

**WHITEHORSE HISTORICAL SOCIETY INC  
COMMITTEE MEETING, 7.30 PM, MONDAY 3 MAY 2004  
LOCAL HISTORY ROOM, SCHWERKOLT COTTAGE & MUSEUM COMPLEX**

**MINUTES**

1. **Present:** V Arrowsmith, J Fry (Chair), B Gardiner, W Gray, V Jones-Evans, B Keene, J Miller, J Nethercote, B Rogalski, P Simmenauer (Minutes), W Standfield, J Ventouras
2. **Minutes of last meeting:** Accepted (Arrowsmith/Nethercote)
3. **Business arising:**

Speakers for June meeting can't come: Ted Arrowsmith will talk on Schwerkolt and Judith Fry on her family.  
Research assistance: PS is training volunteers in Wednesday group "on the job".  
Speakers' lecture - BG has seen one at Music shop for \$70. VA authorized to purchase if she approves.  
Arts Space at Box Hill Town Hall - leave until next year. BG will inspect space.  
Staffing for Market Sunday - leave until closer to date.  
Noise in LHR - People have been making an effort to keep noise down - further suggestions of earmuffs/ear plugs if necessary. Agreed to purchase cordless phone for c. \$75 for location at other end of workroom. (JV)
4. **Reports:**

President reported on meeting with M Tawcett. We will use mailing lists for publicising large events - Community Arts for Wisteria Party and Whitehorse Centre for Heritage Open Day. Noted that we will be required to stuff envelopes when we wish to include brochures. He also suggested colouring competition. Signage - a "Public Art Project" may be organised in 2005 which will address a range of signage improvements. Schwerkolt Cottage was equal 1<sup>st</sup> in Resident satisfaction survey. Treasurer reported a balance of \$4650.33. Paid in: \$635.40.

Paid out:	Hand Tool Pres. Soc Sub.	35.00
	RHSV sub	66.00
	Insurance	592.50
	V Arrowsmith - Book + postage	10.25
	P Simmenauer Toner/P/C/F Goode	175.00
	Origin Gas	36.80
	Zetta Florenc	35.47
	J Ventouras H/K	89.75
	B Gardiner mailing labels	25.20
	V Arrowsmith Box repair	100.00

Intended to set up Donations a/c with Bendigo Bank - PS to give details to BR.  
Report received @ Rogalski/Keene)  
Accreditation subcommittee - 3 draft policies and return form to be considered.  
Interior and exterior Risk Assessments completed.  
Museums Australia Workshop - Conservation Planning - useful, immediate application  
Library displays - Nunawading - done. Thanks to workers. Vermont on 7 June.  
Newsletter deadline 12 May.  
Nunawading Arts Council - meets this month. Profits from Market down, owing to higher expenses  
Walkers group 42 (L Moss) - went well.



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### AGENDA

1. **Apologies:** B Keene
2. **Minutes of last meeting**
3. **Business arising**
  - Computer to play DVDs - Ted is working on it
  - Unclaimed monies
  - Speaker at June meeting
  - Market Sunday 25 July - 2 people - who?
  - Research assistance - training
  - Speakers' lectern
  - Noise in LHR
  - Arts Space BH Town Hall?
  - Signage - see M Fawcett discussion report
4. **Reports**
  - President
  - Treasurer
  - Accreditation subcommittee
  - Workshop attendance - Conservation Planning
  - Discussion with M Fawcett
5. **Correspondence**
  - Inwards
    - C of W - acknowledgement of Community Grants application
    - C of W - Recreation Strategy Plan
    - Mitcham Solo Support Group - speaker
  - Outwards
    - C of W - Community Grant application
    - Claire Kelly - letter of appreciation
    - M Fawcett - re-accreditation statement
    - Nick Fry - thanks
    - Numawading Arts Council - Grant application
    - RHSV - membership and insurance renewal
    - Whitehorse Leader - General meeting 3 Apr
    - Whitehorse Weekender - General meeting 3 Apr
    - Whitehorse/Boroodara FM94.1 - Heritage Open Day
    - Eastern FM98.1 - Heritage Open Day
    - Gold FM - Heritage Open Day
    - Magic 693 - Heritage Open Day
    - 3MP - Heritage Open Day
    - Peter Henwood, Yarra Valley Machinery Preservation Soc., Rotary Club of Forest Hill, Art in Bark, Scoresby Blacksmiths, Koonung Woodturners, Box Hill Spinners and Weavers, Antonia Italiano, Leonie Martinson, Elizabeth Ligeti - thanks for attendance at Open Day
    - Peter Henwood - Open Day display
  - Newsletters, notices
  - Blackburn Library - Family History for Beginners 3 May

Box Hill HS "Forever in Box Hill" Town Hall 19 Apr-21 May, Cemetery Tours 30 Apr

Melbourne Museum Community Collections

Director and Keeper of Public Records - Local History Grants Program launch 29 Apr

Surrey Hills HS Newsletter

Warrandyte HS Newsletter

**6. General business**

Purchase of monitoring equipment

**Next meeting: 7.30 pm Monday 7 June**