

WHITEHORSE HISTORICAL SOCIETY INC.

COMMITTEE MEETING 2 JULY 2012 1.30pm

AGENDA

- 1. Welcome**
- 2. Apologies**
- 3. Minutes of previous meeting**
- 4. Business Arising**
 - Schwerkolt 150 project
 - Conservation of Barn and Smithy
 - Museum Plaque
 - Honour board
 - Copyright
 - Photos - local – reaccreditation not yet met
 - Rebinding Books
 - Strathdon House
 - Shelving
 - The Victoria Awards 2012
 - Cottage conservation report (Lyn Ford's daughter)
 - Microwave oven
- 5. Reports**
 - President
 - Treasurer
 - Displays
 - Membership – New member Gwenda Ottrey
 - Environmental
 - Speakers
 - Grants
 - Heritage week
 - Oral Histories

- Council –
 - Brochure
 - Cleaning
 - Facebook
 - Laundry ceiling
 - Laptop for attendants

6. Correspondence

Inwards

- Box Hill HS – Thank you letter
- Alan Way - resignation
- AOEHS June meeting agenda
- U3A, Joan Taylor – heritage walks
- Elizabeth Marsden – Silverfish
- University of Canberra – Museum survey
- Neil Angus – Volunteer week
- Museums Australia – Exhibition grant app – unsuccessful
- The Senior Magazine – advertising feature invitation
- Mike Symon – Volunteer grants
- Dept of Justice – Annual Statement

Newsletters, notices

- Prahran Mechanics' Institute Short History Prize
- Ringwood HS – June 2012 Newsletter
- Blackburn & District Tree Preservation Society – June 2012 Newsletter
- Malvern HS – June/July 2012 Newsletter
- What's on at RHSV June 2012
- Warrandyte HS – Newsletter July-Oct 2012
- Hawthorn HS – Newsletter – May 2012
- RHSV Victoria Historical Journal – June 2012
- Victorian Community History Awards 2012 Entry form
- University of Melbourne Cultural Treasures Festival
- Surrey Hills HS – Newsletter July 2012
- Doncaster-Templestowe HS – newsletter June 2012

- Box Hill HS – Newsletter June 2012, AGM agenda
- RHSV Newsletter June 2012
- PROV Grants and awards brochures
- GSoV - brochures

Outwards

- Peter Galley, Classic Auto Club – Schwerkolt visit
- Rosalie Whalen – sympathy letter
- Alan Way – resignation acceptance

7. General Business

- Annual Report
- Yvonne's books
- AGM membership fees

Meeting Closed:

Next Meeting:

1.30pm Monday 6 August 2012

WHITEHORSE HISTORICAL SOCIETY INC.

COMMITTEE MEETING 2 JULY 2012

MINUTES

1. **Present:** V. Jones-Evans (chair), B. Gardiner, R. Gardiner, V. Marshall, V. Arrowsmith, J. Fry, J. Ventouras, R. Cottle (minutes)
2. **Apologies:** P. Simmenauer
3. **Minutes of previous meeting**
Accepted (B. Gardiner/J. Ventouras)
4. **Business Arising**
 - Schwerkolt 150 project – ongoing
 - Conservation of Barn and Smithy – ongoing
 - Museum plaque – VA obtained quotes, \$250 plus GST for brass plaque for museum with wording “The Whitehorse Historical Society Inc. in 2012 acknowledges the opening of this Museum by Cr Albert Brown Mayor City of Nunawading on 20th November 1977”. Quote to add Kaele Way to honour board on brass plate \$80 plus GST. VA to obtain additional quotes including cost of adding “Whitehorse Historical Society Inc.” to current honour board. RG suggested next board uses computer cut gold lettering instead of plates. RG to get quote for similar style board for this.
 - Copyright – Re-accreditation committee met and has decided not to seek further copyright info as we are satisfied with current information.
 - Photos – local – re-accreditation committee meeting with Pat Richardson on Wednesday 4th July to discuss procedures.
 - Rebinding books – 2 books complete, 1 suffering mould (The Englishwomans Domestic Magazine), not worth the cost. Can be de-accessed and the pages photocopied or used.
 - Strathdon House – WHS taking suggestions for use of Strathdon House. VJ-E has passed on two suggestions: Residents retreat for writers and an Energy Centre. VA suggests the public should have access. The fruit trees could also be restored. VJ-E also suggested its use as an Art Gallery.
 - Shelving – PS is still waiting for sides and backs.
 - The Victoria Awards 2012 – if anyone has someone to nominate see RC for paperwork.
 - Cottage conservation report – committee still reading, discuss August meeting.
 - Microwave oven – purchased \$163.

5. Reports

- President:** Spring Festival theme is "1950s Tropicana". Sunday 21 October 10-4 pm. WHS is due to hold an AOEHS meeting. VJ-E suggests the March 2013 meeting but needs to check dates with Russ Haines as this is Easter. Suggest either 16th March or 20th April.
- Treasurer:** General account balance \$7,888.09
Income \$71.21
Expenses \$1,116.99 including new microwave and book repairs
Investment account balance \$29,728.58
Accepted (R. Gardiner/J. Ventouras)
- Displays:** Elizabeth has put a new Schwerkolt family display in Visitors centre. BG suggested contacting Leader Newspaper for follow up on story on the Vermont Honour Board (from 4/11/06). Open Day display needs to be discussed.
- Membership:** 105 paid members. Committee approved new member Gwenda Ottrey (B. Gardiner/W. Standfield).
- Environmental:** Humidity in cottage was continually above acceptable levels at times. Temperature in cottage well below acceptable levels. Humidity in LHR was okay. Temperature in LHR generally below acceptable levels.
- Speakers:** 2012 speakers organised. JV collection names for next year. Committee voted that Anne Dickson's presentation topic will be "History of Costumes" 2013 suggestions include – Mr Don Chittes – History of Scottish Regalia; Ray Galloway – History of Ventura Buses; Tim Shambrook – Vermont or his father; and Professor Graeme Davison.
- Grants:** Exhibition of land subdivisions grant application was unsuccessful. Discuss next step when PS has returned. RG has Volunteer Grants and PROV Grants to consider.
- Heritage week:** VJ-E supplied photos and details to Julie Jones for heritage week brochure.
- Oral Histories:** Ongoing – transcription needs to be completed. ? Ruth Hoskin
- Council:** Brochure – draft needs to be reviewed by VJ-E, RC, RG. Professional photographer took photos of museum, VJ-E to ask permission from J. Jones and photographer to use photos for our own use.
Cleaning schedule – ongoing
Facebook – ongoing
Laundry ceiling – hasn't been patched but no longer leaking.
Laptop for attendants - ongoing

Reports accepted (V. Jones-Evans/J. Fry)

6. Correspondence

Additional inwards: David Milne, CoW – Whitehorse Spring Festival
Russ Haines – AOEHS Marysville meeting
MAP Newsletter June 2012
Eltham District HS – newsletter July 2012

Correspondence received (R. Cottle/V. Marshall)

7. General Business

- Annual Report – PS to collate, RC to format. Please prepare reports.
- Yvonne's Books – need to be proofed. Books to be launched on Open Day as Yvonne doesn't want her own book launch. RG to obtain quotes for 50 copies of each, coloured front cover, black and white text inside. Aim is to cover costs.
- Repromotion of Spiders – RC to contact Inside History and see if they can help us via a competition.
- AGM membership fees – do we want to raise fees for 2012/13? All in favour of leaving fees the same. To be noted in newsletter.
- Deakin Students – Dr Linda Young is requesting tasks for museum studies students. VJ-E suggested the de-accession of nightgowns, student to plan the project. All in favour, VJ-E to contact Dr Young.

Meeting closed: 3.30 pm

Next Meeting: Monday 6 August 2012, 1.30 pm

Whitehorse Historical Society Inc.

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Treasurers report for Committee meeting

Mon. ~~4/6/12~~ 2/7/12

General acc. balance - \$7,888.09

Income

Bank interest	\$	0.21
Museum sales	\$	66.00
LHR sales	\$	5.00
Total	\$	<u>71.21</u>

Expenditure -

Dish drainer	\$	24.99
Microwave oven	\$	163.00
Modem	\$	15.00
Testo battery	\$	33.00
Petty cash	\$	50.00
Book repair	\$	500.00
Mounts	\$	130.00
Imaging poster	\$	165.00
Cartridge refills	\$	36.00
Total	\$	<u>1,116.99</u>

Investment acc. balance \$29,728.58

R. Gardiner
Treasurer