

M. W. Lang

Northern District
School of
Nursing

LISTER HOUSE
ROWAN STREET BENDIGO

ELEVENTH

ANNUAL

REPORT

OF THE COMMITTEE
OF MANAGEMENT

for the twelve months period

1st July, 1960

30th June, 1961

OFFICE - BEARERS

1960-61

CHAIRMAN	Miss R. BAKER, F.C.N.A. Directress of Nursing, Bendigo Base Hospital
VICE-CHAIRMAN	Mr S. H. WALTERS, B.A., B.Ed., A.B.P's.S., J.P. Principal, Bendigo Teachers' Training College
HON. TREASURER	Mr J. E. McCLELLAND, F.H.A., A.C.A. (Aust.), J.P. Manager, Bendigo Base Hospital
SECRETARY	Miss E. M. TREDINNICK

THE COMMITTEE OF MANAGEMENT

W. M. COULSON, F.A.S.A., Dip. Hosp. Admin., L.H.A., Manager, Echuca District Hospital
Miss C. S. KIRK, F.C.N.A., Nursing Executive Officer, Hospitals and Charities Commission
Miss S. MADDOCKS, Matron, Castlemaine District Hospital
A. L. NEWSON, M.B., B.S., F.R.C.S. (Eng.), F.R.A.C.S., Bendigo
H. M. PANNIFEX, M.B., B.S., D.G.O., Bendigo
Miss D. STEEL, M.A., Dip. Ed., Headmistress, Bendigo Girls' Secondary School
S. H. WALTERS, B.A., B.Ed., A.B.P's.S., J.P., Principal, Bendigo Teachers' Training College
Miss R. WILLSON, Matron, Mildura Base Hospital
Miss N. W. LONG, F.C.N.A. (Dean), ex-officio

Auditors Messrs HAM & JOHANSEN

TUTORIAL STAFF :

DEAN Miss N. W. LONG, F.C.N.A.
ASSISTANT DEAN, EDUCATION Miss M. A. SCOTT, F.C.N.A.
ASSISTANT DEAN, ADMINISTRATION Miss M. A. TURNER

ASSISTANT TUTORS :

Miss W. H. STOCK, F.C.N.A.
Mrs A. ENDERLIN
Mrs N. W. SHAW (resigned 30/6/61)
Mrs B. BRUECHERT commenced duty 23/1/61
Miss L. J. WEEKS commenced duty 12/6/61
Mrs J. J. REID resigned 4/10/60
Miss V. BANNFIELD-SMITH commenced duty 29/8/60

CLERICAL STAFF :

Mrs N. G. THORNELEY
Miss R. E. GRANT
Miss P. R. WELLINGTON
Miss B. BARRY-COTTER

ELEVENTH ANNUAL REPORT

OF

COMMITTEE OF MANAGEMENT

OF

The Northern District School of Nursing

The year just ended has been one of routine administration and the Committee has once again given considerable time and thought to matters associated with the general maintenance of the School and Hostel buildings.

The trustees expressed concern at the deterioration of the retaining walls and outbuildings at the 99 Wattle Street and Mayfort residences, and again raised the question of the desirability of replacing these structures with new buildings. The existing state of the buildings is a constant source of worry to the Committee of Management and steps were therefore taken to once more bring this matter to the notice of the Hospitals and Charities Commission.

In March, 1961, Mr R. Thomas, Commissioner, together with the School Trustees and Committee of Management, inspected Lister House and the hostel buildings.

At this conference the Committee asked for a direction in respect of:

- (a) a master plan development;
- (b) consideration of immediate requirements.

Mr Thomas agreed that some action was necessary and approved in principle the general plan as outlined by the Chairman, but pointed out that in the final analysis finance was the deciding factor in any building programme. However, it was suggested that a conference be arranged with the Commission Architects to draw up a master plan of development.

Subsequently, a further narrative was submitted to the Hospitals and Charities Commission requesting a conference with the Commission Architects to determine policy in relation to all future development and recommending that following selection of a suitable site for building, a "master plan" be prepared.

The Committee also asked that immediate attention be given to the problem of suitable office and classroom facilities.

A new administrative block is urgently required as the present set-up is not conducive to effective teaching nor efficient administration. In Lister House the teaching and clerical staff work under extremely difficult conditions which cause constant annoyance and frustration in the execution of their duties.

The Committee is seeking approval to build in stages—

1. Administrative and classroom unit.
2. Hostel accommodation.
3. Demonstration and practical classroom unit—as an extension of stage 1.

By this means construction work would not cause a complete upheaval of school routine, and could be accomplished over a period of some years, thus distributing the financial burden over a lengthy period.

HOSTEL MAINTENANCE:

Painting and routine repairs have been carried out as required. Clothes dryers have been placed in each laundry and a "Warmray" heater in the "Eurella" lounge. New floor coverings were purchased for the passageways and tutors' bed-sitting room in the 99 Wattle Street hostel.

The Architects have submitted working drawings and specifications for the repair of the Wattle Street garages and tenders are invited for this work. Specifications are also being prepared for the proposed replacement of the retaining walls of the Mayfort hostel.

TEACHING EQUIPMENT:

The position in respect of teaching equipment improved considerably during the last 12 months. Following a visit by Mr Forbes, the Hospital and Charities Commission gave approval for difficulties in respect of rusing at lectures and monstration room.

Additional anatomical models were also approved and these are now coming to hand. The teaching staff are most appreciative of these additional facilities which have largely overcome difficulties in respect of using at lectures and demonstrations.

DOCTOR P. R. SLATER MEMORIAL:

On 29th November, 1960, a simple ceremony in commemoration of Doctor Slater's services to the School of Nursing was conducted at Lister House, in the presence of Mrs Slater, Mr and Mrs W. Bolton, members of the Committee, the School staff, senior students and other friends. A picture (original water colour by Norman Penrose), was placed in the Committee room as a permanent memorial to Dr. Slater, who was the first chairman of the School Committee and a Committee member from the date of the School's inception until his untimely death in February, 1960. The Chairman, Miss Ruth Baker, spoke of the high esteem in which Dr. Slater was held, and of the kindly and practical approach he had to his work. His services had been so generously and willingly given, not only to the School of Nursing, but to the Hospital and the community in general. As Dr. Slater was an art lover and a member of the Art Gallery Committee, the School Committee felt that no more fitting memorial could be chosen than the picture which was kindly selected by Mr Bolton, a personal friend of Dr. Slater and President of the Bendigo Art Gallery Committee. Miss Baker, in thanking Mr Bolton for his help, said no finer tribute could be paid to Dr. Slater than the selection of this picture which was a symbol of his attitude to life and his interest in all things "of beauty."

SCHOLARSHIPS AND POST-GRADUATE EDUCATION:

Several members of the tutorial staff have attended post-graduate courses of study at the College of Nursing, Australia. Mrs A. Enderlin and Mrs N. Shaw attended the week's Staff Nurse Course in July, 1960, and Miss M. A. Turner the month's Administrative Course in August, 1960.

Miss Veronica Bannfield-Smith, who joined the School Staff in August, 1960, was awarded a Florence Nightingale Scholarship to undertake the Sister Tutor Diploma Course at the College of Nursing, Australia, during 1961. Good wishes are extended to Miss Bannfield-Smith for the successful completion of her diploma course.

The Committee of Management is also pleased to report that Miss Long has been awarded a grant by the Rockefeller Foundation of America for the purpose of studying Schools of Nursing and similar institutions within the United States and Canada. Miss Long will leave for America on September 5th next, and anticipates being away for approximately ten months.

The Committee congratulates Miss Long on the Fellowship Award, and expresses its appreciation for the recognition of her services to the School of Nursing.

NURSING EDUCATION:

No changes have been made in the basic curriculum and training course within the last 12 months. The study block plan continues to be—

- 4 Preliminary Schools in the year
- 4 First-Year Study Blocks immediately prior to the First Professional examination
- 4 Second-year Study Blocks
- 3 Third-year Study Blocks
- 3 Final Study Blocks in preparation for the Final State Examination

PRELIMINARY SCHOOLS:

The theory and practice of nursing is still the prime subject in the Preliminary course. The accent is on **preparation** for ward duty and in no way is an attempt made to cover the full first year syllabus in this period. Even so, requests are frequently received for additional subject matter to be included in the introductory course and it is difficult to avoid overloading the study programme. Such requests are associated with the current shortage of student nurses and the corresponding need for hospitals to use junior nurses for senior duties. The School recognises the difficulties under which hospitals operate in maintaining nursing services, but the teaching staff view with concern the effect produced on nursing standards when improperly prepared students are called upon to undertake tasks which should only be performed by 2nd and 3rd year nurses. The Nursing Council requirements asks for eight simple lectures in Anatomy and Physiology in the Preliminary Training School and this appears to be the maximum number which can be included with the other subjects. Rarely do preliminary students grasp this subject in the initial series of lectures, and therefore the importance of follow-up lectures within the hospitals cannot be overlooked.

The biggest problem in the Preliminary School is the teaching of Invalid Cookery. In accordance with the regulations, the School staff gives eight lectures in Normal Nutrition in association with six practical lecture-demonstrations (12 hours) from an approved Domestic Science teacher. As there is no "Cookery" unit within the School (and qualified teachers are not available), we rely on the co-operation and assistance of the Bendigo High School and the Bendigo Girls' Secondary School. Since moving to the new School building, the Girls' School has not been able to offer facilities to our students and the High School has therefore "helped out" for this year. However, the High School itself has been without a Domestic Science teacher for part of the year, and only through the courtesy of Miss King, were we able to meet the cookery requirements for the present Preliminary School. Present indications are that the situation will not improve in the immediate future and that arrangements for covering this phase of the curriculum will be a constant source of worry to the Nursing School staff as well as the local Secondary Schools' staffs. This matter has been brought to the notice of the Nursing Council, but to date there appears to be no solution to the problem.

Some training schools expect all entrants to submit an Invalid Cookery Certificate with their applications for training, but such a practice in this region would further reduce the number of girls available for training. Very few country areas have centres where cookery is taught as a "Night School" or extra curricula subjects.

FIRST YEAR STUDY BLOCK:

Within recent months, students returning to School for the first year lectures appear to have a greater awareness of the need for study and preparation for the First Professional Examination. Whilst the standard of preparation varies considerably, many of the nurses appear to have a better understanding of Anatomy and Physiology and show evidence of attention given to studies between the Preliminary term and the first year block. Undoubtedly, much of the improvement is due to the constant supervision of the study programme by the teaching staff within the associated Hospitals.

Despite this, a proportion of the students have not the learning ability to deal with more advanced work, with the result that "First year block" tends to be a heartbreaking experience for these girls as well as the tutors who teach them. This year 74 students presented for the First Professional examination and 63 passed at the first attempt. Of the initial failures, 9 failed Anatomy and Physiology and 2 failed in General Nursing. (Five girls passed Supplementary examination, whilst two others terminated training and three did not wish to re-sit the examination). Whilst many students pass First Professional, the successful completion of this examination does not necessarily mean they have an adequate knowledge of the subject matter, which in turn means more difficulty in coping with second year work and often produces sub-standard third year work. Conversely, some girls who "struggle" with first-year work settle down in the second and third years and produce surprisingly good results.

Apropos of the foregoing, it is desirable that girls who do not show improvement by the 15th month of training should be encouraged to consider Nursing Aide work, rather than proceed with a course of training which is beyond their capabilities. Beyond question, when such girls are carried on to the final year (and "carried" is the operative word) they are a constant source of anxiety to ward sisters and senior staff.

SENIOR STUDY BLOCKS:

The acquisition of the second demonstration room and the purchase of more equipment has improved the facilities for senior nursing classes. The second and third year curriculum is particularly heavy and there is always the problem "to fit everything in." The tutors are to be commended for the work they do, and the students for the work they achieve in these blocks. Final State Examination results compare more than favorably with the State figures.

STAFF NURSE COURSE:

Following the pattern set in 1959-60 post graduate Staff Nurse Courses were conducted in November, 1960, and March, 1961. Students have come from the Bendigo Base Hospital and the Castlemaine District Hospital, and it is to be regretted that the other associated Hospitals have not yet been represented. In each course, Staff Nurses have visited Metropolitan Hospitals, Nursing Organisations, etc., and we are deeply indebted to the Matrons and Staffs of these institutions for their courtesy and co-operation in all respects.

Hospitals visited—	Alfred Hospital Austin Hospital Fairfield Hospital Footscray District Hospital Prince Henry's Hospital Royal Children's Hospital Royal Melbourne Hospital Royal Women's Hospital St. Vincent's Hospital
Nursing bodies—	College of Nursing, Australia Victorian Nursing Council Royal Australian Nursing Federation Royal Victorian College of Nursing

In addition to the Metropolitan visits, many local places have been visited and sincere thanks is expressed to the officers and staff of the following:—

Bendigo Creche, Pall Mall, Bendigo
First Aid and Emergency Unit, Ordnance Factory, Bendigo
Infant Welfare Centre, Charing Cross, Bendigo
Occupational Therapy Unit, Bendigo Benevolent Home
Operating Theatre, Base Hospital, Bendigo
Oral School, Edwards Road, Flora Hill
Special School, Kangaroo Flat
Visiting Nursing, Bendigo
Welfare Centre—Hanro and Bradford Mills, Bendigo



One of the new Anatomical Models—Torso with unbreakable detachable organs—being explained by Sister L. Weeks to Nurses B. Wilson (Mildura Base Hospital), and B. Todd (Bendigo Base Hospital).

New Sterilisers (comprising portion of new equipment for second demonstration room). being operated by Nurse P. Schifferle (Bendigo Base Hospital).



The lectures given to the Staff Nurses have been of an exceptionally high standard and the students themselves have expressed their thanks and appreciation of the work and effort put into the training course. Without exception, they have appreciated the opportunity to meet the lecturers and to gain knowledge which will benefit them in their fourth year.

The Committee of Management has now decided to offer a limited number of vacancies to students from country Hospitals which are not directly associated with the School.

FIRST PROFESSIONAL EXAMINATION RESULTS:

74 students presented for the First Professional Examination—63 passed at the first attempt and 5 passed at the supplementary examination.

2 failed. Terminated training.

3 did not re-sit. (1 to re-sit in August).

Of the initial failures:—

9 failed Anatomy and Physiology

2 failed General Nursing

FINAL STATE EXAMINATION RESULTS:

65 students presented for Final State Examination for the first time:

2 failed whole Examination

4 failed Medical Nursing

2 failed Surgical Nursing

Subsequently 8 students presented for supplementary examination and all passed.
The Victorian Nursing Council rating for Final State Examination standard:—

	Fail	Pass	Pass Plus	Credit
Surgical Nursing	3	30	31	1
Medical Nursing	5	20	26	14
Practical Nursing	1	7	6	51

EDUCATIONAL STANDARD:

Of the 207 students in training at 30th June, 1961:—

16 have Leaving Certificate

19 have Leaving Standard

75 have Intermediate Certificate

37 have Intermediate Standard

37 have Proficiency Certificate

6 have Proficiency Standard

12 have Nurses' Educational Certificate

1 has Higher Leaving Certificate (Tonga)

1 has Lower Leaving Certificate (Tonga)

2 have Cambridge Overseas Certificate

1 has General Certificate of Education, Notre Dame H.P., Devon, England

RECRUITMENT:

Recruitment figures for the past twelve months have been—

Bendigo	24
Castlemaine	9
Echuca	7
Kyneton	—
Mildura	22
St. Arnaud	1
Swan Hill	6
	<hr/>
	69

STUDY BLOCK ATTENDANCES:

P.T.S.	69	students
First year	75	"
Second year	74	"
Third year	74	"
Final Revision....	66	"
	<u>358</u>	

STUDENTS IN TRAINING AS AT 30/6/61:

	Total	1st Yr.	2nd Yr.	3rd Yr.
Bendigo	87	21	30	36
Castlemaine	20	8	7	5
Echuca	25	8	8	9
Kyneton	—	—	—	—
Mildura	59	20	18	21
St. Arnaud	3	1	1	1
Swan Hill	13	5	2	6
	<u>207</u>	<u>63</u>	<u>66</u>	<u>78</u>

First year students	63
Second year students	66
Third year students	78
	<u>207</u>

WASTAGE FOR 12 MONTHS 1/7/60 - 30/6/61:

Bendigo	13
Castlemaine	6
Echuca	2
Kyneton	—
Mildura	12
St. Arnaud	—
Swan Hill	—
	<u>33</u>

CAUSES OF WASTAGE:

Failed First Professional Examinations on two occasions	3
Failed First Professional Examination—did not wish to re-sit	4
Terminated training to be married	8
Resigned—disliked Nursing	6
Resigned—personal reasons	1
Resigned—health reasons	3
Resigned—homesick. Wishes to return to Hong Kong	1
Resigned—did not wish to complete General Nursing Training, more interested in Nursing Aide work	5
Resigned—parents transferred to Melbourne	1
Resigned—illness in family, needed at home	1
	<u>33</u>

STAFF NURSE CERTIFICATES:

Certificates have been awarded as follows:

No. 9—Miss Anne FARROW	Bendigo Base Hospital
No. 10—Miss Yvonne Fay GAULTON	Bendigo Base Hospital
No. 11—Miss Margaret Mary GILMORE	Bendigo Base Hospital
No. 12—Miss Glenys Mary HEATH	Bendigo Base Hospital
No. 13—Miss Kathleen Ruby KERR	Bendigo Base Hospital
No. 14—Miss Lynette Margaret REED ..	Bendigo Base Hospital
No. 15—Miss Wendy Anne ROWE	Bendigo Base Hospital

STAFF CHANGES:

Tutorial Staff:

Mrs J. J. Reid	Resigned 4/10/60
Mrs N. M. Shaw	Resigned 30/6/61
Mrs B. Bruechert	Commenced 23/1/61
Miss L. J. Weeks	Commenced 12/6/61

Supervisory Staff:

Mrs N. Wooding	Commenced 21/3/61
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Domestic Staff:

Mrs J. Lock	Commenced 25/7/60
Mrs D. Gledhill	Completed 30/6/61

CONFERENCES AND ASSOCIATED ACTIVITIES:

Following the usual practice, meetings of the British Medical Association, The Loddon Regional Council and the Royal Victorian College of Nursing were held at Lister House.

Several post-graduate students, including two Colombo plan nurses also visited the School for periods of observation and study.

In addition, hospitality was extended to nurses visiting Melbourne for the International Nursing Congress. A highly successful week-end was organised on 5th, 6th and 7th May, which included a dinner at the Northern District School of Nursing on Friday, 5th May, for overseas and visiting nurses.

SPECIAL THANKS:

Once again the Committee takes this opportunity of thanking all members of the School Staff for their continued interest and support, the Lecturers for their assistance and the associated Hospitals for their co-operation, and all those who have in any way assisted the School Committee in its task of administering the School of Nursing.

For and on behalf of the Committee of Management,

N. W. LONG, Dean.

STATEMENT OF INCOME AND EXPENDITURE FROM 1st JULY, 1960, TO 30th JUNE, 1961

To: EXPENDITURE	INCOME
Ordinary Expenditure:	Ordinary Income:
Provisions £5304	Government Grants £36830
Domestic 5329	Rentals 68
Salaries and Wages (including Official Salaries) 21733	Total Ordinary Income 36898
Miscellaneous and Administration 3661	Deficiency for Financial Year trans- ferred to the Debit of Maintenance Fund Account in the General Ledger 663
Service Cost 36027	Grand Total 37561
Establishment Charges:	
Repairs to Buildings, etc. 1498	
Finance 36	
Total Cost 37561	

MAINTENANCE FUND ACCOUNT

To Deficiency—Financial Period £663	By Balance 1st July, 1960 £292
	By Balance 30th June, 1961 371
£663	£663

BALANCE SHEET AS AT 30th JUNE, 1961

LIABILITIES	ASSETS
Bank Overdraft:	Cash in Hand £5 0 0
Maintenance £2770 10 6	Income Accrued 1576 17 3
Property Capital 874 6 10	Prepayments 184 19 0
3644 17 4	Stores on Hand 625 5 4
Capital 110576 3 2	Land and Buildings 79990 8 10
	Furniture and Equipment 31467 18 11
	Maintenance Fund (Accumulated Deficit) 370 11 2
£114221 0 6	£114221 0 6

SECRETARY'S DECLARATION

I solemnly and sincerely declare that the various Statements of Account in this return are true and correct and that the various returns given are true and correct, and I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of an Act of Parliament of Victoria rendering persons making a false declaration punishable for wilful and corrupt perjury.

DECLARED before me this 11th day of August, 1961 — (Sgd) N. McLAREN YOUNG, J.P.

(Sgd) E. M. TREDINNICK, Secretary

Examined by Finance Committee—(Sgd) S. H. WALTERS, Chairman.

AUDITORS' CERTIFICATE

We hereby certify that we have audited the books, vouchers and documents of the Institution and find that the postings are accurately made under their proper headings and that the Statements of Accounts, including the Balance Sheet, are correct.

(Sgd) R. G. HAM, F.C.A. (Aust.)

HAM & JOHANSON, Auditors
Public Accountants

Dated 7th August, 1961