

**WHITEHORSE HISTORICAL SOCIETY INC.**  
**COMMITTEE MEETING 7<sup>th</sup> FEBRUARY, 2022, 1:00PM**  
**MINUTES**

<b>1.</b>	<b>Present:</b> V. Jones-Evans (V. J-E.) (Chair), P. Fincham (P.F), M. Graham M.G.), C. Gray (C.G.), H. Hall (H.H.) Hall (J.H), K. Innes (K.I.), R. Innes (R.I.), P. McPhee
<b>2.</b>	<b>Apologies:</b> E. Tan (E.T.),
<b>3.</b>	<b>Welcome:</b> V. J-E. welcomed the Committee to the first meeting for 2022.
<b>4.</b>	<b>Minutes</b>  Minutes of the meetings held 29 <sup>th</sup> November 2021 were taken as read and approved.  Minutes Accepted: Moved: R.I. Seconded: C.G.
<b>5.</b>	<b>Business Arising</b> <ul style="list-style-type: none"> <li>• New external hard drive has been purchased to allow full offsite backup.</li> </ul>
<b>6.</b>	<p><b>Reports</b></p> <p><b>President:</b> V. J-E noted that the end of year luncheon was enjoyed by all. She also noted that the Wednesday Workers who were on the Zoom catch up all were keen to reopen and that working days are recommencing from Wednesday 9<sup>th</sup> February.</p> <p><b>Treasurer:</b> <del>Treasurer:</del> K.I. presented this report in the absence of E.T. for the period 1 July 2021 to 31 January 2022.</p> <p>Income for the period was \$7,737 and the expenses \$2,120. The income consisted membership subscriptions totalling \$1,130, donations of \$1,680, grants \$4,449, sale of display cabinet \$425 and \$55 museum sales. The donations include an amount of \$1,000 from a donor who wishes to remain anonymous.</p> <p>Expenses were for AMAGA fees \$210, museum supplies \$119.43, WHCC Lease of room \$137.50 and housekeeping \$42.94.</p> <p>Surplus for the period was \$5,620. E.T. The balance of Cheque Account as at 31/01/2022 \$10,577.42 and the balance of the Term Deposit was \$13,922.95. The maturity date is 09/05/2022. Interest rate is 0.1%.</p> <p style="text-align: right;">Report Accepted: Moved: K.I. Seconded: P.F.</p> <p><b>Membership:</b> K.I advised that there are currently 69 memberships representing 89 members. 71% of memberships have been renewed for 2021/22. It was agreed that a “gentle” reminder be sent to unfinancial members.</p> <p><b>Grants:</b> K.I. advised that of the \$4,449.20 grant funding received, only \$799 has been spent and there is a balance of \$3,650.20 remaining. The Volunteer Grant of \$2,059 is to cover the purchase and installation of a dishwasher and does not have to be acquitted. However, the Whitehorse Council Grants do need to be accounted for by Acquittal and must be spent before September 2022. There is an amount of \$1,498 for the Visitor Centre Panels and brochure and \$93 left over from the purchase of the scanner.</p> <p><b>Newsletter:</b> C.G advised that January/February 2022 Newsletter was completed and K.I. confirmed that this had been sent out and lodged with E Deposit. C.G. advised he has uploaded to website. It was noted that an email had been received from Gerry Robinson noting the headline may benefit from mentioning pre-European settlement. The Committee agreed that as the front page was a reprint of an article from 1964, it would not have been appropriate to amend or change it. Consideration will be given when preparing future Newsletters however we will not be changing or updating historical documents and references.</p>

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	<p><b>Speakers:</b> M.G. advised that she has contacted Jenny Brash to cancel her for February and the only other speaker we have scheduled is Peter McPhee for April. Peter will provide details of his speech to C. G. for the flyer and newsletter.</p> <p><b>Vic Collections:</b> R.I. advised that the revised query process promised by Vic Collections is still not available. He advised that he has completed linking all the relationship records.</p> <p><b>Website and social media:</b> C.G. advised he was unable to provide details of Website hits. K.I. provided details of the Facebook statistics and noted that she has commenced posting “From our Collection” and that we have had a 16% increase in page reach over the last 28 days. All time likes for the page are 1066.</p> <p style="text-align: right;"><i>V. J-E moved that all reports be accepted Seconded C.G.</i></p>	
7.	<p><b>Correspondence:</b> The only r mail received has been from Bank re Term Deposit and Statements and emails have been administrative in nature and can be viewed by Committee Members on request.</p>	
8.	<p><b>General Business:</b></p> <ol style="list-style-type: none"> <li>1. <b>Change of time for Committee meetings</b> - V. J-E asked if the time for the Committee meeting could be altered. Following discussion, it was unanimously agreed that future meeting commence at 10am.</li> <li>2. <b>Return to Work:</b> V.J-E and K.I. advised that there was strong support for reopening from the members attending the Wednesday Zoom catchup and the Committee confirmed that the Wednesday working day would recommence rom 9<sup>th</sup> February.</li> <li>3. <b>Installation of Dishwasher:</b> V. J-E advised that the Council were happy for us to arrange installation of the dishwasher as long it is done by a licensed plumber. H.H. will determine where the dishwasher will be installed prior to purchase of a machine.</li> <li>4. <b>Planning Day:</b> After discussion it was agreed that the planning day scheduled for 21<sup>st</sup> February should be deferred until March when we should have a clearer understanding of the year ahead.</li> <li>5. <b>Heritage Family Day (HFD):</b> The theme for 2022 is “We Came to Whitehorse”. K.I. sought input from the Committee regarding the activities for 2022 HFD that can be provided in a Covid safe manner. V. J-E noted that the inside activities such as lace making, spinning and weaving and the trains and Meccano will require consideration and may require hire of marquees. M.G. will approach her contacts with the Porsche Car Club and the Land Rover Club as this is a good outdoor activity/display. P. McP advised Mitcham Rotary would do the sausage sizzle. Other suggestions were War Games Club and community groups in line with the theme of coming to Whitehorse.</li> <li>6. <b>Whitehorse Community Grant Application:</b> After discussion it was agreed that we should plan for a “normal” HFD and lodge the Community Grant Application for Brumbies Bush Band, face painting and an animal farm. K.I. to investigate if we can apply for a major grant i.e. &gt; \$3,000</li> <li>7. <b>Reaccreditation:</b> V. J-E advised that the Museum Accreditation Program (MAP) has advised that the Museum to be reviewed as part of their reaccreditation program. This was due in 2019 but was deferred. V.J-E. K.I. and Patty Boxhall will attend a MAP Zoom session on 24<sup>th</sup> February to determine what is required.</li> <li>8. <b>Update on Panels for Visitor Centre:</b> V.J-E advised that work has been proceeding and that C.G. has completed 2 more panels and Patty Boxhall one more. In total 8 or 9 panels are complete. Schools panel still to be done however information from Julie Jones only consists of a map not notes.</li> <li>9. <b>Design and Production of Brochure:</b> K.I. to check the Grant wording and this will be discussed with the Wednesday Workers to gain ideas.</li> </ol>	
9.	<p><b>Other Business</b>  There was no other business.</p>	

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10.	<b>Meeting Closed:</b> 1:40pm	
11.	<b>Next Meeting:</b> 10:00 am Monday 4 <sup>th</sup> April, 2022 <b>Note new time</b>	