

Whitehorse Historical Society Inc, 012235J
Agenda for Monday 3rd December 2007 at 2.00 p.m. Committee Meeting
Present.

Apologies.

Minutes of the last meeting 5th Nov.

Business Arising. 1. Update of the Membership Brochure.
2. Purchase of Enclosures.
3. Donation Letter.
4. 520 Mitcham Rd.

Reports.

Treasurer- Attached.
Membership,

Sub-Committees.

Implement Shed. List attached.

Accreditation, Review and Disaster. Radio purchased. Which position?
Web-sit update.

Displays- Renovations Painters, Museum Complex will be closed from 15th Dec.
Till 5th Jan. 08. Need for Volunteers to pack up exhibits before 17th.Dec.
Finance and Fund Raising.

Newsletter.

Housekeeping A meeting to be arranged early 2008 to arrange dates for
Working Bees. Pest strips.

Conservation of Costumes.

Heritage Day and Week. 24th. Sept. 2008.

Speakers 2008.

Correspondence In.

Australia Day , Eve Dinner Invitation.

Sensis.- Conformation of entry in the White Pages.

Brochure from Rainbow Display Systems.

Victorian Historical Journal Nov 07.

Newsletters

R.H.S. Historical News.

Museums Australia 07 Nov.

Hawthorn H. Soc. Nov. 07

Eltham District H.S. Nov. 07.

Correspondence Out.

Reply to Volunteers Christmas Celebration 4th Dec. Six attending.

Subject: Shed

From: Ted Arrowsmith <tedarrow@iprimus.com.au>

Date: Wed, 31 Oct 2007 22:34:17 +1100

To: Mark Fawcett <Mark.Fawcett@whitehorse.vic.gov.au>

Good Morning Mark

The concerns we have re the shed are as follows:-

1. North wall has gaps where tresses are cut in.
2. Where the roof and walls meet there are gaps caused by the corrugated iron profile on both north and south walls.
3. Blocking of corrugated iron on wall panels-ground floor on east & west walls - soil blown in on windy days.
4. Orange plastic underlay needs trimming on west wall.
5. We think there should be an additional floor plate on outside to secure door when opened outwards.
6. Change of level (slope) on approach to door needs a tactile strip to alert people particularly vision impaired.

Mark we are concerned that the raised concrete strip along edge of entrance could create a hazard as people come out of shed.

Would a Health & Safety Officer need to assess it?

Regards

Valda