

**CRAWFORD  
PRODUCTIONS PTY.  
LTD.**

cp

16th November, 1977

Mr. Cotter,  
Melb. & Met. Tramways Board,  
616 Lt. Collins St.,  
MELBOURNE VIC.

Dear Mr. Cotter,

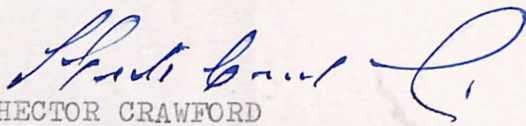
RE: "THE SULLIVANS" EP: 02659

I write to express my Company's appreciation of your assistance during the filming of the above episode of our television drama series - 'The Sullivans'.

This programme is - as I am sure you know - an all Australian production. From the inception of 'The Sullivans' we have enjoyed a remarkable degree of co-operation from people willing to help, as you have done, by granting our film unit access to their property. By helping us in this way, be assured that you have furthered the cause of the Australian produced programme industry.

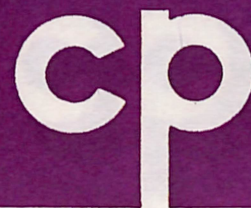
I regret that it is not possible at this stage to advise you when this episode will be screened on Channel 9, Melbourne, but suggest that you check the programme details published in the Press for the exact date and time of telecast.

Yours faithfully,  
CRAWFORD PRODUCTIONS PTY. LTD.,

  
HECTOR CRAWFORD  
Managing Director



**CRAWFORD  
PRODUCTIONS PTY.  
LTD.**



27th April, 1978.

Mr. Cotter,  
Melb. & Metropolitan Tramways,  
616 Lt. Collins Street,  
MELBOURNE, 3000, Vic.

Dear Mr. Cotter,

Re: THE SULLIVANS

This is just a short note to say thank you for your continuing assistance in arranging "period" trams for use in THE SULLIVANS.

Your help and co-operation is most appreciated.

Yours sincerely,  
CRAWFORD PRODUCTIONS PTY. LTD.

JAN BLADIER  
Production Department



**CRAWFORD  
PRODUCTIONS PTY.  
LTD.**



29th November, 1978.

Mr. Cotter,  
Melbourne & Metropolitan Tramways Board,  
616 Little Collins Street,  
MELBOURNE, VIC. 3000

Dear Mr. Cotter,

I would like to take this opportunity to thank you for your support and assistance throughout the year, and to wish you a very happy Christmas and a prosperous New Year.

Regards,

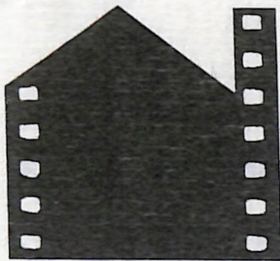
Yours sincerely,  
CRAWFORD PRODUCTIONS PTY. LTD.,

JAN BLADIER  
Production Manager

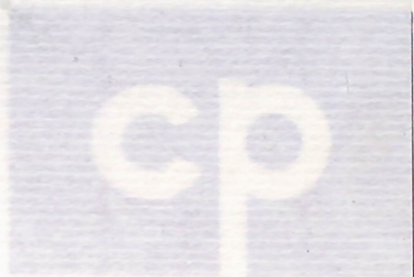








The Film House Pty Ltd  
P.O. Box 319  
South Melbourne 3205  
Victoria Australia  
159 Eastern Road  
South Melbourne 3205  
Telephone (03) 699 9722



3rd June, 1980.

Mr. Brian Cotter,  
Melbourne and Metropolitan Tramways Board,  
1st Floor, 616 Little Collins Street,  
MELBOURNE, Vic. 3000.

Dear Brian,

I am writing to thank you very much indeed for all your assistance with our "Tram" commercial. A great deal of organisation was necessary for things to run smoothly, and without your help we never would have managed it.

Your staff members who so willingly performed such repetitive manoeuvres are to be congratulated also.

We look forward to dealing with you again some time in the future.

Yours sincerely,

PAM STOCKLEY  
Casting Director.



# CRAWFORD PRODUCTIONS PTY. LTD.



July 1, 1982

Mr B. Cotter,  
Charter Department,  
M.M.T.B.,  
616 Little Collins Street,  
MELBOURNE. VIC. 3000

Dear Mr Cotter,

I have been asked by our First Assistant Director, Greg Campbell, to convey to you his personal thanks for your very kind assistance in arranging the use of a tram for a recent episode of "The Sullivans".

He would also like to pass on his thanks to the crew on board the tram, who were most co-operative and helpful to our crew's requests.

As you can well understand, any assistance given to our film crews during the production of our programmes is invaluable and facilitates the furthering of the Australian Television Programme Industry.

On behalf of the Company and film crew, I hope you will accept this small token of our appreciation.

Again, many thanks.

Yours sincerely,  
CRAWFORD PRODUCTIONS PTY. LTD.

*Adrian Pickersgill*

ADRIAN PICKERSGILL.  
PRODUCTION MANAGER.

att: 1 x Scotch  
enc: cheque for \$250.00

*Rome*  
*b/see.*





Mr. Brian Cotter,  
Melbourne & Metropolitan Tramways  
Board,  
616 Little Collins Street,  
Melbourne, 3000.

4th October, 1982.

Dear Mr. Cotter,

Just a short note to thank you for allowing us to film a new tram  
in the city on Saturday evening. We greatly appreciated the co-  
operation of your staff and the help of Connie Snyders.

Once again may I thank you for all your help.

Yours sincerely,

Philippa Fry,  
Production Manager.





315717

ATM CRT

# National Book Council

Victorian Committee

30 November, 1982



The Chairman,  
Melbourne & Metropolitan Tramways Board,  
616 Little Collins Street,  
MELBOURNE, 3000.

Dear Sir,

On behalf of the Victorian Committee of the National Book Council, I would like to tell you how grateful we are for the cooperation and willing assistance from the Tramways Board and its staff during our promotion in trams in Book Week this October.

I would particularly like to thank Brian Cotter and Inspectors Turnball, Katana, Hawkins, Hornidge and La Rocca. Without them, our promotion would not have been as successful as it was. Our volunteers all enjoyed working with them and hope to repeat the experience next year.

Yours sincerely,

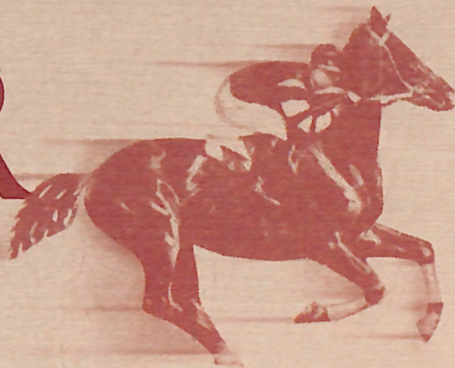
Anne Holmes

c/- Carringbush Regional Library Service,  
415 Church Street,  
RICHMOND, 3121.





# PHAR LAP



10th January, 1983.

Brian Cotta  
Tramways Board  
616 Little Collins Street  
MELBOURNE 3000

Dear Brian,

On behalf of the cast and crew of Phar Lap and John Sexton Productions I would like to thank you for your kind assistance during our filming in Market Street.

The filming went very smoothly and we are all extremely pleased with the "footage". We have now completed principal photography and expect to have the film ready for release in November.

Once again many thanks for your friendly co-operation and best wishes for 1983.

Yours sincerely,

*Peta*

Peta Lawson.

P.S. We shall forward some tickets for the Melbourne premier. Hope you enjoy it.



# SCHOFIELD · SHERBON · BAKER

SCHOFIELD, SHERBON, BAKER PTY. LIMITED  
INCORPORATED IN NEW SOUTH WALES  
LEVEL 2, 60 ALBERT ROAD, SOUTH MELBOURNE 3205, AUSTRALIA.  
TELEPHONE 699 3633 TELEX 33242

5th August 1983

Filmwings,  
238 Albert Road,  
South Melbourne.  
2305..

Mr B Cotter  
Special Clerk Traffic  
Metropolitan Transit Authority  
616 Little Collins Street  
MELBOURNE 3000

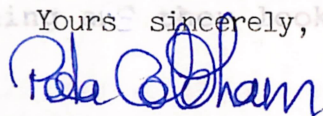
Dear Brian,

Dear Mr Cotter, Thank you for your time and co-operation  
for Faces 4. The tram sequence was most successful.  
I hope the change in schedule wasn't too much trouble.  
Thank you once again.

A note to thank you for your assistance in organizing  
our photographic shoot yesterday. Mr McLeod was extremely  
helpful. Could you please pass on to him our appreciation  
and thanks also.

I have seen the proofs this morning. Yours sincerely, great -  
even the weather was kind to us.

Thank you again.

  
Peta Coldham  
Production Manager.

Yours sincerely



CARLE'S NANKERVIS



# SCHOFIELD · SHERBON · BAKER

SCHOFIELD, SHERBON, BAKER PTY. LIMITED  
INCORPORATED IN NEW SOUTH WALES  
LEVEL 7, 60 ALBERT ROAD, SOUTH MELBOURNE 3205, AUSTRALIA.  
TELEPHONE 699 3633 TELEX 35242

5th August 1983

Mr B Cotter  
Special Clerk Traffic  
Metropolitan Transit Authority  
616 Little Collins Street  
MELBOURNE 3000

Dear Mr Cotter

A note to say many thanks for your assistance in organizing our photographic shoot yesterday. Mr McLeod was extremely helpful. Could you please pass on to him our appreciation and thanks also.

I have seen the proofs this morning and they look great - even the weather was kind to us.

Thank you again.

Yours sincerely



CARLENE NANKERVIS

Yours sincerely,

Carlene Nankervis  
Metropolitan Nankervis  
Melbourn





AUSTRALIAN BROADCASTING COMMISSION  
MELBOURNE, VICTORIA

15th December, 1983

Mr. Alan Parkins,  
Asst. Traffic Manager,  
Special Projects,  
Metropolitan Transit,  
616 Little Collins Street,  
MELBOURNE, Vic., 3000

Dear Mr. Parkins,

On behalf of the Australian Broadcasting Corporation, I wish to thank you for the co-operation we received from Metropolitan Transit in providing us with a tram for filming for our television drama, 'The Young Wife'.

The filming went very well and we are delighted with the results. There is no on air date for this series at the moment, but as soon as it is programmed I will write and let you know.

We have received your invoice for \$210.00 which has been forwarded to our Accounts Department for payment.

I should be grateful if you would give our special thanks to Brian Cotter who was extremely helpful.

Once again, many thanks to you and Brian for your assistance and may we wish you both a Merry Christmas and a Happy New Year.

Yours sincerely,

LORRAINE J. ALEXANDER  
PRODUCTION MANAGER  
TV DRAMA

Ref: LA/TR/434





QUEEN VICTORIA MEDICAL CENTRE 2292  
**AUSTRALIAN BROADCASTING CORPORATION**  
**MELBOURNE, VICTORIA**

GROUP MANAGER - TRAM AND BUS OPERATIONS

*Mr. Coker*  
 23890

RECEIVED  
 26 JUL 1984  
 M.T.A.

Mr Alan Parkins  
 Asst. Traffic Manager.  
 Special Projects  
 Metropolitan Transit  
 616 Little Collins Street  
 MELBOURNE 3000

19th July 1984

Dear Mr Parkins,

On behalf of the Australian Broadcasting Corporation Drama Department, I wish to thank you for arranging for us to use a tram on 21st May in our television series, 'The Fast Lane'.

Everything went very smoothly and we are pleased with the results. Would you please pass on our special thanks to Brian Cotter, Jack Bevis and Bruce Johnson for their assistance. Without their help everything would not have run so smoothly.

This series will not go to air before 1985, and I will write and let you know when it has been programmed.

Once again many thanks for your co-operation.

Yours faithfully,

*Lorraine J. Alexander*

LORRAINE J. ALEXANDER.  
 PRODUCTION MANAGER.  
 TV. DRAMA.





# Queen Victoria Medical Centre

115/19.

2292

Incorporating  
THE QUEEN VICTORIA MEMORIAL HOSPITAL  
JESSIE McPHERSON COMMUNITY HOSPITAL  
McCULLOCH HOUSE

172 LONSDALE STREET, MELBOURNE, 3000

54470

Telephone: 665 5111  
TeleX: QUEEN VH AA32145  
REFER:

PAEDIATRIC RENAL UNIT

15.10.1985.

Mr. Brian Cotter,  
Metropolitan Transit Board,  
616 Little Collins St.,  
MELBOURNE. 3000.

3rd. Floor Annexe

Dear Brian,

Thank you for your assistance in making the tram No.676 available to us for our day in Wattle Park.

We have a crew available under the direction of Mr. Bernie Low, who has arranged a conductor.

I trust that you enjoyed the shortbreads and we thank you for your donation.

Enclosed is a circular about our day and if anyone wishes to join us they are very welcome.

Thank you again,

Yours sincerely,

Sr. W. Lanyon.







# Queen Victoria Medical Centre

2542

Incorporating  
THE QUEEN VICTORIA MEMORIAL HOSPITAL  
JESSIE McPHERSON COMMUNITY HOSPITAL  
McCULLOCH HOUSE

172 LONSDALE STREET, MELBOURNE, 3000

Telephone: 665 5111  
Telex: QUEEN VH AA32145  
REFER:

PAEDIATRIC RENAL UNIT

56688

18th November, 1985.

Mr. Brian Cotter,  
Metropolitan Transit Board,  
616 Little Collins St.,  
MELBOURNE. 3000.

Dear Mr. Cotter,

The staff of the Paediatric Renal Unit at Queen Victoria Medical Centre would like to thank you very much for the use of Tram No.676 for yesterday at Wattle Park. It was a delightful day and the children (& adults) enjoyed themselves immensely.

The Melbourne Transit Band played an excellent selection of tunes, and Keith Glover as compere was informative and helpful in promoting the reason for the camp in January.

Thanking you once again,

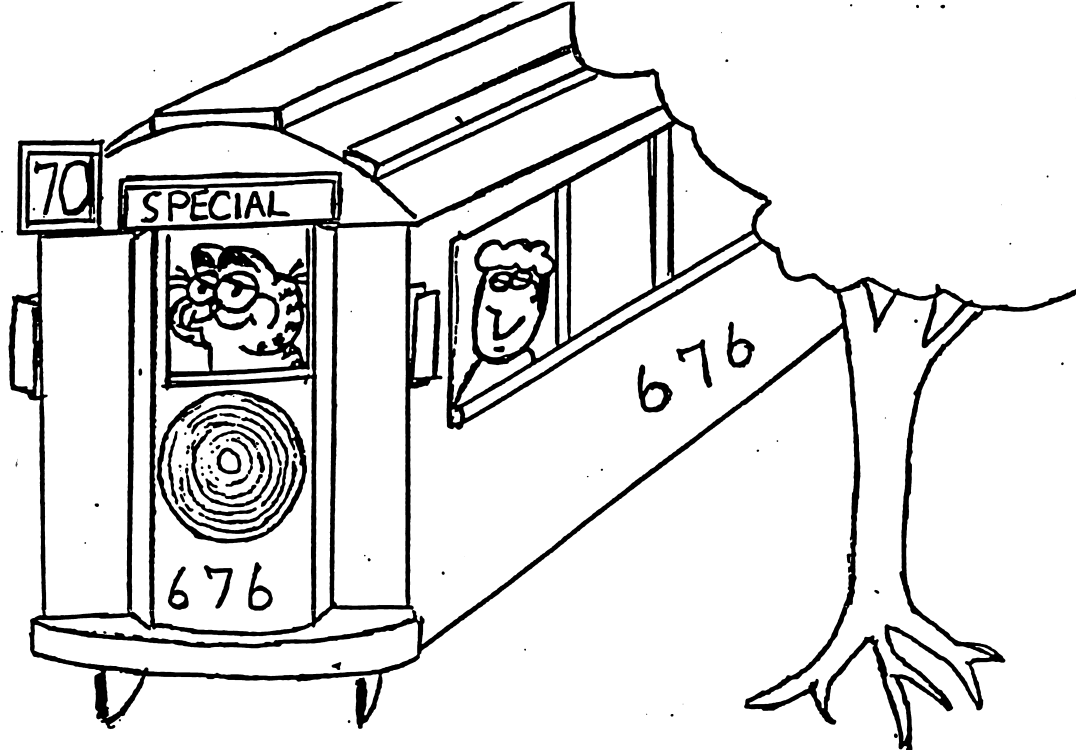
Yours sincerely,

Sr. Barb Thomsen,  
Charge Nurse.

Telephone:- 665-5111

Pat  
Barb  
Ruth  
Kilina  
Sue & Son.





FUN DAY AT WATTLE PARK

SUNDAY, NOVEMBER 17TH, 1985.

Sponsored by Melbourne Transit Band.

Join us on the Vintage Tram, No.676, at Batman Ave. Terminus, at 1.15 p.m. and enjoy the ride to the park for an afternoon of fun, activities and music.

Bring your picnic afternoon tea, folding chair (if desired). Soft drinks will be provided by the band.

We will be selling our chocolates, peanuts and shortbreads to raise money for the camp.

At the conclusion of activities the tram will bring you back to Batman Ave. arriving at approximately 5.30 p.m.

Please phone and let us know if you can join us on the tram, so we can make sure that we have everyone before we leave.

Telephone:- 665-5558

Pam  
Barb  
Ruth  
Wilma  
Sue & Sue.







METROPOLITAN TRANSIT

GOOSEY LTD.

Chairman and Managing Director

616 Little Collins Street,  
Melbourne, Victoria 3000  
Australia  
Telephone: 618 3469  
Telex: AA33392

11 November 1985

Mr Brian Cotter,  
Special Clark,  
MTA,  
BOURKE STREET.

Dear Brian,

I would like to express my appreciate for your time and effort put into ensuring the smooth running of our Tram Centenary celebrations.

I am aware that you have spent many hours organising various aspects of the celebrations and I would like to pass on my sincere thanks.

Yours sincerely,

KEVIN SHEA.





# GOOSEY LTD.



16 September 1986

Mr. Brian Cotter  
Metropolitan Transit Authority  
P.O. Box 4528  
Melbourne 3001

Dear Brian,

Please find enclosed a cheque for \$388.10 being payment for use of the tram on 8 September 1986.

I really appreciated all your assistance in helping to organize filming the scene on the tram. The rushes look really good.

Thank you very much.

Kind Regards,

A handwritten signature in cursive script that reads "Trish Carney".

TRISH CARNEY  
Production Manager



## Caulfield Festival Ltd

Ref. No.: 35/030/00007-348B  
 Enquiries to: Ms. S. Clifton  
 Telephone No.: 524 3321  
 AUSDOC: DX 32069 CAULFIELD

## MTA REGISTRY

No.	Part No.
300	67

17th December, 1986

Mr. Brian Cotter  
 Operations Project Officer,  
 Metropolitan Transit Authority,  
 616 Little Collins Street,  
MELBOURNE VIC. 3000

Dear Mr. Cotter,

On behalf of Caulfield Festival I would like to thank you for your assistance and support of our 1986 Festival.

The project "Journey Without Maps" was a great success and enjoyed by all participants. The use of the Peace Tram added greatly to the final day's events when the children of Caulfield took the Peace Banner to the City.

We appreciate the effort and planning involved in bringing the Peace Tram to Caulfield during our Festival.

Thank you very much - I hope you have an enjoyable Christmas break.

Yours sincerely,



SUSAN BARLOW CLIFTON  
FESTIVAL ASSISTANT





G R E A T

S O U T H E R N

F I L M S

Monday 2nd February, 1987

Mr. Brian Cotter,  
Metropolitan Transit Authority,  
The Met,  
616 Little Collins Street,  
MELBOURNE VIC 3000

Dear Brian,

I am pleased to say that our filming for the tv commercial for the Melbourne Met was a great success.

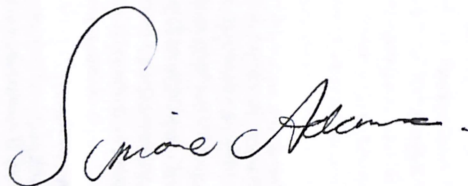
A hundred and one thanks to you, Brian. You were a real pleasure to work with. I can fully appreciate the time and effort involved in re-scheduling trams, buses and personnel and without your assistance and co-operation it would have been impossible.

Can you please pass on our special thanks to the following people: Mr. Tom Walton and Joe Kausey at the Kew Depot and Mr. Kevin Cooper at Footscray.

A very Special thanks to Dave Thomas. Dave was wonderful out on location and his assistance certainly made our job easier.

Finally, thanks to the Met personnel we used throughout the week, they are a credit to the Met.

Kind Regards,



SIMONE ADAMSON