

**WHITEHORSE HISTORICAL SOCIETY INC.**

**COMMITTEE MEETING 5 MARCH 2012**

**AGENDA**

- 1. Welcome**
- 2. Apologies**
- 3. Minutes of previous meeting**
- 4. Business Arising**
  - Membership recruitment
  - Schwerkolt 150 project
  - Conservation of Barn and Smithy
  - Museum Plaque
  - Copyright
  - Photos - local – reaccreditation not yet met
  - Rebinding Books
  - UV Protection for museum
  - Box Hill Brickworks – letter sent
  - Task Allocation
  - Deakin Students Tuesday 6 March
- 5. Reports**
  - President
  - Treasurer
  - Displays - samples
  - Membership
  - Environmental
  - Speakers
  - PROV Digitisation Workshop
  - Grants – 2012 Exhibition
  - Heritage Week – Meeting

- Council – Hellen Laffin re doing Education kit  
Schwerkolt brochure  
Cleaning Schedule  
Facebook  
Doors

## 6. Correspondence

### *Inwards*

- Dee Ryall – Chocolate fundraising hampers
- Rebekah Blackwolf-Mitchell – donation of old newsletter
- Lilydale HS invitation to official opening
- Dr Linda Young – Deakin Students visit
- CoW – Community Grants Advance notification
- Robyn Whitefern – resignation from committee

### *Newsletters, notices*

- RHSV – newsletter #298 Feb-Mar 2012
- What's On at RHSV
- GSoV – what's on
- Box Hill HS – newsletter February 2012
- Waverley HS – newsletter February 2012
- Warrandyte HS – newsletter # 163
- Lilydale HS – newsletter February 2012
- The Tool Chest – February 2012
- FAHS – eBulletin No 95
- Adelaide Twenty Twelve Congress Chronicle
- Ringwood HS – Newsletter February 2012
- MAP eNewsletter Jan/Feb 2012
- Malvern HS Newsletter Feb-March 2012
- Doncaster-Templestowe HS – Newsletter March 2012
- Eltham District HS – Newsletter March 2012

*Outwards*

- Pamela Nivandt CoW – Whitehorse Heritage Steering Committee
- Ken Turner (cc Box Hill HS) – Box Hill Brickworks
- Noelene Duff CEO CoW – Strathdon House and Grounds
- Robyn Doble – congratulations
- Crs. Carr, Lane, Monroe, Pemberton, Harris, Chong, Koutras, Ellis, Stennet, Daw – Strathdon House and Grounds
- Helen Laffin – Blackburn Station Village
- Rohan Prathapasinghe CoW – UV Tinting

**7. General Business**

- South East Victoria Family & Regional History Expo
- *Robyn Whitefern – resignation from committee*
- Responsibilities list – allocate backups
- Paper shredder
- Strathdon House
- Oral histories
- Pricing of research and copies

**Meeting Closed:**

**Next Meeting:**

**1.30pm Monday 2 April 2012**

## MUSEUMS AUSTRALIA (VIC) EXHIBITION GRANT APPLICATION

### *Aims:*

1. to create display panel packages based on copies of land sub-division plans in specific areas of Whitehorse over a range of periods. Each package to comprise
  - Land sub-division plans
  - Photos of houses or streetscapes within a sub-division area
  - Aerial survey photos of the sub-division area
  - Interpretive signage
  - Other material if appropriate eg Certificates of Title
2. to create a power point program based on digitised representations of the above material

for display in our museum, outside events and other venues eg other historical societies, Box Hill Art Space etc.

We could consider the experience of this project valuable in preparing future exhibitions.

### *Where we are at:*

- 20 topical areas based on land sub-division documents identified

### *Further tasks required to prepare an application:*

- obtain rough costing (incl. "clean-up" for digital imaging of display material), based on 4 x 20, 4 x 12, 4 x 6 images, A3 and A4 sizes (approx..)
- concurrently, identify/create supporting material eg aerial photos; house/streetscape photos (some photos may need to be taken if not in collection)
- identify sources for and about interpretive text
- identify skills and costs of preparation of power point program

We need to consider that none of the grant areas make specific provision for creation of display items.

We should obtain Committee endorsement of the project, bearing in mind that we may not be successful in obtaining funds, but will still need to make considerable efforts to get information necessary for applying for the grant and continue preparations while awaiting the outcome of our submission. This should include permission from the Committee to proceed with some portion of the project if we are not successful in obtaining funding. It is the sort of project we have envisaged doing anyway, with display space now available in the new Visitors' Centre.

PS 29.2.2012

# WHITEHORSE HISTORICAL SOCIETY INC.

## COMMITTEE MEETING 5 MARCH 2012

### MINUTES

1. **Present:** V. Jones-Evans (chair), P. Simmenauer, B. Gardiner, R. Gardiner, V. Marshall, V. Arrowsmith, J. Fry, J. Ventouras, R. Cottle (minutes)
2. **Apologies:** W. Standfield  
  
R. Whitefern – letter of resignation read out
3. **Minutes of previous meeting**  
Accepted (B. Gardiner/J. Fry)
4. **Business Arising**
  - Membership recruitment – Review our job entries in the portal. PS, VJ-E & RC to review on Wednesday. Khing Tan visiting on Wednesday from Eastern Volunteers.
  - Schwerkolt 150 project – More advertising and change project slightly
  - Conservation of Barn and Smithy – Pest people looked and still haven't reported back to Council.
  - Museum plaque – ongoing.
  - Copyright – ongoing.
  - Photos – local – ongoing.
  - Rebinding books – Sands & McDougall is back. School papers binder is back but needs to be strung.
  - UV Protection for museum – VJ-E emailed 2 quotes to Rohan at CoW. Rohan said council will pay for tinting but we have to wait until 13<sup>th</sup> March.
  - Box Hill Brickworks – VJ-E spoke to Robyn from BHHS. They haven't heard from Ken Turner and the journalist who campaigned for it has moved away.
  - Task allocations – attached
  - Deakin Students Visit Tuesday 6 March - Deakin students visiting 2 – 4 pm. Valda to speak about Schwerkolt and then split into 2 grips. Visit to the cottage, orchard shed, museum and LHR.

## 5. Reports

**President:** Covered in Business arising

**Treasurer:** General account balance \$11,026.06  
Income \$145.07 includes museum sales including several Till books and the sale of deaccessioned artefacts.  
Expenses \$622.78 includes book restoration  
Investment account balance \$28,041.48  
Accepted (R. Gardiner/Simmenauer)

**Displays:** Samplers to Yarra Ranges Museum. VJ-E & RG have been discussing where to put travel goods – suggest a display in one of the shop fronts.

**Membership:** 99 paid members. Committee approved new members Russ Haines and Andrew Lambert. (B. Gardiner/J. Ventouras).

**Environmental:** N/A

**Speakers:** Anne Dickson (Costumes) \$150.00 for hour and a half, \$100.00 for ¾ of an hour. Query should this be held in the visitors centre.  
Moved we should invite Anne to speak for an hour and a half (V. Jones-Evans/P. Simmenauer), 6 for, 3 against.

**PROV digitisation workshop:** VJ-E & Elizabeth Daniels attended. Learnt quite a bit. Our digitisation program is on track. Also learnt how to digitise photos and documents on the cheap. Our digitisation project has commenced.

VA concerned not enough detail is recorded when photos are received, the photographers name must be recorded. This process needs to be reviewed by the re-accreditation committee in consultation with Pat Richardson and Rob Innes.

**Grants:** RG – Council grant to apply for Heritage Day money. Last year was \$1,700, start on that soon.

MAVic Grant for travelling exhibitions. Exhibition of land subdivisions & associated material within the Whitehorse area. Material needs to be digitised. VJ-E – Jacqui Nichols-Reeves will cover the cost of digitising aerial photos from the 1970s.

PS – grant up to \$10,000. To create a travelling exhibition with 2 outputs, A2 size panels and PowerPoint presentation. 1890s-1995 subdivision plans, 18-20 selected.

Application due 13<sup>th</sup> April

PS moves that we proceed with this project and if we don't get the grant the committee considers WHS funds it (Simmenauer/V. Marshall) All In Favour.

**Heritage week:** Meeting held 5<sup>th</sup> March. The committee like the bus tour idea (to be fully funded by council) – no date yet.  
Art space exhibition – Jacqui Nichols-Reeves is interested in one wedding dress and the jumpsuit from the 1970s, and aerial photos from the 1970s.  
WHS to hold a preserving your photos workshop at Vermont South Library. Archival Survival will provide samples with order forms. No date yet, VJ-E suggested holding it in the evening.  
The next meeting is in May in the meantime an event description needs to be created and we need to work on our 1970s display.

**Council:** EduKit – there are things that are mentioned and no longer on display so it is being updated.  
The Schwerkolt brochure is being reviewed and updated.  
Cleaning schedule – Helen Laffin has bought new equipment.  
Facebook – Policy has been received from CoW with a suggestion that WHS and CoW administrate the page together.  
Doors – waiting for strips on doors to be installed.  
Caged area sign has faded and needs reviewing and redoing.  
Cleaning products list needs to be created for OH&S. Helen Laffin to do.

Reports accepted ( V. Jones-Evans/J. Ventouras )

## 6. Correspondence

Late mail in: Australian Heritage Week – event registration  
Strathdon- response from Raylene Carr  
FAHS eBulletin – No 96

Late mail out: Mrs L Farnsworth – donation  
A Lambert – new member  
R Haines – new member  
E Daniels – new member  
M Hopley – new member

Strathdon response from Raylene Carr read out. PS – Eleanor Miller has been invited to keep us informed on Strathdon.

Correspondence received (R. Cottle/B. Gardiner)

## 7. General Business

- South East expo – do we want to participate? No VA/VM
- VJE Suggested we purchase a paper shredder. VJE/JF

- Oral Histories – PS we have people to interview, we need a centralised list. VA to find book for this, needs names addresses etc. BG to start interviewing. Elizabeth Daniels may also be a possibility.
- PRICING OF RESEARCH & COPIES PS moved \$1 per frame/scan (page/photo) downloaded to USB stick. No seconder.  
VA - should we charge for research? Because of the time spent researching.  
VJ-E – a charge for research – is it time spent or a set charge?  
VA – suggested we review existing charges  
PS – we do not conduct research we give research advice we give remote assistance  
VJ-E – we all agree we are a service, we are trying to recover costs  
VJ-E – PS to review our charges & simplify and submit to committee at next meeting.
- Judith Fry – William Slater’s g.g. niece emailed her, she is working on a book on the Slater family and will forward a copy to WHS when completed.
- PS – Yvonne thinks the museum should supply refreshments to visitors. RC – Council looks after this.

**Meeting closed:** 4:15 pm

**Next Meeting:** Monday 2<sup>nd</sup> April 2012