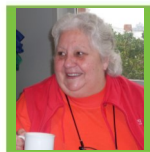


Kensington Neighbourhood House EST 1975



2015 Annual Report

*Celebrating
40 years*



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CHAIRPERSON'S REPORT



There's a lot to celebrate when reflecting on all the activity that goes on at Kensington Neighbourhood House. It's a place where everyone is welcome, a place to make new friends for all age groups from our crèche through to our lunchtime club. The creative courses, adult education, homework club and volunteering opportunities provide something for everyone.

The last year in particular has been a big celebration as it has included our 40th year anniversary, a significant milestone for the Neighbourhood House which has grown from strength to strength over the years. This is mainly due to the commitment and professionalism of the staff and volunteers who run the centre. Carolyn Webster the Manager continues to seek input and respond to community needs and continuously seeks funding to follow through with innovative projects like the community garden beds in the church grounds opposite the House, providing sessions to support people filling out the numerous, complicated forms that are required these days and providing support for locals to gain employment by getting their truck driving license.

The Inc Partnership with other local Neighbourhood Houses has continued to develop as an innovative model of sharing resources and expertise in the aim of all involved becoming more efficient and productive. The legislative, audit, financial and human resource requirements for Neighbourhood Houses and many small community organisations, who have limited resources, is becoming more and more challenging. The Inc Partnership has been exploring other models and learning a lot to share with the sector.

In the last year we completed our 2012-2015 strategic plan with progress made on all the objectives. Following this a stakeholder consultation was completed, demographic data reviewed and a planning day held to develop the next 3 year plan. This process ensures we continue to focus on local community needs and wants, which is a priority of the House.

In closing I would like to thank the local community including participants in our courses, local businesses, staff, volunteers and my fellow Board members for making the last year another year to be proud of. It is a privilege to be involved with the Kensington Neighbourhood House and see the wonderful Hub it has become in our local community.

Abigail Elliott

MANAGER'S REPORT

2015 was a big year as we celebrated our 40th anniversary.

From humble beginnings in the lounge room of a Bellair Street house, seven local women provided the foundations of what would become the Kensington Neighbourhood House, a place where people felt safe and supported. 40 years later, bursting at the seams, their legacy is well and truly alive and supporting the next generation of residents.

We celebrated by launching our fundraising campaign with the support of Bendigo Bank and compiled our cookbook *Celebrating our Connections through Food*. Both enabled us to achieve our fundraising goal of installing a soundproof room divider in our upstairs classroom. This will be done later this year with co-funding from the Federal Government's *Stronger Communities* grants program.

The cookbook was a whole of House project. Our painting and drawing students painted their recipes and food, our creative writing class wrote about food, English language students catered for a community lunch and the morning childcare children cooked and ate multiple batches of gingerbread men and Anzac cookies.

In 2015 our adult education program entered a new phase after relinquishing its' registered training organisation status. Our partnership with Gowrie Victoria enables students to complete their Certificate III in Early Childhood Education at the House and receive the benefits of community education (small classes, friendly environment, supportive staff) without the House being burdened by regulatory compliance and funding uncertainty.

Not being a registered training organisation has also allowed us to focus more closely on our pre-accredited adult education pro-

grams. We lead the development and roll-out of the Taxi Project, a series of short courses designed to help new and existing taxi drivers pass "The Knowledge" test. We also developed and delivered the hugely successful *Create Your Own Micro Business* course.

In 2015 we were successful in receiving project funding from the Department of Education to conduct a disability needs analysis in preparation for the roll-out of the National Disability Insurance Scheme. Although this project won't be completed until mid-2016 we have already developed new partnerships and identified potential opportunities for the future.

The introduction of the National Occasional Childcare Program funding was welcome news for our Morning Childcare program following the axing of the "Take-A-Break" funding in 2011. Childcare continues to be one of our most popular programs and was enhanced this year with the introduction of a session for children aged 3 years and over.

As always we pride ourselves in having a diverse range of programs designed to engage all sectors of the community. Across our recreational, educational, social, children's and free help services we provide an inclusive service where there's something for everyone.

Of course all of the above would not be possible without our partners and funders, dedicated team of staff, teachers and volunteers. It is their contribution that helps to make the Kensington Neighbourhood House so special.

Finally I'd like to thank the Board for their support.

Carolyn Webster

PROGRAMS AND ACTIVITIES

FURTHER EDUCATION

Further Education courses at the House provide students with study and work skills that enable them to access education pathways as well as employment opportunities.

Our training aims to build individual and community capacity so that there is full participation for all in our diverse society.

In 2015 Kensington Neighbourhood House offered 11 English as a Second Language focussed classes, 9 digital literacy courses, 4 vocational courses including a free Resume Support program for asylum seekers and refugees as well as community based learning through our volunteer outreach program.

The House also ran a free Drop In program for people that need help filling out forms and understanding documentation.



MORNING CHILDCARE

The morning childcare is one of the most in demand activities run by the House. Three hours of morning childcare are offered five days a week. In 2015 the House added a new 3-Year old session of a Friday morning.

Those that attend value the warm caring environment provided by staff and the individual personalised attention.

Parents studying upstairs have peace of mind knowing their children are nearby and being well cared for.

"I have loved having our two girls attend the House. We are so proud of how the girls have developed as people and we owe that in part to the team at the House too. Thank you so much." Parent survey response 2015

PERSONAL DEVELOPMENT

The House offers a diverse range of recreational activities that cater for both adults and children. They are run during the day, in the evening and on weekends.

In 2015 the House offered:

- seven arts courses and three arts workshops
- six courses for children and one workshop activity
- two environmental programs and four workshops
- six health and wellbeing courses and six workshops
- eleven food and wine workshops.

As with all of our programs we aim to keep costs as low as possible to enable everyone to participate.



COMMUNITY DEVELOPMENT

The aim of our community development programs is to support people in the local community and encourage community connections.

The House does this by working with local agencies and residents to determine the needs of the community as well as program delivery.

In 2015 we ran four different social groups that were low cost or free. One of these groups, The Wednesday Social Group is one of the mainstay groups of the House. Made up of seniors of mixed nationalities, this group meets weekly for a low cost two course meal and bingo. Lunches at the House alternate with a day trip every three weeks.

The largest of our Social Groups is the Elderly IndoChinese & Vietnamese group which boasts over 50 members. Information on health and ageing is provided to the group with the use of interpreters on a fortnightly basis. Meetings at the House alternate with day trips. Once a year they go on camp.

The newest of our groups, The Tuesday Night Social program is a monthly program that provides a night out for older women living alone.

2015 HIGHLIGHTS

COURSES

- 14 volunteers delivered weekly English Language tutoring to support 14 culturally and linguistically diverse residents in their homes.
- Developed and delivered our inaugural Create Your Own Micro-Business course to 20 participants. Participants continue to meet monthly for a networking breakfast.
- The House received over 900 enrolments across our courses and activities during 2015.
- 9 students successfully obtained their Heavy Rigid Drivers Licence after participating in our English for Heavy Vehicle Licence course, and with support from a Transurban grant.
- Developed a new free Resume Support Program supported by volunteers to help asylum seekers and refugees in preparing their resumes.
- Developed and delivered a Prepare For Work in Childcare course for 12 Gowrie Victoria graduates. The majority of graduates are now employed.
- Delivered digital literacy training for asylum seekers with grant funds obtained from EastWeb.



- Developed and delivered three new courses to assist taxi drivers undertaking “The Knowledge” tests.

PARTNERSHIPS

- Continued to work with the Inner North Cluster (INC) of Neighbourhood Houses. The major 2015 highlight for INC was a \$200,000 ACFE Partnerships for Access Grant to align procedures and back of house practices across the six partner organisations.
- Partnered with Service Stars—Jobs Alliance to run a Prepare For Work course for 17 participants, culminating in paid hospitality work during the Melbourne Cup Carnival.
- Worked with VincentCare to deliver art workshops and digital literacy training for older residents.
- Partnered with Gowrie Victoria to provide Certificate III in Early Childhood Education & Care to 16 students.
- Delivered *Wheel It Right*, a series of free bicycle safety and skills courses, for children and adults sponsored by the RACV Foundation in partnership with Urban Communities and Wheel Women.

PARTNERSHIPS

- Hotham Mission and Christ Church Kensington provided funding to the House for delivery of vocational English language classes to asylum seekers at the Asylum Seeker Resource Centre.
- Active member of the following networks; Kensington Community Network, Kensington Children & Youth Committee, EAL for Asylum Seekers Working Group and INC Further Education, Community Development and Admin working groups.
- Partnered with Victoria Walks to create five individually themed walking maps of Kensington.

EVENTS

- Assisted with the organisation of the Kensington Celebrating Community Festival and inaugural *Kensington Roubaix* held on 29 March.
- Celebrated Cultural Diversity Week with a community lunch prepared by students and attended by 30 people.
- Hosted a short movie screening and lunch to celebrate Adult Learning Week with EAL students.
- 25 members of the Elderly Vietnamese & Indo-Chinese Group went on a five day trip to Wilsons Promontory.



- Organised and delivered the *Network West Innovations and Good Practice Expo* in partnership with Network West for 80 sector staff and volunteers.



INNOVATION

- Leading an ACFE funded disability needs analysis project for all INC centres to better meet the needs of people with disabilities living in the inner North West of Melbourne.
- Pre-Accredited Research Trial funding obtained from ACFE to develop new and innovative pre-accredited training.

ORGANISATION

- Celebrated our 40th anniversary by launching a fundraising campaign with the financial assistance of Bendigo Bank and publishing a multicultural commemorative cookbook.
- Profiled as a former Learn Local Legend award winner in a Department of Education DVD screened at the 2015 Learn Local Awards.



STUDENT OF THE YEAR



Cici Tran (pictured here with EAL teacher Chris McPherson) is our Student of The Year for 2015.

Arriving in Australia from Vietnam in 1987, Cici and her husband set about building their own business—a kitchenware shop that they have now been running for over 20 years.

Cici's early schooling in Vietnam had been cut short but between working in their business and raising two children, she had very little time to devote to her own education. However once her children commenced high school, Cici decided it was time make her own learning a priority and enquired about English classes at Kensington Neighbourhood House.

"I came to Kensington Neighbourhood because its near my house," says Cici. "I liked my friends and my teacher in my class."

Cici enrolled in our English & Work Skills Level 2 group and soon became an integral part of both the English class and our neighbourhood house—enthusiastically contributing to community events.

Cici volunteered to speak at our Fund-raising Launch mid way through 2015 and her delicious chicken and corn soup recipe features in our 40th anniversary cook book.

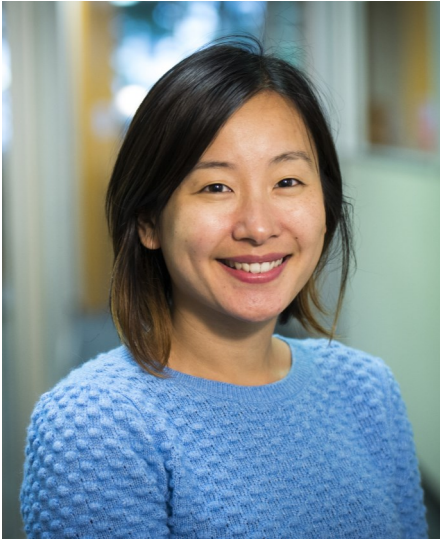
"Cici is a terrific student," says EAL teacher Chris McPherson. "She is always willing to speak up in class and to support other students in their learning."

By the end of 2015, Cici's English skills had improved to such an extent that we encouraged her to move into further study at a higher level.

She is now attending both an English Grammar class and the "Living & Working in Australia" course at Wingate Avenue Community Centre.

We wish Cici well for the future and appreciate her contribution to Kensington Neighbourhood House in 2015.

VOLUNTEER OF THE YEAR



Ros Le Gautier has made an outstanding contribution to Kensington Neighbourhood House from the very moment she walked through our door in 2015. Ros currently has two volunteer positions at the House. She is a Volunteer Resume Support Mentor and Volunteer Project Worker for the Vietnamese and Indo-Chinese Elderly Social Group.

Ros's story of how she became involved with KNH is a tale of perfect timing.

"I met Ailsa, KNH's lovely community development worker, and the Vietnamese Elderly Social Group through my work as a public health researcher. I visited the group six months ago to raise awareness about research I was conducting. On that day, it just so happened that Ailsa needed an interpreter to help organise the group's annual camp. I was more than happy to help. And then, members of the group suggested that I go along with them to the

camp as their group leader. The offer was too good to refuse, and it was perfect timing because I'd been considering taking up a volunteering role for some time. It was meant to be!"

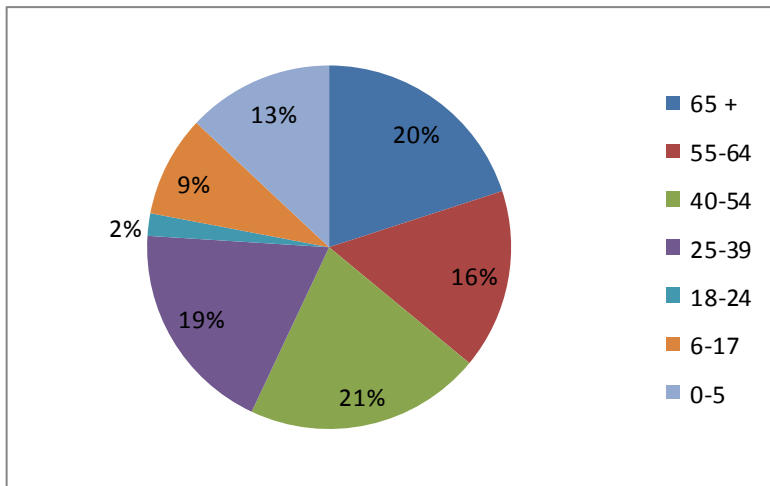
Ros brings a great sense of service to her volunteer roles, particularly the time she spends with the Vietnamese and Indo-Chinese Elderly Social Group. Ros has taken the time, not only to interpret and liaise between the group and the house, but also to act as group leader on a week-long camp with the group and to help organise future camps and outings for them.

When asked what she likes most about volunteering, she says, "Being a second-generation Vietnamese-Australian, I'm so grateful for the opportunity to support and give back to the Vietnamese community. Volunteering for the Vietnamese elderly social group is also great laughter therapy – there's never an occasion where I don't end up bowling over with laughter with members of the group".

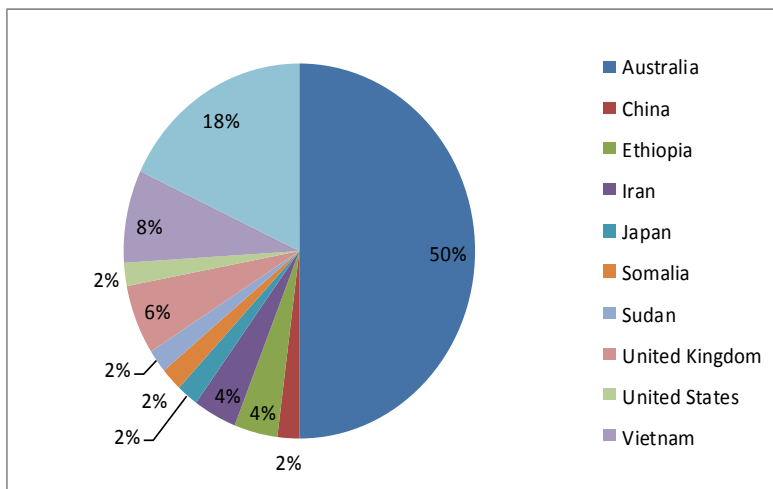
The continued success of the Vietnamese and Indo-Chinese Elderly Social Group owes a lot to Ros's dedication and support and that is why she is Kensington Neighbourhood House's Volunteer of the Year!

PARTICIPANT STATISTICS

AGE GROUPS

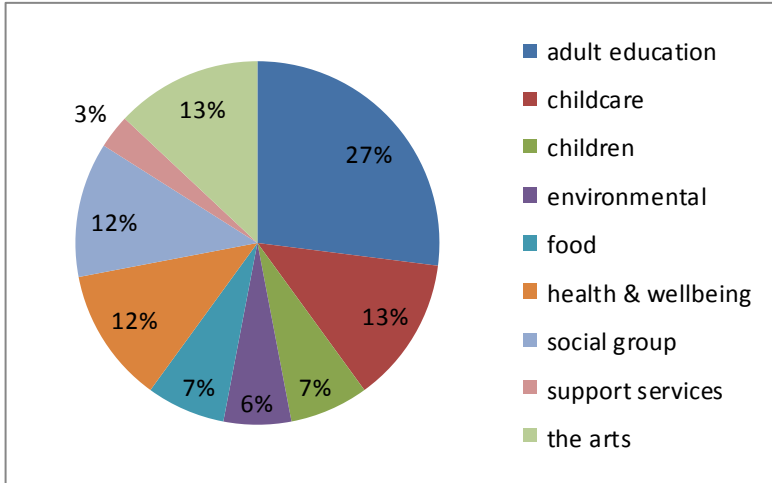


COUNTRY OF BIRTH

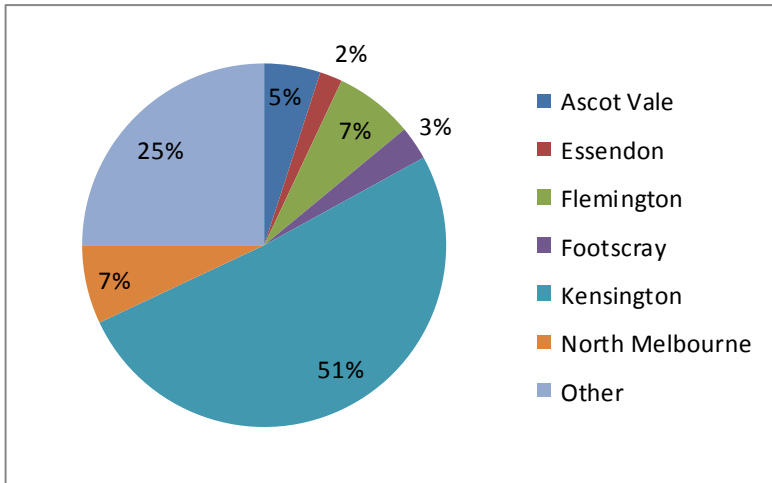


Other: Afghanistan, Bangladesh, Burma, Cambodia, Canada, Chile, Colombia, Croatia, Czechoslovakia, Dominican Republic, Egypt, El Salvador, Eritrea, Fiji, Germany, Greece, Hong Kong, India, Indonesia, Iraq, Israel, Italy, Kenya, Korea, Laos, Lebanon, Libya, Macedonia, Malaysia, Malta, Mauritius, Myanmar, Netherlands, New Zealand, Papua New Guinea, Philippines, Singapore, South Korea, South Sudan, Spain, Sri Lanka, Sweden, Taiwan, Thailand, Tibet, Timor, Turkey, Ukraine, Venezuela, Yemen

PARTICIPATION IN ACTIVITIES



SUBURB OF RESIDENCE



Other: Abbotsford, Airport West, Altona, Altona North, Avondale Heights, Beaumaris, Braybrook, Brighton, Broadmeadows, Brunswick West, Burnside Heights, Carlton, Carlton North, Caroline Springs, Clayton, Clyde North, Coburg, Collingwood, Dallas, Delahey, Diggers Rest, Docklands, East Keilor, East Melbourne, Elwood, Essendon North, Fitzroy, Fitzroy North, Geelong West, Glen Waverley, Glenroy, Hawthorn East, Heidelberg West, Kealba, Keilor, Keilor Downs, Keilor East, Kew, Kingsville, Knoxfield, Lalor, Maidstone, Maribyrnong, Melbourne, Melton, Melton West, Mentone, Middle Park, Moonee Ponds, Newport, Niddrie, North Coburg, North Essendon, Nunawading, Oak Park, Oakleigh, Parkville, Pascoe Vale, Pascoe Vale South, Point Cook, Port Melbourne, Preston, Reservoir, Richmond, Seddon, South Melbourne, South Yarra, Spotswood, St Albans, Strathmore, Sunshine, Sunshine North, Sunshine West, Surrey Hills, Tarneit, Taylors Hill, Thomastown, Travancore, Trganina, Tylden, Werribee, West Footscray, West Melbourne, Williams Landing, Williamstown, Yarraville

TREASURER'S REPORT



I would like to present the 2015 financial statements and 2015 financial year auditor report to the board for approval.

We have engaged Eugene Odachowski to conduct the annual audit for our entity and I have been advised that the 2015 financial reports have passed the annual audit tests.

2015 was another successful year for Kensington Neighbourhood House from both programming and financial perspectives. Financially, the strong cash flow performance of the entity for the year has resulted in an improvement of the cash position

with the financial statements reporting an operating surplus of \$30k (ex GST).

Year-on-Year, 2015 income has increased by \$147k from 2014 mainly due to higher grant from ACFE funding and higher number of courses and respective attendances. Although it is expected that key revenue streams for 2016 will be healthy, it is

INCOME AND EXPENDITURE STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2015

	2015	2014
	\$	\$
INCOME		
Government and other grants		
- Department of Education and Training	151,214	129,877
- Department of Health & Human Services	107,141	100,941
- City of Melbourne	84,257	88,223
- Other grants	14,463	-
Service fees	127,283	123,242
Interest received	5,412	4,288
Other income	<u>141,134</u>	<u>37,306</u>
TOTAL INCOME	<u>630,904</u>	<u>483,877</u>
EXPENDITURE		
Program costs	373,302	247,501
Administration costs	210,410	43,024
Depreciation	12,955	16,762
Occupancy Expenses	13,219	14,679
Financial Expenses	8,939	5,893
Other Expenses	<u>(18,274)</u>	<u>(4,418)</u>
TOTAL EXPENDITURE	<u>600,552</u>	<u>464,711</u>
NET OPERATING INCOME (LOSS) FOR THE YEAR	<u>30,352</u>	<u>19,166</u>
Retained Profits (Losses) at the beginning of the financial year	<u>86,274</u>	<u>67,108</u>
Retained Profits (Losses) at the end of the financial year	<u>116,626</u>	<u>86,274</u>

unlikely we will have an increase from their 2015 levels due to lower non-grant income and project funding.

The financial position of the organisation is very sound. Current assets are strong, and comprise primarily cash and cash equivalents. Cash (including term deposit) has increased by \$53k from 2014, while Liability has reduced by \$12k.

I would like to take this opportunity to acknowledge the excellent work of our Manager, Carolyn Webster, for her effort and dedication which enables us to best position the organisation for future sustainability and growth.

Jack Ho

ASSETS AND LIABILITIES STATEMENT 31 DECEMBER 2015

	2015	2014
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	226,524	173,632
Receivables—debtors	193	3,799
Prepayments and other current assets	<u>7,571</u>	<u>3,947</u>
TOTAL CURRENT ASSETS	<u>234,288</u>	<u>181,379</u>
NON-CURRENT ASSETS		
Property, plant and equipment	<u>298,962</u>	<u>307,203</u>
TOTAL NON-CURRENT ASSETS	<u>298,962</u>	<u>307,203</u>
TOTAL ASSETS	<u>533,250</u>	<u>488,581</u>
CURRENT LIABILITIES		
Payables	24,499	15,454
Provisions	23,905	40,379
Project Balances	14,975	21,998
Income received in advance	<u>31,826</u>	<u>29,920</u>
TOTAL CURRENT LIABILITIES	<u>95,205</u>	<u>107,751</u>
NON-CURRENT LIABILITIES		
Provisions	<u>28,198</u>	<u>1,335</u>
TOTAL NON-CURRENT LIABILITIES	<u>28,198</u>	<u>1,335</u>
TOTAL LIABILITIES	<u>123,403</u>	<u>109,086</u>
NET ASSETS	<u>409,847</u>	<u>379,495</u>
EQUITY		
Capital grant reserve	293,220	293,220
Current year earnings	30,352	19,166
Retained earnings	<u>86,275</u>	<u>67,108</u>
TOTAL EQUITY	<u>409,847</u>	<u>379,495</u>

ACKNOWLEDGEMENTS

FUNDING BODIES

City of Melbourne
Department of Education and Training
Department of Health and Human Services
EastWeb
Office of Multicultural Affairs and Citizenship
Uniting Church Hotham Mission
Christ Church Kensington
Urban Communities
Transurban
Bendigo Bank
Flemington Rotary



PARTNERS

Barklys Driving School
Carlton Neighbourhood Learning Centre
Christ Church Kensington
coHealth
Farnham Street Neighbourhood Learning Centre
Gowrie Victoria
INC Education Advisory & Support Service Co-operative Limited
Network West
North Melbourne Language & Learning
Service Stars—Jobs Alliance
The Centre (Connecting Community in North & West Melbourne)
The Venny
Urban Communities
Uniting Church Hotham Mission
Victoria Walks
VincentCare
Wheel Women
Wingate Avenue Community Centre
Wintringham

BOARD

Abigail Elliott, Chairperson
Sian Harris, Vice Chairperson
Jack Ho, Treasurer
Marie Delaney, Secretary
Suzanne Adams
Andrew Carra
Ylan Rodgers

Chris Clark (resigned)
Jarrod Edwards (resigned)
Grant Hopkinson (resigned)
Andrea North-Samardzic (resigned)
Garry Theobald (resigned)
Clare Wynne (resigned)

STAFF AND CONTRACTORS

Carolyn Webster	Manager
Rebecca Smith	Further Education Co-ordinator
Ailsa Breheny	Community Development Worker
Kerrie Jones	Administration Support
Karen Potts	Administration Support
Georgina Adamson	Teacher - Cooking workshops
Hayat Alisheikh	Assistant - Morning Childcare
Temitope Ayorinde	Teacher - Digital Literacy
Jill Barnard	Teacher - English as a Second Language
Caitlin Buckley	Teacher - Digital Literacy
Vy Cardona	Teacher - Cooking workshops
Louise Cindric	Teacher - Digital Literacy
Georgina Costello	Teacher - Health & Wellbeing workshops
Iza Davies	Assistant - Morning Childcare
Alison Dew	Teacher - Sewing, Ukulele
Samia Eldib	Co-ordinator - Study Support Program
Zafu Engda	Cleaner
Rita Giancola	Assistant - Morning Childcare
Peter Hanlon	Teacher - The Knowledge
Clare Hawkins	Teacher - Create your own Micro Business
Shelley Hosking	Teacher - Digital Literacy, The Knowledge
Alana Kelsall	Teacher - Creative Writing
Stella Maugeri	Teacher - English as a Second Language, The Knowledge
Shannon Maxwell	Teacher - Environmental workshops
Tina McCarthy	Teacher - Bicycle Maintenance, Wheel It Right
Christine McPherson	Teacher - English as a Second Language, The Knowledge
Andrew McSweeney	Teacher - Qigong
Sue Michell	Teacher - English as a Second Language
Lisa Nolan	Teacher - Painting & Drawing
Veronica Passmore	Teacher - Painting & Drawing, Creative Arts, Lino Cut, Screen Printing
Sema Piyaratne	Assistant - Morning Childcare
Clara Rizzi	Facilitator - Meditation and Mindfulness
Carol Roe	Team Leader - Morning Childcare
Elizabeth Slatyer	Teacher - Digital Literacy
Pam Stiles	Teacher - Prepare for Work in Childcare, English for Childcare
Catterina Tilby	Teacher - Hula Hooping
Jacqui van Heerden	Teacher - Gardening, Meditation
Jo Windred	Choir Leader - KenSingers

VOLUNTEERS

Suzanne Adams	Gardening
Alice Andreu	Study Support Program
Anthony Baillie	Wednesday Social Group and Tuesday Night Social
Janet Bond	Volunteer Tutor Program
Doug Booth	Volunteer Tutor Program
John Brown	Wednesday Social Group
Robyn Bulluss	Volunteer Tutor Program
Samantha Carter	Volunteer Tutor Program
Barry Clarke	Volunteer Tutor Program
Judi Cowlrick	Volunteer Tutor Program
Tom Cowlrick	Volunteer Tutor Program
Elizabeth Franklyn	Volunteer Tutor Program
Roslyn Gautier	Elderly Vietnamese & IndoChinese Group and Resume Support
Charlotte Gillam	Volunteer Tutor Program
Erica Green	Volunteer Tutor Program
Barbara Jacobs	Study Support Program
Kim Lan Hua	Elderly Vietnamese & IndoChinese Group
Peter Greenwood	Volunteer Tutor Program
David Gunn	Volunteer Tutor Program
Barbara Holland	Volunteer Tutor Program
Ellie Keron	Drop in Form Filling
Romain Latour	Study Support Program
Kim Le	Resume Support Program
Simon Mackinnon	Study Support Program
Shannon Maxwell	Volunteer Tutor Program
Frances McKay	Resume Support Program
Kathryn Noonan	Volunteer Tutor Program
Tara Paterson	Study Support Program
Karen Percy	Volunteer Tutor Program
Pia Robson-Garth	Study Support Program
Ylan Rodgers	Gardening
Barbara Simmonds	Resume Support Program
Ben Somer	Wednesday Social Group
Marisa Supple	Volunteer Tutor Program
Wendy Toohey	Wednesday Social Group
John Trewin	Gardening
Chi Tran	Elderly Vietnamese & IndoChinese Group
Margaret Waller	Volunteer Tutor Program
Trevor Williams	Tuesday Night Social
Anita Wong	Drop In Form Filling
Jian Li Yew	Study Support Program

Kensington Neighbourhood House

*is a place where people of all abilities,
backgrounds and ages can come to participate in
a range of inclusive social, educational and
recreational programs.*



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Fax 9376 8444

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2014
LEARN LOCAL
AWARD
LEGEND

**Kensington
Neighbourhood
House** EST 1975