

## WHITEHORSE HISTORICAL SOCIETY INC

### MINUTES OF COMMITTEE MEETING, 3 NOVEMBER 2008

1. **Present:** V Jones-Evans (Chair), P Simmenauer (Minutes), V Arrowsmith, J Fry, B Gardiner, R Gardiner, V Marshall, I Nethercote, W Standfield, K Way
2. **Minutes of last meeting:** Accepted (Nethercote/Standfield)
3. **Business arising:**

*Policy on taking photos in museum.* BG reported that attendants found requests in museum were very rare, although there were a few in the Cottage. It was agreed that existing practice of no restriction continue. (B Gardiner/Way)

*Womens' Suffrage booklet* - no further action

*Furrows* - no further information. V J-E will check with Melissa Hayes

*Car park* - no further information. Defer to December meeting

*Committee vacancy* - no volunteers

*Register of activities* . VA described the proposal as providing current information to volunteers on who is doing what and on people's responsibilities, and is willing to develop it and report to Committee. Committee approved the project. (Simmenauer/B Gardiner).

*Framing of Margaret Tarrent prints* - framing of four prints approved at a cost of \$30 each. (Fry/Standfield)

*Museums Australia subscription renewal* - R Gardiner will discuss with Jay Miller

*Council Springfield Ward candidates* - now known, VA will contact to arrange visits to the Local History Room to discuss our needs. (B Gardiner/Marshall)

*Visitor survey* - V J-E will have a draft for discussion available on Wednesday.
4. **Correspondence:**

as per Agenda, plus:

  - Mike Symon - 2008/9 GVEHO Grants applications open.  
C of W Bill Morrison - acknowledgement of receipt of annual report, and remittance of \$620 for Society expenses.
  - RHSV - History Support Group Seminar - *Publishing Small Histories and Periodicals*. Support for up to two attendees approved (Simmenauer/Arrowsmith)
  - A copy of both GVEHO and Volunteer grant Applications to be sent to M Symon's office, as he has indicated that he would provide letters of support.
  - Apparently, his office has circulated nomination forms for Volunteer recognition Certificates, but we have not received one. V J-E to follow up with M Symons' office. KW suggested J Fry as nominee.
5. **Reports:**
  - *President*

Thanks to those helping with stall at Whitehorse Spring Festival. Feedback to be given to organisers when sought.

Glen Scots Singers (Lyn Athan) invited to perform at December meeting.

Suitable donation approved

Council has refused permit for 435-39 Whitehorse Road 5-storey development

Reply to Robyn da Costa-Adams sent.
  - *Treasurer*

Report attached. Accepted (R Gardiner/Marshall)

- Check needed of sales and profitability of new shop items for next meeting RG
- VA and BG reported on J Jones "wash-up" on Heritage Week. 2009 theme "The 50s", date to be confirmed, taking into account Spring Festival 18 Oct, History Week 11-18 Oct, Heritage Open Day 13 Sep. Next meeting 12 Nov.
- Acquisitions s/c - has assessed a number of items, will have drafts of various forms ready after next meeting on 7 Nov.
- Accreditation and Review s/c - has not met. Copy of National Standards for Galleries and Museums is being circulated to members.
- Facilities Planning s/c - will meet after elections
- Grants s/c - short meeting to approve Volunteer Grant application
- Displays - Orchardring shed signs completed, clay display signs nearly finished.
- Membership - 8 subscriptions still unpaid. Two new members - Keith Hancock and Louise Frost approved.
- Speakers: April meeting date to be changed to 18<sup>th</sup> to avoid Easter Saturday. Janeice to check suitability with scheduled speaker Samantha Westbrooke. Suggestions for 2009 speakers included Ventura Bus man (VA), Red Cross (KW), author of Life at the building of the Upper Yarra Dam (BG) J Fry volunteered to work with JP as Committee liaison on speakers.
- Working Bee 9.30 am 8 Nov. IN
- Offer of \$15 for coins from the Till Collection (VA) PS to get another quote.
- VA provided a written report on meeting of the Heritage Committee 30 Oct, which approved 15 Heritage Grants. Also list of Heritage properties and framework for assessment of potential significance. Liaison between Heritage Committee and Heritage Week organisers suggested.
- Dentists' group photos (BG) - no longer interested.
- PS reported meeting new Council Volunteer Coordinator, Ann Clendinnen, who has updated Volunteer lists
- PS reported that Digital audio recorder has been purchased and tested in the LHR - OK.

#### **General business:**

- RHSV - Banner grant. Agreed to apply, further consideration of design at December meeting. PS believes that design should be looked at in the context of design of our other publications: Membership brochure, Newsletter, Website and Letterhead, with the aim of developing a "house style"
- Recruitment - Society computer officer. Ted has been asked to prepare a job spec. for someone to take over maintenance and development of our system and applications. It was agreed that when this is available, we should contact suitable organisations to obtain volunteers, as our word of mouth efforts have been unproductive. PS suggested Eastern Volunteers and Great Connections, KW suggested Volunteers Victoria and Pro-bono.
- Pat Richardson to be asked to prepare a written summary of her project on stories from residents of the former City of Nunawading for Committee approval PS (B Gardiner/Simmenauer) V J-E spoke to a Burwood Bulletin volunteer who will place a notice asking for stories.

**Meeting closed 4 pm. Next meeting: Monday 1 December 1.30 pm**

## WHITEHORSE HISTORICAL SOCIETY INC

COMMITTEE MEETING, 1.30 PM, 3 NOVEMBER 2008

### AGENDA

1. **Apologies**
2. **Minutes of last meeting**
3. **Business arising**
  - Policy on taking photographs in museum
  - Womens' suffrage booklet
  - Furrows
  - Car park
  - Committee vacancy
  - Register of activities
  - Framing of Margaret Tarrent prints
  - Museums Australia subscription
  - Council candidates contacts
  - Visitor survey
4. **Correspondence**
  - Incoming*
    - Rotary Club of Box Hill - thanks, with donation \$150
    - Jay Miller – grants (email)
    - C of W - Melissa Hayes - smithy and barn \*
    - C of W - Julie Jones/Mary Likar - Final certificate (email)
    - Volunteer Grants Program – acknowledgement (email)
  - Outgoing*
    - Library displays
    - R da Costa
    - Bunnings Nunawading – Alison Marsh - sausage sizzle
    - Terry Butler, Harvey Norman – thanks
    - Mike Symon – thanks
    - Reg Morkham Rotary - thanks
    - C of W - Noelene Duff - *Pocket guide*
    - Dept. of Families, Housing, Community Services and Indigenous Affairs.  
Volunteer grants application
  - Newsletters, notices*
    - C of W - Prelude to Heidelberg book launch invitation 26 October 2008
    - Jay Miller - Making public histories seminar 16 Oct (email)
    - RHSV - History week 2008 incl grants (General business)
    - Insite Sep-Oct 2008
    - Ringwood & district HS Newsletter Oct 2008
    - POD Newsletter Oct 2008
    - Prahran Mechanics Inst. Newsletter Oct 2008
    - Box Hill HS Newsletter Oct 2008
    - Warrandyte HS Newsletter Nov2008-Feb 2009
    - Waverley HS Newsletter Oct 2008

Friends of Boroondara (Kew) Cemetery - Funerary attire exhibition 1-6  
Dec 2008

**5. Reports**

President  
Treasurer

Acquisitions s/c

Accreditation & Review s/c

Facilities Planning s/c

Grants s/c

Displays

Membership

Digital audio recorder

National Standards for Australian Museums and Galleries

Speakers 2009

C of W volunteer coordinator

Whitehorse Spring Festival

**6. General business**

RHSV - banner grant

History Week 2009

Speaker December 2008

**Next meeting**

**Peter Simmenauer**

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**From:** "Patricia Richardson" <patriciarichardson4@bigpond.com>  
**To:** <pcsimm@iprimus.com.au>  
**Sent:** Wednesday, November 12, 2008 2:24 PM  
**Subject:** Pat with info you needed re book.

**BOOK IN PROGRESS - NO WORKING TITLE AS YET**

A book of stories from people who lived in the early days of the Shire of Nunawading (Includes localities of Mitcham, Vermont, Vermont South, Blackburn, Blackburn South, Blackburn North, Nunawading, Forest Hill and East Burwood)

**Stage 1** - Gathering together personal histories from the Whitehorse Historical Society archives that may be suitable (see criteria below), and collecting similar histories from interested local people with ties to that era, making sure that most areas of the Nunawading Shire are included in the finished book.

**Various people**

**Stage 2** - Select items for publication. Choose title of book and picture for front cover. Find appropriate photographs, maps, diagrams etc. in our archives or procure same from other sources. (Copyright)

**Sub-committee**

**Stage 3** - Articles typed onto USB.

**Various people**

**Stage 4** - Proof reading

**Costing**

**Stage 5** - Graphic set-out, including cover design.

**Costing**

**Stage 6** - Printing, including number of copies.

**Costing**

**Stage 7** - Pricing. Venues for sale (Museum/Other)

**NOW** at Stage 1 and do not foresee sub-committee needed until mid 2009 as only Joy Ogden searching for suitable stories at present, and none have come in after request in newsletter.

**We are looking for stories that include most of these elements:**

How it was before. (grandparents tales/stories around the table/early migration if applicable) Parents and siblings.  
Housing. Education. Hardships. Special Events. Surroundings. (roads, land use) Facilities. (shops, sporting clubs)  
Employment. Marriage and family. Changes over time. And so on.

If needed, I know a very good proof reader and graphic artist, both of which could be approached for a price. Joy and I would be appreciative of any feedback. Pat R.