	80	
P. Simonauer	100	-	
E ARROWSMITH	28	-	

B. Rogutski

WHITEHORSE HISTORICAL SOCIETY INC.

COMMITTEE MEETING, 7.30 PM, MONDAY 10 NOVEMBER 2003

AGENDA

1. **Apologies**
2. **Minutes of last meeting**
3. **Business arising**
 - Wisteria Party - expenses?
 - Table - quote
 - Committee membership
 - Extension requirements
 - German Festival Westgarthtown 22 November - display & volunteers
 - Rate books on CD?
 - Monitoring equipment prices
 - Schwerkolt book for History awards
 - Reprint of Vermont book
4. **Reports**
 - President
 - Treasurer
 - Deductible Gift Recipient status
 - Unclaimed monies
5. **Correspondence**
 - Inwards*
 - Nunawading Arts Council - membership details & Report
 - Museums Australia membership receipt
 - C of W - Citizen of the Year award nominations
 - Australian Tax Office - DGR
 - Jardine Lloyd Thomson - Personal Accident Insurance
 - Newsletters, notices*
 - Between Friends Oct 2003
 - Box Hill HS Newsletter Oct 2003
 - Proactive Sep 2003
 - Hawthorn HS Newsletter Oct 2003
 - Doncaster Templestowe HS Newsletter Sep 2003
 - Lions Club of Box Hill - Australia Day breakfast
 - Box Hill HS - "Stormin Port Melbourne by Tram"
 - Outwards*
 - Report to Nunawading Arts Council
 - Response re DGR to ATO
 - Luke Jones - thanks
 - Bob Hooke & Brumbies - thanks
 - Animals on the move - thanks
 - Brenda Deane - Wheeler & Wilson sewing machine
 - Ann Dixon - thanks
6. **General business**
 - Heritage theme 2004
 - Speakers 2004
 - Display frame purchase

Next meeting