

**WHITEHORSE HISTORICAL SOCIETY INC.**

**COMMITTEE MEETING 7 NOVEMBER 2011**

**AGENDA**

- 1. Welcome**
- 2. Apologies**
- 3. Minutes of previous meeting**
- 4. Business Arising**
  - Membership recruitment
  - Schwerkolt 150 project
  - City of Whitehorse Recreational Policy
  - Conservation of Barn and Smithy
  - Burwood East Primary School Fete – 12<sup>th</sup> November, 11-4
  - Museum Plaque
  - Nethercote House Vermont
  - Copyright
  - Photos
  - St Lukes Primary School speaker
  - Purchase of new camera/audio visual software
  - Spiders in the Loo reprint
  - CPR dvd
- 5. Reports**
  - President
  - Treasurer
  - Displays
  - Membership
  - Environmental
  - Speakers
- 6. Correspondence**

*Inwards*

- Geelong HS = donation thank you letter
- Heritage Hill – disaster planning training
- Nunawading Library – Display programme 2012
- Cr Ben Stennett – Australia Day awards nomination form
- E. McIntosh – CoW, Heritage Steering Committee Meeting Schedule
- Victorian Community History Awards 2011 – Invitation
- Connexion – IT Support
- Debbie Seddon – CoW – Community Grant 2011/2012
- Glen Turnball - AEHOS Subs reminder, History Week reminder
- Postcard – Peter S.
- Thank you – June V.
- Heritage Postcards – Bob Wright

*Newsletters, notices*

- GSoV – brochures
- Box Hill HS – Tour brochure
- Box Hill HS – newsletter Oct 2011
- Prahran Mechanics Institute – newsletter Nov 2011
- AEOHS – September 2011
- Unlock the Past – War comes to Australia tour
- Find my past – library subscription
- Lilydale HS – October 2011
- RSHV Historic Images Workshop
- Ringwood HS – October 2011
- Malvern HS – Oct-Nov 2011
- Heritage Hill – Benga Hosue Maid's Quarters opening invitation

*Outwards*

- F. Cottle – new membership
- L. Cottle – new membership
- S. & M. Barter – new membership
- A. & J. Dunlop – new membership
- N. Beshara – donation thank you
- F. Craddock, Geelong HS – Transfer of artefact paperwork

- AOEHS - Subscription

**7. General Business**

Removals

Purchase of trolley

Purchase of showcases

Cottage sign

**Meeting Closed:**

**Next Meeting:**

**1.30pm Monday 5<sup>th</sup> December**

4

# WHITEHORSE HISTORICAL SOCIETY INC.

## COMMITTEE MEETING 7 NOVEMBER 2011

### MINUTES

1. **Present:** B. Gardiner, R. Gardiner, V. Marshall, J. Fry, V. Jones-Evans (Chair), R. Whitefern, P. Simmenauer, R. Cottle (Minutes)  
**Apologies:** J. Ventouras, W. Standfield, V. Arrowsmith

2. **Minutes of previous meeting**  
Accepted (Fry, B. Gardiner)

3. **Business Arising**

- Membership recruitment: PS – there has been two bites, one didn't go any further, the 2<sup>nd</sup> is waiting for scanning procedures. PS to be notified when photo scanning procedures ready. No other news from Eastern Volunteers or Vic Portal. New member Beverly Speed has begun attending Wednesday working group.
- Schwerkolt 150 project: VJ-E read minutes from first sub-committee meeting. BG happy to interview people and has already spoken to 3 people who are interested. RC to contact Kelly Gardiner for Mitcham High ex students Facebook page information.
- City of Whitehorse Recreational Policy: no further info on this.
- Conservation of Barn and Smithy: This will be left until 2012 as we are still finalising building matters.
- Burwood East Primary School Fete – 12<sup>th</sup> November: VJ-E to email for final details.
- Museum plaque – waiting on VA.
- Nethercote House Vermont – no action yet.
- Copyright – no action yet.
- Photos – Pat Richardson photocopied the 'old' ones. VJ-E to contact Raylene Carr and Ben Stennett advise where to take 'new' photos.
- St Lukes Primary School speaker – B. Rogalski gave an excellent talk, which was enjoyed by all.
- Purchase of new camera/audio visual software – waiting on camera, model we chose is no longer available, waiting on new model (15<sup>th</sup> November). Audio Visual Software, still looking at prices/types.
- Spiders in the Loo reprint – 100 copies purchased for \$951. 50, will continue to sell for \$10.00.
- CPR dvd – RG organising.

4. **Reports**

**President:** Quotes have been obtained by movers to assist with rearranging the museum. The timing depends on the telephone being installed at the new attendants desk. VJ-E has informed Julie Jones, the move must either be no later than first week of December or from the first week in February 2012 onwards. RG suggested the attendants use our cordless phone. New cleaning schedule and new OHS legislation for volunteers also to be discussed with Julie Jones.



**Treasurer:** Income \$ 1,851.52 which includes open day grant.

Expenses \$ 1,091.45 including spiders reprint.

General account balance \$ 12,287.16

Investment account balance \$ 28,041.48 – we will be using these soon for new storage and showcases

Accepted (R. Gardiner/Marshall).

**Displays:** Displays in extension completed. School display to be exhibited at Burwood East Primary School Fete – 12<sup>th</sup> November.

**Membership:** 99 members, 8 have not yet paid. Committee approved new members – B Speed.  
Removed – T. Robinson

**Environmental:** Wendy is away.

**Speakers for 2012:** Yvonne and Bev to ascertain if/when Alan Brockhoff will be able to give his talk. Committee suggestions as follows:

VJ-E – Professor Graeme Davison

BG – Lambis Englezos – “Fromelles”

PS – Keith Rooney

BG – Kelly Gardiner – France

RC – Rosalie Whalen - Schwerkolt

Reports accepted (Jones-Evans/Cottle).

#### **5. Correspondence**

FAHS Newsletter – October 2011

RHSV – Invitation

David Milne CoW – Spring Festival Feedback

Correspondence received (Cottle/B. Gardiner).

#### **6. General Business**

- Removals – Covered in Presidents Report
- Purchase of Trolley (for transporting artifacts etc to festivals etc) – RG to organise
- Purchase of showcases – RG looking at prices and types for use in extension
- Cottage sign – “Cottage Open” sign was in a terrible state and will be replaced. We are waiting on replacement.
- Wednesday Working Group Christmas break dates  
Finish – 14<sup>th</sup> December 2011  
Restart – 18<sup>th</sup> January 2012
- RG requested that the minutes reflect that Peter Simmenauer has been added to Bank Signatories

**Meeting closed:** 2.37 pm

**Next Meeting:** Monday 5<sup>th</sup> December .30 pm

Whitehorse Historical Society Inc.

abn 44352041634

Treasurers report for Committee meeting

Mon. 7/11/2011

General acc. balance - \$ 12,287.16

Income

Museum sales	\$	24.00	
LHR sales	\$	92.00	(incl. Spring Fest. \$52.00)
Subs	\$	172.00	
Donation	\$	13.00	
Bank interest	\$	0.52	
City of Whitehorse Comm. Grant	\$	1,550.00	
Total	\$	<u>1,851.52</u>	

Expenditure -

Garry Prestland books	\$	36.00
Picture mounts	\$	50.00
AEHS fees	\$	20.00
Admin.	\$	33.95
Maroondah Printing 100 Spiders	\$	951.50
Total	\$	<u>1,091.45</u>

Investment acc. balance \$ 28,041.48

R. Gardiner  
Treasurer