

MELBOURNE AND METROPOLITAN TRAMWAYS BOARD

ENGINEERING DEPARTMENT

WORKSHOPS AND RUNNINGSHEDS BRANCH

CAR BUILDERS DUTIES.

Daily:

Inspect the car report sheets and repair any body defects signed off.

Repair broken windows and, wherever possible, collisions; report to the Depot Foreman all collisions, broken windows, or wilful damage found on inspection or signed off.

Every Rostered Day-in Service:

Inspect and repair the inside and outside of rostered day-in trams, including:- roofs, weather sealing of front destination glasses, trolley base platform, route boxes, window sashes and anti rattle springs, destination boxes, m/man's gang, m/man's exit doors, m/man's cabin doors, sun louveres or sun blinds, hand rails, strap hangers, saloon seats and supports, floor malthoid, floor slats, floor boards, m/man's seats, motor hatchways, barrier rails and guides, stanchions and hand rails, stepboards, stepboard brackets, stepboard and entrance tread plates, rear vision mirrors and brackets, life guards, conductors bells and bell cords, weather blinds, sliding doors, leather seats, m/man's windshields, saloon door and anti rattlers. M/man's cabin floor, sliding door, saloon door, drain holes must be kept clear.

All holes in the m/man's dash for advertisement panels must be kept plugged with Rawl plugs and all advertisement panels must be checked for damage or loose mounting screws.

Every 4th Rostered Day-in Service:

Clean and oil route box mechanism, saloon door rollers and guides, m/man's exit door locks and cabin door catches.

Every 13th Rostered Day-in Service:

Route box glass must be removed and cleaned, and stained or damaged curtains must be replaced.

Down pipes must be inspected and cleared of obstructions where necessary.

Every 24th Rostered Day-in Service:

The front destination box must be removed and cleaned and the mechanism oiled; stained or damaged curtains must be replaced and the back of the front destination glass cleaned.

Lifeguard Gear Standards:

Spring Tension: 25 lbs. \pm 2 lbs. taken from the bottom edge of the trip gate wooden batten.

Height above the rail level for both the gate and tray is 6 $\frac{3}{4}$ " maximum and 6" minimum. Measure the rail clearance of the tray from the bottom rear edge of the toe board.

The Depot Foreman must be informed if any of the above standards can not be obtained.

Weekly Service to Lifeguards:

All moving parts must be cleaned and oiled, spring tension checked, the height of the gate and tray checked from rail level and damaged or broken wooden battens replaced.

Foot Boards:

Damaged footboards must not be joined, spliced or screwed but must be replaced.