

“Minutes of the Committee Meeting of the Whitehorse Historical Society Inc.A0012235J, held at the Schwerkolt Cottage Complex at 2.00pm on Monday 3<sup>rd</sup> March 2008.

Present; J. Fry [Pres] V.Marshall [Sec.] R.Gardiner[ Tres] J.Plehn,  
V. Arrowsmith, K. Way, V. Jones-Evans, J. Ventouras, B.Gardiner.

Apologies; W.Standfield, I. Nethercote.

Minutes of the Last Committee Meeting, Monday 4<sup>th</sup> February 2008

Amendments; 1.Deakin Uni. Visiting 4<sup>th</sup> March not 21<sup>st</sup>.

2. “ Kaele “ not Kayle

3. Treas’. Not ‘Teas’ for Treasurer.

4.Heritage Week Walks include Mitcham and maybe  
Blackburn.

5.’ Hooke ‘ not ‘Hook’.

Minutes accepted with amendments

Moved K.Way Seconded B, Gardiner. Carried.

Business Arising from the minutes;

1. Brochure; K.Way thanked all those that helped to correct and update  
The Brochure, Sub-Committee, Chaired by K.Way, to make suggestions  
To help set out etc, To be discussed on Wed.12<sup>th</sup> March.  
Former brochure has been amended.

Moved V. Arrowsmith Seconded VJones –Evans

That the Committee is in favour of the new Brochure.

2. Displays.

Nunawading Library; 30<sup>th</sup> July. –26<sup>th</sup> August.

Vermont South Library. 27<sup>th</sup> August—30<sup>th</sup> September.

Display in the Museum Left hand case, fashions of the 20<sup>th</sup> Century.

3. Whitehorse Festival Sunday 19<sup>th</sup> Oct.

4. Visit of students from Deakin Uni. Wendy, Valda. Vicki, Robert and Ian  
To assist at!.30p.m

5. Hooke’s Bike; Family is to bring the bike etc. on Wed. 5<sup>th</sup> March at 10.30  
Reporter from the local paper will be present. R. Gardiner will represent  
The Pres. And accepts the bike for the museum.

Reports.

Treasurer’s Report As attached. Moved R. Gardiner Seconded J Ventouras.

Website; K.Way; Being kept up to date, including the Newsletter, but need  
List of Speakers and dates.

Membership; Tristan Davidson. Moved B. Gardiner Seconded K.Way,

That Tristan is accepted as a member. Carried.

Sub-Committees.

Implement Shed; Restoration Repairs in hand. Signs for exhibits being  
Organized.

Motion; that R. Gardiner investigates types and costs of laminators that are Available, suitable for Society use.

Moved K.Way Seconded V, Arrowsmith Carried.

New Display Area; Overtime will decide whether to close the gaps in the

Timber Moved R Gardiner, Seconded J.Plehn. That lighting not Necessary, but will be reviewed at a later date, Carried.

K.Way moved 'That the Committee review the statues of the Consultants Report on the upkeep, maintenance, and future development of the Complex. Seconded B. Gardiner. Carried

I.Nethercote offered some steel shelving for the area. There is a need for Visitor control in the exhibition area.

#### Accreditation.

Up to date. "Workbook" available later.

#### Newsletter.

K.Way to assist during April/May, while Yvonne is on leave K.Way has Received details from Yvonne.

#### Housekeeping.

Wendy asked for \$50.00 for kitchen upkeep.

#### Costume Restoration.

Not started as yet. Felicity Martin should start next week. Robert and Vicki To send initial report to Council

#### Working Bees.

Next Sat. 8<sup>th</sup> March 9.30, then 10<sup>th</sup> May.

#### Speakers.

J.Plehn. 9<sup>th</sup> Aug. Lyn Ford. 120 years of Mitcham Primary School  
11<sup>th</sup> Oct. Collier Family.  
13<sup>th</sup> Dec. Harold Walker "The Walker Family"  
14<sup>th</sup> Feb. 09. Dot. Browne O.A.M.

#### Displays.

Underwear Display and 20<sup>th</sup> Century fashions has been completed in The Museum. Congratulations to the Display Group.

Heritage Day Sun. 14<sup>th</sup> Sept. Sub-Committee have met and decided to go ahead with

Usual features, plus may be a wondering musician

K.Way moved that the sub-committee apply for a Community Grant

From Council before the 11<sup>th</sup> April, for \$2000.00, in support of Heritage Day 6 for and 1 against. Seconded V. Jones-Evans.

J.Fry to approach the Lions Club to do Face Painting.

#### Correspondence In

Mullum Mullum Park All committee members to receive copies of the letter.

- to be discussed, what procedures will be taken in regards to this letter at the
- next Committee Meeting.
- Moved that the correspondence be accepted. B.Gardiner Seconded J. Plehn.

#### General Business.

1 Sausage Sizzle 29<sup>th</sup> March. R. & B. Gardiner to source material needed. Sausages

Etc. 2.shifts, needing 4 people per shift.

2. Book Marks. Yvonne's suggestion, This has been referred to the Brochure sub-Committee.
3. Council Grants R. Gardiner to collect from the Council the necessary forms.
4. Rotary Visit 26<sup>th</sup> Feb. 08. A great success.

Next Meeting: Monday 7th April 2008, at 2.00 p.m at the Complex.

Meeting Closed at 4.35 p.m.

Whitehorse Historical Society Inc.

Treasurers report for Committee meeting Mon. 8/4/08

General account balance at 8/4/08	\$9855.91
Accountable grants – balances	
Oral history grant	1206.92
Costume grant 2006	383.44
Costume grant 2007	<u>3500.00</u>
Total -	5090.36 <u>5090.36</u>

Available general funds -	<u>\$4765.55</u>
Other grants –	
11/7/07 -Federal operating grant	\$1500.00
21/12/07 -C of W/horse oper. grant	620.00

Income 4/2/08 to 8/4/08

Subs	10.00
Donations	50.00
Museum sales	92.00
Sausage sizzle	<u>2320.90</u>
Total -	<u>\$2472.90</u>

Expenditure

Administration	120.00
Petty cash	50.00
Collection	392.70
Equipment	60.00
Services ( gas )	53.52
S/sizzle float	<u>100.00</u>
Total -	<u>\$776.22</u>

R. Gardiner

Whitehorse historical Society Inc.

Sausage Sizzle at Bunnings Nunawading Sat. 29/3/08

Cash total	\$ 2,320.90
Less float	\$ 100.00
	<u>\$ 2,220.90</u>
less expenses	\$ 485.35
Profit	<u>\$ 1,735.55</u>

Expenses -

Sausages, Safeways 80KG	\$ 265.18
Additional sausages - Coles app. 6KG and 5 rolls paper towels	\$ 34.50
Onions - 30KG	\$ 72.00
Bread -	\$ 43.60
Ice -	\$ 11.55
Sundries -	\$ 58.52
Total expenses	<u>\$ 485.35</u>

Sundry items -

12 rolls paper towel	\$12.87
3 squeeze bottles	3.27
Latex gloves	7.43
Garbags	6.44
Tissues	.79
Tongs	2.60
Spray oil	4.40
Alum. Foil trays	4.16
Food thermometer	16.56

Suppliers -

Safeways, Eastland Coles, Mitcham
Hygiene Packers p/l, Kevin Ave., Ferntree Gully Aldi, Target Square, Ringwood Des Brown Service Station Loughnans Rd. Ringwood Campells Cash & Carry, Maroondah Hway, Ringwood

Total amounts used -

85 KG sausages
25KG sliced onions
44 loaves bread
17 rolls paper towels
2 bags ice

Whitehorse Historical Society Inc 012235J

Agenda for Monday 7<sup>th</sup> April 2008 2.00pm Committee Meeting

Present.

Apologies;

Minutes of the Meeting , March 3<sup>rd</sup> 2008

Minutes accepted, with any amendments.

Business arising from the Minutes.

Library dates;

Whitehorse Festival 19<sup>th</sup> October 2008

Laminator R. Gardiner.

Consultants Report.

Discuss the Mullum Mullum letter from N.Duff C.E.O. W.C.C .

Sausage Sizzle.

Book Marks

Council Grants.

Reports;

Treasurer's Report.

Membership

Brochure.

Visit of Deakin Students.

Hooke's Bike.

Website.

Implement Shed.

New Display Area. R. Gardiner.

Report on Historical "Pens"

Accreditation.

Newsletter

Housekeeping J.Plehn. Temporarily Taking over.

Costume Restoration

Working Bees