

WHITEHORSE HISTORICAL SOCIETY INC.

COMMITTEE MEETING 5 DECEMBER 2011

AGENDA

- 1. Welcome**
- 2. Apologies**
- 3. Minutes of previous meeting**
- 4. Business Arising**
 - Membership recruitment
 - Schwerkolt 150 project
 - City of Whitehorse Recreational Policy
 - Conservation of Barn and Smithy
 - Burwood East Primary School Fete – 12th November, 11-4
 - Museum Plaque
 - Nethercote House Vermont
 - Copyright
 - Photos
 - CPR dvd
- 5. Reports**
 - President
 - Treasurer
 - Displays
 - Membership
 - Environmental
 - Speakers
- 6. Correspondence**

Inwards

 - Box Hill HS – Blackburn Lake Photo
 - Joyce Suto – Book notification
 - CoW – Receipt of Annual Report & Notice of Funds for operating expenses

- Nunawading Library – Community Display Programme 2012
- Vermont South Library – Community Display Programme 2012
- Museums Australia Renewal of Membership
- MAP New staff announcement
- FAHS heritage funding applications
- Shayne Price – Heritage Week Thank you
- Mike Symon – Community Heritage Grants
- Whitehorse Heritage Steering Committee minutes
- Joan Henwood – thank you card

Newsletters, notices

- CoW Annual Volunteers Christmas Celebration Invite
- GSoV – Course
- Hawthorn HS – Newsletter Nov 2011
- Heritage Hill – Invitation to opening of Maid's Quarters
- Eltham HS Newsletter Nov 2011
- Victorian Historical Journal
- Adelaide Twenty Twelve Congress Chronicle
- RHSV What's On
- Victorian Community History Awards Results
- FAHS e-bulletin No. 91
- Royal Historical Society VIC – History News No.. 295

Outwards

- CoW Acknowledgement of Grant

7. General Business

Rebinding Books, VJ-E & PS

Yvonne's suggestions – a) merchandising b) working bee contribution

Meeting Closed:

Next Meeting:

1.30pm Monday 6th February 2012

WHITEHORSE HISTORICAL SOCIETY INC.

COMMITTEE MEETING 5 DECEMBER 2011

MINUTES

1. **Present:** B. Gardiner, R. Gardiner, V. Marshall, R. Whitefern, W. Standfield, V. Arrowsmith, J. Ventouras, P. Simmenauer (Chair), R. Cottle (Minutes)
2. **Apologies:** V. Jones-Evans, J. Fry
3. **Minutes of previous meeting**
Accepted (Marshall/Ventouras)

4. **Business Arising**

- Membership recruitment: PS – Chris Gray has joined us document cataloguing and photo scanning. Bev Speed has been trained for scanning.

Committee pre-approved Chris Gray as new member (R. Gardiner/Simmenauer)
- Schwerkolt 150 project: RC – advertisement in Nov-Dec newsletter. RW has advertised in her church. All other advertising to commence in 2012.
- City of Whitehorse Recreational Policy: no further info on this.
- Conservation of Barn and Smithy: This will be left until 2012.
- Burwood East Primary School Fete – A very successful day. We received thanks from the school. Pat Richardson has gathered many records from the school.
- Museum plaque – VA – to get price for plaque for museum. Amended cottage plaque to wait until 2014 celebrations.
- Nethercote House Vermont – VA & VJ-E in the process of preparing letter to be sent to local members.
- Copyright – no action yet.
- Photos – Raelene Carr has asked for an extension of time. PS stated that there are more locations that should be included e.g. Burwood East Shopping Centre. PS suggests establishing a procedure for deciding which places should be photographed and by whom, and those which are completed. VJ-E to remain as contact with photographers. Committee and Wednesday working group to suggest any places, these are to be vetted by committee before being forwarded on to photographers.
- CPR dvd – RG is circulating a copy amongst Wednesday working group volunteers.
- Garden condition – VA spoke to David Stewart. The 3 involved departments have had meeting and agreed a lot of work is needed which they will gradually work through. PS queried is gutter cleaning on the list? VA to investigate.

5. **Reports**

President: (absent)

Treasurer: Income \$ 784.00 which includes City of Whitehorse grant. LHR sales include \$25 from sale of deaccessed artefacts.

Expenses \$ 972.43 including camera & card, and movers for heavy outdoor items.

General account balance \$ 12,092.93

Investment account balance \$ 28,041.48

Accepted (R. Gardiner/Ventouras)

Showcase which currently holds knitting display needs repair. VA moved that RG has authority to fix it. (Arrowsmith/Simmenauer)

RG still searching for 50s dresser. PS moved that limit on spend for this is \$600 (Simmenauer/Cottle)

VA suggested putting current display behind Perspex. PS suggested we consider this option in 3-6 months if a suitable dresser has not been found.

Displays: BG – showcases have been moved. PS congratulated RG for organising. VA moved thanks to Bob, Barb, Vicki, Joy, Peter, Maurie, Robyn and all others involved in planning and moving (Arrowsmith/Cottle). RG stated Blue Lion Movers did an excellent job. BG – the 50s display and map case to be completed in new year. RG the grilled area is nearly finished.

PS – is organising a new bookshelf from Eastern Emergency Relief Network for \$20 donation.

RG – mentioned the white stand that the computer in the museum was on is no longer needed. Kribashini Reddy from City of Whitehorse would like it.

Membership: 97 members. Reminders sent to last few who haven't paid.

Environmental: WS to organise a report before the end of the year.

Speakers for 2012: JV has organised:

February – Russ Haines

April – no confirmation yet, waiting for Lambis Englezos to reply

June – Keith Rooney

August – Gerry Robinson

Other suggestions – Professor Graeme Davison, Jacquie Nichols-Reeves

Alan Bunton – postponed indefinitely

Present for December speaker Eric Panther – copy of Spiders in the Loo (BG)

Photo Scanning: RC – Scanning Procedures should be completed by the end of the year.

Reports accepted (R. Gardiner/Standfield).

6. Correspondence

RHSV Community History Awards booklist

James Donohoe – book advertisement

Correspondence received (Cottle/Simmenauer).

7. General Business

- Rebinding books – 3 books from artefact collection and one from reference collection need rebinding. Quotes obtained by PS \$720 for 3 from artefact collection (Scribe Binding), \$110 for reference book (Eastern Binding). Application for community grant unsuccessful. PS queried would committee authorise \$830, possibly higher. (Marshall/Simmenauer) All in favour.
- Yvonne's suggestions: Membership with compulsory working bee attendance. Voted, all against. Cataloguing – deferred to allow VJ-E, PR & PS to discuss and make recommendation to Committee. Merchandise – to be discussed in new year after VJ-E, RG, RC, JF & VID have met to discuss with Julie. VJ-E to report to committee.
- Cleaning schedule – RG read notes from meeting with Julie Jones (16/11/11). Attendants hours haven't changed. By agreement, attendants cleaning duties will remain the same. WHS to clean orchard shed weekly. WHS to dry mop and dust extension fortnightly. Attendants will sweep entrance to extension and pathway weekly. WHS will look after cobble stones.
- Heritage Week Discussion – BG attended this. Theme for 2012 is 'Living in the 70s'
- Museum security – BG & RG received a phone call last Sunday from security company. Sliding door to museum had not been locked. Nothing touched or taken. This will be reported to Julie Jones. Security man was annoyed that the alarm pad in cottage is inaccessible. Council will need to look into this.

Meeting closed: 3.12 pm

Next Meeting: Monday 6th February 2012

Whitehorse Historical Society Inc.

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Treasurers report for Committee meeting

Mon. 5/12/2011

General acc. balance - \$ 12,092.93

Income

Museum sales	\$ 8.50
LHR sales	\$ 30.50
Subs	\$ 100.00
Donation	\$ 25.00
City of Whitehorse Comm grant	\$ 620.00
Total	<u>\$ 784.00</u>

Expenditure -

Petty cash	\$ 50.00
modem	\$ 20.00
Gas	\$ 133.83
Camera & card	\$ 179.98
Comp. keyboards	\$ 38.62
Moving heavy outdoor items	\$ 550.00
Total	<u>\$ 972.43</u>

Investment acc. balance \$ 28,041.48

R. Gardiner
Treasurer