

WHITEHORSE HISTORICAL SOCIETY INC.

COMMITTEE MEETING 6 FEBRUARY 2012

AGENDA

- 1. Welcome**
- 2. Apologies**
- 3. Minutes of previous meeting**
- 4. Business Arising**
 - Membership recruitment
 - Schwerkolt 150 project
 - City of Whitehorse Recreational Policy
 - Conservation of Barn and Smithy
 - Museum Plaque
 - Nethercote House Vermont
 - Copyright
 - Photos
 - CPR dvd
 - Rebinding Books, VJ-E & PS
 - Yvonne's suggestions – a) merchandising b) cataloguing
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- 5. Reports**
 - President
 - Treasurer
 - Displays
 - Membership
 - Environmental
 - Speakers
- 6. Correspondence**

Inwards

 - P. Neivandt - CoW – Amendment to Whitehorse Planning Scheme

- Dee Ryall – Christmas card & invitation
- RHSV –Christmas card & RHSV address book
- J. Phlehn Christmas card
- Shayne & Julie – CoW – Christmas card
- State Members of Eastern Region – Christmas card

Newsletters, notices

- Whitehorse Manningham Libraries Newsletter – Summer 2011/2012
- FAHS e-bulletin # 92
- Anne Doggett – Bellringers book leaflet
- Doncaster-Templestowe HS – Newsletter Dec 2011
- Box Hill HS – Newsletter Dec 2011
- Toolchest #102 Nov 2011
- FAHS e-bulletin – No. 93 December 2011
- Adelaide Twenty Twelve Congress Chronicle – Dec 2011
- FAHS Newsletter – No. 34 Dec 2011
- MAP Participants Newsletter – Dec 2011
- AOEHS – Meeting Invitation
- Congress 2012 Exhibitor invite
- FAHS e-bulletin No. 94 11 January 2012

Outwards

- E. Muckleston – donation thank you
- P. Johnson – donation thank you
- Mark Lane – Whitehorse Community Chest research

7. General Business

UV Protection for Museum

Meeting Closed:

Next Meeting:

1.30pm Monday

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COMMITTEE MEETING 6 FEBRUARY 2012

MINUTES

1. **Present:** V. Jones-Evans (chair), W. Standfield, P. Simmenauer, B. Gardiner, R. Gardiner, V. Marshall, R. Whitefern, V. Arrowsmith, J. Fry, J. Ventouras, R. Cottle (minutes)
2. **Apologies:** None
3. **Minutes of previous meeting**
Accepted (B. Gardiner/Standfield)
4. **Business Arising**
 - Membership recruitment – 2 standing ads with Eastern Volunteers & Vic Portals. VJE suggested we review ads in the near future
 - Schwerkolt 150 project – at next sub committee meeting advertising will be organised and procedures for receiving and scanning photos organised. The project was mentioned in the Presidents report in the Jan/Feb newsletter.
 - Conservation of Barn and Smithy – VJ-E has had verbal and written report from Julie Jones. The barn has termites. The Banksia rose is also putting pressure on it. Pest control company will assess barn and smith and report back before taking action. PS queried should we take Banksia rose out, VA said no, it just needs to be cut back.
 - Museum plaque – Committee voted on wording for plaque. VA to get quote for this.
 - Nethercote house – no action yet. VA and VJ-E waiting for action to occur on house.
 - Copyright – no action yet. VJ-E and RC to finish questions.
 - Photos – local – VA suggested we only take streetscapes, not private residences. PS queried does the acquisition committee take control of this project. VA state the policy was that every 10 years the streetscapes of the former city of Nunawading were photographed, particularly where there was dramatic change. VJ-E to discuss with the re-accreditation committee whether it is appropriate for the acquisition committee to take on this task
 - Rebinding books – Sands & McDougall is at Eastern Binding (\$110). School paper cover is also being fixed but we have to our own stringing. The 3 other books are in a queue for Scribe Binding, work should start in march
 - Yvonne's suggestions – a) merchandising b) cataloguing – the committee voted against both suggestions. RC to write a letter to Yvonne thanking her for the suggestions.

5. Reports

- President:** Covered in Business arising
- Treasurer:** General account balance - \$ 11,638.42
Income \$ 120.33 which includes Megan Hopley's subs of \$10 (pro rata)
Expenses \$ 646.05 which includes newsletter postage x2
Investment account balance \$ 28,041.48
Accepted (R. Gardiner/Simmenauer)
- Displays:** Samplers to Lilydale Regional Museum 30 March-24 June. Samplers need to be delivered by Friday 2nd March. BG and WS are preparing boxes for temporary display in museum; need to purchase more plastic stands for this. Museum display for heritage week and contribution to Whitehorse Art Space theme is "Back to the 70s". VA suggested a dolls display in museum in the future. VJ-E suggested an ANZAC display, possible in the new space. RG still looking into new showcases. 2012 exhibition schedule needs to be created.
- Membership:** 99 members. Committee approved new members Elizabeth Daniels and Megan Hopley. (B. Gardiner/Arrowsmith).
- Environment:** Environmental report showed that on the whole the temperature and humidity in the new storage area is fine.
- Speakers:** February – Russ Haines
April – Lambos Englazos – JV to write and confirm
June – Keith Rooney
August – Gerry Robison
JV to contact Graeme Davison to see if he is available. Dr Linda Young from Deakin University has offered to speak on House museums. PS suggested Weston Bate to speak about writing about local history, or Andrew Lemon for same.
- AOEHS:** Dates and locations of meetings:
31st March – Croydon
30th June – Marysville
22nd September – Box Hill
Conference TBA
- Grants:** Jay Miller emailed details of exhibition grant for \$10,000. Grants sub committee to discuss.

Reports accepted (R. Gardiner/Cottle)

6. Correspondence

Heritage steering committee – V. Arrowsmith to act as representative. B. Gardiner and V. Jones-Evans as back ups. VJ-E to write letter to advise this.

InMagic software maintenance renewal – needs to be checked by RG or Rob Innes.

Victorian Cataloguing collections workshops – VJ-E suggests we look into these

Bundoora homestead brochure – VA to organise excursion

Correspondence received (Cottle/Simmenauer)

7. General Business

- UV Protection for museum – new doors in museum allow more light. There should be no light on textiles when the museum is closed. Textiles 50 lux as opposed to 200 for artefacts. Need to consider UV tinting on either doors or cases. Kribashini Reddy (CoW) suggested two UV products and has given 3 contacts. VJ-E to get quotes for doors and windows.
- Document book – PS suggests the cataloguing book is ineffective and queries if it is worth keeping if nobody uses it? PS to demonstrate the book on a Wednesday and committee members to consider should we keep it before next meeting.
- Cleaning Schedule – WHS will clean orchard shed weekly and dry mop and dust the museum fortnightly, alternating with the attendants. Attendants to sweep entranceway to the extension, WHS to sweep cobblestones. Helen Laffin suggested attendants start weekend of 11/12th of February. VJ-E to query this arrangement.
- Heritage week & open day – Sun 16th September is WHS open day. Heritage week runs Thurs 13th – Thurs 20th September. No cemetery tours this year. BHHS to run tours of town hall. Whitehorse Art Space “Back to the 70s” exhibition. Nunawading library historical themed speaker. Former Burwood PS to be opened. WHS open day – council contribution is bush dancing with band. WHS to create 70s themed exhibition for museum and Whitehorse Art Space. WHS to possibly run bus tour of Vermont South with council providing bus. Committee members to put forward suggestions for such tour for next meeting. WHS to organise an activity to be held at Vermont library, eg activity on how to keep personal photos safe. We could take laptop & scanner and collect photos we consider useful. Two 70s displays need to be decided on before next meeting.
- Task allocation – All tasks should have 2 people, there are several responsibilities eg computers, documents, enquiries which are not backed up. At next committee meeting the responsibilities list needs to be reviewed.
- Box Hill Brickworks – The brickworks are privately owned and on the Victorian heritage register. BHHS is not organising a “save” campaign because of the cost. VA suggested we write to Ken Turner to explain WHS position on this subject. CC to Robyn Doble at BHHS.
- February General Meeting – B. Gardiner to organise chocolates for Russ Haines
- Robyn Doble received community achievement award – WHS to send congratulations
- VicRoads meeting – Report that Representatives presented plans of area to be developed on Healesville Freeway Allocated land between Springvale Rd & Boronia Rd. public consultation to be in May/June. To be mentioned at General meeting, Sat 11/2/12.

- 1950s display – PS has found possible cabinet from Eastern Relief Network. PS & RG to check suitability. Cost will be a small donation, therefore committee has preapproved purchase.
- Gutter cleaning schedule – VA spoke to council Facility maintenance manger. Gutters normally cleaned 4 x yearly by contract, however it looks as if museum complex is bi monthly, next scheduled clean is February. WHS to keep an eye on gutters.

Meeting closed: 4:25 pm

Next Meeting: Monday 5th March 2012