

WHITEHORSE HISTORICAL SOCIETY INC

COMMITTEE MEETING 7 MARCH 2011

AGENDA

- 1. Welcome**
- 2. Apologies**
- 3. Adoption of the agenda**
- 4. Minutes of previous meeting**
- 5. Business arising**
 - Constitutional changes
 - Review of web site
 - Holeproof
 - Extension
 - "Spiders in the loo"
 - Yvonne's "What" books
 - Stocktaking report form
 - National Heritage Week April
 - CofW Heritage concerns letter
 - WHS Open Day September
 - Samplers exhibition 2012
- 6. Reports**
 - President
 - Treasurer
 - Membership
 - Accreditation & Review s/c
 - Acquisitions s/c
 - Facilities s/c
 - Grants s/c – CofW Community grants
 - Photograph policies & Procs w/p
 - Photography flash notices – done
- 7. Correspondence**
 - Incoming*
 - CofW Art Space Exhibition Program
 - Heritage Hill talk March
 - Dept of Education – Nunawading Primary School
 - Fred Smith – thanks
 - Jewish Museum Outreach Program
 - Warrandyte HS Newsletter mar/Jun 2011
 - FAHS e-Bulletin 27 Feb
 - CofW Community Grant notice
 - Eltham District HS Newsletter Mar 2011
 - NLA Community Heritage Grants notice

- **General business**

- Deakin students visit Tuesday 8 March 2-4pm

- Re-allocation of Kaele's duties until August

- Speakers 2011

VN BGRG VJEJU

WHITEHORSE HISTORICAL SOCIETY INC

COMMITTEE MEETING 7 MARCH 2011

MINUTES

1. Apologies

K Way

2. Adoption of the agenda

3. Minutes of previous meeting

Accepted (Fry/B Gardiner)

4. Business arising

- Constitutional changes. Those relating to Public Officer will be state-wide, free of charge and we will be notified of action to be taken.
- Those relating to the wind-up clause will be moved at an appropriate General Meeting, in conjunction with the Public Officer ones. Agreed (Jones-Evans/R Gardiner)
- Review of web site – on hold. V Court n/a until Nunawading Library re-opens.
- Holeproof. PS reported that we were not contacted before their move to Kew, any material of interest will have been thrown out. It is unlikely that any material of interest would have been offered.
- Extension. Eddie Law indicated that expected completion will be mid-May. Laundry alterations will include new roof, closing of skylights, plasterboard ceiling and walls, additional power point in storage area and lighting – all as requested. Internal fittings to new area to be detailed after Melissa returns.
Security concerns about unlocked doors, etc. by builders to be forwarded to Council for action.
- “Spiders in the Loo”. Two members yet to comment. All others happy with draft, with a few corrections. Approved for publication unless concerns raised. RG will talk with Maroondah Printers re. format details. Probably spiral bound as per draft, laminated coloured cover; 100 copies, sale price \$8 (voting 5:4), launch June General Meeting. Publicity in Newsletter. P Richardson to be reimbursed for cost of drafts from budget. (Ventouras/Fry)
- “What” books – discussion next meeting – still to be read by a number of members
- Stocktaking report form for merchandise to be produced in hard copy - development by VJ-E & JF
- National Heritage Week – no activities proposed
- CofW letter re heritage concerns – VA awaiting further information
- WHS Open Day – BG has contacted most of the stall-holders. Council to fund “Working Dogs”.
- Samplers exhibition 2012 – VJ-E liaising with Yarra Ranges Regional Museum.

5. **Treasurer's report**
Received (RGardiner/Ventouras)
6. **Correspondence**
Inwards
(additional to items listed in Agenda)
RHSV – Invitation to “Dancing the skies” 16 March
RHSV – Churchill Fellowship lecture 8 March
Blackburn and District Environment Protection Fund – small grant application
Doncaster Templestowe HS Newsletter Mar 2011
Pahran Mechanics Inst. Newsletter Feb 2011
Tool Chest Feb 2011
Outgoing
Rotary Club of Forest Hill – thanks
Robyn Whitefern – acceptance of membership
Michael De'ath Dept of Education – info. Re Nunawading Primary School
Adam Docking – thanks for copies of “This is Vermont”
Tim Shambrook – congratulations on publication
Box Hill HS – congratulations on 150 years of Box Hill naming celebrations
Ben Stennet – congratulations on election as Mayor
William Orange – congratulations of Citizen of the Year award
Elizabeth Bracco – thanks for donation
Correspondence received (Simmenauer/Arrowsmith)
7. **Reports**
President: nil
Membership: 6 members not renewed – no further reminders. Mailing list being reviewed and fixed. Some problems with label print program. New member Rachel Cottle accepted; honorary until August. She has volunteered to be our new Newsletter editor.
Accreditation & Review s/c – not met
Acquisitions s/c – met 21 Feb: 6 items accepted, investigation of sewing machines. Next meeting 21 March
Facilities s/c – not met
Grants s/c – CofW Community grants: Open day & book repair grants being sought; quotes by PS
Photo. Pols & procs – not met
Photo flash policy signs – done.
Reports received (Standfield/Marshall)
8. **General business**
Deakin students visit 7 Mar – VA, BG, RG, VJ-E, JV attending
Re-allocation of Kaele's duties until August:
- Speakers JV & WS
 - Collect mail VA
 - Membership BG
 - Merchandise stocktake JF
 - Editor liaison VJ-E

- Email VJ-E
- Agendas & Minutes & Annual Report PS
- Web site nil
- Volunteer Hours VM & WS

Speakers:

- April G Robinson
- June G Plaw
- Aug B Stennet
- Oct & Dec ?

Suggested: Jack Brockhoff, Eric Panther, Ann Dixon

Ann Dixon has asked for a representative from WHS to talk about sources available from local history societies for family history on 31 July - PS to discuss with B Rogalski.

VJ-E responded to questions about extension facilities.

Meeting closed: 3.15pm

Next meeting: 4 April

Whitehorse Historical Society Inc.

abn 44352041634

Treasurers report for Committee meeting Mon 7/03/2011

General account balance - \$ 7,693.64

Income

LHR sales \$ 19.50

Total \$ 19.50

Expenditure -

Admin \$ 64.00

Printing cards \$ 43.40

Post Office box \$ 86.00

Total \$ 193.40

Investment account balance \$ 27,093.30

R. Gardiner

Treasurer

Whitehorse Historical Society Inc.

abn 44352041634

Treasurers report for Committee meeting Mon. 7/03/2011

General account balance - \$ 7,349.15

Income

Museum sales	\$	15.60
LHR sales	\$	18.20
Subscriptions	\$	<u>20.00</u>
Total	\$	<u>53.80</u>

Expenditure -

Admin	\$	182.89
Housekeeping	\$	100.00
Gas	\$	65.80
Petty cash	\$	<u>50.00</u>
Total	\$	<u>398.69</u>

Investment account balance \$ 27,093.30

R. Gardiner
Treasurer