

Subject: Overseas Trips
Date: Sunday, 8 March 2020 at 9:05:44 pm Australian Eastern Daylight Time
From: Jeremy Stowe-Lindner
To: #Staff - General Admin, #Staff - Generic Logins, #Staff - Instrumental Staff, #Staff - Lab Assistants, #Staff - Library, #Staff - Shlichim, #Staff - Student Assistants, #Staff - Teachers ALL, #Staff - Teachers Creche, #Staff - Teachers ELC
Attachments: Coronavirus (Covid-19) update.eml, image001.jpg, image002.jpg

Dear Colleagues

Thank you for your positive response to the briefing on Friday regarding Coronavirus. I have attached an email sent to parents today which contains information about the Toorak medical clinic that has been in the media, as well as a reassurance regarding the process involved in risk assessing school events and excursions.

A number of colleagues have asked about the College's position regarding personal overseas trips over the next holidays that, as a result of changing government quarantine guidelines, could result in a quarantine requirement on the staff member themselves. Given that the Term One holidays are approaching in less than a month, I would like to provide answers to this recently raised question.

In my letter last week I wrote to all parents and colleagues asking for consideration of such likely governmental changes to guidelines when considering whether to proceed with overseas trips. Overseas trips for all staff and students on behalf of the College are currently suspended.

Our priority is the wellbeing of our community, and I do encourage colleagues, as I am sure we are all doing, to consider the health and practical ramifications of overseas trips in these uncertain times.

I am writing to confirm that if colleagues undertake overseas trips and are required to be in quarantine (or self-quarantine) on their return, absence will be paid only through the use of Personal Leave if sick, or Long Service Leave (or Annual Leave for Administration Staff) in other circumstances, assuming colleagues have sufficient balance. Of course, if quarantine is not required, then colleagues will return to work as normal.

If this affects you, and you would like to have a conversation with HR Manager Eleanor Muscat about it, please contact her directly.

In the meantime, I am sure you are as excited as I am about Purim – Purim Sameach! Happy Purim!

Kind regards
Jeremy

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