

WHITEHORSE HISTORICAL SOCIETY INC.
COMMITTEE MEETING 5 NOVEMBER 2012 1.30pm

AGENDA

- 1. Welcome**
- 2. Apologies**
- 3. Minutes of previous meeting**
- 4. Business Arising**
 - MAP Workshop
 - Museum Plaque
 - Honour board
 - Photos - local – ongoing
 - Strathdon House - ongoing
 - Cottage conservation report (Tanya Haynes Ford) – not met yet
 - Yvonne's Books – ongoing
 - History of the Society
 - Sub Division Exhibition
 - St George Mosaic
- 5. Reports**
 - President
 - Treasurer
 - Displays – Spring Festival
 - Membership
 - Environmental
 - Speakers –AOEHS April 2013
 - Grants
 - Oral Histories
- 6. Correspondence**

Inwards

 - Eastern Volunteers – Membership approval
 - Noelen Duff CoW – Australia Day Awards

- Vermont Library – 2013 Displays
- Mike Symon – National Volunteer Day Awards
- Euan McGillivray – Workshop program
- Kim Cooke – Spiders in the Loo thank you
- VicRoads – Healesville Reservation Renewal Project Update
- PROV – local history grants program 2012
- Neil Angus MP – Local History Grants Program
- Department of Justice – Changes to Incorporation
- Shayne Price CoW- ANZAC 2015 public forum
- CoW – Volunteers Christmas Celebration invite
- Julie Reid CoW- Housing & Neighbourhood Character Review
- Nunawading Library – 2013 Displays

Newsletters, notices

- Box Hill HS – newsletter October 2012
- RHSV – Conference 2012
- GSoV – What's ON November
- Ringwood HS – Newsletter October 2012
- Eltham District HS – Newsletter November 2012
- FAHS – eBulletin #104 October 2012
- Prahran Mechanics Institute – Newsletter November 2012
- Mt Evelyn RSL – Book launch invitation
- Eltham District HS – Local History month brochure
- Waverley Historical Society – Newsletter October 201
- Warrandyte HS – Newsletter November 2012 and 2012 Annual Report

Outwards

- Lace Makers Guild – open day thank you
- K.O. Blacksmiths – open day thank you
- Koonung Wood Turners – open day thank you
- Yarra Valley Machinery Preservation Society – open day thank you
- Box Hill Spinners & Weavers – open day thank you
- Art in Bark – open day thank you
- Jamiesons Run Animal Farm – open day thank you
- Tim Naughton – thank you and return of photographs

- Tip Top Tom – open day thank you
- Melbourne Meccano Club – open day thank you

7. General Business

- Working bee – Saturday 10th November
- Wednesday Working Group Christmas break up dates

Meeting Closed:

Next Meeting:

1.30pm Monday 3 December 2012

WHITEHORSE HISTORICAL SOCIETY INC.
COMMITTEE MEETING 5 NOVEMBER 2012, 1:30 PM
MINUTES

1. **Present:** V. Jones-Evans (chair), B. Gardiner, R. Gardiner, V. Marshall, V. Arrowsmith, J. Fry, P. Simmenauer, R. Cottle (minutes)

2. **Apologies:** C. Gray

3. **Minutes of previous meeting**
Accepted /J. Fry/P. Simmenauer)

4. **Business Arising**

Action

- MAP Workshop – Wednesday 7th Nov. Agenda has been confirmed. Invoice not yet received. Workshop to be recorded with permission

- Museum plaque – ongoing

BG & VA to word and design. RC will assist.

- Honour board – Plaques have been completed.

RG to attach to honour board.

- Photos – local – ongoing

- Strathdon House – VJ-E and VA attending VicRoads meeting Tues 13th Nov at Strathdon.

VA spoke to Blackburn Tree Preservation Society – they have letterboxed the area and organised a petition.

Local residents are concerned with the proposed police station.

- Cottage conservation report by Tanya Haynes Ford– not yet met

- Yvonne’s Books – PS spoke to Yvonne and noted her plans.

VJ-E to find notes

- History of the Society – PS stated there needs to be a plan as to whether the history will be published or kept as an internal record. Guidelines need to be set, what is this publication for? Example: internet, website, printed and distributed, or printed for sale?

JF – stated she wanted to see what Megan produces before agreeing on a publication.

VA – stated she was under the impression that Megan records how the Society formed, who was the first committee and then note the highlights of the history of the Society, using minutes and old newsletters.

VJ-E spoke to Megan she is doing exactly as VA explained above. There is a lot of unnecessary information in the minutes so she is only using the most interesting information and is aware this may only be kept as a record, with the possibility of publication.

Moved by RG that a vote be taken to see if committee believes these are the correct parameters for this project.

Moved: R. Gardiner. Seconded: J. Fry.

Voted 6 for, 1 abstained.

Carried

PS disagreed stating this is not appropriate.

- Sub Division Exhibition – New quote for output \$975.10. Scanning of aerial photographs has been omitted from this project because they are a low priority. This quote is in addition to the quote for scanning which has already been approved.

The aerial photographs can be done as part of the digitisation project or VJ-E suggested applying for a PROV grant.

Moved that quote be accepted and we proceed.

Moved: P Simmenauer. Seconded: R. Gardiner.

Carried

- St George Mosaic – ongoing, back in Jacqui Nichols-Reeves hands. She is optimistic that with new councillors this may be purchased.

5. Reports

President: Nothing to report.

Treasurer: General account balance \$9,928.52

Income \$475.37

Expenses \$1,221.20

includes Textile boxes \$538.18 and Shelving \$180.00

Investment account \$26,385.16

Moved report is accepted.

Moved: R. Gardiner. Seconded: B. Gardiner

Carried

Major purchases – tabled, with the addition of shelving and textile boxes. Investment account renewal in late November. RG advises we take \$718.18 from investment account.

PS suggested including Rods & Hooks and Display materials \$294.45.

Moved we transfer \$1012.60 from Investment account to General account.

Moved: R. Gardiner. Seconded: V. Marshall

Carried

VA suggested we purchase a flatscreen monitor for Arthur. RG stated we are waiting on a grant for new monitors.

PS stated photocopier is not printing correctly.

Moved photocopier is serviced.

Moved P. Simmenauer Seconded B. Gardiner

Carried.

RG stated the Investment account is due 26th November.

Best rates: 4.2% for 5 months

4.15% for 2 months

Moved the account be reinvested for 2 months at
4.15%*

Moved: R. Gardiner. Seconded: V. Marshall

Carried

Displays: Spring Festival has been.
Vermont library display has gone in.

Membership: 100 paid members. 10 unpaid.

Environmental: Not required this month.

Speakers: BG stated that at Port Melbourne HS members picked out their favourite items from the collection and presented them at meetings. They also announce their recent acquisitions.

JF suggested Sandra Jackson - recycling

VJ-E suggested the Blackburn & District Tree Preservation Society – David Berry, President

PS suggested Bill Gammage – Aboriginal planning and management of Australia.

Grants: Applied for Local History Grant with PROV up to \$15,000.

Oral Histories: Ongoing.

Reports accepted (J. Fry/B. Gardiner)

6. Correspondence

Additional outwards: Cr R. Carr – re-election
Cr P. Daw – re-election
Cr. B. Stennett – re-election

Noted letter from Dept of Justice re changes to incorporation.
Office bearers need to read this.

Read out a thank you letter from Kim Cooke recipient of Spiders book giveaway. This has increased our Facebook profile. PS suggests a Wednesday review of how information is shared on Facebook.

Letter regarding Vermont & Nunawading library displays for 2013 received. BG to discuss if we can get better cases and aim for September.

Correspondence received (R. Cottle/P. Simmenauer)

7. General Business

- Working bee – Saturday 10th November
- Wednesday Working group end of year dates:
Official break up – 12th December 2012
Return – 16th January 2012

Meeting Closed: 3:09pm

Next Meeting: Monday 5 December 2012, 1.30 pm

Major purchases 2011/12 & 2012/13 - at 1/11/2012.

3 flat screen monitors	\$ 302.94		
Camera & card	\$ 179.98		
Comp. keyboards	\$ 38.62		
Computer accessories	\$ 34.96		
Hard drive	\$ 129.00		
	<u>\$ 685.50</u>	\$ 685.00	Computers
Book restoration	\$ 135.00		
Repair picture	\$ 80.00		
Book repair	\$ 500.00		
	<u>\$ 715.00</u>	\$ 715.00	Collection
Shredder	\$ 69.00		
Dish drainer	\$ 24.99		
Microwave oven	\$ 163.00		
Heater	\$ 37.00		
	<u>\$ 293.99</u>	\$ 294.00	Equipment
Rods & hooks laundry display	\$ 142.60		
Display materials	\$ 151.85		
	<u>\$ 294.45</u>	\$ 295.00	Display
		<u>\$1,989.00</u>	Total
Moving heavy showcases & items	\$ 550.00		
3 store shelving units	\$ 792.00		
Shelves part LHR shelving	\$ 157.50		
Card cabinet	\$ 20.00		
Sub total shelving 2011/12.	<u>\$ 1,519.50</u>		Shelving
2012/13.			
3 showcases	<u>\$ 2,237.60</u>		Shelving
Shelving total to 1/10/12	<u>\$ 3,757.10</u>		transferred from Inv. A/cc to Gen. A/cc
<u>Major purchases Oct.- Nov</u>			
8 Textile boxes	\$ 538.18		
Shelving - backs & sides	\$ 180.00		
Total	<u>\$ 718.18</u>		

Whitehorse Historical Society Inc.

abn 44352041634

Treasurers report for Committee meeting

Mon. 5/11/12

General acc. balance - \$ 9,928.52

Income

Bank interest		.12
Subscriptions	\$	294.00
Museum sales	\$	15.00
LHR sales (car club)	\$	104.25
Donation	\$	62.00
Total	\$	<u>475.25</u> 37

Expenditure -

Laminating pouches	\$	61.44
Newsletter post	\$	65.40
8 Textile boxes	\$	538.18
Printer refills	\$	54.00
Anne Dixon display	\$	150.00
Stationery	\$	23.46
Internet	\$	15.00
Shelving	\$	180.00
MAP fees	\$	60.00
Photo prints	\$	23.72
Petty cash	\$	50.00
Total	\$	<u>1,221.20</u>

Investment acc. balance \$ 26,385.16

R. Gardiner
Treasurer