

WHITEHORSE HISTORICAL SOCIETY
MINUTES OF COMMITTEE MEETING 1st AUGUST 2005

1. Present: J Fry (Chair), J Ventouras (Treasurer), P Simmenauer (Secretary), V Jones-Evans (Minutes), B Rogalski, W Standfield, W Gray, V Arrowsmith, I Nethercote, Barbara Gardiner Fred Smith

2. Apologies: Barbara Keene

3. Minutes of last Meeting: Moved BG, Seconded WS

4. Business Arising:

M. Sandilands – ongoing

Bulleen Costume Collection Visit - ongoing

5. Reports:

a) Treasurer: Balance of \$3076.69 (Donations of \$25 and Museum Sales \$181.35). Paid out \$729.04

Moved JV Sec BR

b) President: JF attended the EHSS Christmas in July lunch and reported it was a very nice lunch and a good speaker.

c) October Open Day – Little Aths, as arranged with Julie Jones are to be near the cottage of the grass near the old toilets site. The Council will supply a parking officer on the day. VJE said that the cottage garden is suitable for the Nun Gym & Sports Club to do a display.

d) Heritage Festival - Sunday 9 October – we have not received a letter yet stating where our stand will be. Council asked the Society to research one more sporting person, Kyle van Der Kuyp.

e) Extension: We have not heard anything more from the Council.

f) Maintenance/cleaning – at the last working bee we employed Ray Standfield's cleaning schedule successfully but did not have the numbers to do the cottage other than sweep for cobwebs with the long-handled brush.

g) Environmental Monitoring - ongoing

h) Pest Management – As it is the quiet time for pests everything okay.

i) Accreditation Sub-Committee – PS tabled a draft of the Collection Policy for perusal and discussion next Committee meeting.

j) Acquisitions Sub-Committee - In line with more frequent meeting we did consider the offer of a trouser press and declined. VA asked by donor to find a good home and notify the donor of said home. BR Suggested advertising in the RHS newsletter.

k) Artifact cataloging – VJE reported that we are still progressing slowly as rate of cataloguing is 2 -4 items per Wednesday.

l) Oral History – We were unsuccessful in our application for Sharing Australian Stories. We have received acknowledgement of our Community Grant application.

m) Speakers – Present for AGM speaker – Windows book. BG asked for suggestions for speakers next year. Several suggestions were put forward.

n) Speaking engagements –VA is speaking at Blackburn Lake on Sunday and will have photo in local paper for occasion.

o) Newsletter - Apology to BR for mix-up of family names in current issue. Thank you to PS for photocopying. FS volunteered to be back-up for photocopying.

p) Working Bee – IN reported working bee went well.

q) **Displays** – VJE and BG reported that a display of with a sporting theme will be installed for Open Day in the case for Pioneer Family Histories while Yvonne continues the research of the families. Aim for a Christmas display of pioneer families.

r) **40th Anniversary** – Invitations to afternoon tea to be sent after Heritage Open Day

s) **AGM** – Apologies from WS, WG & PS

t) **Telephone Answering machine** – PS purchased replacement

u) **Box Hill HS** – VA received donation of maps and books

v) **Nun Arts Council** – BR reported that she has tickets available for NAC sponsored performance of Carmen at the Whitehorse Centre

w) **Document Cataloguing** – PS training Kerryn and V Singh is to start this week; from Eastern Volunteers and has a degree in librarianship. Kerryn did an excellent job sorting Ian Armstrong's father's photos including those of Winlaton – but these unfortunately do not have names.

Reports moved IN Sec BR

6. Correspondence:

Council have sent letter informing us of Heritage grants for owners of Heritage properties. Gryphon (valuers) offering valuations and also for charity fundraising purposes.

Correspondence Moved WG Sec VA

7. General Business:

AGM – Saturday 14th August. BR to chair meeting for elections.

Next working bee -10th September.

VA suggested we send a thank you to Ken West for his valuable help in cleaning the machinery area.

Next Meeting: Monday 5th September at 7.30pm

Meeting Closed at 9.17pm

WHITEHORSE HISTORICAL SOCIETY

RESPONSIBILITIES LIST

Artifact Cataloguing	Vicki Jones-Evans
Computer Development & Maintenance	Ted Arrowsmith & Dan Jones
Consumables purchasing	Wendy Standfield
Document cataloguing	Peter Simmenauer
Environmental monitoring & pest control	Wendy Standfield, Vicki Jones-Evans & Ian Nethercote
Events coordinator	Barabara Gardiner
Maintenance	Bob Gardiner
Membership secretary	Barbara Gardiner
Museum Consultant	Jay Miller
Newsletter Editor	Jay Miller
Newsletter coordinator	Fred Smith
Oral History program coordinator	Valda Arrowsmith
Photograph cataloguing	Ted Arrowsmith
Publicity	Barabara Gardiner
Research coordination	Valda Arrowsmith
Volunteer training	Valda Arrowsmith
Working Bee coordinator	Ian Nethercote

WHITEHORSE HISTORICAL SOCIETY INC
COMMITTEE MEETING MONDAY 5TH SEPTEMBER AT 7.30PM 2005
LOCAL HISTORY ROOM, SCHWERKOLT COTTAGE & MUSEUM
AGENDA

1. Present

2. Apologies:

3. Minutes of Last Meeting

4. Business Arising

M Sandilands

Bulleen Costume Collection Visit

5. Reports

President

Treasurer

October Open Day – 2nd Oct

Spring Heritage Festival – 9th Oct

Extension

Environmental Monitoring

Pest Management

Accreditation Committee

Acquisition Committee

Artifact cataloguing

Display Committee

Oral History & Sharing Aust Stories

Application

Speakers

Speaking Engagements

Newsletter

Working Bee

40th Anniversary

AGM

6. Correspondence

Inwards

G Bate – thanks

Dept of Victorian Communities – ack. of Oral Hist grant application

Gay Gallagher (Email) – bike path

Outwards

C of W – Julie Jones – thanks for Conservation workshop

Thanks for computers – Graham Bryant, Max de Clifford, Noel Matenson

Welcome to new members – Deborah Pedersen Joy Ogden & Pat Richardson

Outwards

EVRC Newsletter

Insite May/June 2005

Library News Jun/Aug 2005

Making History 2004/2005

Picture Victoria – invitation to launch 23 June

Tool Chest May 2005

7. General Business

2nd vacuum cleaner

Next Meeting: Monday 3rd October at 7.30pm

6. Correspondence

Inwards

Best Hooper – Application for Review 988 Canterbury Road
C of W Ian Barnes – Whitehorse Energy and Water Action Plans
C of W Fiona Stevens – Whitehorse Heritage Assistance Fund
C of W – Schwerkolt Cottage & Museum Sustainable Practice Review Consultant Brief

Outwards

C of W – acceptance of Community Grant
C of W – Whitehorse Community Database return
Sharon Currie, Nunawading Gymnastics – Heritage Day
Gryphon & Co.– Valuation offer
Rosemary Tanner – thanks for donation
Ken West – thanks for work

Newsletters, notices

Adler Business Gifts - Diary Offer
Arthurs Creek Mechanics Institute Historical Day 11 Sep
Box Hill HS Newsletter Aug 2005
C of W - Secret of Success seminar 23 Aug
Cemeteries and Crematoria Act News Bulletin Aug 2005
Eastern Volunteers – AGM 8 Sep
Eastern Volunteers – Conflict Management seminar 10 august
Federation of Australian Historical Societies Newsletter Jul 2005
Dennis Grieves – 8mm film offer
Inherit Aug 2005
Insite Jul/Aug 2005
Museums Australia Aug 2005
Now & Then Jul 2005
Surrey Hills HS Newsletter Aug 2005
Yarra Glen & District HS Newsletter Aug 2005

ORIGINAL COPY

INVOICE/STATEMENT No.

DATE: 5-9-05
TO: Committee obediing

FROM: J. Neuhoves

ORDER No:

Balance 5-9-05
\$3,361-04

Paid In.

\$450

Paid Out

143-65