



Thompsons Foundry Band Inc.

Established 1885 – Registered V.B.L. Incorporation No A5882

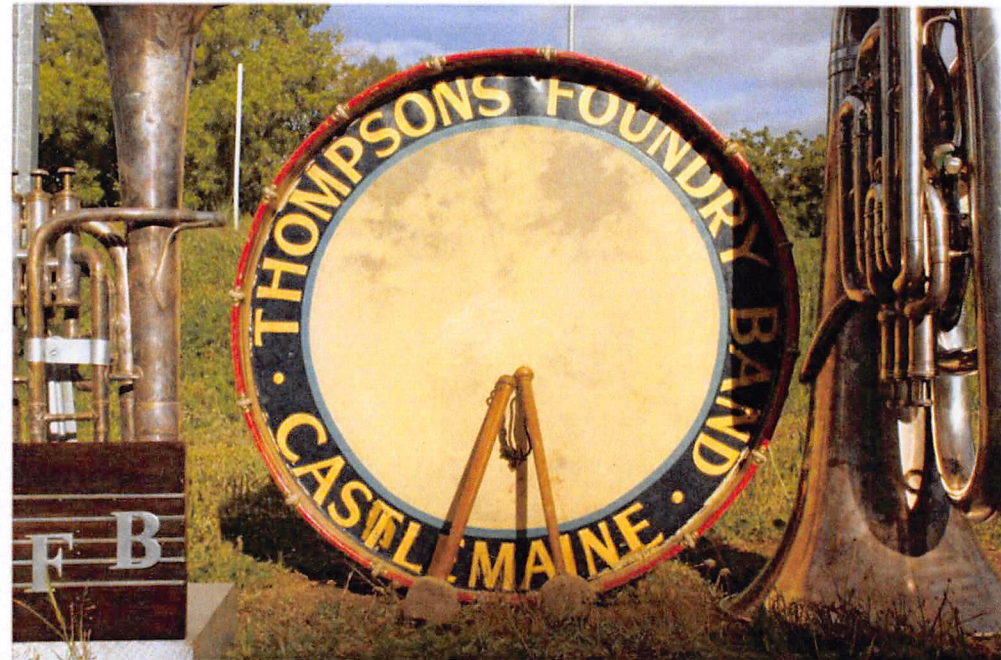
Annual General Meeting No 134 Held at 347 Barker St.

25 July 2019



AGM Program 2019

-
- Welcome
 - Band Performance - *Shipbuilders Suite*
 - Annual General Meeting
-
- Band Masters Report
-
- Treasurers Report
-
- Digital upgrade/Archive Report
-
- Election of Office Bearers
-
- Awards
-
- Supper
-



**Thompson's Foundry Band would like to welcome members, friends and family to our
2019 Annual General Meeting**

Chair: S Lintott
Apologies: Roger Shillitoe, Derek Guille, Krista Horbatiuk, Glyn Roberts

AGM minutes 2018

Meeting opened 8.25pm

Chair: Susan Lintott

Committee: J Chapman, G Aspinall, R Thompson, M Maddern, L Juniper, J Thoma, P Avent, G Rewell

Band Masters Report

Student tuition:

Currently teaching three students all of which are progressing well. Pip would like to thank volunteer teachers Bradley Morris, Andrew Dunn, Dan Bendrups, Wendy Laidler and Bob Porteous for taking tuition.

Band playouts:

The band will march solo at the Anzac Day parade as the Castlemaine Pipe band have changed the key of their instruments, however we hope to work together in the future on other projects.

The band has been invited to play again as part of the Castlemaine State Festival and will also compete in the Victorian Bands League competition later in the year. Rehearsals are progressing well.

Treasurers Report

J Chapman has returned as Treasurer on the committee with support from Robert Thompson and J Thoma until a new treasurer is appointed.

Also thanks again to Pip Avent who has generously donated his Band Masters fee to the band.

Profit and Loss Statement 2017/18 - see **Appendix A**

That the statement is true and correct: Moved E Wilcock, Seconded M Maddern

Committee Nominations 2018 (All positions declared vacant)

The Chair is taken by E Wilcock

All positions filled as per below

| POSITION | NOMINEE | PROPOSED | SECONDED |
|----------------------------|--|---|---|
| President | D Boak | | |
| V/President x3 | S Lintott M Maddern G Rewell | P Avent G Aspinall L Juniper | J Thoma S Lintott P Avent |
| Secretary | G Aspinall | S Lintott | P Avent |
| Treasurer | Peter Collins | J Chapman | M Maddern |
| Members | L Juniper R Thompson P Avent J Thoma J Chapman | G Aspinall M Maddern G Aspinall S Lintott S Lintott | P Avent S Lintott L Juniper P Avent P Avent |
| Librarians/uniforms | M. Maddern B Morris | G Aspinall J Thoma | S Lintott S Lintott |
| Auditor | G Millford | | |
| Life Members | | | |
| Honorariums | Secretary Treasurer | G Aspinall J Chapman | \$90 \$80 |

Moved: B Priestley. Seconded J Wells. Motion carried.

AGM Awards for 2018

| | |
|---------------------|----------------|
| Most dedicated: | Bill Priestley |
| Most Improved: | Alika Adam |
| Band Masters Award: | Jo Middleton |
| Meeting Closed | 8.15pm |

That the 2018 AGM minutes are true and correct:

Moved: _____ Seconded: _____

Annual Reports 2019

| | | |
|---------------------------------|------------|-------------------|
| Bandmasters Report | P Avent: | <u>Appendix B</u> |
| Treasurers Report | R Thompson | <u>Appendix C</u> |
| Annual Financial Report 2018/19 | R Thompson | <u>Appendix D</u> |

That the Annual Reports are true and correct:

Moved: _____ Seconded: _____

Report

| | | |
|------------|-------------------------|-------------------|
| R Thompson | Digital Upgrade/Archive | <u>Appendix E</u> |
|------------|-------------------------|-------------------|

Election of Office Bearers 2019

E Wilcock takes the chair and declares all committee positions vacant.

Committee Nominations for 2019/20

| POSITION | NOMINEE | PROPOSED | SECONDED |
|----------------------------|-----------------------------------|------------------------------------|--------------------------------------|
| President | S Lintott | M Maddern | J Thoma |
| V/President | J Thoma M Maddern L Juniper | S Lintott R Thompson J Thoma | G Aspinall L Juniper S Lintott |
| Secretary | G Aspinall | S Lintott | J Thoma |
| Treasurer | R Thompson | M Maddern | G Aspinall |
| Members | S Fletcher B Morris P Avent | S Lintott G Aspinall J Thoma | G Aspinall L Juniper S Lintott |
| Librarians/uniforms | M. Maddern B Morris | G Aspinall J Thoma | S Lintott S Lintott |
| Auditor | G Millford | | |

Moved: _____ Seconded: _____

AGM Awards 2019

- Most Improved _____
- Most Dedicated _____
- Band Master Award _____
- Annual Award _____

Thank you for your support throughout the year.
Please join us for supper

App A

Thompsons Foundry Band Inc.

PROFIT AND LOSS

July 2017 - June 2018

| | TOTAL |
|--|--------------------|
| Income | |
| Donations | 1,425.65 |
| Grants | 1,000.00 |
| Membership Fees | 770.00 |
| Performance Income | 1,600.00 |
| Total Income | A\$4,795.65 |
| GROSS PROFIT | A\$4,795.65 |
| Other Income(Loss) | |
| Grants Liability | 3,000.00 |
| Interest income | 952.00 |
| Total Other Income(Loss) | A\$3,952.00 |
| Expenses | |
| Advertising | 36.83 |
| Catering | 53.62 |
| Gas and electricity | 1,197.17 |
| Gifts, Flowers, Trophies | 413.34 |
| Instruments and Sheet Music | 917.81 |
| Insurances | 1,405.45 |
| Office Supplies and Printing | 92.30 |
| Registrations/Incorporation/Licence Fees | 834.83 |
| Secretary/Treasurer Honourarium | 190.00 |
| Total Expenses | A\$5,141.35 |
| NET EARNINGS | A\$3,606.30 |

Band Masters Report 2019

The band has had a full year. The launch of the DVD Heart of Brass at the Goods Shed in March was a great success. Thank you to the crowd funding committee, Alison Hanly, Jim Foley and Mark Anstey, and a big thank you goes out to Derek Guille and the Castlemaine State Festival organisers.

Apart from our usual Christmas Carols and Anzac Day commitments worked towards the two concerts at this years State Festival. Another success for the band. Thanks also to Justin Marshall for his arrangements of Hernandos Hidaway and the loan of his bass drums. It was great to work with Derek, as always.

The band pulled out of the Bendigo competition this year as we didn't have enough time to rehearse properly with the move to a new band room and all that equipment. Thanks to all the members who volunteered.

I look forward to taking the band to the Victorian Band Championships at Ballarat in August. The band has been working hard while I was away with thanks to Dan Bendrups for taking the band. A big thank you to the committee for all their work and to Robert Thompson for taking on the treasurers responsibilities.

P Avent

App C

Thompson's Foundry Band Inc.

Treasurers Report – for Financial Year 2018-2019

I'm pleased to be able to present this report to the members of the Thompson's Foundry Band on behalf of our former Treasurer, Jan Chapman.

Firstly, I would like to thank Jan Chapman for her fantastic contribution to our band, acting as treasurer for a number of years. I'd also like to thank the committee for their support for Jan, as well as for myself coming into the role.

This financial year the committee decided to register the Band for GST. This has had a positive effect on our bank account, saving the band \$272.00.

A separate sub-committee was formed for the production and sale of DVDs. This project has made a valuable contribution to the band of \$3,188.03. Congratulations to all those who were involved in the production and sale of this video.

We have raised \$1859.80 over our expenses, which has been set aside for future use, in line with the rules for the Incorporation.

Overall, the band is in a sound financial position and I'm pleased to present this report to the band for approval.

Motion: that the finance report presents a true and accurate report of the band's financial position, and the report as presented be accepted.



Robert Thompson BCom. MICB
Acting Treasurer

App D

Thompson's Foundry Band Inc.

Annual Financial Report

1 July 2018 to 30 June 2019

| Bendigo Bank Account | Opening Balance 1/7/2018 | \$5,044.87 |
|--|----------------------------------|---------------------|
| <i>Income</i> | | |
| Donations - Band Hall | \$ 328.40 | |
| Donations - at/from Playouts | \$ 2,550.00 | |
| Donations - Other | \$ 300.00 | |
| Membership Fees | \$ 752.68 | |
| Proceeds from DVD Sub-Committee | \$ 3,188.03 | |
| Interest on Bank Account | \$ 32.60 | |
| Sale of Valve Oil | \$ 20.91 | |
| | | \$7,172.62 |
| <i>Expenses</i> | | |
| Advertising | \$ 23.76 | |
| Expenses - Bandmaster Trust | \$ 330.00 | |
| Bandroom Repairs | \$ 192.12 | |
| Catering | \$ 75.00 | |
| Gas and Electricity | \$ 1,175.18 | |
| Gifts, Flowers, Trophies | \$ 295.45 | |
| Instruments and Sheet Music | \$ 190.37 | |
| Insurances | \$ 1,304.02 | |
| Office Supplies and Printing | \$ 325.24 | |
| Registrations/Incorporation/Licence Fees | \$ 643.54 | |
| Secretary/Treasurer Honourarium | \$ 190.00 | |
| | | (\$4,744.68) |
| <i>GST</i> | | |
| GST Refundable | \$ 68.00 | |
| | | (\$68.00) |
| | Closing Balance 30/6/2019 | \$7,404.81 |

| Bandmaster Trust | Opening Balance 1/7/2018 | \$2,206.00 |
|-------------------------|----------------------------------|-------------------|
| Bandmaster Honourarium | \$ 1,800.00 | |
| Music expenses | -\$ 330.00 | |
| | Closing Balance 30/6/2019 | \$3,676.00 |

| Term Deposit 2501 | Opening Balance 1/7/2018 | \$34,079.30 |
|--------------------------|----------------------------------|--------------------|
| <i>Income</i> | | |
| Interest | \$ 783.82 | |
| | Closing Balance 30/6/2019 | \$34,863.12 |

| Term Deposit 2504 | Opening Balance 1/7/2018 | \$5,132.05 |
|--------------------------|----------------------------------|-------------------|
| <i>Income</i> | | |
| Interest | \$ 118.04 | |
| | Closing Balance 30/6/2019 | \$5,250.09 |

Thompson's Foundry Band Inc.

Digitisation Report – for Financial Year 2018-2019

The Digitisation of our music library commenced in late May 2019.

Our music library has over 1491 Tunes. Scanning has commenced at "A" with a total of 24 pieces fully scanned, and 34 pieces partly scanned.

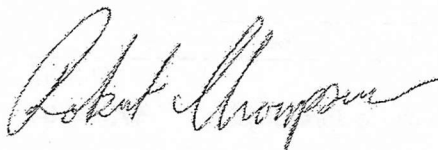
Each set of music has approximately 20 parts, with a total of 776 parts scanned so far.

There is still a way to go, but I'm confident the band could complete the scanning of the library in 5 years.

Any help is appreciated, and no previous experience is needed.

Thank you to Brad Morris and Miriam Maddern for their assistance with the music library.

The band has also registered as a contributor to Victorian Collections. This is a State initiative for small museums to catalogue their collections and make them accessible for future generations. We currently have 30 items catalogued.



Robert Thompson
Band Archivist

| | Total Parts | Complete | Part | Remaining |
|---|-------------|----------|------|-----------|
| A | 84 | 21 | 16 | 47 |
| B | 104 | 0 | 1 | 103 |
| C | 116 | 0 | 1 | 115 |
| D | 45 | 0 | 1 | 44 |
| E | 27 | 0 | 0 | 27 |
| F | 52 | 0 | 1 | 51 |
| G | 69 | 0 | 0 | 69 |
| H | 71 | 0 | 2 | 69 |
| I | 64 | 1 | 3 | 60 |
| J | 27 | 0 | 1 | 26 |
| K | 14 | 0 | 1 | 13 |
| L | 87 | 0 | 0 | 87 |
| M | 91 | 0 | 0 | 91 |
| N | 33 | 1 | 0 | 32 |
| O | 50 | 0 | 0 | 50 |
| P | 55 | 0 | 0 | 55 |
| Q | 9 | 0 | 0 | 9 |
| R | 60 | 0 | 0 | 60 |
| S | 190 | 1 | 2 | 187 |
| T | 88 | 0 | 1 | 87 |
| U | 9 | 0 | 0 | 9 |
| V | 39 | 0 | 4 | 35 |
| W | 74 | 0 | 0 | 74 |
| X | 0 | 0 | 0 | 0 |
| Y | 26 | 0 | 0 | 26 |
| Z | 6 | 0 | 0 | 6 |
| 2 | 1 | 0 | 0 | 1 |
| | 1491 | 24 | 34 | 1433 |

Submission of financial statements to annual general meeting –
incorporated associations

Associations Incorporation Reform Act 2012

Sections 94(3), 97(3) and 100(3)

I MIRIAM MADDEN being a member of the committee of the
Thompson's Foundry Band Inc. certify that –

“I attended the annual general meeting of the Thompson's Foundry Band Inc.,
held on the 25/7/2019 and the financial statements of the association
for the financial year ending on 30/06/2019 were submitted to the
members of the association at that general meeting.”

Signed: M.A. Madden

Date: 25/7/2019

Schedule 1
Regulation 15
Form 1

Associations Incorporation Reform Act 2012

Sections 94 (2)(b), 97 (2)(b) and 100 (2)(b)

**Annual statements give a true and fair view of financial performance and position
of incorporated association**

We Robert Thompson and JEFFREY THOMAS being members of the
committee of the Thompson's Foundry Band inc. certify that –

“The statements attached to this certificate give a true and fair view of the financial
performance and position of the above named association during and at the end of
the financial year of the association ending 30/06/2019.”

Signed: 

Date: 25/07/2019

Signed: 

Date: 25/7/2019

INDEPENDENT AUDITOR'S REPORT TO THOMPSONS FOUNDRY BAND Inc.

Report on the Financial Report

I have audited the accompanying Financial Report, being a special purpose financial report, of Thompsons Foundry Band Inc (The Band) which comprises the Balance Sheet as at 30 June 2019 and Profit & Loss for the year ended 30 June 2019

In my opinion, the Financial Report presents a true and fair view of the Band's financial position as at 30th June 2019 and its financial performance for the year ended on that date

Basis for Opinion.

I conducted my audit in accordance with the Australian Auditing Standards. These Auditing Standards require that I comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement, to assess the matter of 'going concern' and to highlight any material uncertainties. In conducting my audit I have complied with the independence requirements of Australian professional ethical pronouncements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Other Information

The 'Balance Sheet' is a statement of the Financial Position of the Band as at the balance date. The Balance Sheet However, the Balance Sheet excludes the value of the Band's tangible assets. The club possesses, and has maintained in good order, furniture, instruments and portable equipment. The insured value of these items is \$40,500 Current ACNC recommendation is for a Statement of Financial Position to include the value of those assets in order to arrive at a fair value of Members Accumulated Funds.

Australian Accounting Standards are currently under review in respect of Leases. The Band enjoys rent-free permissive occupancy of premises. The Band also has the use of a car park under formal long-term lease. In terms of the financial dimensions of its annual revenues Band falls below the threshold for reporting of these arrangements but Members should be aware of the Accounting bodies' concern that 'peppercorn rental' arrangements, if recorded at fair (commercial) value would disclose that the band enjoys an effective annual subsidy from its landlords..

Responsibility for the Financial Report

The officers are responsible for the preparation and fair presentation of the financial report. This responsibility includes designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement whether due to fraud or error,

Auditor's Responsibility for the Audit of the Financial Report

My responsibility is to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement whether due to fraud or error and to issue a report that includes my opinion. An audit involves performing procedures in relation to audit evidence and the exercise of professional scepticism about the amounts and disclosures in the financial report. In making those risk assessments, the auditor considers high risk areas, significant transactions and internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances. An audit includes:-

- evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the officers
- obtaining an understanding of the Band's internal control relevant to the audit
- evaluating the overall presentation of the financial report.

My audit has included a review of the supporting documentation for disbursements and suitable sampling of the items of income.

In my opinion the books of the Band have been properly kept.



FCFA

Name of auditor George Milford

Dated this 15th July 2019