



# 2004 Annual Report

## Kensington Neighbourhood House

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(Registered as Kensington Women's Group Child Care Association Inc.)

# **Kensington Women's Group Child Care Association Inc.**

## **Statements of Purpose**

- To work within the principles of Community Development and Social Justice.
- To provide quality Adult Community and Further Education as a registered ACE organisation.
- To provide a welcoming environment which is universally accessible and free of discrimination, to foster personal growth and development.
- To alleviate social isolation particularly the aged, frail and persons with disabilities by encouraging self-help support group development.
- To encourage the enhancement of skills and knowledge, particularly those from lower socio-economic groups and residents whose first language is not English.
- To provide an environment which encourages self determination by which individuals may seek choice and take control of their own lives.
- To provide culturally appropriate access to information, advocacy, linkages and resources, particularly for the unemployed, homeless and victims of domestic violence and others living in circumstances where they are unable to adequately provide for themselves and their family.
- To provide quality occasional childcare.
- To provide services to alleviate poverty by accepting donations of clothing, toys and food to be redistributed to those in need, particularly children.
- To assist in the development of each individual's potential as members of the broader community. To provide an environment where people may develop community networks and supportive relationships.
- To provide the opportunity for individual self-expression, social interaction and personal achievement.

## COORDINATOR'S REPORT

2004 saw the continuation of a wide range of programs across the recreational, social and educational spectrum.

The Kensington Neighbourhood House again provided valuable educational and vocational courses as well as its social groups, such as the Elderly Vietnamese and IndoChinese group and the Wednesday Lunch and the Thursday Evening group. The Occasional Childcare service continued its quality sessions to over 23 children and its waiting list grew exponentially with over 50 families from Melbourne City and Moonee Valley Council areas demanding its need. This service is well situated within such a generalist neighbourhood agency, allowing many parents to participate in learning, vocational and creative skill development.

During 2004 we built up the range of programs and classes as well as maintained important and popular ones. Gentle exercise and weights for older adults continued with its much needed emphasis upon fitness and building bone density amongst older persons. This focus on fitness is also followed up every week by the walking group. In the activity and fun department also, latin dance classes began later in the year and had a quick following. A number of African drumming workshops also provided time for both fun and fitness and had a mixed following of adults and children.

Creative art's classes included mosaics, drawing and painting, quilting and patchwork and card making. We also had a number of short courses, such as the women's natural health course and the dream workshops.

As always computer and internet classes have a huge demand; this being a recognised skill for so many people of all ages.

This year we also achieved a new back garden upgrade which has improved the quality and safety of the children's outdoor play area. It has been quite beautified as well and a vegetable plot has been set aside and begun for the children to cultivate and use. Our major aim had also been to have the back area as well as the House's bathroom and toilet facilities made accessible for people with disabilities, but despite requests and other submissions we have had no luck in finding these considerable amounts of money.

Sadly, late in 2004 Sue Callinan announced her resignation, but put it off until the January annual camp was completed. Sue will be badly missed for her warmth, good humour and professionalism. She put in many years as the Kensington Neighbourhood House coordinator and was a mainstay of the camp, the Wednesday Social group and the House's financial management in particular. Fortunately we still get to see Sue who continues to teach the House's computer and internet class, so we don't feel as though we have lost her entirely.

I would like to thank co-workers, Sue Callinan and Anne House, for their support and great work during 2004 as well as a big thanks to our main sessional staff, Helen Salem (ESL) Ann Morrison and Roman Salew (Childcare). The Children's Certificate III staff have also been long-serving and tireless in their efforts to provide a unique

and affordable vocational course and it was sad again to have a number of long-term staff resign, such as Kathy Zeimer, Susan O’Leary and Jen Bruinewoud. Susan O’Leary has also been an invaluable back-stop and locum for the general House operations and we thank her for such facility.

As always we operate with the good grace and great skills of a number of volunteers, which include our Committee of Management members as well as Chi Tran for her amazing work with the Elderly Vietnamese and IndoChinese group, along with Kim Lan and Po. Filippo is our very much needed maintenance and handy person and Jack Banston is also our most skilled and creative brochure and poster development person as well as ensuring that our printer and other equipment are kept running and up to date. We thank all these people for their generous volunteer services without which the House would be a much less dynamic place.

Karyn Down



## Chairperson's Report

As my second year as Chairperson draws to a close I write with more confidence about the aims and achievements of KNH. To me KNH reflects what is so important in Kensington – the sense of community. The community, which is Kensington, is ever changing as families leave and perhaps return with the Kensington estate reconstruction. Others have moved into the area, particularly into Kensington Banks whilst shops close and cafes open. So as a Neighbourhood House we have to be part of those changes - continuing our involvement in, and for, the community. This year we have benefited by being part of the Kensington Agencies Network and liaising with the Dousta Galla Advisory Committee at Kensington Banks. One of our strengths comes from the community- the people who come to the classes, to the social groups and to the annual camp. The other comes from our staff, the committee of management, the teachers and the volunteers who keep KNH running. The constant battle for funding and the constant need for more money as we extend our services are on-going but each year we are able to offer a very varied program.

The ever popular Occasional Childcare, so very ably run by Ann Morrison with the help of Roman, has seen our waiting list increase with a new name joining the list each week. Hopefully in the future we will be able to expand the number of hours we offer, meanwhile a playgroup is meeting at the House on Tuesday afternoons. All the children are benefiting from the upgrade to the backyard and the planting of a garden.

We continue to offer the Childcare Training course with successful students gaining their Certificate III and going on to find places in the work force. Having bade farewell at the end of last year to Kathy, Susan O'Leary and Jenny, I would like to welcome Margot Njoku and Melissa MacMaster to the staff and hope that they will be very happy here. I would also like to welcome Helen back to the E.S.L. class and thank Anne Harkin who took the class during Helen's absence.

The classes offered by KNH are aimed at providing something for all, whether it be Mosaics, Creative Writing, Quilting and Bag making or Health and Fitness which covers the spectrum from gentle exercise to Latin and Belly dancing. For those who enjoy a more social occasion the Wednesday and the Vietnamese/IndoChinese groups continue to meet on a regular basis.

After three years in the position Sue Callinan has resigned as House Co-ordinator but I am pleased to say will remain at KNH as the teacher of the computer class. We also have to say farewell to Anne House who is leaving us to join her husband in China. To both Sue and Anne 'thank you' for all that you have given to KNH and the support that you have given me.

Carolyn Webster now takes on the role of House Co-ordinator with Karyn and Sandra McCarthy takes the position of Further Education Co-ordinator.

Future plans for the House involve re-decorating, firstly refitting the office and computer room with new workbenches as well as a fresh coat of paint! Then to the rest of the House to make it a more attractive place for people to meet. For that is what KNH is - a meeting place for all.

Thank you to everyone; members of staff - particularly Karyn, the committee, teachers and volunteers – as working together KNH can meet the challenges of today and look to a bright future.

Denise Farmery

## Further Education Coordinator's 2004 Report

The education programs were in great demand at KNH in 2004 and the involvement of lots of new students in the courses and commitment of our teachers made for a very successful year. Our students reported personally and in surveys that they were happy with our programs and we exceeded our student targets set by our funding body. My thanks to the teachers, students, House staff and committee for support given, including during my leave when I visited China.

There have been a number of program highlights. Our biggest education program is our fulltime childcare course, which delivered the new Certificate III in Children's Services training package. Six of our ten students were awarded this certificate and have gone on to employment or further study. A big thank you to Kathy Ziemer, the Course Coordinator and teachers Jenny and Susan who are not continuing to teach next year at KNH. My thanks also to Kensington Primary School who provided the course venue and to the childcare agencies who took these students on placement two days a week from April to September.

Timetabling changes to our ESL programs involving morning and afternoon classes on the same days have worked very well despite the need to improve attendances at the afternoon classes. Helen has taught a creative and energetic program demonstrating her flexibility and support in catering to the students' needs. Some of our students have been highly committed students in attending our classes over several years and others have joined more recently. Limited funding resources has prevented delivery of these programs as accredited courses.

The short computer and Internet courses run each term have been very successful in catering for the needs particularly of older learners wanting to develop basic computer skills. Sue has provided a lot of encouragement and support to these students and showed a lot of patience in dealing with our aging computer network.

It has also been great to meet and work with many of the program participants, other program staff and volunteers who come to the House. My day-to-day work has also been helped by the management committee members who contribute so much and have made themselves available when needed.

Resourcing our education programs has continued to be difficult with no additional ACFE funds so that the need to source other funds remains high. Administration requirements associated with all the education programs have collectively contributed to a large workload. This was particularly so with the need to prepare for an Australian Quality Training Framework (AQTF) audit in November for re-registering as a Registered Training Organisation (RTO). Happily we achieved this enabling us to continue delivering the accredited childcare course in 2005 and beyond.

I have continued to participate in the Moonee Valley ACE cluster whose projects have contributed greatly to the smooth running of House admin operations. My thanks to Phil Brandon who has provided IT support, to Boyd Williams for handling our enrolment data and John Baker for developing a new fledgling data base.

I have greatly enjoyed working with the Eastern ACE Childcare course providers network. This network also obtained funds to run a professional development project and is developing as an invaluable network for teaching support, moderation and meeting other management and support needs of provider members. I hope that KNH can contribute more fully to this network in 2005.

A final thanks again to our funding bodies, students, teachers, House and program staff and committee who have helped to make the education programs run smoothly. A big thanks to Jack who has volunteered a lot of time to help with program publicity. I wish KNH the very best for 2005 and my replacement having given notice in November of leaving KNH early in 2005.

Anne House

## OCCASIONAL CHILDCARE SERVICE

The Occasional Childcare service remains a small but vibrant part of the Kensington Neighbourhood House services as well as the childcare service system within Kensington.

The service operates three mornings a week for three hours and continues to have exceptional and expert staff in Ann Morrison (childcare coordinator) and Roman Salew (childcare assistant). We've been so fortunate in having Ann work at the service given her qualifications which are over and above the requirements for the position. Roman also has her Certificate III and was a previous graduate of the Children's Service's Certificate III course run by the House.



The Childcare service had twenty-three children enrolled in 2004 with 50% of the children from families paying concession rates and a number of families paying the ESL (English as a Second Language) rate which is lower yet again than the concession rate. This service also continues to have a strong cultural mix with 40% of the children coming from non-english speaking backgrounds i.e. Horn of African, Vietnamese, Chinese, Turkish, Spanish/Central American.

Of the twenty-three children, 59% live in the Melbourne City Council area of Kensington and the remainder in Moonee Valley Council's catchment. As this service continues to grow in demand, with over 50 being on the waiting list but there being little facility for the service to expand and meet this need, there was much done in 2004 to attempt to have funding levels raised. The funding for the service from the Department of Human Services covers less than half the costs of wages, materials and equipment, let alone maintaining levels of safety and quality. There was no funding received from either Council for this service until Melbourne City Council provided a materials/equipment grant for 2004/05 of \$1957.

At the beginning of 2004 funds were sought to do a major upgrade on the back yard and garden to provide a safe outdoor play area. Funds were also sought to provide disability access to both this back area as well as within the building to the toilet and bathroom facilities. The Department of Human Services was not able to assist with funds for either of these needs and eventually the landscaping and safety requirements

for the play area were obtained via a donation from Myer Melbourne and other building maintenance accumulated funds. Melbourne City Council did respond in part to this request for up-grading funds by ensuring the service was part of a review of all childcare services and demand in Kensington. The results of this review were not known by the end of 2004.

. The final result of the back yard and outdoor play area upgrade has been great with new and regulation depth safe play bark as well as interesting planting, paving, a new, bigger second sand-pit, blackboards onto the back fence and the upgrade of the small shed into an indoor shop and play area. The children have also established a vegetable garden with participants being able to take some of the produce home during the year.

These requests to both the Department of Human Services and Melbourne City Council were for both adequate funding to maintain a quality, safe service as well as funds to expand the service in order to meet some of the demand of our long waiting list. The service is meeting all the requirements of the new regulations but is running at a loss in its attempt to provide a quality childcare service at an affordable rate.

The role of such an occasional childcare service is quite unique in its community capacity building function. It provides access to childcare within a generalist service and framework, which also provides individuals and families with other opportunities for participation, support and learning. The fate of the service will be under review again in 2005 once the much needed and long overdue wage case is finally handed down. While we agree with the need for our childcare workers to be properly remunerated, without additional funds from either the Department of Human Services or Councils, we will be struggling to continue our present service. Hopefully the needs of both the staff and the service will be recognised and adequate funding provided to not only continue the existing service but to also expand it to meet growing demand.





## ANNUAL CAMP

With funding from Moonee Valley Council the annual camp was run yet again in January 2005, from January 16<sup>th</sup> to Thursday 20<sup>th</sup>.

This year the camp was at 'Weekaway' at Benloch and two busloads of us turned up there on a Sunday morning. Over 100 people registered for the camp but in the end due to last minute illnesses 85 people went, consisting of a large number of single people and those from the elderly Vietnamese and IndoChinese group as well as a number of families. There were people aging in range from 3 years to over 80 years and again with significant cultural and linguistic diversity amongst them.

We felt that we were fortunate that not everyone had come after all as the communal dining area was very full with all of us in there. Also, as people age or have various injuries, there is a growing request for separate rooms or low bunks. We attempt to provide an affordable camp experience but camps at this budget end of the market tend to have rooms with a number of bunk beds in them, so providing a level of accommodation to suit everybody at an affordable price is becoming increasingly difficult.



'Weekaway' had good facilities and was at the edge of a bush forest on acres of land, a large cleared area and a dam. This bush provided excellent supervised activities for

the younger people which included archery, a ropes course and a bush survival course. The children also enjoyed many hours on the dam, canoeing and swimming.

Other activities -which the House organised to come to the camp - included a storyteller, who became a bit of a hit with the children. The use of and need for interpreters during the storytelling sessions made this a challenging experience for the teller, the interpreters and the audience. Carole Weiland-Monaghan, who is the teacher of Kensington Neighbourhood House's gentle exercise and weights class also ran a number of fun exercise sessions to music as well as headed up an evening sing-a-long.

A final night bush dance was also provided by a couple who came in from Bendigo. Those who went to the bush dance wore their masks which they had decorated earlier that day.

We had great weather up until the last day so there was plenty of time, good weather and space for fun to be had by all.



**KENSINGTON WOMEN'S GROUP CHILD CARE**  
**ASSOCIATION INCORPORATED**  
**REG. NO: A0031462P**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER, 2004**

**KENSINGTON WOMEN'S GROUP CHILD CARE ASSOCIATION INCORPORATED**  
**REG. NO: A0031462P**  
**STATEMENT OF FINANCIAL PERFORMANCE**  
**FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER, 2004**

	<u>2004</u>	<u>2003</u>	
<b><u>INCOME</u></b>			
Grants- Dept Human Services			
“ “ “ - Neighbourhood House	60,707	58,660	
“ “ “ - Occasional Care	7,352	7,362	
“ City of Melbourne	4,393	1,440	
“ Dept. of Education - A.C.F.E./O.T.F.E.	62,486	62,753	
“ City of Moonee Valley	17,162	14,538	
“ State Library of Victoria	-	2,208	
“ North Melbourne L. & L.	2,642	-	
“ V.H.P.F.	1,606	734	
“ Vic. Multicultural Commission	<u>1,400</u>	<u>1,400</u>	149,095
Rental Income	805	2,070	
Donations	31,042	24,225	
Fundraising	-	7,500	
Interest Received	3,163	2,213	
Workcover Reimbursement	-	-	
Miscellaneous	<u>3,012</u>	<u>2,681</u>	
<b><u>TOTAL INCOME</u></b>	<b>195,770</b>	<b>187,784</b>	
<b><u>LESS EXPENDITURE</u></b>			
(as per statement attached)	<u>203,189</u>	<u>185,977</u>	
<b><u>SURPLUS/(DEFICIT) FOR THE YEAR</u></b>	<b>(7,419)</b>	<b>1,807</b>	
Add IndoChinese/Vietnamese Deficit/(Surplus)	-	728	
<b><u>ADD ACCUMULATED SURPLUS 1.1.2004</u></b>	<u>934</u>	<u>(1,601)</u>	
<b><u>ACCUMULATED SURPLUS AS AT 31/12/2004</u></b>	<b><u>\$ (6,485)</u></b>	<b><u>\$ 934</u></b>	

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**KENSINGTON WOMEN'S GROUP CHILD CARE ASSOCIATION INCORPORATED**

**REG. NO: A00314620**

**STATEMENT OF FINANCIAL PERFORMANCE**  
**FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER, 2004**

<b><u>EXPENDITURE</u></b>		<b><u>2004</u></b>		<b><u>2003</u></b>
Administration Expenses		1,142		4,968
<u>Employment Expenses</u>				
Professional Development	997		-	
Wages & Salaries	43,794		39,981	
Superannuation	4,511		3,097	
Workcover	1,291		1,846	
Other Employment Expenses	988		5,033	
Leave Provision	2,000		2,168	
Travel Allowances	<u>262</u>	53,843	<u>3,418</u>	55,543
<u>Finance Expenses</u>				
Bank Charges	50		60	
Legal & Accounting	<u>4,852</u>	4,902	<u>4,849</u>	4,909
<u>House Utilities &amp; Maintenance</u>				
Electricity	1,027		1,014	
Gas	472		396	
Water	405		457	
Insurance	1,153		2,286	
Maintenance	1,776		4,072	
Cleaning	2,460		1,550	
(Less House Rental)	<u>-</u>	7,293	<u>(4,630)</u>	5,145
<u>Cost of Programs</u>				
Marketing	-		222	
Transport Hire	10,963		5,787	
Materials	3,490		1,164	
Venue Hire	15,922		16,708	
Consumables	2,513		1,515	
Repairs & Maintenance	15		320	
Equipment	1,318		515	
Miscellaneous Administration	5,287		1,477	
Wages & Associated Expenses	67,465		58,252	
Program Administration Fee	13,543		14,160	
Co-ordination Fee	15,493		15,292	
Sundry Program Expenses	<u>-</u>	<u>136,009</u>	<u>-</u>	<u>115,412</u>
<b><u>TOTAL EXPENDITURE</u></b>		<b><u>\$ 203,189</u></b>		<b><u>\$ 185,977</u></b>

**KENSINGTON WOMEN'S GROUP CHILD CARE ASSOCIATION INCORPORATED**  
**REG. NO: A0031462P**  
**STATEMENT OF FINANCIAL POSITION**  
**AS AT 31<sup>ST</sup> DECEMBER, 2004**

	<u>2004</u>	<u>2003</u>
<b><u>ACCUMULATED FUNDS</u></b>		
Capital Reserve & Grants	130,615	139,832
Add Accumulated funds/(Deficiency):	<u>(6,485)</u>	<u>934</u>
<b><u>TOTAL MEMBERS FUNDS</u></b>	<b><u>\$ 124,130</u></b>	<b><u>\$ 140,766</u></b>
Represented by:		
<b><u>CURRENT ASSETS:</u></b>		
Cash on Hand	250	174
Debtors	(1,274)	(1,879)
Cash on Deposit – Macaulay Community Credit Co-Operative	119,148	139,049
Accrued Income	1,136	-
Prepayments	<u>3,000</u>	<u>3,000</u>
<b><u>TOTAL CURRENT ASSETS</u></b>	<b><u>122,260</u></b>	<b><u>140,344</u></b>
<b><u>NON CURRENT ASSETS:</u></b>		
Buildings (at cost)	150,488	150,488
Less Accumulated Depreciation	<u>(31,160)</u>	<u>(31,160)</u>
	119,328	119,328
Fixtures, Fittings & Furn. (at cost)	34,899	33,612
Less Accumulated Depreciation	<u>(26,885)</u>	<u>(24,885)</u>
	<u>8,014</u>	<u>8,727</u>
<b><u>TOTAL NON CURRENT ASSETS</u></b>	<b><u>127,342</u></b>	<b><u>128,055</u></b>
<b><u>TOTAL ASSETS</u></b>	<b><u>\$ 249,602</u></b>	<b><u>\$ 268,399</u></b>
<b><u>CURRENT LIABILITIES:</u></b>		
Creditors & Accruals	9,136	8,776
Grants Received in Advance	46,656	42,225
Provision for - Computer Maintenance	6,000	6,000
- Audit Fees	1,260	1,155
- Building Maintenance	24,618	33,120
- Staff Entitlements	6,345	5,714
- IndoChinese/Vietnamese Project	6,968	8,643
- Project Employment	22,000	22,000
- Fundraising	<u>2,489</u>	<u>-</u>
<b><u>TOTAL CURRENT LIABILITIES</u></b>	<b><u>125,472</u></b>	<b><u>127,633</u></b>
<b><u>TOTAL LIABILITIES</u></b>	<b><u>\$ 125,472</u></b>	<b><u>\$ 127,633</u></b>
<b><u>NET ASSETS</u></b>	<b><u>\$ 124,130</u></b>	<b><u>\$ 140,766</u></b>

**KENSINGTON WOMEN'S GROUP CHILD CARE ASSOCIATION INC.**  
**REG. NO: A0031462P**

**STATEMENT OF CASHFLOWS**

<b><u>CASH FLOWS FROM OPERATING ACTIVITIES</u></b>	<b><u>2004</u></b>	<b><u>2003</u></b>
Receipts from Customers	35,464	36,476
Payments to Suppliers & Employees	(219,344)	(173,154)
Interest Received	3,163	2,213
Interest and Other Costs of Finance Paid	-	-
Income Tax Paid	-	-
Receipts from Government Grants (Recurrent)	<u>162,179</u>	<u>149,290</u>
<b><u>NET CASH PROVIDED/(USED) IN OPERATING ACTIVITIES</u></b>	<b><u>(18,538)</u></b>	<b><u>14,825</u></b>
<b><u>CASH FLOWS FROM INVESTING ACTIVITIES</u></b>		
Proceeds from Sale of Property, Plant and Equipment	-	-
Payment for Property, Plant and Equipment	(1,287)	(5,246)
Proceeds from Sale of Investment Securities	-	-
Payment for Investment Securities	-	-
<b><u>NET CASH USED IN INVESTING ACTIVITIES</u></b>	<b><u>(1,287)</u></b>	<b><u>(5,246)</u></b>
Net Increase (Decrease) in Cash Held	(19,825)	9,579
Cash at the Beginning of the Reporting Period	<u>139,223</u>	<u>129,644</u>
<b><u>CASH AT THE END OF THE REPORTING PERIOD</u></b>	<b><u>119,398</u></b>	<b><u>139,223</u></b>

**NOTES TO THE STATEMENT OF CASH FLOWS**

1. **RECONCILIATION OF CASH**

Cash on Hand	250	174
Cash at Bank	<u>119,148</u>	<u>139,049</u>
	<u>119,398</u>	<u>139,223</u>

2. **RECONCILIATION OF NET CASH PROVIDED BY:**

Operating activities to operating  
Profit after income tax

Operating Profit (Loss) after Taxation	(7,419)	2,535
Profit or (Loss) in Disposal of Non-Current Assets	-	-
Depreciation and Amortisation of Non-Current Assets	2,000	2,000
Changes in Net Assets and Liabilities:		
Decrease (Increase) in Current Receivables	(605)	(160)
Decrease (Increase) in Other Current Assets	-	3,000
Increase (Decrease) in Accrued Income	(1,136)	-
Increase (Decrease) in Current Trade Creditors & Accruals	360	(1,083)
Increase (Decrease) in Current Accruals	-	3,545
Decrease (Increase) in Grants in Provisions	(6,952)	-
Decrease (Increase) in Capital Reserve & Grants	(9,217)	-
Increase (Decrease) in Grants in Advance	<u>4,431</u>	<u>4,988</u>
<b><u>NET CASH PROVIDED BY/(USED IN) OPERATING ACTIVITIES</u></b>	<b><u>(18,538)</u></b>	<b><u>14,825</u></b>

**KENSINGTON WOMEN'S GROUP CHILD CARE ASSOCIATION INC.**  
**REG. NO: A0031462P**

**NOTES TO AND FORMING PART OF THE SPECIAL PURPOSE  
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER, 2004**

**NOTE 1 - STATEMENT OF ACCOUNTING POLICIES**

These financial statements are special purpose financial reports prepared for use by the Committee and members of Kensington Women's Group Child Care Association Inc. The Committee has determined that the Association is not a reporting entity and there is no requirement to apply Accounting Standards and other mandatory professional reporting requirements (Urgent Issues Group Consensus Views) in the preparation and presentation of these statements.

These statements are prepared on an accrual basis from the records of the Association. They are based on historic costs and do not take into account changing money value or except where stated, current valuations of non current assets. Accounting policies have been consistently applied, unless otherwise stated.



**KENSINGTON WOMEN'S GROUP CHILD CARE ASSOCIATION INC.**  
**REG. NO: A0031462P**

**INDEPENDENT AUDIT REPORT**

To the Members of Kensington Women's Group Child Care Association Inc.

**Scope**

I have audited the attached financial statements, being a special purpose financial report, of Kensington Women's Group Child Care Association Inc. for the year ended 31<sup>st</sup> December, 2004. The Committee of Management is responsible for the financial statements and have determined that the accounting policies used and described in Note 1 to the financial statements are appropriate to meet the requirements of the Associations Incorporation Act 1981 and the needs of the members. I have conducted an independent audit of the financial statements in order to express an opinion on them to the members of Kensington Women's Group Child Care Association Inc. No opinion is expressed as to whether the accounting policies used are appropriate to the needs of the members.

The financial statements have been prepared for distribution to the members for the purpose of meeting the requirements of the constitution. I disclaim any assumption of responsibility for any reliance on this report or on the financial statements to which it relates to any person other than the members, or for any purpose other than for which it was prepared.

My audit has been conducted in accordance with Australian Auditing Standards. My procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial statements and the evaluation of significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial statements are presented fairly in accordance with the accounting policies described in Note 1 to the financial statements. (These policies do not require the application of all Accounting Standards and UIG Consensus Views).

The audit opinion expressed in this report has been formed on the above basis.

**Audit Opinion**

In my opinion the financial statements give a true and fair view in accordance with the accounting policies described in the Notes to the financial statements and the requirements of the Associations Incorporation Act 1981, of the financial position of Kensington Women's Group Child Care Association Inc. as at 31<sup>st</sup> December, 2004, and the results from operations for the year then ended.

Dated this 25th day of February, 2005

**POBJOY MULHALL & ASSOCIATES**  
**CERTIFIED PRACTISING ACCOUNTANTS**

19-21 Argyle Place South  
Carlton 3053

  
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JOHN MULHALL CPA  
Registered Company Auditor

## **TREASURER'S REPORT**

The Kensington Neighbourhood House continues to remain in a healthy financial position as at 31/12/2004 with net assets of \$124,130.

However, it is becoming increasingly difficult to balance income and expenditure. There was very little increase in grants received for 2004 compared to the previous year however expenses increased significantly – approximately \$20,000. This has led to a deficit for the year ended 31/12/04 of \$7,419.

The Kensington Neighbourhood House and its committee will need to ensure that it operates within the financial constraints of its available cash position to enable the house to continue its function within the Kensington community.

## **ELDERLY VIETNAMESE AND INDO CHINESE GROUP**

During 2004 this long standing group had a large number of enrolments again - over 100 members – who attend fortnightly guest speaker sessions or an outing. Chi Tran is their tireless and very organised leader assisted by a number of other women, most notably Kim Lan and Po, who supports the IndoChinese section of the group with interpretation.

This group very effectively supports the majority of its outings and speaker sessions although food allowances have been made to the group by Melbourne City Council (\$1440.00 per annum '03/'04) and the Victorian Multicultural Commission (\$1400.00 per annum).. The Elderly Vietnamese and IndoChinese group also made a significant cash contribution to the Royal Children's Hospital Appeal.

The most notable change for this year was the inclusion of an extended trip to Wilson's Promontory. In October over 40 people and one House Coordinator went on a four day trip staying in the group lodges at Tidal River. For some people, it was the first time they had ever been on a trip within Australia. Some really loved the bush scenery and walking while some got up at 6am and did Tai Chi and other exercises on the beach. Many played cards and all socialised extremely well, being a happy and generous group in all their interactions.

The group provided all its own food for this trip and did their own cooking which meant the most beautiful meals.

From this experience the group wants to consider longer trips in 2005 and future years, since after 17 years together they have well exhausted alternative smaller trips within one hour of Melbourne.

This group and the Kensington Neighbourhood House continues to be appreciative of the Uniting Church's hall facility which has enabled the group to continue to meet and enjoy both informative and fun sessions.



## Management Committee

Denise Farmery	Chairperson
Joy Fraser	Deputy Chair
Wendy Toohey	Secretary
Genny Conroy	Treasurer
Ellie Valdebenito	Vice-Treasurer
Maureen Fagan	
Marie Lewis	
Frank Macguire	
Catriona McQuilkin	
Joy Pratt	
Chi Tran	
Carolyn Webster	

## Staff

Sue Callinan	House
Karyn Down	Coordinators
Anne House	Further Educ Coordinator
Denise Henderson	Bookkeeper
Anne Morrison	Occasional Childcare worker
Roman Salew	Childcare worker & cleaner

## Funding Bodies

Department of Human Services  
Adult Community and Further Education  
Moonee Valley City Council  
Melbourne City Council  
VicHealth  
Victorian Multicultural Commission  
Skillsnet

## Volunteers

Chi Tran	Elderly Vietnamese Group
Jack Banston	Desktop publishing
Adrian Healey	Bus Driver
Sheila Byard	Walking group
Ray Merchingo	Handyman
Filipo LaGrange	Handyman
Carmen Mizzi	Patchwork

## Consultants

Boyd Williams	Nrolls
Phil Brandon	IT Support
John Baker	Data Base

## Tutors

Helen Salem	ESL
Kathleen Ziemer	Childcare course
Susan O'Leary	Childcare course
Jenny Bruinewould	Childcare course
Desleigh Kent	Childcare course
Sue Callinan	Computer
Emilie Collyer	Creative Writing
Harold Haarburger	Massage
Ann Hood	Mosaics
Thomas Melgarejo	Latin Dance
Jill Snowden	Reflexology
Carol Weiland	Do Weights
Monaghan	