

WHITEHORSE HISTORICAL SOCIETY INC

MINUTES OF COMMITTEE MEETING, 7 JULY 2004

1. **Present:** J Fry (Chair), B Gardiner, W Gray, V Jones-Evans, J Miller, I Nethercote, B Rogalski, P Sinnemauer (Minutes), W Standfield, J Ventouras
Apologies: V Arrowsmith, B Keene
2. **Minutes of last meeting:** Accepted (Nethercote/Standfield)
3. **Business arising:**
 - M Sandlilands contact BR to do
 - German cultural tour – refreshments organized, 9.15 set up
 - Donation a/c – VA to do
 - December speaker – Lyn Athan's singers
 - Museum extension – Council still thinks that machinery enclosure a priority.
 - Strathdon machinery brought up. Response to Bill Morrison's letter to be drafted – PS
 - Computer drive – Ted to purchase on return
4. **Reports:**
 - President:
 - AEHS meeting 31 July at SC – lunch organized
 - NAC Market-day
 - Letter of condolence sent to Armstrong family
 - Reports required for inclusion in Annual report
 - Treasurer:
 - Current balance 53713.10 Paid in \$148.90
 - Paid out: E. Arrowsmith - copying of photos \$4.90
 - Origin gas 65.95
 - BG will not stand for Treasurer at AGM – will stand for Committee.
 - Report received (Rogalski/Gardiner)
 - Newsletter deadline 20 July
 - Cup Fashion event - I Nethercote offered speaker system
 - Working Bee - 9.30 am 10 July
 - BR will speak to Rotary Forest Hill 12 July
 - Vermont Library display successful
 - Wisteria Party – Friends meet 2pm Wednesday 7 July to organize. Publicity material required for insertion in August (PS to ascertain contact details) External exhibitor for Antique dolls and teddies in LHR
 - J Miller will provide details on digital storage papers given at Museums conference
 - Reports received (Gray/Jones-Evans)
5. **Correspondence:** as per Agenda, plus
 - Hawthorn HS Newsletter May 2004
 - C of W Heritage Steering Committee minutes
 - Vic. Aboriginal Corp. for languages – Dictionary of Aboriginal Placenames Received (Jones-Evans/Ventouras)
6. **General business**
 - Museums Australia Cataloguing workshop - attendance of W Standfield and J Ventouras approved at cost of \$45.50 each
 - Eastern volunteers job spec to be filled out by area which wants any – give to PS**Meeting closed 9 pm. Next meeting: 7.30 pm 2 August 2004**

WHITEHORSE HISTORICAL SOCIETY INC
COMMITTEE MEETING 7.30 PM, 5 JULY 2004

AGENDA

1. **Apologies**
2. **Minutes of last meeting**
3. **Business arising**
 - Maisie Sandilands – contact
 - German cultural tour – staff?
 - Unclaimed monies – VA is following up
 - Donation account
 - Speaker – December
 - Museum extension
 - Computer purchase – B Arrowsmith will purchase drive on return
4. **Reports**
 - President
 - Treasurer
 - Oral history ✓
 - Re-Accreditation ✓
 - Heritage Steering Committee ✓
5. **Correspondence**
 - Inwards
 - C of W – R Chong - extension funding ✓
 - Eastern Volunteer Resource Centre - agency profile form
 - Port Phillip and Westernport Regional Landcare Awards - invitation
 - Prahran Mechanics Institute - book order
 - R Melhuish – book payment & card order
 - Outwards
 - R Chong - extension funding
 - Bill Morrison – extension
 - J McCallum – congratulations (Paul Harris Fellowship)
 - MAP – Re-Accreditation submission
 - MAP Accreditation evaluation questionnaire
 - Newsletters, notices
 - AEHS - Minutes
 - Box Hill HS Newsletter
 - Library News Jun-Aug 2004
 - Tool Chest May 2004
 - Vermont South Community House Course Term 3 2004
6. **General business**
 - Committee membership
 - Museums Australia Cataloguing workshop

Next meeting 2 August 2004

*Michelle Parby - met. for meeting
August.*

Annex