

**WHITEHORSE HISTORICAL SOCIETY INC.**

**COMMITTEE MEETING 7 MAY 2012**

**AGENDA**

- 1. Welcome**
- 2. Apologies**
- 3. Minutes of previous meeting**
- 4. Business Arising**
  - Membership recruitment
  - Schwerkolt 150 project
  - Conservation of Barn and Smithy
  - Museum Plaque
  - WHS plaque
  - Copyright
  - Photos - local – reaccreditation not yet met
  - Rebinding Books
  - Paper shredder
  - Strathdon House
  - Shelving
  - Friends of Burwood Cemetery
  - Bundoora Homestead visit
- 5. Reports**
  - President
  - Treasurer
  - Displays
  - Membership
  - Environmental
  - Speakers
  - Grants
  - Heritage week
  - Oral Histories

- Council – Brochure
- Cleaning
- Facebook
- Laundry ceiling
- Chemical list
- Laptop for attendants
- Trees

## 6. Correspondence

### *Inwards*

- Barbara Niven – Copy of her memoirs *Time Remembered*
- Christine Di Palma – thank you card
- Julie Lyons CoW- Community grant acknowledgement
- Friends of the Cerberus Inc. – Petition
- Wendy Syme – Strathdon History
- Rebekah Blackwolf-Mitchell – Railways newsletter donation

### *Newsletters, notices*

- RHSV What's On April/May 2012
- RHSV Newsletter No. 299
- Beleura House & Garden Newsletter – Autumn 2012
- Surrey Hills Historical Society – Forthcoming meetings notice
- GSoV – Courses and talks
- MAP Newsletter – March 2012
- Ringwood HS – Newsletter April 2012
- PROV – Invitation to we saw the queen story day
- FAHS – eBulletin NO 98
- Box Hill HS – Newsletter – Volume 18, April 2012
- PROV – Guidebook Issue One: Autumn/Winter 2012

### *Outwards*

- Museums Australia (VIC) 2012 Exhibition Grants application
- RHS Insurance Scheme
- Julie Lyons CoW – Community Grant application
- Raylene and Kevin Carr – thank you letter

- Cr Ben Stennett – Thank you letter
- Barbara Niven – thank you letter, book donation

**7. General Business**

- The Victoria Awards 2012
- Cottage conservation report (Lyn Ford's daughter)

**Meeting Closed:**

**Next Meeting:**

**1.30pm Monday 4 June 2012**

# WHITEHORSE HISTORICAL SOCIETY INC.

## COMMITTEE MEETING 7 MAY 2012

### MINUTES

1. **Present:** V. Jones-Evans (chair), R. Gardiner, B. Gardiner, V. Arrowsmith, J. Fry, W. Standfield, V. Marshall, R. Cottle (minutes)
2. **Apologies:** P. Simmenauer (sent meeting notes), J. Ventouras
3. **Minutes of previous meeting**  
Accepted (J. Fry/B. Gardiner)
4. **Business Arising**
  - Membership – PS suggested we cease recruitment through Eastern Volunteers and VicPortal because we have enough volunteers. RC to attend volunteer management workshop in June at Eastern Volunteers.
  - Schwerkolt 150 project – Deadline for photos and memories is October 2012. Poster for libraries etc to be produced soon. PowerPoint presentation will be completed by the end of 2012.
  - Conservation of Barn & Smithy – Ongoing.
  - Museum plaque – ongoing.
  - WHS plaque. VJ-E moved that “Kaele Way AM JP” be added to the honour board. (V. Jones-Evans/V. Arrowsmith, all in favour).  
VJ-E Moved that we add “Whitehorse Historical Society Inc formerly Nunawading & District Historical Society” to the board also (V. Jones-Evans/B. Gardiner, all in favour).
  - Copyright – ongoing.
  - Photos – local – ongoing, accreditation committee still to meet.
  - Rebinding books – not finished yet, PS will check in a week.
  - Paper shredder – VJ-E to purchase.
  - Strathdon House – VA & VJ-E met Craig Metalf and Gary Younger from Parkswide at Strathdon, where they viewed the garden and outside of the house, and the recent work. There is more to be done. Outside of the house looks well kept. Parkswide are limited because of Heritage regulations, they believe there is a master plan. VA emailed Bill Morrison from CoW to organise meeting. No response yet.
  - Shelving – PS purchased some shelves but is waiting for the sides of the unit to arrive. RG purchased shelving for the storeroom. Approximately \$1000 spent on shelving so far. Consider taking map cabinets out of museum and putting them in LHR to hold maps.

- Friends of Burwood Cemetery – The Australian Federation of Cemetery Friends and The Cemetery Trust are eager for someone to start a “Friends of Burwood Cemetery” group. WHS to see if this happens.
- Bundoora Homestead visit – 9 attending.

## 5. Reports

- President:** Megan is formatting Yvonne’s “What if” books. They will be ready soon; committee will need to discuss printing costs etc.
- Heritage meeting next week. Julie Jones said Council won’t pay for a bus for Vermont tour. VJ-E suggests we create a PowerPoint presentation instead. VJ-E and RC had concerns with the “How to look after photos” evening at library could potentially bring trouble as we are not experts therefore this is cancelled. WHS to focus on the Heritage open day (the biggest event in Heritage week), and the 1970s exhibits for the museum and Whitehorse Artspace.
- Treasurer:** General account balance \$9,846.04  
(general a/c bal. after cheques clear \$9,082.54)  
Income \$116.79  
Expenses \$2104.65 includes shelves RHSV subs & insurance  
Investment account balance \$28,041.48  
VJ-E suggests we reimburse shelving costs from the Orchard account now.  
RG will look into a short term investment account for some of the money from the general account  
Accepted (R. Gardener/W. Standfield)
- VA queried whether Yvonne’s soaps would be sold in museum shop. RC & RG explained the current stock and system is still being reviewed.
- RG stated that the RHSV Insurance is due. Cost has gone up 40c per member. This year 81 X \$4.90 = \$396.00. (Last year \$292).
- Contents policy covered for \$18,000 last year, \$70. Cover increased to \$20,000 this year at a cost of \$108.00.  
(R.Gardiner/V. Jones-Evans).
- Displays:** Laundry has been reopened. RG installed railing to hang pictures. Labels and signs for laundry to be created.  
BG needs helpers to work on displays.  
Second half of year we are committed to displays at 2 libraries, ArtSpace and Spring festival, so all other displays need to be organised by the end of July (Laundry, travel 50s).  
BG queried whether the society should be in the National Trust heritage week book.
- Membership:** Committee approved new members -  
Phil Brabin, Lorraine Palmer, Bettina Stevenson  
(B. Gardiner/V. Arrowsmith).
- Environmental:** Yvonne couldn’t get software to work. Rob and Khing to check.



**Speakers:** Anne Dickson has several Costume topics:  
- History of Clothes, 1820-1980  
- Grandma's Drawers  
- Mourning  
- Marriages  
- Mourning/Marriages/Births  
- Cup Day  
- Collectors tales  
- Shoe & Tell, 1850 to present  
Committee members to decide. Anne needs one weeks' notice.  
Talk to be held in Visitors Centre.

**Grants:** Travelling exhibition grant has been finalised and submitted.  
RSL applied for honour board and received grant.  
Community Grant for open day lodged.

**Heritage week:** BG has contacted all participants.  
Julie Jones asked do we want vintage cars? Cars are good if we have the space, we would prefer them over the bush dancers – Julie Jones to make the decision. If so we would get folk musicians again.

**Oral histories:** VA has spoken with Ray & Dorothy Meagher, and collected a record of a family business within the city.  
VA to organise flowers for Dorothy Meagher.

**Council:** Schwerkolt brochure – VJ-E suggested the latest copy still needs to be shorter. Julie Jones uses this for school children. VJ-E suggest creating a promotional brochure as well.  
Cleaning schedule – Still no schedule. WS stated strips on doors are keeping it cleaner.  
Facebook – collaborating with Council on Schwerkolt Page.  
Waiting to hear back from Shayne Price.  
Laundry ceiling – not sure what has been done, RG or VJ-E to speak to Julie Jones. Storeroom has also had leak.  
Chemical list – photos taken and sent off, list now finished.  
Laptop for attendants – Waiting on Shayne Price.  
Trees – ongoing.

Reports accepted (V. Jones-Evans/B. Gardiner)

## 6. Correspondence:

Late mail in: MAP Newsletter April 2012  
FAHS e-Bulletin 99 May 2012  
Pahran Mechanics' Institute newsletter May 2012  
Eltham Historical Society Newsletter May 2012  
The Tool Chest May 2012  
Helen Laffin – Newspaper article

Hand Tool Preservation Assoc. Annual Report

Correspondence received (R. Cottle/J. Fry)

**7. General Business**

- The Victoria Awards 2012 – Committee to think of nominees.
- Cottage conversation report – Produced by Lyn Ford's daughter-in-law. Copy will be circulated to committee members for perusal.
- Stocktake – undertaken last week. New system in place. Will review mid year, if it is working consider new merchandise.

**Meeting closed: 3.19 pm**

**Next Meeting: Monday 4 June 2012**

Whitehorse Historical Society Inc.  
Treasurers report for Committee meeting

abn 44352041634  
Mon. 7/5/12

General acc. balance - \$ 9,846.04

Operating balance following all expenditure  
approved and cheques presented \$ 9082.54

Income

Bank interest	\$	0.29
LHR sales	\$	12.00
Museum sales	\$	24.50
Subs Phil Brabin	\$	10.00
Subs Lorraine Palmer	\$	10.00
Subs Bettina Stevenson	\$	10.00
Sale of artefacts	\$	50.00
Total	\$	<u>116.79</u>

Expenditure -

Petty cash \$50,	\$	50.00
Tip fee	\$	30.00
Port Melb. Donation for shelves:	\$	50.00
Hand Tool Soc. subs	\$	45.00
Royal Hist.Soc subs & insuranc	\$	570.90
Newsletter post	\$	63.00
Stationery	\$	8.65
3 Australia modem	\$	15.00
DC Framing repair picture	\$	80.00
Housekeeping	\$	50.00
3 store shelving units	\$	792.00
Shelves part LHR shelving	\$	157.50
Rods & hooks laundry display	\$	142.60
Petty cash	\$	50.00
Balance	\$	<u>2,104.65</u>

Investment acc. balance \$ 28,041.48

R. Gardiner  
Treasurer