

WHITEHORSE HISTORICAL SOCIETY INC
MINUTES OF COMMITTEE MEETING 2ND JULY 2007

1. Present: J Fry (Chair), J Ventouras (Treasurer), V Jones-Evans (Secretary), I Nethercote, Barbara Gardiner, W Gray, J Plehn, W Standfield

2. Apologies: V Arrowsmith, Fred Smith

3. Minutes of last Meeting: Moved IN, Seconded WG

4. Business Arising:

Visit to Beleura – Visit on Thursday 22nd November for 16 people.

Washing Machine Protection – ongoing – **to be taken on by subcommittee on Assessment of Collection.** JF suggested that we investigate applying for Council/grant funding for plastic blinds (such as used by cafes) in machinery shed to protect our items. Assess after artifacts have been moved to the new shed.

Audio Program for Cottage – ongoing – **to be taken on by Finance sub-committee.**

Mannequins – **BG to make covers and then they are to be put into the store (morgue).**

Membership Fees as ratified by the General Meeting - \$20 single/\$30 family. Application from Filomena Cicchelli. We will accept her at the old membership rate. **BG to send welcome letter.**

Annual Report Reports need to be to PS or VJE by 18th July for printing.

5. Reports

Treasurers Report

Balance of \$863.70 + Community Grant for Costumes \$1,970 + Oral History Project \$1,221.32 = \$4,055.02

Paid In	J Persian - tapes	\$10.00
	J Stevens photocopy	7.60
	F Cicchelli - New Sub	25.00
	Total	\$42.60
	Paid Out	
	J Ventouras pettycash	100.00
	Consumer Affairs	64.50
	P Simmenauer – Reflex	
	paper	28.00
	Beleura deposit	50.00
	Animals on the Move	
	Deposit	100.00
	Total	\$ 342.50
	Donation Account	
	Balance	321.97

Report Moved JV Sec BG Carried

June to provide WS with Housekeeping \$50 on Wednesday and reimburse Gardiners with \$22.94 for extension pole for cobweb brush and \$3 for laminating.

Constitution – Dept of Justice approved our Rules on 15/6/07. Kaele is preparing our finished document including the Registration number.

Enrolment Form - BG consulted the RHSV as to whether they recommended the proposed statement for the enrolment form. Joan from RHSV advised that other HS do not use this wording and suggested that we ask permission first and we revise our policy from time to time. **Annual Report – we will not list our members names and addresses. Photos in Newsletters will require permission from member before publication.**

Extension – Mark advised JF that Heritage Conservation will be supervising cleaning and moving of machinery shed artifacts. Cleaning to commence Wed 11th July.

Sub-Committees : Reports to filed in the Sub-Committees Folder (Acquisition Committee to be considered part of this)

Display – have met and commenced planning Municipal display for Museum and will investigate Life in Whitehorse as the Library theme.

Assessment of Collection etc – Has not met yet. Considered the scope of the committee too large. Perhaps Procedures could be spread over all sub committees. In mean time will consider one area at a time.

Finance & Fundraising – suggestion for a Cup Day Fashion Parade at the Mitcham church hall. **June to contact Netta Fuller** to arrange for 20 or 27 October. **WS to investigate The Old Time Cinema Show** for a film afternoon – our rooms probably a more suitable venue than the Mitcham church hall.

Housekeeping: Wendy in charge and Ian Nethercote assisting. JV, JP and BG volunteered to assist. Decided to keep kitchen duty roster on Meeting days to the Housekeeping Committee.

Newsletter – Yvonne Fitzmaurice in charge with PS and IN assisting. YF has been in touch with Jay Miller.

Community Grant for Costume Restoration – Still not received report from Felicity Martin. VJE to contact again. 2007 Grants should be announced in July.

Audit – ongoing

Oral History – BG has completed another interview with Keith Hancock.

Working Bee – IN reminded us that September working bee is on the 1st not the 8th and that this should be in newsletter.

Acquisition Committee - The committee needs to meet to continue the Till Collection

Heritage Day 9th September. BG has booked Animals on the Move. Neil Braine from the Stationary Engines has offered to bring 4 or 5 members. **They will need more space. IN, Bob G, Barb G and PS to check out areas on Wednesday. Letterbox drop needed week before. BG suggested that if we have fashion parade we can give out leaflets on Heritage day.**

Ted Arrowsmith and Pat Richardson are to attend the German Display at the Immigration Museum on 9th September.

Whitehorse Spring Festival – Theme is 150th Birthday of municipality and there is a sub theme of “apples”. WG suggested display include tileworks. Orchard themes. And the Mayoral robes.

Reports Moved IN Sec JP

6. Correspondence

Additional Correspondence

Inwards: Email Julie Jones re morning tea to honor Helen Lafin, attendant on her receiving the Roslyn Lawry Award. LHR Wed 11July 11am-12.

Outwards: Letter Beleura deposit for visit.

7.General Business

None

Meeting closed at 3.00pm

Next Meeting: Monday 6th August at 1.30pm

Original

04

2-7-07

To Committee

From June Ventouras Treasurer

Balance \$4,055.02

Paid In

42 60

J. Pension

10 -

Jones - Stevens

7 60

Hilomena Giocelli

25 -

Paid Out

J. Ventouras Petty Cash

100 -

Consumer Affairs

64 - 50

P. Simmons Refuse Pay

28 -

Bellevue Report

50 -

Animals on the Move

100 -

342

50

Donation Acc.

321 -

97

Acc. B.Y.

Conservation Grant
1970

Oral Hist Grant
1221 - 32

\$3191. 32

Society \$863. 70

WHITEHORSE HISTORICAL SOCIETY INC
COMMITTEE MEETING AT 2.00PM MONDAY 6TH AUGUST 2007
AGENDA

1. Present

2. Apologies:

3. Minutes of Last Meeting

4. Business Arising

Visit to Beleura
CoW History book
Membership Fees
Annual Report
AGM arrangements

5. Reports

Treasurer
Constitution
Extension
Sub-Committees
Speakers
Speaking Engagements
Newsletter
Costume Conservation Report
Audit
Oral History
Working Bee
Heritage Day
Heritage Week Walks
Whitehorse Spring Festival

6. Correspondence:

Inwards

Mary Likar CofW email advising choice of Vic Ash hardwood for frame of shed
Mary Likar CoW email contracts signed & commencement 23/7/07
Invitation to AEHS meeting 28/7/07
June Ventouras resignation from Treasurer's position
AEHS Membership Invoice
Origin gas bill
Felicity Martin Conservation Report on Costumes
Felicity Martin Invoice for Report
Kaele Way- 3 copies of WHS Rules & Photocopy of Application to Justice Dept for
Altering the Rules
Julies Jones CofW email advising cancellation fo Burwood Cemetery Tour
Heritage Vic Grants Brochure & Application
Cocking Green Gardens email – thanking for our contribution
Immigration Museum – letter of engagement for Sun 9th Sept.
Community Grant letter and acceptance form
David M Davis MP advising on Heritage Vic grants
CofW Daniel Vincent-Smith, Senior Strategic Planner re Whitehorse Heritage Assistance
FUnd brochures for display
Public Records Office re Travelling Display details available
Email Steve Day CofW re Cottage garden work
Helen Doyle, Historian email request for information on water supply

Email Mark Morris re proposed development of 520 Mitcham Road

Outwards

Welcome letter to Filomena Cicchelli (BG)

Letter to Cocking Green Gardens with details of Schwerkolt Cottage for their Housing in
Minature Project (VA)

The Hon Justin Madden, Min of Planning – request for Preservation of 520 Mitcham
Road (VA)

Acceptance of Immigration Museum engagement (TA)

Newsletters, notices

Heritage Network Newsletter June 07

Eltham District HS – History of the 40years of the society

Brochure – Heritage Nillumbik

Deafblind resource Guide

Proactive (Public Records Office) featuring PROV joins Arts Vic, look at a colonial
crime, A family legend regarding Peter Lalor is tested. Also a brochure

RHSV History News – What's On, Exhibition to attract VCE students.

Insite - Mus Aust - on National Standards, Collection Standards at Uni of Melb, MAP &
other articles

Inherit - Heritage Council - a number of articles

POD newsletter from Public Records Office

Prahran Mech Inst Newsletter

Hawthorn Hist Soc Newsletter featuring Italian Immigration to Aust 1850-1945

7. General Business:

Purchase of 5 photo albums

Next Meeting: Monday 3rd September at 2.00pm